



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO

STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.
Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

Regular Meeting

November 7, 2023

TELECONFERENCE INFORMATION

This meeting will be held in person at the location listed above. Additionally, a teleconference location will be available where the public and members of the Board may participate by electronic means.

1. Mammoth Teleconference Location – for meetings held on the first and second Tuesday of each month - Mono Lake Room of the Mono County Civic Center, First Floor, 1290 Tavern Road, Mammoth Lakes, CA. 93546;
2. Bridgeport Teleconference Location – for meetings held on the third Tuesday of each Month - Mono County Courthouse, Second Floor Board Chambers, 278 Main Street, Bridgeport, CA. 93517;
3. Zoom Webinar.

Members of the public may participate via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

To join the meeting by computer:

Visit <https://monocounty.zoom.us/j/84080546469> or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 840 8054 6469.

To provide public comment, press the "Raise Hand" button on your screen.

To join the meeting by telephone:

Dial (669) 900-6833, then enter Zoom Webinar 840 8054 6469

To provide public comment, press *9 to raise your hand and *6 to mute/unmute.

If you are unable to join the Zoom Webinar of the Board meeting, you may still view the live stream of the meeting by visiting:

https://monocounty.granicus.com/MediaPlayer.php?publish_id=e7d204c7-e668-44f4-be12-b19e6bd13e27

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5530 or bos@mono.ca.gov. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517) and online at <http://monocounty.ca.gov/bos>. Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board and online.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

2. RECOGNITIONS

A. Retirement Recognition of Claude Fiddler for His Years of Service with Mono County

Departments: Public Works - Facilities

5 minutes

(Paul Roten, Public Works Director) - Proposed proclamation of the Mono County Board of Supervisors recognizing Claude Fiddler for his years of service to Mono County and the Department of Public Works.

Recommended Action: Approve proposed proclamation recognizing Claude Fiddler.

Fiscal Impact: None.

3. COUNTY ADMINISTRATIVE OFFICER

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

Receive brief oral report on emerging issues and/or activities.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

Approval of Board minutes from the July 2023, regular meetings. Approval of Board minutes from the August 2023, regular meetings. Approval of Board minutes from the August 2023, special meeting.

Recommended Action: 1. Approve the Board minutes from the July 11, 2023, regular meeting. 2. Approve the Board minutes from the July 18, 2023, regular meeting. 3. Approve the Board minutes from the August 1, 2023, regular meeting. 4. Approve the Board minutes from the August 8, 2023, regular meeting. 5. Approve the Board minutes from the August 15, 2023, regular meeting. 6. Approval of Board minutes from the August 10, 2023, special meeting.

Fiscal Impact: None.

B. In-Home Supportive Services Non-Profit Consortium Rate Change Request

Departments: Health and Human Services

Seeking Board approval for an In-Home Supportive Services Public Authority/Non-Profit Consortium (PA/NPC) Rate Change Request and associated change in administrative costs for submission to the California Department of Social Services.

Recommended Action: Approve the proposed In-Home Supportive Services (IHSS) Public Authority/Non-Profit Consortium (PA/NPC) Rate Change Request and associated change in administrative costs.

Fiscal Impact: None. The rate change affects the amount paid to IHSS providers, obligations not reported in Mono County financial records.

C. Organizational Mind Group Contract Amendment - Behavioral Health Department Consulting Services

Departments: Behavioral Health

Proposed contract amendment with Beth A. Cohen, Ph.D., dba Organizational Mind Group pertaining to management consulting services provided to the Behavioral Health Department.

Recommended Action: Approve, and authorize Chair, to sign, contract amendment with Beth A. Cohen, Ph.D., dba Organizational Mind Group for management consulting services provided to the Behavioral Health Department for the period through December 31, 2023, and a not-to-exceed amount of \$55,000. The new total contract limit would be \$140,000.

Fiscal Impact: The proposed amendment will increase the the contract limit for Behavioral Health consulting services from \$40,000 to \$55,000. This increase will be paid for with Mental Health Services Act funds. This increases the total County contract limit from \$125,000 to \$140,000.

D. At-Will Salary Matrix Amendment

Departments: Human Resources

Proposed resolution of the Mono County Board of Supervisors directing the County Administrative Officer to amend the salary matrix applicable to at-will employees and elected department heads enacted by Resolution R23-016 to increase the salary rate for the Range 27 Step E position, applicable to the Public Health Officer.

Recommended Action: Adopt proposed resolution.

Fiscal Impact: None.

E. Resolution Authorizing Amendment of the Mono County Allocation List for the Clerk Recorder's Office

Departments: Human Resources and Clerk Recorder

Proposed resolution of the Mono County Board of Supervisors authorizing the County Administrative Officer to amend the County of Mono list of allocated positions to eliminate one Fiscal Technical Specialist IV and add one Administrative Services Specialist in the department of the Clerk Recorder.

Recommended Action: Adopt proposed resolution.

Fiscal Impact: None.

F. Resolution Authorizing the Amendment to the Mono County Allocation List for Public Works

Departments: Human Resources and Public Works

Proposed resolution of the Mono County Board of Supervisors authorizing the County Administrative Officer to amend the County of Mono list of allocated positions to eliminate one Administrative Services Specialist and add one Fiscal and Administrative Services Officer in the Department of Public Works.

Recommended Action: Adopt proposed resolution.

G. Agreement with Victoria L. Campbell, Esq. for the Provision of Indigent Defense Services

Departments: County Administrative Office

Proposed contract with Victoria L. Campbell, Esq. for the provision of indigent defense services in Mono County.

Recommended Action: Approve, and authorize Chair to sign, contract with Victoria L. Campbell, Esq. for the provision of indigent defense services for the period December 11, 2023, through December 10, 2025, with option to extend,

and a not-to-exceed amount of \$16,065/month with 2% automatic annual increases.

Fiscal Impact: Not-to-exceed amount of \$192,780 annually and approximately \$107,273 for the remainder of Fiscal Year 2023-24, with 2% automatic annual increases.

H. Public Works Reclassification

Departments: Public Works

Reclassification of Judy Curti into the position of Fiscal and Administrative Services Officer, starting at step B.

Recommended Action: Approve Judy Curti's reclassification to Fiscal and Administrative Services Officer at the pay rate of Range 79, Step B, of the Mono County Public Employee Pay Matrix.

Fiscal Impact: Total cost of the reclassified position for the remainder of Fiscal Year (FY) 2023-24 is \$84,096, of which \$60,217 is salary and \$23,879 is benefits. The total cost for a full year is \$128,617 of which \$92,096 is salary and \$36,521 is benefits. The previous position was budgeted in the FY 2023-24 budget at a lower annual salary of \$83,285. This new position will lead to a FY 2023-24 unbudgeted increase to salary and benefits in the amount of \$6,511. The general fund portion of this amount is \$2,409. This amount is covered by the numerous allocated, unfilled positions in Public Works.

I. Rock Creek Snow Removal Agreement

Departments: Public Works

Proposed resolution to provide snow removal services along Rock Creek Road for the State Department of Parks and Recreation.

Recommended Action: 1. Adopt proposed resolution, authorizing entry into an agreement with California State Parks for snow removal services at Rock Creek SNO-Park. 2. Authorize Public Works Director to sign agreement C23550014 between the California Department of Parks and Recreation and Mono County Public Works.

Fiscal Impact: Up to \$47,040 in revenue (\$15,680 per year) to the Road Fund for snow removal services rendered to the California Department of Parks and Recreation

J. Memorandum of Understanding with Eastern Sierra Unified School District

Departments: Probation

Memorandum of Understanding (MOU) with Eastern Sierra Unified School District to provide funding for after-school programs within the District using Proposition

64 Public Health and Safety Grant funds.

Recommended Action: Approve County to enter into MOU with Eastern Sierra Unified School District and authorize County Administrative Officer to execute said MOU on behalf of the County.

Fiscal Impact: The awarded grant funding is in the amount of \$2,767,916 over a period of five years from May 1, 2023, to April 30, 2028. Any necessary budget changes to incorporate this MOU with the available grant award will be reevaluated at mid-year.

K. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 9/30/2023.

Recommended Action: Approve the Treasury Transaction Report for the month ending 9/30/2023.

Fiscal Impact: None.

L. Quarterly Investment Report

Departments: Finance

Investment Report for the Quarter ending 9/30/2023.

Recommended Action: Approve the Investment Report for the Quarter ending 9/30/2023.

Fiscal Impact: None.

6. CORRESPONDENCE RECEIVED

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Governor's Proclamation for the March 5, 2024, Presidential Primary Election

Departments: Elections

A proclamation by the Governor of the State of California that the Presidential Primary Election will be held throughout the state on Tuesday, March 5, 2024.

B. Correspondence between Congressman Kiley's Office and the United States Postal Service regarding the Bridgeport Post Office

Departments: County Administrative Office

Correspondence received between Congressman Kiley's office to the United States Postal Service regarding the Bridgeport Post Office.

7. REGULAR AGENDA - MORNING

A. Winter Seasonal Outlook Presentation

Departments: Clerk of the Board

30 minutes

(Dawn Johnson, National Weather Service (NWS) Reno) - Presentation by Dawn Johnson of the National Weather Service in Reno regarding the 2023/24 Winter Weather Outlook.

Recommended Action: None, informational only.

Fiscal Impact: None.

B. Winter Operations Update - Caltrans

Departments: Clerk of the Board

15 minutes

(Ryan Dermody, District 9 Director, Terry Erlwein, Deputy District 9 Director for Maintenance, Operations, and Andy Richard, Caltrans Maintenance Manager) - Presentation by Ryan Dermody, Terry Erlwein, and Andy Richard of Caltrans regarding the 2023 - 24 Winter Operations update.

Recommended Action: None, informational only.

Fiscal Impact: None.

C. 2023 Winter Storm Response and 2024 Winter Preparedness

Departments: Emergency Management

30 minutes

(Chris Mokracek, Director of Emergency Management) - Presentation by Chris Mokracek regarding the County's response to the 2023 winter storms and 2024 Winter preparedness.

Recommended Action: None, informational. Provide any desired direction to staff.

Fiscal Impact: None.

D. Update from The Ferguson Group on Mono County Advocacy Services

Departments: County Administrative Office

20 minutes

(Kristi More, TFG (The Ferguson Group)) - The Ferguson Group, LLC (TFG) is under contract with Mono County to provide federal advocacy, consulting, and grant services. Additionally, TFG works with staff to identify funding opportunities for the County's high-priority projects and works to assist the County in

implementing the federal legislative platform and strategy. TFG will provide an update on their work with the County and the potential federal government shutdown.

Recommended Action: Receive the update from TFG and provide questions as needed.

Fiscal Impact: None.

E. Mono County Jail Facility - Update

Departments: Public Works

10 minutes

(Paul Roten, Public Works Director) - Presentation by Public Works Director, Paul Roten regarding the progress in constructing a new Mono County Jail on Twin Lakes Road in Bridgeport.

Recommended Action: None, informational only.

Fiscal Impact: None.

F. Capital Improvement Plan Workshop

Departments: Public Works

45 minutes

(Paul Roten, Public Works Director) - Workshop for presenting the list of projects on the proposed Mono County 2023 Capital Improvement Plan (CIP) and discuss the programming of available financial resources.

Recommended Action: Review revised draft of the 2023 Mono County's five-year Capital Improvement Plan and discuss list of projects and associated funding resources. Provide any desired direction to staff.

Fiscal Impact: The CIP affects numerous future budgets. As funding becomes available, the County Administrative Officer will recommend inclusion of project appropriations in future year operation budgets.

G. 2024 Calendar of Meetings of the Board of Supervisors

Departments: Clerk of the Board

10 minutes

(Queenie Barnard, Clerk-Recorder-Registrar-Clerk of the Board of Supervisors) - Rule 3 of the Mono County Board Rules of Procedure specifies that an annual calendar of meetings shall be adopted by the Board at its first meeting in January. These Rules are intended to expedite the transaction of business of the Board in an orderly fashion, and are deemed to be procedural only, therefore the Board can adopt the calendar before the first meeting in January. The failure to strictly observe application of the Rules shall not affect the jurisdiction of the Board or invalidate any action taken at a meeting that is otherwise held in

conformity with the law. The calendar will include all known regular meetings. Any meeting may be canceled upon the order of the Chair or by a majority of Board members.

Recommended Action: Approve proposed calendar of meetings for 2024; cancel any agreed upon meeting(s) for 2024.

Fiscal Impact: None.

H. Appointment of 2024 Rural County Representatives of California (RCRC) Delegate and Alternates

Departments: Clerk of the Board

5 minutes

(Queenie Barnard, Clerk-Recorder-Registrar-Clerk of the Board of Supervisors) - The Mono County Board of Supervisors must appoint a Delegate and Alternate(s) to serve on the Rural County Representatives of California (RCRC) Board of Directors, Golden State Finance Authority (GSFA) Board of Directors, Golden State Connect Authority (GSCA) Board of Directors, and Environmental Services Joint Powers Authority (ESJPA) Board of Directors for 2024. Supervisor Duggan is currently the 2023 RCRC, GSFA, GSCA, and ESJPA Delegate. Supervisor Peters is currently the 2023 RCRC, GSFA, GSCA, and ESJPA First Alternate. Previously, the Solid Waste Superintendent was the 2023 RCRC, ESJPA Second Alternate.

Recommended Action: 1) Appoint a Supervisor as the 2024 RCRC, GSFA, GSCA, and ESJPA Delegate; and 2) Appoint a Supervisor as the 2024 RCRC, GSFA, GSCA, and ESJPA First Alternate; and 3) Appoint the 2024 RCRC ESJPA Second Alternate.

Fiscal Impact: None.

I. 2023/2024 California State Association of Counties (CSAC) Nominations

Departments: Board of Supervisors

5 minutes

(Queenie Barnard, Clerk – Recorder – Registrar – Clerk of the Board of Supervisors) - Nomination of a member and alternate to serve on the California State Association of Counties (CSAC) Board of Directors for 2023/2024. Appointment of individuals nominated by the Board is made by the CSAC Executive Committee and appointments are for one year. Supervisor Peters is currently the member and Supervisor Kreitz is currently the alternate.

Recommended Action: Nominate a member of the Board of Supervisors to serve on the CSAC Board of Directors for the 2023/2024 Association year beginning on November 13, 2023; also, nominate an alternate member.

Fiscal Impact: None.

J. Terms and Conditions of Employment for Thomas Boo, MD as Public Health Officer

Departments: Health and Human Services

5 minutes

(Kathryn Peterson, Health and Human Services Director) - The County has selected Thomas Boo, MD to serve as the permanent Public Health Officer for Mono County. Board approval is sought to confirm proposed terms and conditions of employment with a starting date of November 7, 2023.

Recommended Action: Announce fiscal impact and adopt proposed Resolution, Approving Agreement Regarding Terms and Conditions of Employment for Thomas Boo, MD as Public Health Officer. Authorize the Board Chair to execute said Agreement on behalf of the County.

Fiscal Impact: The cost of this position for the remainder of Fiscal Year (FY) 2023-24 is \$123,005, of which \$86,046 is salary and \$36,959 is benefits. If this item is approved, the annual cost will be \$188,126, of which \$131,600 is salary and \$56,526 is benefits. The fiscal impact of this item is included in the Health and Human Services FY 2023-24 adopted budget.

8. CLOSED SESSION

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Mary Booher, Stacey Simon, Janet Dutcher, Jay Sloane, Christine Bouchard, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

B. Closed Session - Real Property Negotiation

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property Address: 264 Highway 182, Bridgeport, CA. County Negotiator: Mary Booher and Sandra Moberly. Negotiating Parties: Garth Moore and County of Mono. Under Negotiation: Price, terms, and conditions.

C. Closed Session - Real Property Negotiation

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property Address: 34 Kirkwood Street, Bridgeport, CA. County Negotiator: Mary Booher and Sandra Moberly. Negotiating Parties: Brianna Brown and County of Mono. Under Negotiation: Price, terms, and conditions.

D. Closed Session – Real Property Negotiation

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property APN: 37-050-06. Negotiating Parties: County of Mono and Mammoth Dog Teams. County Negotiators: Sandra Moberly, Paul Roten and Stacey Simon.

E. Closed Session – Real Property Negotiation

Closed Session – Real Property Negotiation – CONFERENCE WITH REALPROPERTY NEGOTIATOR. Government Code section 54956.8. Property Address: 15 White Mountain Drive, Chalfant CA 93512 County Negotiator: Sandra Moberly, Mary BooherNegotiating Parties: Mono County Treasurer/Tax CollectorUnder Negotiation: Price, terms and conditions.

F. Closed Session - Existing Litigation

Closed Session – Existing Litigation - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Mono v. KR Property et al. Case number: CV200081

G. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

9. REGULAR AGENDA - AFTERNOON

A. Housing Update

Departments: County Administrative Office
30 minutes

(Mary Booher, Retired Annuitant – Special Projects) - Presentation by Mary Booher providing an update on activities related to increasing housing in Mono County.

Recommended Action: None, informational only. Provide any desired direction to staff.

Fiscal Impact: None.

B. Request from Mammoth Lakes Housing for Funding for Access Apartments

Departments: County Administrative Office
10 minutes

(Sandra Moberly, County Administrative Officer) - In 2017, Mammoth Lakes Housing (MLH) purchased a property at 238 Sierra Manor Road in Mammoth

Lakes to provide additional affordable housing for the community. The proposed project includes converting the existing buildings into 11 one-bedroom apartments and six garages. MLH has secured a number of different funding sources for this project but, due to increasing construction costs of the project, has not secured full funding for the project. MLH is requesting additional funding for the project and has noted that there is a \$2.8M gap currently. The Housing Ad Hoc Committee discussed this project and recommended that the County allocate \$600,000 in funding in order to help close the gap for construction of the project.

Recommended Action: Staff recommends that the Board consider the request from MLH and provide direction to staff on funding of Access Apartments.

Fiscal Impact: There is an unencumbered balance of \$204,000 in the Affordable Housing Fund, and during policy discussions about the use of available one-time funding, the Board previously earmarked up to \$1,500,000 for various housing projects.

C. Clarification that Moratorium on Overnight Rentals for Duplex and Multi-Family Residential Units was not Approved

Departments: Community Development

10 minutes

(Wendy Sugimura, Community Development Director) - Clarification that the moratorium on overnight rentals in multi-family residential units heard by the Board on Oct. 10, 2023, was not approved, because a 4/5 vote was needed, and 3 Board members voted in favor while 2 voted against. Opportunity for one of the three Board members who voted in favor of the moratorium to make a motion to reconsider the item now that it has been clarified that a 4/5 vote is required, as allowed by Board Rules of Procedure, Rule 30.

Recommended Action: Hear staff presentation regarding non-passage of moratorium on October 10, 2023. If a motion to reconsider the moratorium is made and seconded, consider and potentially approve motion to reconsider.

Fiscal Impact: None.

D. Potential Moratorium on Overnight Rentals in Duplex and Multi-Family Units

Departments: Community Development

20 minutes

(Wendy Sugimura, Community Development Director) - If motion to reconsider is adopted during prior item, consider proposed ordinance Temporarily Suspending New Short-Term and Transient Rentals of Duplex & Multi-Family Dwelling Units in All Land Use Designations except Commercial Lodging (CL).

Recommended Action: 1) Adopt proposed ordinance, an interim ordinance of the Mono County Board of Supervisors Temporarily Suspending New Short-Term

and Transient Rentals of Duplex & Multi-Family Dwelling Units in All Land Use Designations except Commercial Lodging (CL). OR 2) Do not adopt the proposed ordinance.

Fiscal Impact: If adopted, growth in transient occupancy taxes and business license fees may be reduced.

E. Policy Discussion on Residential Use of Recreational Vehicles (RVs)

Departments: Community Development

1 hour

(Wendy Sugimura, Community Development Director) - Presentation on policies and options regarding residential use of RVs in unincorporated Mono County.

Recommended Action: Receive presentation and provide direction to staff.

Fiscal Impact: None.

10. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

ADJOURN