



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.
Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

Regular Meeting October 10, 2023

TELECONFERENCE INFORMATION

This meeting will be held in person at the location listed above. Additionally, a teleconference location will be available where the public and members of the Board may participate by electronic means.

1. Mammoth Teleconference Location – for meetings held on the first and second Tuesday of each month - Mono Lake Room of the Mono County Civic Center, First Floor, 1290 Tavern Road, Mammoth Lakes, CA. 93546;
2. Bridgeport Teleconference Location – for meetings held on the third Tuesday of each Month - Mono County Courthouse, Second Floor Board Chambers, 278 Main Street, Bridgeport, CA. 93517;
3. Zoom Webinar.

Members of the public may participate via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

To join the meeting by computer:

Visit <https://monocounty.zoom.us/j/83937374811> or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 839 3737 4811.

To provide public comment, press the "Raise Hand" button on your screen.

To join the meeting by telephone:

Dial (669) 900-6833, then enter Zoom Webinar ID 839 3737 4811.

To provide public comment, press *9 to raise your hand and *6 to mute/unmute.

If you are unable to join the Zoom Webinar of the Board meeting, you may still view the live stream of the meeting by visiting: https://monocounty.granicus.com/MediaPlayer.php?publish_id=e7d204c7-e668-44f4-be12-b19e6bd13e27

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5530 or bos@mono.ca.gov. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517) and online at <http://monocounty.ca.gov/bos>. Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board and online.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICER

CAO Report regarding Board Assignments
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

Receive brief oral report on emerging issues and/or activities.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Fiscal Year 2022-23 County Audit Engagement Letter

Departments: Finance

This audit engagement letter between the County of Mono and the audit firm of Price Paige & Company, and subject to an existing contract for services entered into on June 6, 2023, establishes an understanding about the audit services to be performed and the responsibilities of each party.

Recommended Action: Approve and authorize the Chair of the Board of Supervisors to sign, the Fiscal Year (FY) 2022-23 audit engagement letter between the County of Mono and the audit firm of Price Paige & Company.

Fiscal Impact: The cost of this audit for FY 2022-23 is \$82,205, which is included in the Finance Department's adopted budget for FY 2023-24.

B. Fiscal Year 2023-24 Budget Adjustments - Capital Expenditures

Departments: County Administrative Office

Two budget adjustments have come forward requiring board approval since the FY 2023-24 Budget was adopted September 12, 2023. The Fleet has two Capital Purchases that were budgeted and ordered in Fiscal Year FY 2022-23 but received after July 1, 2023. Additionally, the Office of Emergency Management moved forward with a grant agreement for a joint project with Eastern Sierra Council of Governments for the predevelopment of a Biomass facility, requiring both a revenue and expenditure adjustment in the Mono County Capital Improvements Project budget.

Recommended Action: Approve the attached two appropriation transfer requests for capital expenditures in FY 2023-24, one for the Fleet budget for capital purchases in FY 2022-23 received after July 1, 2023, and one for the Office of Emergency Management Capital Project for Biomass project execution. (4/5 vote is required.)

Fiscal Impact: Increase Capital expenditures by \$333,454 in Fleet Fund 650 with use of fund balance and increase Capital Improvement Project Fund 190 revenues and expenditures by \$550,114 for executing a grant award for a Biomass facility.

C. Stipends For Special Travel by Employees during Winter Closure of Highway 395

Departments: County Administrative Office

Side letters to Memoranda of Understanding (MOUs) between the County of Mono and the Mono County Paramedic Fire Rescue Association and the Mono County Correctional Deputy Sheriffs' Association authorizing special travel stipends for certain employees who experienced extended commutes during the Highway 395 closure this winter and superseding and replacing the side letter adopted by R23-053.

Recommended Action: Adopt proposed resolution approving side letters to the MOUs to authorize special travel stipends for extended commutes during the Highway 395 closure this winter.

Fiscal Impact: The fiscal impact is \$4,080 in one-time costs: \$1,185 for paramedics and \$2,895 for correctional deputies.

D. Comprehensive Economic Development Strategy (CEDS) Eastern Sierra Region

Departments: Economic Development

Proposed resolution approving the Eastern Sierra Comprehensive Economic Development Strategy for Alpine, Inyo and Mono Counties as prepared and authorizing the Eastern Sierra Council of Governments to submit to the U.S. Economic Development Administration.

Recommended Action: Adopt proposed resolution. Provide any desired

direction to staff.

Fiscal Impact: None.

E. Resolution Authorizing the Amendment to the Mono County Allocation List for the Behavioral Health Department

Departments: Human Resources

Proposed resolution of the Mono County Board of Supervisors authorizing the CAO to amend the Mono County allocation list to remove one Director of Clinical Services position and replace it with one Clinical Services Manager in the Department of Behavioral Health.

Recommended Action: Adopt proposed resolution. Provide any desired direction to staff.

Fiscal Impact: None.

F. Resolution Adopting Amended Access Control Policy (Administrative Policies and Procedures Manual H-2)

Departments: County Administrative Office

Proposed resolution adopting amended policy regarding electronic access to county offices and buildings for county staff and directing codification of the amended policy as H-2 - ACCESS CONTROL POLICY in the Mono County Policies and Procedures Manual to replace the existing policy.

Recommended Action: Adopt proposed resolution adopting amended Access Control Policy (H-2) and directing codification of the amended policy in the Mono County Policies and Procedures Manual. Provide any desired direction to staff.

Fiscal Impact: None.

G. Stryker Gurney/Load System Purchase

Departments: Emergency Medical Services

Two Stryker gurneys & load systems were included in the Emergency Medical Services (EMS) budget for FY 23-24. The amount of \$127,286 is the total cost of these items but is above the threshold of CAO signing authority. This item is to request the Board approve and authorize the CAO to sign, a purchase agreement and accompanying purchase orders (POs) with Stryker to purchase these items on behalf of Mono County.

Recommended Action: Approve, and authorize CAO to sign, agreement and accompanying POs to purchase two Stryker gurneys & load systems on behalf of the County in an amount not to exceed \$127,286.

Fiscal Impact: Expends capital outlay of \$127,286, which is included in the

6. Departments Fiscal Year 2023-24 adopted budget.
CORRESPONDENCE RECEIVED - NONE

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

7. **REGULAR AGENDA - MORNING**

A. **PUBLIC HEARING: Potential Moratorium on Overnight Rentals in Multi-Family Residential Units**

Departments: Community Development

PUBLIC HEARING: 9:00 AM (30 minutes)

(Wendy Sugimura, Community Development Director) - Consider imposing a moratorium on all new short-term and transient overnight rentals in multi-family residential units regardless of land use designation for 45 days, with the potential for an extension.

Recommended Action: Hold public hearing. Adopt an emergency ordinance temporarily suspending approval of new short-term and transient overnight rentals in multi-family residential units in all land use designations and direct staff to return with a potential extension before the 45-day expiration.

Fiscal Impact: Potential loss of revenue from business license fees, transient rental occupancy taxes, and Housing Mitigation Ordinance fees.

B. **Mono County Jail Facility - Update**

Departments: Public Works

10 minutes

(Paul Roten, Public Works Director) - Presentation by Public Works Director, Paul Roten regarding the progress in constructing a new Mono County Jail on Twin Lakes Road in Bridgeport.

Recommended Action: None, informational only.

Fiscal Impact: None.

C. **Contract with MIG, Inc. for a Short-Term Rental Housing Study**

Departments: Community Development

15 minutes

(Wendy Sugimura, Community Development Director) - Proposed contract with MIG, Inc. pertaining to a study of the impacts of short-term rentals on the housing situation in Mono County.

Recommended Action: Approve, and authorize the CAO to sign, contract with MIG, Inc. for a Short-Term Rental Housing Study for the period September 12, 2023, through December 31, 2024, and a not-to-exceed amount of \$70,870.

Fiscal Impact: The Board approved a policy item for the \$70,870 cost and included it in the Community Development approved budget for FY 2023-24.

D. Update on Broadband in Mono County and Initiation of a Mono County Broadband Strategic Plan

Departments: Board of Supervisors

20 minutes

(Scott Armstrong, Regional Broadband Coordinator) - Presentation by Scott Armstrong regarding updates on the Inyo-Mono Broadband Consortium (IMBC) work and California Broadband Cooperative (CBC) digital.

Recommended Action: None, informational only.

Fiscal Impact: None.

8. CLOSED SESSION

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Mary Booher, Stacey Simon, Janet Dutcher, Jay Sloane, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

B. Closed Session - Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9. Number of potential cases: three.

C. Closed Session – Real Property Negotiation

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property Address: 264 Highway 182, Bridgeport, CA. County Negotiator: Mary Booher and Sandra Moberly. Negotiating Parties: Garth Moore and County of Mono. Under Negotiation: Price, terms, and conditions.

D. Closed Session – Real Property Negotiation

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property Address: 15 White Mountain Drive, Chalfant CA 93512. County Negotiator: Mono County by: Sandra Moberly, Mary Booher.

Negotiating Parties: Mono County Tax Collector. Under Negotiation: Price, terms and conditions.

E. Closed Session – Real Property Negotiation

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property Address: 350 Mule Deer Road, Coleville, CA 96107. County Negotiator: Mono County by: Sandra Moberly, Mary Booher. Negotiating Parties: Mono County Tax Collector. Under Negotiation: Price, terms and conditions.

F. Closed Session – Real Property Negotiation

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property Address: 34 Kirkwood Street, Bridgeport, CA. County Negotiator: Mary Booher and Sandra Moberly. Negotiating Parties: Garth Moore and County of Mono. Under Negotiation: Price, terms, and conditions.

G. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

9. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

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