



County of Mono

JOB ANNOUNCEMENT

FILING DEADLINE:**Public Works Maintenance Worker I/II/III****SALARY****Open Until Filled****9 Months (Mar-Nov) Facilities/Bridgeport****I \$16.61 - \$20.19****3 Months (Dec-Feb) Roads/Lee Vining****II \$18.33 - \$22.28****First Review 11/26/2018****Public Works Department****III \$20.24 - \$24.60****40 Hours/Week**

The County of Mono currently has a vacancy for a full-time Public Works Maintenance Worker (MW) to serve in the Facilities Division in Bridgeport for 9 months per year, and the Road Division in Lee Vining for 3 months per year. The successful candidate will be hired at the I, II, or III level, depending on qualifications and experience.

An entry-level MW I must be willing and able to receive training to develop journeyman level skills in Facilities maintenance, as well as to train, test and obtain a Class B (minimum) Driver's License.

An advanced MW III will possess journeyman level skills in Facilities maintenance, as well as a Class B (minimum) Driver's License.

Examples of Duties:

Maintenance Workers assist with and perform a variety of semi-skilled and skilled duties. Duties involve the maintenance, construction, and repair of County buildings and grounds, roads, bridges, and facilities. MWs will possess, or be willing and able to develop, journeyman skills in one or more building trades with a working knowledge of other building trades, with the ability to operate road maintenance equipment such as trucks, snowplows, and loaders during snow removal. MWs will work in construction and other road maintenance projects; drive vehicles to transport materials, tools, and equipment; perform routine maintenance and repair tasks on equipment; act as a flag person for road repair and maintenance crews; perform shovel work, opening, widening, and backfilling excavations; assist with the installation and repair of traffic control and warning signs; complete reports and records; clean and cares for tools and equipment; assist with inspections of roads and other facilities for needed repairs; maintain the assigned work areas in a clean, orderly and safe condition. The ideal candidate will be a motivated individual interested in a challenging career opportunity in the Facilities and Road Divisions of the Department of Public Works.

Desired Qualifications:

Knowledge of:	Ability & Willingness to:
1. Maintenance & construction tools & equipment	1. Operate equipment; i.e. trucks, snowplows, loaders
2. Landscaping, carpentry, electrical & plumbing trades	2. Maintain basic records
3. Building trades standard tools, methods, practices	3. Perform heavy physical labor
4. Plumbing, heating/cooling & electrical systems	4. Perform skilled & semi-skilled building & landscaping
5. Applicable provisions of building, electrical & plumbing codes	5. Skillfully use a variety of building trades tools & equipment
6. Occupational hazards & safety precautions	6. Use & care for hand & power tools
7. Safe work practices including snow removal & storage	7. Estimate time & materials needed to perform maintenance & construction & repair jobs
8. Snow removal equipment and operations	8. Good oral & written communication skills
9. Trench safety requirements	9. Perform arithmetic calculations necessary for job performance
10. Road signage and flagging requirements	10. Use computers

Typical Physical Requirements:

Sit for extended periods; frequently stand, walk, stoop, kneel, and crouch; physical ability to lift and carry objects weighing up to 50 pounds unassisted and greater than 50 pounds with assistance; normal manual dexterity and eye-hand coordination; corrected hearing and vision to normal range; verbal communication; use of equipment including hand and power tools, electrical testing equipment, computers and telephones.

Training and Experience:

Maintenance Worker I: This is an entry level position. Applicants must possess a demonstrated willingness and ability to receive training and develop the skills necessary to perform job duties, and necessary licensure.

Maintenance Worker II: At least one year of any combination of training and experience which would provide the required knowledge and abilities is qualifying. Applicant must possess the ability to obtain a Class B Driver's license within 6 months of hire.

Maintenance Worker III: at least 5 years of any combination of training and experience which would provide the required knowledge and abilities. Applicant must possess a Class B (minimum) Driver's license.

For a complete job description and application contact Human Resources at (760) 932-5412 or email: hr@mono.ca.gov.
Must complete a PW Maintenance Worker Attachment for application to be considered.

COUNTY OF MONO
COUNTY ADMINISTRATIVE OFFICE – Human Resources
P.O. Box 696 ~ Bridgeport, California 93517
(760) 932-5412 ~ (760) 932-5411 (FAX) website: <http://www.monocounty.ca.gov/>
EOE/AAE/ADA