



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Teleconference Only - No Physical Location

Special Meeting
February 22, 2022

TELECONFERENCE INFORMATION

This meeting will be held via teleconferencing with members of the Board attending from separate remote locations. As authorized by AB 361, dated September 16, 2021, a local agency may use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act when a legislative body of a local agency holds a meeting during a declared state of emergency and local officials have recommended or imposed measures to promote social distancing or the body cannot meet safely in person and the legislative body has made such findings.

Members of the public may participate via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below. If you are unable to join the Zoom Webinar of the Board meeting, you may still view the live stream of the meeting by visiting http://monocounty.granicus.com/MediaPlayer.php?publish_id=b030dad3-5438-4a8a-9e67-9ccfab715ac4

To join the meeting by computer:

Visit <https://monocounty.zoom.us/j/82803398161>

Or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 828 0339 8161.

To provide public comment, press the "Raise Hand" button on your screen.

To join the meeting by telephone:

Dial (669) 900-6833, then enter Zoom Webinar ID 828 0339 8161.

To provide public comment, press *9 to raise your hand and *6 to mute/unmute.

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5530 or bos@mono.ca.gov. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517) and online at <http://monocounty.ca.gov/bos>. Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board and online.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

2. AGENDA ITEMS

A. 2021-22 Mid-Year Budget Review

Departments: CAO

1 hour

(Robert C. Lawton, CAO; John Craig, ACAO; Megan Mahaffey, Accountant III) - Present mid-year budget requests from Departments, discuss, and advise Board regarding staff recommendations.

Recommended Action: Consider motion to approve recommended mid-year budget adjustments, as presented or amended (4/5th vote required).

Fiscal Impact: No direct fiscal impact at this time. The Mid-Year Report as proposed anticipates a FY2021-22 Budget surplus of \$37,206 based on conditions in effect at present.

B. Letter to Senator Borgeas Requesting Legislation Making Public Administrator Appointed

Departments: CAO

15 Minutes

(Robert Lawton) - Letter to Senator Andreas Borgeas requesting legislation adding Mono County to the list of counties in California Government Code section 24011 where the Public Administrator may be appointed, rather than elected, and authorizing appointment of the same individual to serve both as Public Administrator and Public Guardian.

Recommended Action:

Approve and authorize the Chair to sign proposed letter.

Fiscal Impact: None currently. However, if the legislation is approved and Mono County moves forward with the establishment of a consolidated Public Guardian/Public Conservator/Public Administrator function within an existing department, there will be additional salary costs in the range of 5-10% of the current Department Head salary for that department.

C. Resolution Authorizing a Grant of \$100,000 to Assist IMACA

Departments: County Administrative Office

30 Minutes

(Robert C. Lawton, CAO) - A resolution authorizing a grant to assist Inyo Mono Advocates for Community Action (IMACA) to manage and administer Community benefit programs to residents of Mono County, subject to IMACA'S agreement to take certain actions to preserve the long-term use of real property located at Willow Avenue in June Lake, California for transitional and affordable housing; and taking and authorizing other actions relating thereto.

Recommended Action: Adopt proposed resolution. Provide any desired direction to staff.

Fiscal Impact: This Resolution would recognize \$100,000 of unanticipated revenue in account 100-10-001-10062, Prop Tax - Excess ERAF, and appropriate an additional \$100,000 in account 100-10-071-47020, Contributions to Non-Profit Organizations.

ADJOURN



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

SPECIAL MEETING AGENDA REQUEST

Print

MEETING DATE	February 22, 2022	DEPARTMENT	
ADDITIONAL DEPARTMENTS			
TIME REQUIRED	1 hour	PERSONS APPEARING BEFORE THE BOARD	Robert C. Lawton, CAO; John Craig, ACAO; Megan Mahaffey, Accountant III
SUBJECT	2021-22 Mid-Year Budget Review		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Present mid-year budget requests from Departments, discuss, and advise Board regarding staff recommendations.

RECOMMENDED ACTION:

Consider motion to approve recommended mid-year budget adjustments, as presented or amended (4/5th vote required).

FISCAL IMPACT:

No direct fiscal impact at this time. The Mid-Year Report as proposed anticipates a FY2021-22 Budget surplus of \$37,206 based on conditions in effect at present.

CONTACT NAME: Robert C. Lawton

PHONE/EMAIL: 760-932-5415 / rlawton@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH ATTACHMENTS TO THE OFFICE OF THE COUNTY ADMINISTRATOR
**PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING**

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
FY2021-22 Mid-Year Budget Narrative
Mid-Year Budget Adjustment Requests
Allocated Positions List Resolution

History

Time

Who

Approval



COUNTY ADMINISTRATIVE OFFICER

COUNTY OF MONO

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SOCIAL SERVICES

Kathy Peterson

To: Board of Supervisors
From: Robert C. Lawton, County Administrative Officer
Date: February 18, 2022
Re: Mid-Year Budget Review & Budget Updates

Recommendation

Approve and authorize proposed FY2021-22 Mid-Year budget adjustments and Allocation List amendments, as presented or amended (4/5th vote required).

Background

BUDGET ADJUSTMENTS

Departments requested various adjustments to revenues and appropriations, set forth in the attached Budget Adjustment Requests and explained in the attached Mid-Year Budget Narrative. The net result is a projected General Fund surplus on June 30, 2022 of \$37,206. This conservative projection will be revised during preparation of the FY2021-22 Third Quarter Report, to be submitted in April, and used as the basis for development of the FY2022-23 Proposed Budget.

ALLOCATION LIST ADJUSTMENTS

At Mid-Year, four departments request changes to the Allocation List. The net effect is to delete (7.0) FTE positions and add 6.0 FTE, for a net reduction of (1.0) FTE.

Position addition and title changes are projected to be funded entirely within existing FY2021-22 appropriations.

Details are as follows:

Administration:

Due to proven workload and management issues, the Department requests the addition of a Human Resources Generalist position.

Add 1.0 FTE Human Resources Generalist

To aid in recruiting for the long-vacant Housing Coordinator Position, the Department requests a title change to Housing Opportunities Manager

Delete (1.0) FTE Housing Coordinator
Add 1.0 FTE Housing Opportunities Manager

To reflect current staffing and organizational structure, the Department requests the deletion of two positions no longer funded or filled.

Delete (1.0) FTE Special Projects Manager
Delete (1.0) FTE Communications Manager

Information Technology:

To further recover from the impact of losing tenured staff, the Information Technology Department requests two Allocation List adjustments to address incumbent staff deserving of promotions, while also preparing for new staff. Those requested changes are as follows:

Delete (1.0) FTE Communications Manager
Add 1.0 FTE Infrastructure Manager

Delete (1.0) FTE IT Specialist II
Add 1.0 FTE IT Specialist III .

Probation:

Due to the number of programs, grants and mandated reports, the Department requests the creation of an Administrative Analyst position (DPO IV) to work with a new case management system and bridge with the Superior Court and Judicial Council for improved data analysis.

Delete (1.0) FTE DPO III
Add 1.0 FTE DPO IV

Social Services:

The Department requests an allocation list change promoting the Child Welfare Social Worker Supervisor I to a II in recognition of her achievement of a Master of Social Work (MSW) degree and her role in supervising other social workers at the MSW level This adjustment can be made without a technical budget adjustment given existing budget adequate to implement this change.

Delete (1.0) FTE Social Worker Supervisor I
Add 1.0 FTE Social Worker Supervisor II

Fiscal Impact

FY2021-22 General Fund revenues are projected to exceed expenses by \$37,206.

Costs of proposed personnel transactions are projected to remain within existing appropriations.

Appendix A – FY2021-22 Mid-Year Budget Narrative

COUNTY ADMINISTRATIVE OFFICE 100-11-020 (Administration)

BUDGET UPDATE

Projected revenue and expenditures to June 30, 2022, are expected to be balanced overall in the Administration budget for the year. Because of vacancies in various positions, the County Administrator's Office has had to contract with outside consultants to provide important services. This has required the transfer of budgeted funds out of the Salary and Wages line into the Contract Services line, while keeping the overall funding for the department level. Additionally, the Communications Manager position was originally budgeted as an allocated position this year and the incumbent requested to transition to work as a consultant, which was accomplished in the first half of the budget year, again with no budget change.

On November 2, 2021, the Board added two new positions to the Allocation List – Emergency Operations Manager and Emergency Operations Planner.

At Mid-Year, the Department requests three additional Allocation List changes:

- 1) On the advice of the County's outside recruiting consultant, the Department requests to change the title of the Housing Coordinator position to the Housing Opportunities Manager.
- 2) The Department seeks to add one Human Resources Generalist position in human resources in order to maintain service levels
- 3) The Department requests to delete two allocated positions, the Special Projects Manager and Communications Manager positions.

Costs associated with the requested HR Generalist and Emergency Operations positions will be absorbed within existing appropriations for FY2021-22, although expenses will increase in the FY 2022-23 budget.

SERVICES UPDATE

The functions performed in the Administration department include the offices of the CAO, Human Resources, Communications, Housing Coordinator, as well as the newly authorized Emergency Operations office, including new positions of Emergency Operations Manager and Emergency Operations Planner.

We have had vacancies in the positions of Human Resources Director, Assistant to the CAO, and Housing Opportunities Manager for the first half of this budget year. These vacancies have strained the office's ability to perform our functions to the highest quality so far this year. Fortunately, we have recently filled the Assistant position and are hopeful of filling the Housing position in the near future. Ongoing recruitment continues for the Human Resources Director position.

SERVICES UPDATE

The Administration budget covers the offices of the CAO, Human Resources, Communications Manager, and Housing Opportunities Manager functions. We have had vacancies in the positions of Human Resources Director, Assistant to the CAO, and Housing Opportunities Manager for the entire budget year. These vacancies have strained the office's ability to perform our functions to the highest quality so far this year. Fortunately, we have recently filled the Assistant position and are hopeful of filling the Housing position in the near future. Recruitment continues for the Human Resources Director position.

100-21-076 (Public Defender)

BUDGET UPDATE

Projected revenue and expenditures to June 30, 2022 are in-line with original budget projections. The 2021-22 budget included an additional \$250,000 in projected expenses for two death penalty cases expected to occur during the budget year. To date no expenses have been charged to that line item. However, it is expected that if those funds are not utilized during the current fiscal year, it will be necessary to roll the funds to the next budget in order to cover expected expenditures.

SERVICES UPDATE

The County contracts with three different law firms to provide public defense services to those in the County in need of legal counsel. In addition to the contracts with the three firms, the County hires and funds various experts to assist in the defense for those charged with crimes in the County.

100-21-077 (Grand Jury)

BUDGET UPDATE

Projected revenue and expenditures to June 30, 2022 are in-line with original budget projections.

SERVICES UPDATE

The 2020-21 Grand Jury presented two final reports to the County on July 30, 2021. Staff presented various responses to the Grand Jury reports to the Board of Supervisors on August 10th, September 7th, and October 5th. Ultimately the work of the 2020-21 Grand Jury was concluded and the 2021-22 Grand Jury has not yet been constituted. Staff expects the 2021-22 Grand Jury to be appointed and present reports during the first half of calendar year 2022.

100-26-074 (Agriculture Commissioner)

BUDGET UPDATE

Projected revenue and expenditures to June 30, 2022 are in-line with original budget projections. The County contracts with Inyo County, who employs Commissioner Nathan Reade. Contracted expenditures are set annually.

SERVICES UPDATE

Agriculture Commissioner Nathan Reade works closely with the CAO and Board of Supervisors to report regularly on his activities in Mono County.

100-55-073 (Veteran Services)

BUDGET UPDATE

Projected revenue and expenditures to June 30, 2022 are in-line with original budget projections. The County contracts with Inyo County, who employs Officer Gordon Greene. Contracted expenditures are set annually.

SERVICES UPDATE

Veterans Services Officer Gordon Greene works closely with the CAO and Board of Supervisors to report regularly on his activities in Mono County.

100-63-072 (Farm Advisor)

BUDGET UPDATE

Projected revenue and expenditures to June 30, 2022 are in-line with original budget projections. The County contracts with Inyo County, who employs advisor Dustin Blakey. Contracted expenditures are set annually.

SERVICES UPDATE

Farm Advisor Dustin Blakey works closely with the CAO and Board of Supervisors to report regularly on his activities in Mono County.

188-27-251 (Affordable Housing)

BUDGET UPDATE

As the position has not been filled yet during the current budget year, there have been no expected expenditures and the Affordable Housing Fund retains those salary savings. As a candidate is hired, there are sufficient funds budgeted to cover those expenses.

SERVICES UPDATE

The County hired an outside executive search firm to recruit for a Housing Opportunities Manager and bring candidates to us. That firm continues to advertise and has recently presented a candidate for the position. We are currently in the process of interviewing that candidate and are hopeful to have the position filled in the first quarter of 2022.

659-10-300 (Workforce Development)

BUDGET UPDATE

Projected revenue and expenditures to June 30, 2022 are in-line with original budget projections.

SERVICES UPDATE

The County contracts with Organizational Mind Group to provide county staff with workforce development solutions. Currently the contractor is performing leadership in the areas of 360 employee evaluations for department directors, providing them with essential feedback on their work and areas in which they might want to work on improvement. Additionally, the contractor meets with staff on the JEDI committee and Workforce Well-being committee, while also working with any staff that feel they might benefit from executive coaching and professional development.

ANIMAL SERVICES

100-27-205(Animal Services)

BUDGET UPDATE

The Department realized its Utilities line item was underfunded, due to an entry error. This will require an adjustment of \$10,000, as well as the Telephone/Communications line item which will require an adjustment of \$2,000. The overtime line item is currently overbudget, requiring an adjustment of \$1,500 to be moved from the salaries and wages line item. The funds for the low-cost spay/neuter program requires some adjustments to our funds. Due to three large expenditures for seized animals, there will need to be a budget adjustment of \$4,000 into the Professional & Specialized Services line item.

SERVICES UPDATE

Animal Services has launched the new licensing ordinance and online program with the Board's approval, to contract with Docupet, for the community's licensing services.

We have approximately 700 licenses needing to be renewed by the end of this fiscal year. Taking into consideration new licenses possibly coming in, as well as record adjustments that may not have been reported, such as owners moving out of the County or pets passing away, we are anticipating an additional \$6,000 in license revenues before the fiscal year closes, closely matching our budgeted revenue.

ASSESSOR 100-12-100 (Assessor)

BUDGET UPDATE

Projected revenue and expenditures are proceeding as expected. The adopted state budget has had negligible influence on this budget unit.

SERVICES UPDATE

No changes.

BEHAVIORAL HEALTH OFFICE 120-41-840 (Behavioral Health)

BUDGET UPDATE

All budget adjustments at this time are to transfer between cost centers the amounts necessary to cover contracts and/or to add funding to existing contracts with entities where the department has had to increase the number of persons needing residential care and/or our need to increase the number of psychiatric services that we offer to our MediCal clients.

Adjustments included are additions to our revenue from Telehealth Mental Health Grant, the Crisis Care Mobile Unit Grant and the BHQIP Funding. These grants will provide funding for the following.

Total Adjustment in revenue is \$340,420 which includes:

Telehealth MH: \$74,970 – New software and IT expenses.

CCMU: \$15,450 – Training and Tech Hardware for Crisis Care Mobile Unit.

BHQIP: \$250,000 allocated to staff time allocated to Quality Assurance – no deadline for expenditures

Adjustments by line item:

Transferred \$1,500 from Membership Fees to cover Motor Pool expenses.

SERVICES UPDATE

Mono County Behavioral Health provides a multitude of services within our shared communities and for individuals experiencing issues with their mental well-being, needs for psychiatric case, crisis services, placements in higher levels of care related to a psychiatric emergency and/or due to being held under an LPS Conservatorship. We currently have a fund balance that allows for us to provide all of these programs and services as needed. We do not foresee any significant changes to this for the upcoming budget cycle.

120-41-845 (Alcohol and Drug Program)

BUDGET UPDATE

Budget adjustments include the addition of revenue by the of Substance Abuse Block Grant (SABG) Supplemental. This grant will be used for Transitional Living for those with Substance Use Disorder diagnoses, Prevention campaigns, Narcan distribution events, Telehealth, Crisis care.

Total Adjustment in revenue is \$227,382 which includes:

SABG Supplemental (CRRSAA/ARPA):

CRRSSA: \$52,000 - Recovery Housing support

CRRSSA: \$71,320.00 - Substance Use Prevention Campaign

ARPA: \$20,000 - Narcan events and additional residential treatment

Telehealth SUD: \$68,612 – New software and IT expenses

CCMU: \$15,450.00 - Training and Tech Hardware for Crisis Care Mobile Unit

Adjustments by line item:

Transferred \$1,000 from Office Expense to cover Membership Fees.

SERVICES UPDATE

Mono County Behavioral Health provides services to all residents of Mono County related to Substance Use Disorders, Prevention, and/or mandated services for those involved with the justice system. This includes outpatient services, evaluations for the Court, Child Welfare, and Probation, as well as Residential services for clients who meet the criteria for medical detox and/or long-term treatment.

121-41-841 (Mental Health Services Act)

BUDGET UPDATE

Our MHSA funds currently have a fund balance. The projections for this next Fiscal Year are showing that we will have an increase in funds, though it is not yet clear what that level of change will be. We have augmented some of the services we provide with these funds with the grants we have applied for that will allow us to create a Mobile Crisis Response Team (with our Sheriff and Paramedic partners), a program with Nevada County to link us to state of the art services for those in the Early (Psychosis) Detection Program, added school services in partnership with MCOE, and a grant to add to our implementation of our new Electronic Health Record.

Adjustment is \$20,000 to be added to our contract with Goldfarb-Lipman Legal Services costs for housing program.

Adjustment by line item:

Transferred \$3,785.00 from office expense to membership fees to cover increase in state association costs.

SERVICES UPDATE

Mono County Behavioral Health uses the Mental Health Services Act funding (MHSA) for Prevention and Early Intervention, Capital Improvement, provision of services to people who are not eligible for MediCal or other types of insurance coverage, our internal work on Racial Equity and addressing Health Disparities, psychiatry, direct services, school-based services and our many programs, including but not limited to our “Socials” in Walker, Benton, Bridgeport, and

June Lake. Additionally, this funding promotes our housing initiatives and our two Wellness Centers in Mammoth and Walker, CA.

122-41-840 (Behavioral Health Realignment)

BUDGET UPDATE

At this time we have not made any mid-year adjustments to this account. The projection at this time is that we will be adding funding back into this account for the Fiscal year 2022-2023.

SERVICES UPDATE

Mono County Behavioral Health provides a multitude of services within our shared communities and for individuals experiencing issues with their mental well-being, needs for psychiatric case, crisis services, placements in higher levels of care related to a psychiatric emergency and/or due to being held under an LPS Conservatorship. We currently have a fund balance that allows for us to provide all of these programs and services as needed. We do not foresee any changes to this for the upcoming budget cycle.

CLERK RECORDER OFFICE 100-27-180 (Clerk Recorder)

BUDGET UPDATE

In July, the previous County Clerk – Recorder – Registrar of Voters separated from the County, creating a one-time cost of approximately \$86,000 for the Clerk Recorder Salary and Wages budget (there was also a charge to the Elections Salary and Wages budget to be discussed later).

In August, our outdated slip printers, which we required to record documents, ceased to be functional, so we had an unexpected additional charge to our Office Expense of approximately \$2,000 for the printers, new receipt paper, and ink.

Last summer, we were informed by the vendor for Recording / Clerk cashiering and records processing that they would not be renewing our contract when it ends on June 30, 2022, and will no longer be servicing California counties. We are currently searching for a new vendor for our cashiering and record processing requirements. At this time, we have been given one estimate for implementation of \$114,180.50. This cost has not been included as a Mid-Year budget adjustment.

The number of recorded documents increased in 2021 by approximately 1,000 documents from the year before, creating a slight increase in revenue County Clerk Service Fees and Recording Fees.

SERVICES UPDATE

More people are buying homes in Mono County, which has increased the number of recordings to be processed by our office. There have also been an increase in the number of requests for Fictitious Business Names. This year we also saw two new laws that will require our office to provide redacted versions of Restrictive Covenants and making CEQA notices available online.

100-12-010 (Board of Supervisors)

BUDGET UPDATE

Publications and Legal Notices was not budgeted to adjust to mandated noticing for the Redistricting Public Hearings and advertising. Also, in our organization's move towards more inclusivity, there were additional translation services that were not anticipated when the budget was previously established.

Also, in an effort to provide the best service to their constituents, the Board has attended many trainings of a different nature, causing the Travel and Training Expense and Vehicle Fuel Costs budgets to most likely fall short of their needs by the end of the year. Staff will monitor this situation and propose adjustments should they prove necessary later in the year.

SERVICES UPDATE

The Board of Supervisors recently completed Redistricting as a result of the 2020 Census.

100-15-181 (Elections)

BUDGET UPDATE

Costs for the September 14, 2021 Recall Election were reimbursed by the State. As mentioned before, the previous County Clerk – Recorder – Registrar of Voters separated from the County, creating a one-time cost of approximately \$29,000 for the Elections Salary and Wages budget.

Need to increase our Office Expense budget by an additional \$10,000, due to the second election requiring as much funds as the September election. As seen in the 2020-21 FY, spending in this budget for a FY with two elections is around \$26,000.

SERVICES UPDATE

A new law confirmed that every voter will receive a vote by mail ballot for all future elections, resulting in a need for new equipment to assist with the increase mailed ballots, while still requiring the same amount required to provide in-person voting, as well as increased traveling throughout the county to pick up ballots on the mandated days. The last election was done with significantly less staff than would ever be possible for a typical election with multiple races and candidates.

We are using grant funds to remodel the Social Services building to have a secure place to store elections equipment. The funds must be used by June 31, 2022.

**COMMUNITY DEVELOPMENT OFFICE
100-27-250 (Planning)**

BUDGET UPDATE

Salary savings will cover the early hire of a new Principal Planner. Funds transferred from other Community Development budget units provide for an increase to employee benefits to cover additional costs due to maternity leaves and the early hire of the Principal Planner.

Projections for Planning Permit revenue for staff time were high and should be adjusted downward by \$66,000. A couple major permits that were anticipated during budget development did not materialize, and the Planning Division did not have a solid reference point for projecting

this revenue due to unprecedented activity levels. The revenue reduction is covered by transferring savings from other budget units and has no net impact on the General Fund.

Vehicle Fuel Costs, Motor Pool Expense, and Telephone/Communications were pre-populated in the budget and appear to have been under budgeted. Funds from other budget units are being transferred to cover the projected expenses, which are expected to remain roughly equal to the first half of the year.

SERVICES UPDATE

Demand for services including planning permits and policy projects has remained high and Mountain View Fire recovery efforts continue to be prioritized. The division is managing this significant workload despite staffing shortages due to maternity leaves and a vacant position, with the addition of one highly experienced part-time planner. In addition, the retirement of the long-time Principal Planner is expected in June. A recruitment is currently open to hire a new Principal Planner early in order to train with the incumbent and retain as much institutional knowledge as possible. The budget adjustments provide for the new hire as early as March, if a qualified candidate can be found.

100-27-253 (Planning Commission)

BUDGET UPDATE

Technology Expenses exceeded the allocated budget by \$0.20, and funds from Office Expenses can be transferred to cover this cost.

SERVICES UPDATE

The Planning Commission is meeting as expected to consider and deliberate development proposals.

100-27-255 (Building Inspector)

BUDGET UPDATE

Traditionally, three field staff would cover building inspections for the county and allow for vacation time, sick time, and other staff leave. With only two full-time Building Inspectors, contract inspectors must be used and overtime is occasionally accrued to ensure services are provided to the public. The Overtime accrued in this year's budget can be covered by funds from the Salary and Wages.

The ADU prescriptive design project originally envisioned four units; however, the project currently has five designs and eliminating one more has been difficult. The Board will receive a presentation earlier in February on these designs and will either determine one to eliminate, in which case a budget adjustment is not necessary, or will direct staff to fund all five designs. The cost for the fifth design is \$12,000, and funding transfers from other budget units are currently proposed to cover the cost. The alternative is to transfer the funds from the Housing Trust Fund, such as the mitigation fees collected under the Housing Mitigation Ordinance.

Building Permit revenues are currently exceeding projections. If activity and fees remain relatively constant (within 10% of midyear performance), an exceedance of \$3,800-\$15,500 is expected which can fully fund the revenue gap in Code Enforcement Permit Fee Renewals and partially fund the gap in Planning Permit revenue.

SERVICES UPDATE

The Building Division is processing a record number of building permits this fiscal year and continues to be limited by a reduced staff due to a 0.2 FTE Building Official and paternity leave for other staff. The Building Division also accepted the additional workload of developing prescriptive designs for accessory dwelling units (ADUs) in an effort to support housing production. Permits for Mountain View Fire survivors are prioritized and extra effort, such as personal or onsite meetings, are applied as necessary in collaboration with other divisions/departments such as Planning, Public Works (encroachments, grading, flood review), Environmental Health, local special districts, and CalFire.

100-27-252 (Code Enforcement)

BUDGET UPDATE

Permit Fee Renewals are a relatively new fee and therefore only one year is available as a reference point for projecting the budget. In addition, hourly billing is not being collected, particularly for cannabis inspections, and therefore the fees being charged are probably lower than they should be. Further, two of the renewal fees were received in FY 20-21 and therefore are not reflected in the current FY. The end result is that the Permit Fee Renewal budget should be reduced by \$2,310, covered by transfer of funds from other budget units so that the General Fund is not impacted.

SERVICES UPDATE

Code Enforcement has completed mining inspections and will send invoices for fees soon, and all cannabis and short-term rental permit renewals have been completed. Code Enforcement continues to respond to all complaints and if a violation is identified, first pursues voluntary compliance before issuing Notices of Violations which may then lead to citations.

107-27-194 (Geothermal Monitoring)

BUDGET UPDATE

No adjustments anticipated. The fees are in the process of being collected.

SERVICES UPDATE

Geothermal monitoring is a pass-through service provided by the County to satisfy the monitoring of the Ormat Geothermal Plan as required by the Settlement Agreement. The monitoring consultant is hired by the County and Ormat pays the fees to the County; the County charges no fees for its services.

100-17-27-251 (Housing Development)

BUDGET UPDATE

No adjustments anticipated.

SERVICES UPDATE

The County manages units in Benton and is preparing to sell these to the Tribe.

185-00-000 (CDBG HOME Grant)

BUDGET UPDATE

No projected revenue and expenditures changes through June 30, 2022.

SERVICES UPDATE

The CDBG public service of child care is fully underway in Bridgeport. The program has provided care for 4 families since July 1.

187-27-250 (Grants)

BUDGET UPDATE

The current expenditures are related to SB2 grant projects (ADU prescriptive designs and Vehicle Miles Traveled (VMT)/Greenhouse Gas Emissions (GHG) California Environmental Quality Act (CEQA) streamlining). Reimbursements are in process, but none have been received yet. Other grants included in this budget are currently on hold due to staff capacity issues or in the process of securing a consultant and include the North County Water Transaction Project (National Fish and Wildlife Federation grant), California Development Block Grant (CDBG) Technical Assistance for a special district study to support increased housing, and the BLM sage-grouse conservation grant.

SERVICES UPDATE

The Grants budget was separated from the Planning budget unit to provide for the flow of grant funds, which the County first expends and then receives reimbursement from the grant, without creating the appearance of impacts to the General Fund. In this budget, revenues should always equal expenditures once grant reimbursements (which lag expenditures significantly) have been received.

148-27-255 (CASP)

BUDGET UPDATE

No adjustments anticipated.

SERVICES UPDATE

These funds may only be expended for training to become a Certified Access Specialist (CASp). CASps are certified by the California Division of State Architect and qualified to inspect new construction for compliance with accessibility (e.g., Americans with Disability Act) standards. All building divisions are required to have a CASp on staff or on contract and the certification is notoriously difficult to pass with a very low success rate. This certification is the only one with a dedicated funding stream from the State. Tom Perry, the part-time Building Official, is the County's certified CASp, although Jason Davenport is pursuing the certification.

COUNTY COUNSEL OFFICE 100-13-120 (County Counsel)

BUDGET UPDATE

There may be a need to reduce projected revenues under Professional Service Fees (16371). Revenue of \$15,000 was forecast based on services the office provides to Social Services (conservatorships) and outside entities such as the First5 Commission. As of midyear, no revenue had been received from any source and we are currently investigating why. Depending on those findings, a downward adjustment may be needed.

There is no financial impact to the department resulting from the recently-adopted State budget.

SERVICES UPDATE

With one exception, County Counsel revenues and expenses are on track and within the expected range. The exception relates to fund 21100 (Payroll). We are slightly ahead of where we should be in terms of expenditures, despite there being an unfilled law clerk position (\$15/hour limited term up to 3 months) and the unexpected loss of a staff person midyear and associated one-time payout in the amount of \$55,406. . While there are sufficient funds to cover this overage through midyear, a budget adjustment will likely be required going into the fourth quarter and the cause of the discrepancy should be identified.

Separately, the County is involved in a significant amount of litigation and so we are watching the legal services line item (32390) closely. An upward adjustment may be needed at year-end.

652-10-300 (Insurance ISF)

BUDGET UPDATE

There are no adjustments needed for the insurance ISF at this time.

SERVICES UPDATE

No new issues have arisen during preparation of the Mid-Year Report.

156-21-078 (Law Library)

BUDGET UPDATE

There are no budget adjustments requested and no expected impact from the State budget since revenues are tied to fees added to various court filings in Mono Superior Court and not to the State budget.

SERVICES UPDATE

The Law Library Board of Trustees is due for its annual meeting. At that meeting, the Board approves expenditures (based on revenues and cash on hand) for the purchase of legal resources for the public law library. It is expected that the Board will approve expenditures in the amount of \$3,000-\$4,000.

DISTRICT ATTORNEY OFFICE

100-21-430 (District Attorney)

BUDGET UPDATE

Revenues and expenses have generally fallen within budget and are expected to for the remainder of the budget cycle. The Jury and Witness Expense is currently under budget. At the beginning of the budget year, it was anticipated that we would have two major homicide jury trials during the budget year. To date, one of those trials has been completed, and it is unknown whether the other one will be scheduled for this budget year, or next. Depending on the scheduling of that trial, expenditures could be lower than budgeted.

100-56-433 (Victim Witness)

The Victim Witness budget funds the Victim Services Program within the District Attorney's Office. The monies received from Cal OES is used to pay the salaries of the advocates as well as equipment and supplies to successfully run the program. This grant runs through a federal year (October-October), so the budget is a combination of two grant years. I anticipate that revenues and expenditures will be consistent with the budget projection.

100-21-435 (Public Administrator)

The Public Administrator budget solely provides for mandatory membership fees and training, as well as a small amount for expenses incurred from cases. It appears expenditures will be in line with budget figures for this budget cycle.

106-21-430 (DA Grant Program)

The DA Grant Program consists of monies received from the Cal-MMET grant and is primarily used to offset salaries/benefits as well as rents and leases levied from the County. Currently, revenues are consistent with the budget projection. To date, there have not been many expenses, however, this is more of an accounting discrepancy than anticipated shortfall in expenses. For example, the County has not collected any of the anticipated rents and leases attributed to the Civic Center.

15521-430 (Diversion Program)

The Diversion Program is a special roll-over fund that fluctuates depending on the number of participants who agree to go through the court-diversion process on an annual basis. The funds are then expended back into the community through scholarships, youth sports, etc. It is anticipated that revenues will meet or exceed the budgeted amount and expenditures will likely match those revenues

ECONOMIC DEVELOPMENT OFFICE

100-19-190 (Economic Development)

BUDGET UPDATE

No budget adjustments for midyear are required. Both revenues and expenditures are projected to reflect budgeted amounts by June 30, 2022. The adopted state budget should not have an impact on this budget unit.

SERVICES UPDATE

The primary focus of the Economic Development strategy this fiscal year has been to support local businesses throughout the pandemic recovery phases by providing research, timely communication and assistance with all available local, state, and federal relief programs. A significant part of this effort is the recent launch of the Community Development Block Grant (CDBG) CV-1, CV-2 & 3 funding for microbusiness grants and forgivable loans available to local small businesses in the unincorporated County. Business retention/expansion programs, including collaborative projects with Social Services regarding the Workforce Investment Opportunity Act (WIOA) will be implemented in the second half of the fiscal year.

105-19-190 (Tourism)

BUDGET UPDATE

No budget adjustments for midyear are required. While the mid-year income statement reflects revenues at approximately 50% and expenditures of almost 30% used, both revenues and expenditures are projected to reflect budgeted amounts by June 30, 2022. The adopted state budget should not have an impact on this budget unit.

SERVICES UPDATE

The Tourism Marketing strategy has been focused on driving overnight visitation to help increase lodging occupancy, average daily rates, and Transient Occupancy Tax revenues, with continued focus on fall and winter shoulder seasons, responsible recreation, public health protocols, and sustainable tourism. The new 2022 Mono County Visitor Guide and the annual scenic/events Calendar were recently produced, as well as a new winter activities promotional video/television ad, and the consumer travel tradeshow season began in mid-January. These marketing expenditures and upcoming travel/tradeshow expenditures will be reflected in the second half of the fiscal year.

109-19-190 (Community Support Groups)

BUDGET UPDATE

No budget adjustments for midyear are required. The mid-year income statement reflects revenues at 0% to date because the Operating Transfers In has not yet occurred. Expenditures to date reflect 24% used as most grants are expended and reimbursed towards the end of the fiscal year. Both revenues and expenditures are projected to reflect budgeted amounts by June 30, 2022. This budget unit will not be impacted by the adopted state budget.

SERVICES UPDATE

Through four targeted grant programs, 15 community non-profit organizations have been funded to provide programs, events, and services which enhance quality of life for residents as well as the visitor experience. The grants support historical societies and museums, performing and visual arts, youth sports, and tourism events that attract overnight visitation.

102-19-192 (Fish Enhancement)

BUDGET UPDATE

No budget adjustments for midyear are required. The Commissioner travel budget of \$3,637.00 will be used in Contract Services to offset the price increase of fish with the vendor. The mid-year income statement reflects revenues at 0% because the Operating Transfers In has not yet occurred. By June 30, 2022, both revenues and expenditures are projected to reflect the budgeted amounts. This budget unit will not be impacted by the state budget.

SERVICES UPDATE

The balance of the 2021 fish stocking program was completed in the summer and fall of this fiscal year. A price increase with our fish stocking vendor (Desert Springs) means we will be able to purchase slightly less fish than in previous years. Staff is working now with fish stocking vendor to secure and schedule the 2022 fish stocking program.

104-27-193 (Fish & Game Propagation)

BUDGET UPDATE

No budget adjustments at midyear are required. No expenditures have been made from this budget unit to date but an application process (as mentioned above) will be implemented in the second half of the fiscal year. Depending on the number of relevant applications received, it is anticipated that funds will be expended by June 30, 2022. This budget unit will not be impacted by the adopted state budget.

SERVICES UPDATE

The Fish and Game Fine Fund is a statutory fund that is restricted to expenditures from the fish and game propagation fund and is subject to the provisions of Division 3 (commencing with Section 29000) of Title 3 of the Government Code. The Fish and Game Fine Fund is administered by Economic Development staff with all expenditures approved by the Board of Supervisors. Staff will be implementing a grant application process so that non-profits and/or governmental entities with projects or programs that are in alignment with the fish and game propagation fund and the provisions of Division 3 (commencing with Section 29000) of Title 3 of the Government Code may apply for funding in the second half of the fiscal year.

EMERGENCY MEDICAL SERVICES 100-42-855 (Paramedics)

BUDGET UPDATE

We anticipate good revenue flow and normal spending for the balance of the fiscal year. Some areas deserving continued monitoring are detailed below.

Revenue

855-16350 Ambulance Fees – recent ambulance fee increases will be realized in the third quarter of FY2022. Payments are running 90-days behind.

855-16361 Subscription Program – active promotion and marketing will continue through the year. Partnerships with neighboring EMS providers should increase subscribers.

Expenditures

855-21120 Overtime – hiring in February should reduce the overtime burden. Our cadre of reserve EMT's have been covering vacancies as needed.

855-31530 Medical Supplies – increased call volume and costs have driven this line. Replaced a large amount of infrequently used, expired, medications.

855-31700 Membership Fees – encumbrance's, not overspending.

855-32010 Technology Expenses – working with IT to audit charges. There have not been any purchases that reflect this overage

SERVICES UPDATE

Mono County EMS is experiencing a busy winter season in contrast to the decrease in call volume related to the COVID-19 restrictions of 2020/2021. EMS staffing has been impacted by the COVID virus with up to 16% absenteeism. We are actively recruiting paramedics to fill current and future vacancies due to retirements.

FINANCE OFFICE
100-12-070 (Finance)

BUDGET UPDATE

Assuming no unforeseen circumstances arising, the Department expects to end the current fiscal year with no more than \$20,000 in budget savings. No technical budget adjustments are requested. The state budget is not significantly influencing the Department of Finance budget.

SERVICES UPDATE

On January 10, 2022, the Finance Department reached full staffing. Efforts are underway training and cross-training staff, while still managing current workloads and chipping away at the backlog. Once the department reaches milestones concerning training on core processes and the backlog reaches a manageable level, next efforts include improving the closing process and preparing for year-end audits followed by incremental process improvements. New state mandates are being addressed as they occur. The most recent is the requirement to distribute backfill funding for penalty revenue lost from AB 1869 (criminal penalty repeal) and the May deadline for reporting this information back to the state. The Department stands ready to track and report the County's spending on ARPA (American Rescue Plan Act). Staff continue to track and report on COVID related spending eligible for 100% reimbursement from FEMA through the end of April.

151-10-001 (Economic Stabilization)

BUDGET UPDATE

Projected revenue for FY 2021-22 is \$1,700,000, consisting of a transfer from the general fund of \$1,660,964 and interest revenue of \$39,036. No spending is budgeted at this time unless requests are asked and approved at mid-year budget review or later. Assuming no spending requests are made, we project the fund will end the fiscal year with a balance of approximately \$5,459,000.

SERVICES UPDATE

Economic Stabilization is a reserve fund, setting aside resources for future spending needs. Currently, there are no specific spending restrictions or limitations. It does not provide services. We do not anticipate any obstacles. The state budget or state-wide decisions do not affect this fund. The economic stabilization balance is established through budgetary decisions made by the Board of Supervisors and is funded solely with General Fund discretionary sources of revenue.

655-10-305 (Copier Pool)

BUDGET UPDATE

Revenues and expenditures are in line with the FY 2021-22 original budget. No technical budget adjustments needed.

SERVICES UPDATE

All service agreements needing renewal were renegotiated and executed. Replacement of four copy machines will be completed by the fiscal year end.

198-10-001 (Debt Service Fund)

BUDGET UPDATE

Projected revenue and expenditures to June 30, 2022, are anticipated to be as budgeted with revenues totaling \$1,700,952 and expenditures totaling \$1,445,398. This year's surplus of \$255,554 will be added to the carryover balance of \$689,000, which is being built-up as a sinking fund to pay future debt service when rent charges are projected to be less than the scheduled debt service in later years. No technical budget adjustments are being requested at this time.

SERVICES UPDATE

The purpose of the debt service fund is the accumulation of resources to make annual debt service payments. It collects rent charges from the paramedics to pay debt service on the County's Pension Obligation Bonds. It also collects rent charges from departments occupying the Mammoth Civic Center and uses the resources to make the annual debt service on the Civic Center Bonds. Transactions are proceeding as anticipated with adoption of the FY 2021-22 budget and we do not anticipate any obstacles.

100-10-071 (GF Operating Transfers)

BUDGET UPDATE

Projected revenue is \$150,000, as budgeted. Projected expenditures are challenging to predict. Some payments, such as the \$522,033 contribution mandated as conditions to receive SB 1 revenues or the maintenance of effort (MOE) contributions for social services and behavioral health, must be and will be made at the amounts included in the adopted budget. Other transactions, such as operating subsidies for Conway Ranch, Public Guardian, Senior Program and General Relief, are contingent upon the operating results of those activities for the fiscal year. Transfers are made only to the extent those activity's actual results show a deficit. One technical budget adjustment is requested to increase contributions to other agencies by \$14,611. This is for last year's budgeted subsidy of the property tax administration fee, which was deferred into this fiscal year and not included in the budget. This is the Board's subsidy of the fee charged to several of the County's smallest agencies.

SERVICES UPDATE

GF Operating Transfers is used to make County required maintenance of effort payments, subsidies to other County services, and support for external agencies and community organizations. Finance has held off on making the more significant transfers and payments until the apportionment of the first installment of property tax collections has posted. Once posted, the General Fund will have sufficient cash resources to make the remaining GF Operating Transfer payments as budgeted. We anticipate no obstacles, nor has state actions affected the budget unit's anticipated activities and transactions.

100-10-001 (General Revenues)

BUDGET UPDATE

A projection using actual revenues through December 31, 2021, and estimating through to June 30, 2022, indicates at this time that General Revenues may exceed current budget by between \$2 million and \$2.2 million. A summary is provided below.

	<u>BUDGET</u>	<u>PROJECTED</u>	<u>VARIANCE</u>	<i>Confidence?</i>
Property taxes	\$ 21,006,000	\$ 21,985,168	\$ 979,168	90%
Sales & use taxes	600,000	732,422	132,422	75%
Transient occupancy tax	2,524,560	2,799,449	274,889	75%
Property transfer taxes	240,000	360,978	120,978	80%
Excess ERAF	671,422	1,279,951	608,529	100%
VLF in lieu	1,796,382	1,796,382	-	100%
Fines & penalties	743,100	697,363	(45,737)	75%
Federal PILT	1,329,099	1,341,915	12,816	100%
A87 cost plan reimbursements	2,242,858	2,395,771	152,913	100%
Other revenues	519,093	519,088	(5)	80%
	<u>\$ 31,672,514</u>	<u>\$ 33,908,487</u>	<u>\$ 2,235,973</u>	

SERVICES UPDATE

General revenues make up most of the County's discretionary resources, primarily for those derived from local sources of taxation dependent upon our County's economy. The approach taken in previous years towards estimating these sources used to support budgetary spending in the General Fund for important functions as public safety is to utilize greater precision where possible while avoiding aggressive overestimation. Overestimation of revenues may lead to unanticipated deficit spending and eventual spending cuts to bring County General Fund finances back into balance. Revenues which are stable and predictable, like property taxes, are estimated with greater precision, if information is available at the time the budget is developed to facilitate an accurate projection. Revenues which are unstable and volatile, like sales taxes, transient occupancy taxes, delinquent property tax collections, and excess ERAF, are estimated conservatively. Sales taxes and transient occupancy taxes are especially difficult to estimate at this time of the year because of uncertainty for the magnitude of visitors in the County, in particular for the later months of the fiscal year. For these sources five- and ten-year averaging is used to smooth out the highs and lows in the revenue stream. By policy, some revenue sources are estimated at a lower benchmarked amount, which provides a certain level of surplus by design for funding reserves and one-time spending initiatives in subsequent years.

We anticipate no obstacles. However, state passage of AB 1869 which repealed certain criminal related fines and penalties will reduce the County's revenue and its impact on discretionary fines and penalty revenues is uncertain. Budget units anticipated to be affected by this include General Revenues, Probation, Public Defender, and Sheriff. An estimate of the fiscal impact is not available currently. The County received a backfill allocation from the State of \$39,797.

101-10-001 (General Reserve)

BUDGET UPDATE

Projected revenue is \$522,000 consisting of a transfer from the general fund of \$500,000 and interest revenue of \$22,000. No spending is budgeted at this time unless subsequent requests are made in response to a legally declared emergency. Assuming no spending requests are made, we project the fund will end the fiscal year with a balance of approximately

\$2,272,128. These estimates are in line with its budget and no technical budget adjustment is requested.

SERVICES UPDATE

General Reserve is a reserve fund restricted to providing resources during a legally declared emergency, as defined in Government Code Section 29127. It does not provide services. We do not anticipate any obstacles. The state budget or state-wide decisions generally do not affect this fund. The balance in the fund provides resources, including cash flow, during the duration of emergencies. As emergencies are concluded and to the extent the costs of responding to an emergency is reimbursed fully or partially from federal and state sources, County policy has been to return the remaining unspent balance of any general reserve budget appropriation back to the fund. The General Reserve balance is affected by budgetary decisions made by the Board of Supervisors at budget adoption, which is the only opportunity the Board has for exercising discretion to change the balance in the fund absent an emergency declaration. It is funded solely with General Fund discretionary sources of revenue.

100-21-075 (Court MOE)

BUDGET UPDATE

The adopted budgeted appropriations for the Court MOE are \$719,332 and the projected actual expenditures are projected at \$722,512, indicating a need to request a budget increase of \$4,000. The FY 2021-22 budget was adopted before knowing the amount of the 50/50 Excess Revenue payment which was higher than anticipated.

SERVICES UPDATE

The Court MOE is a budget unit used to pay the County's obligations with the Superior Court and is required by law. These obligations include the Court MOE (\$102,437 per quarter), the County Facilities MOE (\$52,283 per quarter), and the annual 50/50 Excess Revenue payment which was \$103,632 in FY 2021. No obstacles with the state are anticipated through the remainder of the fiscal year.

100-10-330 (GF Contingency)

BUDGET UPDATE

The budget unit has a balance of \$100,000 available for appropriation from GF budget units.

SERVICES UPDATE

The GF Contingency budget is established during budget adoption according to budget policy. The purpose of the balance is to provide budgetary resources to GF budget units when actual spending needs exceed the estimates incorporated in the adopted budget and no other source of budgetary savings or unanticipated revenues exist. It does not provide services. We do not anticipate any obstacles unless contingency requests exceed the available balance. The state budget or state-wide decisions generally do not directly affect this budget unit.

179-10-001 (Disaster Assistance)

BUDGET UPDATE

FY 2021-22 budget includes revenue and spending for the MVF and COVID. Current projections indicate probable budget savings of approximately \$104,000. However, the extension of the County's response to COVID and the resulting need to hire more temporary help and acquire more supplies or services is very uncertain. FEMA revenues at 100% with no

local match continues through the end of April. The FY 2021-22 budget excludes any spending of ARPA funds, and none is being requested with this mid-year budget review. No request for technical budget adjustments is needed. The adopted state budget does not influence this budget unit.

SERVICES UPDATE

The Disaster Assistance fund for FY 2021-22 accounts for spending on the Mountain View Fire (MVF), COVID response (EOC, County COVID related purchases for departments, and Public Health extra hires not covered by other grants), and anticipated ARPA spending. Most reimbursements for MVF costs are received and the close-out audit remains outstanding. COVID related spending is reimbursed or claims for reimbursement are pending from FEMA at 100% through September 2021. Finance staff are working to get documents uploaded to the FEMA portal for the period of September 2021 to current. The first half of ARPA funding is received and we expect the second half to arrive in May 2022, for a combined total of \$2,805,578.

160-10-225 (CSA #1)

BUDGET UPDATE

Finance reached out to representatives for the CSA 1 advisory board who indicated no need to increase the adopted appropriations. Adjustments have been made as requested to reallocate overall budget within the CSA 1 expense objects without increasing its total appropriations.

SERVICES UPDATE

No information to report.

162-10-226 (CSA #2)

BUDGET UPDATE

Revenues and expenditures are in line with the 2021/2022 original budget, no technical budget adjustments needed. Out of a budget of \$63,700, year to date spending is \$38, with most of the budget set to address removal of equipment.

SERVICES UPDATE

Mono County CSA 2 was established in 1977 for the purpose of providing television service to the residents of Benton, Chalfant, and Hammil Valleys. It is not currently authorized to provide any service or facility other than television service. On January 15, 2019, the Board of Supervisors decided to discontinue television service and not use existing funds to upgrade its investment in equipment needed to continue these existing services. The adopted budget represents cost considered necessary to unwind and liquidate CSA 2. The fund has a cash balance of \$249,000.

163-10-227 (CSA #5)

BUDGET UPDATE

CSA #5 will have no mid-year budget adjustments for this current budget year. If things go as planned, CSA #5 feels that it should complete a few of their projects and that expenses could be as high as \$75,00 for the remainder of the FY 2021-22 budget cycle.

SERVICES UPDATE

The following update is provided by Steve Noble, CSA #5 Chairman:

Although the COVID situation has made things more difficult, and in some cases, has extended our project time-frames for completion, we still are active with several ongoing projects and are hoping to complete some of them in the next few months.

We currently have six projects we are working on and their statuses are as follows:

Banner Project – This project has been a vision for the community of Bridgeport for over 15 years, and I am happy to say that with the assistance of Pam Smitherman we have had our engineering plans approved by CALTRANS and will be going out to bid this winter or early spring. We have to establish a Maintenance Agreement and funding criteria with County Counsel, and then our permitting should be issued by CALTRANS. We are working with County Counsel and Public Works, but have yet to finalize an acceptable plan. An initial budget figure of \$100,000.00 was set aside for the building of this structure; however, until a bid is awarded, we are not sure how much of this funding will be required in this current budget year.

A/C & Heating Project for Memorial Hall – It is my understanding that we are, or soon will be, seeking bids for the engineering plans for this project since it is too big of a job to do in-house. \$25,000.00 has been budgeted to pay for the costs of this engineering. This project has been delayed due to other ongoing projects in the county, but we are hoping to get the engineering completed this budget cycle.

Veterans and Founding Fathers Memorial Flag Pole Project – This project has been held up in the project review cycle since February 2021; this project could have been farmed out to an outside contractor and should have been completed by now. The placement of the flag pole and plaque will either be at the Memorial Hall or at the designated area at the rear of the courthouse that has already been prepared for this purpose years ago. \$20,000.00 has been budgeted for the completion of this project.

Street Sign Project - This project entails the placement of signs in the Bridgeport Valley on the unmarked dirt roads in order to aid EMS and Emergency personnel. We have had this project on the books for a while, but it was set aside until the Memorial Hall kitchen project was completed. We are in the early stages of mapping and identifying the property owners that will need to give consent for the placement of signs on their property and getting the properly notarized documents County Counsel has requested. Once we get the required documents, we will go back to the Board of Supervisors for their approval to purchase the signs. \$15,000.00 has been budgeted for this project and we are hoping to get this project completed this budget cycle.

Maintenance on our Forest Service Lease Site Buildings – We will be doing some maintenance on our buildings on each of our sites this year, weather permitting. We have budgeted \$5,000.00 to cover these costs.

Secondary Cemetery Road Project – This project entails the building of a secondary road into the cemetery from the baseball fields. This will provide access for the Native American community to their burial grounds without destroying the long-term plan of the cemetery. It is my understanding that this project has been completed, but I will have to verify this once the snow recedes. This project was already funded in the 2020-2021 budget and will have no effect in our current budget cycle.

These are the current projects that the CSA #5 is working on in this current budget cycle and many will run into our new budget for next year, as they are long-term projects.

150-10-001 (Cannabis Tax)

BUDGET UPDATE

Revenues and expenditures are in line with the 2021/2022 original budget, no technical budget adjustments needed.

SERVICES UPDATE

Collections of Cannabis Business Tax is ongoing. There have been no new applications for Cannabis Business Tax Certificates in the 2021/2022 fiscal year to date.

INFORMATION TECHNOLOGY *100-17-150 (Information Technology)*

BUDGET UPDATE

The 21-22 adopted budget as adopted is adequate to cover department operations for the remainder of the fiscal year, including the proposed staffing changes as referenced above. There are no requested budget changes at this time.

SERVICES UPDATE

Over the past six months, IT has been working deliberately to complete several remaining initiatives in our 2019-2021 IT Strategic Plan. A few high profile ones include the rollout of the new Mono County Personnel Management application in QuickBase; completion of the Audio/Visual upgrade in the Dana Conference Room in the Civic Center; and the first stage of our migration to SharePoint. Additionally, IT has been drafting the 2022-2024 Technology Strategic Plan, which will be presented to the Board before the end of March 2021.

The team lost two critical positions late last year (Senior Systems Administrator and IT Specialist II). While this has had a significant impact on us, we have re-filled the IT Specialist position and hope to find a candidate for the Systems Administrator position by the end of March.

ALLOCATION LIST ADJUSTMENT

To further recover from the impact of losing tenured staff, we are asking for two Allocation List adjustments to address incumbent staff deserving of promotions while also preparing for new staff. Those changes are as follows:

Delete (1.0) FTE Communications Manager
Add 1.0 FTE Infrastructure Manager

Delete (1.0) FTE IT Specialist II
Add 1.0 FTE IT Specialist III .

100-17-151 (Radio)

BUDGET UPDATE

The 21-22 adopted budget is adequate to cover department operations for the remainder of the fiscal year.

SERVICES UPDATE

The Radio division of IT worked hard during the summer and fall to prepare our mountaintop repeater sites and user radios for 2022 by performing annual maintenance on all County-owned equipment. In early January a leak in the radio shelter on Conway Summit damaged a power system taking down the entire radio system for roughly 36 hours. Temporary remedies will be replaced by permanent ones in the coming months. In the fall, IT successfully implemented a new IP-based radio backhaul system for Casa Diablo, Sub Hill, and Antelope Mountain repeater sites – greatly improving their functionality. No additional work has been done to pursue a long-term replacement for the existing system.

653-17-150 (Technology Refresh)

BUDGET UPDATE

It is anticipated that not all the budget within Fund 653 will be spent this year. This is primarily due to stalling the replacement of some infrastructure devices until next fiscal year.

SERVICES UPDATE

The TechRefresh ISF has been supporting infrastructure and desktop replacement efforts, as well as funding software and other license agreements for the operation of the County technology systems. The fund also covered the cost to build and install A/V equipment in the Dana Conference Room in the Civic Center.

100-27-465 (EMPG Grant - Emergency Services)

BUDGET UPDATE

There are no anticipated expenses in this fund during the remainder of the fiscal year. However, there is adequate budget to any expenses should they arise.

SERVICES UPDATE

The 2021 Emergency Management Performance Grant was written to fund the purchasing of additional public safety subscriber radios. The grant has a two-year performance period, running through June of 2023. Until there is a decision made regarding the future radio system, IT is holding off on purchasing any radios with these funds.

142-22-440 (Homeland Security Grant – OES)

BUDGET UPDATE

There are no anticipated expenses in this fund during the remainder of the fiscal year. However, there is adequate budget to any expenses should they arise.

SERVICES UPDATE

This fund covers various projects, spanning multiple years, funded by the Homeland Security Grant. It is unclear whether any of those projects will be initiated during the remainder of this fiscal year.

191-18-001(Capital Outlay)

BUDGET UPDATE

The fund has \$102,647.79 of carryover of which we will budget \$50,000 which will cover YTD expenses as well as any for the remainder of the 21-22 fiscal year.

SERVICES UPDATE

This fund covers capital expenditures for the County's radio system. While there is balance in this fund, no budget was appropriated when it was adopted for fiscal year 21-22.

**PROBATION OFFICE
100-23-520 (Adult Probation)**

BUDGET UPDATE

AB 1869 eliminated 23 different criminal administrative fees charged by local governments to individuals arrested, prosecuted, or convicted of a crime. The negative impact to Probation for the current fiscal year is estimated at approximately \$12,000. It is anticipated that this reduction in Adult Probation revenues will be offset by the AB 1869 backfill received by Mono County (\$39,797.56). Our Adult Probation expenditures are projected to be reduced by \$154,917 due to Salary and Benefits reimbursed through the new Pretrial Release Program.

SERVICES UPDATE

There has been an increase in intensity of services due to shortened Probation sentences (AB 1950). It is expected that probation officers and the Behavioral Health Services Coordinator will be deeply involved in cases, spending more time and providing more services. Pretrial Services has increased considerably.

ALLOCATION LIST ADJUSTMENT

Due to the number of programs, grants and mandated reports, an Administrative Analyst (DPO IV) is to be created to work with the new case management system and bridging with the Superior Court and Judicial Council for true data.

Delete (1.0) FTE DPO III
Add 1.0 FTE DPO IV

100-23-500 (Juvenile Probation)

BUDGET UPDATE

No anticipated change to revenues. Some expenditures will be offset by a transfer in from Youthful Offender Block Grant. No adjustments to the Juvenile Probation Fund at mid-year.

SERVICES UPDATE

SB 823 is the most impactful of all changes to Juvenile. Juvenile facilities have been closed or are no longer receiving kids and some counties are acting as long-term facilities. The SB 823 Consortium through the Chief Probation Officers of California (CPOC) will establish facilities by special needs probably in 2022. The JJCC and subcommittees have been formed and a plan is in place.

680-23-520 (CCP 2011 Realignment)

BUDGET UPDATE

Projected revenues remain as budgeted. Expenditures adjusted for an increase of \$7,200.00 to a contract with Community Services Solutions for re-entry services. Projected budget surplus for current fiscal year is \$57,572.00.

SERVICES UPDATE

The Community Corrections Partnership continues to make recommendations to the Board of Supervisors for annual plans and expenditures. It is a very productive group of justice partners and professionals. No change expected.

681-23-500 (YOBG 2011 Realignment)

BUDGET UPDATE

Projected revenues remain as budgeted. Expenditure adjustment to offset partial cost to purchase new vehicle and motor pool/fuel expense increases. Note one-time expenditures for a portion of the cost to purchase a new case management system, new vehicle, and new handheld radios. Projected deficit spending is supported by spendable carryover balance.

SERVICES UPDATE

No recommended change to this grant. A percentage of Funding in trust will be dedicated to the new CMS system.

682-23-520 (SB 678 2009 Realignment)

BUDGET UPDATE

Projected revenues remain as budgeted. Expenditure adjustments for 5% additional pay to Probation Officers certified and providing Batterer's Intervention Program (\$14,000). One-time expenditure for new vehicle and motor pool/fuel increases. Additionally, one-time expenditures for a new case management system and new handheld radios were budgeted for through SB 678. Note \$100,000 transferred to Adult Probation General Fund to offset salary and benefits. Projected deficit spending is supported by spendable carryover balance.

SERVICES UPDATE

Anticipate no changes. Rollover funding will be used for new case management system (pending contract) with remainder funded through Pretrial and YOBG.

683-23-500 (JJCPA 2011 Realignment)

BUDGET UPDATE

Projected revenues remain as budgeted. Expenditures increased for a contract with Integrated Human Services Group to conduct a county and system-wide assessment of needs specific to youth in Mono County who are at-risk of involvement with the department. This effort is related to and further pursues implementation of effective juvenile probation programming under its JJCPA and SB 823 requirements. Projected budget surplus for the current fiscal year is \$9,097..

SERVICES UPDATE

Anticipate no changes with the small amount received through COPS and Juvenile Justice Program.

684-23-520 (PRCS 2011 Realignment)

BUDGET UPDATE

Projected Revenues and Expenditures remain as budgeted. No mid-year adjustments.

SERVICES UPDATE

Anticipate no changes.

685-23-520 (BSCC 2011 Realignment)

BUDGET UPDATE

Projected revenues and expenditures remain as budgeted. Note 100% of the revenues are transferred to Adult Probation General Fund to offset salary and benefits.

SERVICES UPDATE

Anticipate no changes.

686-23-500 (Juvenile Activities)

BUDGET UPDATE

Projected revenue and expenditures remain as budgeted. No mid-year adjustments. Projected budget surplus for the current fiscal year is \$5,746.

SERVICES UPDATE

Anticipate no changes.

688-23-520 (Drug Court Grant)

BUDGET UPDATE

Projected revenue and expenditures remain as budgeted. No mid-year adjustments.

SERVICES UPDATE

Anticipate no changes to current practice.

690-00-500 (Local Innovation 2011 Realignment)

BUDGET UPDATE

Projected revenue and expenditures remain as budgeted. No mid-year adjustments. Local Innovation Account is funded by 10% of growth funding received by Trial Court Security, Community Corrections, District Attorney and Public Defender, and Juvenile Justice (YOBG). Since the funds come from multiple departments growth, we would like the Community Corrections Partnership Executive Committee (a representative from each department) to recommend the expenditures. The recommendations will be included in the FY 2022-2023 budget.

SERVICES UPDATE

The funding has not been apportioned by department. Whatever funds allocated to probation will be included in the CCP whereupon the Executive Committee will consider recommended allocation/funding.

PUBLIC HEALTH OFFICE
130-41-860 (Public Health)

BUDGET UPDATE

Due to the changing nature of COVID and related expenditures, mid-year budget changes are being requested to better reflect expenditures to date and projected to year-end.

Revenues have been adjusted due to actuals to date and remaining expectations. The State Realignment estimate from VLF and Sales Tax Revenue appears to be tracking with 44% of Sales Tax revenue posting and 45% of VLF posting. Revenue from the 11/02/2021 appropriations of the Immunization Assistance Program, Round 4, are still pending and a budget request form will be submitted for a budget adjustment opposed to being entered at mid-year. \$543,799 in potential revenue but not expected revenue. Potential to roll this funding to future fiscal years exists. Some COVID grant funding already received may have to be returned to the grant agency due to inability to fully expend before grant term ends due to spending restrictions. The WeVax grant could be susceptible to this but we are constantly reviewing. Several programmatic revenue budgets have been reduced due to the redirection of staff to COVID activities. The CMSP and Misc Other Grants (Local Infrastructure) revenue budgets have been reduced to \$0 due the receipt of the revenue at the end of the prior fiscal year, after the 21/22 budget was approved. The CCS Administrative revenue line item for actuals is negative due to a state overpayment in the prior fiscal year where repayment occurred in the 21/22 fiscal year, creating a negative for actuals.

Direct and General Administration personnel costs are still pending transfer between Funds 130, 131, 133, and 137 but when total Public Health Funds Salaries and Benefits line items are collapsed together, as of 12/31/2021, Salaries and Benefits are below budget at 42.8% used. Budget savings are due to unfilled but budgeted vacancies. Those vacancies have since been filled. Five (5) new positions will be requested from the BOS on the 2/1/2022 agenda. A mid-year budget change is not being requested for the additional positions as the budget will be adjusted upon BOS approval. The cost of these new positions will be offset with new grant revenues. Other adjustments in the Services and Supplies line items are due to changes in grant expectations. For example, Contract Services is being reduced due to the WeVax Event Coordinator services cancelled and redirected towards vehicle purchases. The Capital Equipment line item is being adjusted as follows: Total request of \$307,927 comprised of 2 vehicles to be purchased through the COVID ELC Funds, 3 vehicles to be purchased through the WeVax Funds, and 2-4 vehicles, depending on type, purchased through the Immunization Assistance, Round 3 Funding. County Indirect Cost are being trued up from estimates given at budget time. Fund 130 saw a \$100,341 increase, or 32.3%.

Currently, the following COVID specific grants are active:

CDPH STD Control DIS Disease Intervention Specialist Workforce, 7/1/2021 – 12/31/2025, \$101,442 per year – budget currently being formed.

EPO Workforce Development Grant, 7/1/2021 – 6/30/2023, \$466,832 total award spanning 2 fiscal years – Appropriations approved at 11/16/2021 board meeting; awaiting budget allocation as new positions allocation request scheduled for 2/1/2022 board meeting.

CDPH Office of Health Equity CA Equitable Recovery Initiative, 9/1/2021 – 5/31/2023, \$300,000 total award spanning 2 fiscal years – Appropriations approved at 11/16/2021 board meeting; awaiting budget allocation as new positions allocation request scheduled for 2/1/2022 board meeting.

EPO AB 86 Safe Schools, 5/12/2021 – 6/30/2022, \$60,000 total award, currently budgeted and being expended.

Infectious Disease Local Infrastructure, 2/1/2020 – 6/30/2023, \$108,342 total award spanning 2.5 fiscal years, Grant received, \$0 expended to date, workplan being reviewed.
ELC EDF, 5/8/2020 – 11/17/2022, \$1,587,439 total award spanning 31 months, \$714,348 currently budgeted; \$845,410 expended through Oct 2021 with a portion attributed to 20/21, 53.3% expended within 58% of the grant term.
ELC Expansion, 1/15/2021 – 07/31/2023, \$1,463,197 total award spanning 31 months, \$513,297 currently budgeted; \$436,092 expended through Nov 2021, 29.8% expended within 35% of the grant term.
IAP Round 2, 7/1/2021 – 6/30/2022, \$21,692 total award, currently budgeted, fully expended, invoice pending.
IAP Round 3, 7/1/2021 – 6/30/2022, \$543,799 total award, 100% currently budgeted; 54.83% expected to be expended towards salaries and benefits, 3.77% in services and supplies, 27.69% in capital equipment (vehicles), and 13.71% in indirect.
IAP Round 4, 7/1/2021 – 6/30/2024, \$543,799 total award spanning 3 fiscal years; Appropriations approved at 11/2/2021 board meeting; awaiting budget allocation as new position allocation request scheduled for 2/1/2022 board meeting.

Expired and/or fully expended COVID grants:

CMSP CERG, 7/15/2020 – 1/14/2022, \$100,000, expired and fully expended.

ELC CARES, 5/1/2020 – 3/31/2022, \$155,185, fully expended but \$43,348 still pending in invoiced revenue.

SERVICES UPDATE

Fund 130 encompasses all covid grants and programmatic grants, excluding the Tobacco program, Emergency Preparedness, and Environmental Health. The diversion of resources has diminished revenues and activities of non-covid grants to covid activities and delays in opening the civic center secondary to covid and safety-related issues. Public Health plans to provide more programmatic services in the final two quarters of this fiscal year. The possible obstacle to an increase in services is covid and another surge. COVID activities continue at a high rate using many human and physical resources. Public Health has conducted 37 vaccination clinics and weekly testing Mammoth Lakes and unincorporated Mono County in the past two quarters. The possible obstacles to the COVID programs are staffing burnout and inclement winter weather that would prevent outreach, continuing surges of COVID, term funding, and supply shortages.

131-41-847 (Public Health Education)

BUDGET UPDATE

The California Tobacco Control Program (CTCP) grant revenue is received in advance of expenditures and held in special revenue accounts until expenditures are incurred and a transfer can be done to the operating fund. The 2021-22 Allocation Agreement allows for up to \$300,000 in revenue through Prop 56 and Prop 99 revenue streams. Bi-annual review and reporting of the Operating Fund, Fund 131, is done and a transfer from Funds 135 & 136 is made per eligible expenditures. Due to indirect costs typically being higher than the grant allowed percentage, Realignment funding covers any operating fund deficits. The Operating Transfers In line item has increased due to cover the increase in expected grant expenditures.

The CTCP grant was originally set to end on June 30, 2021 but due to COVID and the inability to spend down the CTCP grant revenue due to redirection, the grant was extended to December 31, 2021. As such, an increase in expenditures can be seen in the first half of the fiscal year due to trying to spend down the grant. Membership Fees, Tech Expenses,

Educational Materials, Special Department Expense, and Travel and Training have been increased due to expenditures made before the grant end date.

Direct and General Administration personnel costs are still pending transfer between Funds 130, 131, 133, and 137 but when total Public Health Funds Salaries and Benefits line items are collapsed together, as of 12/31/2021, Salaries and Benefits are below budget at 42.8% used. Budget savings are due to unfilled but budgeted vacancies in Fund 130.

SERVICES UPDATE

The Mono County Tobacco Education Program serves as the local lead agency for rural Mono County. The primary goals of the program are to reduce exposure to secondhand smoke inside multi-unit housing units and common areas, promote tobacco cessation and cessation services, lower availability of tobacco through comprehensive tobacco licensing, and engage and mobilize diverse youth and adult community members through tobacco control training, outreach, and activities.

Strategies to accomplish these goals include coordinating with other health programs and agencies in Mono County and throughout the Eastern Sierra and Gold County regions, providing education to policymakers and other community stakeholders, educating the public through culturally competent media and outreach, and providing technical assistance and training to partners and enforcement bodies.

Possible obstacles include a lack of collaboration and lack of enforcement mechanisms.

133-41-860 (Bio-Terrorism)

BUDGET UPDATE

Revenues for the Hospital Preparedness Program and the PH Emergency Preparedness Program have been increased to include the State approved unspent carry-over budget amount from the 20/21 fiscal year. Operating Transfers In includes general administration personnel costs (indirect) and is being increased to include the fund deficit balance as of 6/30/2021 as the transfer did not get posted before the 20/21 fiscal year end to account for prior year indirect costs.

Direct and General Administration personnel costs are still pending transfer between Funds 130, 131, 133, and 137 but when total Public Health Funds Salaries and Benefits line items are collapsed together, as of 12/31/2021, Salaries and Benefits are below budget at 42.8% used. Budget savings are due to unfilled but budgeted vacancies in Fund 130.

Services and Supplies line items have been adjusted to match the State approved budget, which was not complete at budget time.

SERVICES UPDATE

Fund 133 is the Emergency Preparedness (EPO) grants. These grants provide funding and planning for emergencies such as a pandemic, wildfires, and hospital equipment and planning. While these grants are on schedule for deliverables, The staff of Emergency Preparedness has supported the current covid pandemic by securing supplies, ordering, distributing covid therapeutics, scheduling vaccine and testing clinics, and acting as a liaison between the county, region, and the State.

The possible obstacles to the EPO programs are staffing burnout and inclement winter weather that would prevent outreach, continuing surges of covid, term funding, and supply shortages.

137-41-862 (Environmental Health)

BUDGET UPDATE

Revenues for Environmental Health are tracking. CUPA Permits revenue is being increased based on actuals. Operating Transfers In is being increased to account for increases in services and supplies and the increase from County Indirect Costs.

Direct and General Administration personnel costs are still pending transfer between Funds 130, 131, 133, and 137 but when total Public Health Funds Salaries and Benefits line items are collapsed together, as of 12/31/2021, Salaries and Benefits are below budget at 42.8% used. Budget savings are due to unfilled but budgeted vacancies in Fund 130. A few services and supplies line items are being increased to account for expenditures not known at budget time. The County Indirect Cost line item is being trued up from estimates given at budget time. Fund 137 saw a \$34,293 increase, or 33.1%.

Environment Health is currently not collecting the appropriate amount of fees for services to support the program. A fee study is underway to help remedy the discrepancy. Until fees for services match expenditures, Realignment from Fund 130 is subsidizing the program. With the mid-year adjustment, Environmental Health requires 54.3% of Public Health's budgeted Realignment revenue.

SERVICES UPDATE

All Environmental Health positions are currently filled, with the exception of an EH Technician position. Due to this temporary vacancy over the past three months, some minimal salary savings have been realized in that timeframe for that position. Other EH staffing includes our CAEHA contract. Some Staff has been working under this contract for several years (renewed annually). We have included staffing in the LPA program under the current contract. This individual covers the vacant EH Technician duties, but there is no additional cost to acquiring these services, as the contract is set for a maximum of \$50,000 for any/all CAEHA contract employees. This amount is included in the PH budget. Although definitely not confirmed and its timing unknown, the EH department may receive some revenue from fines from enforcement and settlement negotiations with Ormat (Mammoth Pacific). Any revenue received would need to be spent in the CUPA program and could be used to offset contract costs for our Inyo County CUPA services contract. These monies, if realized, may not show up until the next FY budget.

135-41-847 (Prop 99 Public Health Education)

BUDGET UPDATE

The 2021-22 Allocation Agreement allows for up to \$150,000 in revenue. Bi-annual review and reporting of the Operating Fund, Fund 131, is done and a transfer from Fund 135 is made per eligible expenditures. Due to indirect costs typically being higher than the grant allowed percentage, Realignment funding covers any operating fund deficits. Prop 56 funding is utilized before Prop 99.

SERVICES UPDATE

Fund 135 is a special revenue fund mandated by legislation to deposit revenue from the Tobacco Tax and Health Protection Act of 1988, known as Prop 99. Revenue is transferred to the Operating Fund, Fund 131, to match eligible expenditures.

The Mono County Tobacco Education Program serves as the local lead agency for rural Mono County. The primary goals of the program are to reduce exposure to secondhand smoke inside multi-unit housing units and common areas, promote tobacco cessation and cessation services, lower availability of tobacco through comprehensive tobacco licensing, and engage and mobilize diverse youth and adult community members through tobacco control training, outreach, and activities.

Strategies to accomplish these goals include coordinating with other health programs and agencies in Mono County and throughout the Eastern Sierra and Gold County regions, providing education to policymakers and other community stakeholders, educating the public through culturally competent media and outreach, and providing technical assistance and training to partners and enforcement bodies.

Possible obstacles include a lack of collaboration and lack of enforcement mechanisms.

136-41-847 (Prop 56 Health Education)

BUDGET UPDATE

The 2021-22 Allocation Agreement allows for up to \$150,000 in revenue. Bi-annual review and reporting of the Operating Fund, Fund 131, is done and a transfer from Fund 136 is made per eligible expenditures. Due to indirect costs typically being higher than the grant allowed percentage, Realignment funding covers any operating fund deficits. Prop 56 funding is utilized before Prop 99.

SERVICES UPDATE

Fund 136 is a special revenue fund mandated by legislation to deposit revenue from the California Healthcare, Research, and Prevention Tobacco Tax Act of 2016, known as Prop 56. Revenue is transferred to the Operating Fund, Fund 131, to match eligible expenditures.

The Mono County Tobacco Education Program serves as the local lead agency for rural Mono County. The primary goals of the program are to reduce exposure to secondhand smoke inside multi-unit housing units and common areas, promote tobacco cessation and cessation services, lower availability of tobacco through comprehensive tobacco licensing, and engage and mobilize diverse youth and adult community members through tobacco control training, outreach, and activities.

Strategies to accomplish these goals include coordinating with other health programs and agencies in Mono County and throughout the Eastern Sierra and Gold County regions, providing education to policymakers and other community stakeholders, educating the public through culturally competent media and outreach, and providing technical assistance and training to partners and enforcement bodies.

Possible obstacles include a lack of collaboration and lack of enforcement mechanisms.

PUBLIC WORKS
180-31-725 (Roads)

BUDGET UPDATE

FY revenues are projected to increase by approximately \$115,000 by June based upon project work completed for Other Govt Agencies (1590) where revenues were under-projected (by \$50k) during FY22 budget development, and Highway User Tax Apportionment (1502), where mid-year estimates for FY22 have increased from estimates used during budget adoption (+\$65k). Increased revenue will be appropriated as additional Equipment Maintenance/Repair (3120) and Travel/Training (3335) as we steadily invest in equipment maintenance as well as our mechanic's training and proficiency. Fuel costs are outpacing projections and a budget adjustment has been made so that we do not go over budget for the year.

SERVICES UPDATE

Summer focus was on projects funded outside of the Road Fund (SB-1/BLM/USFS) with projects in Bridgeport, Lee Vining, Swall Meadows and Long Valley. Fall focus was on pavement maintenance with pothole repair, shoulder maintenance and crack sealing. Winter focus is on snow removal. Spring focus will be another round of crack sealing and execution of a second phase of project support to BLM at Wild Willies Hot Springs. Obstacles to operations are generally related to equipment adequacy and maintenance, which is steadily improving through changes in process and management within the fleet/equipment maintenance program, as well as continuing investments in the CARB replacement program.

164-10-228 (Zones of Benefit)

BUDGET UPDATE

The FY22 adopted budget for ZOB included a \$64,400 to cover anticipated activities in the ZOBs. There is a possibility (dictated by weather) this appropriation will be exceeded, but if so, it should be a nominal overage, and would be taken out of available ZOB fund balance. The projects referenced above are expected to be invoiced during FY23, and will be appropriated accordingly.

SERVICES UPDATE

ZOB efforts have been focused on crack sealing by internal Road crews, and slurry/fog sealing in conjunction with larger State and Federal Projects where economy of scale benefits can be realized. Approximately \$30k in asphalt and drainage repairs were performed in the Petersen Tract ZOB this fall. At this time, efforts are focused solely on snow removal within these ZOBs. Following winter, identified projects include a rehabilitation project on roads in Lakeridge Bluffs ZOB in Crowley, and repairs on drainage facilities in White Mountain Estates II ZOB. Engineering in support of those projects is currently underway.

100-17-720 (Engineering)

BUDGET UPDATE

We will need to increase line item 100-17-720-32020 Technical Expenses – Software Licenses; by an amount of \$2,500, to a total of \$12,000; due to increases in costs of software such as AutoCad, which is a critical tool for engineering and surveying. AutoCAD is in the process of eliminating the allowance of shared licensing which is causing the increase.

SERVICES UPDATE

The Engineering Division is currently working on:
State and federal funded road improvement and maintenance projects
Traffic calming/pedestrian safety for June Lake Village.
Updating Road Standards
Conducting speed studies
Supporting Land and Building development in County (permit reviews, etc)
Meeting State and Federal reporting requirements
Developing Pavement Management Priorities and direction
Engineering Support for Facilities Division activities
Providing lead support for the Jail Project
Engineering Support for recreation and trails projects
Engineering Support for the Civic Center
Engineering Support for Landfill
Drone Surveys for engineering and landfill projects
Floodplain Management
Grading, floodplain and easement reviews for planning
Engineering support for various drainage repair projects throughout County
Preparation of Local Road Safety Plan in support of the state goal of lower collisions, fatalities and injuries on local roads.

The Engineering Division expects to continue to meet the engineering needs of the County. One obstacle is that the Division is unable to take full advantage of all the funding available from various infrastructure bills and increased gas tax funding, due to a lack of staffing resources. The current approach to solving the issue is to being on more consultants, which can be funded directly through project budgets in fund 181.

181-31-725 (State & Federal Construction)

BUDGET UPDATE

No changes are requested at midyear. We will continue to update this budget in the years to come as additional funding becomes available.

SERVICES UPDATE

In the Fall, the Contract was awarded for the Long Valley Streets STIP Project, but construction was delayed due to availability of materials and cold weather. We are in the Environmental Phase for East Side Lane Phase II STIP Project. Surveying and preliminary engineering has started on several phases of projects to rehabilitate Benton Crossing Road to be completed over the next 5 to 7 years, under STIP and SB1 funding. The project selection process has started for this year's pavement preservations projects. Our safety projects funded under the HSIP program are in various stages of design for edge line striping, guardrail, curve signage, and intersection safety. We are on the short list for a Federally-Managed FLAP project at Saddlebag Lake Road.

Objectives for the remainder of the FY22 include construction on the Long Valley Streets project, environmental processing and preliminary engineering documents for the next phase of the East Side Lane project, project development/programming for the Benton Crossing Road Project, prepare 2022 Pavement Preservation project for bid, and begin work towards a bridge replacement program.

Between our limited staffing and the broad scope of work we are dealing with; it is unlikely that we will utilize all sources of funding as it comes available and will have to bring on additional bandwidth through consultants in the coming years to ensure all funding opportunities are fully realized.

600-32-760 (Airport Enterprise)

BUDGET UPDATE

No changes at this time, but we will be working on a list of costs to maintain the airports in reasonable condition.

SERVICES UPDATE

The Helipad in Bridgeport is being decommissioned to allow room for the Criminal Justice Facility on the “old hospital” site on Twin Lakes Road. The rotating beacon at Lee Vining was replaced with a new LED fixture. Existing leases at airport sites are being reviewed for update and renewal. Maintenance is being performed at Lee Vining and Bryant Field airports as needed and as requested during state inspections.

There is a need for additional funding to make anticipated repairs on the tie down area at Lee Vining, and to implement a pavement preservation program for both runways.

The primary obstacle for the Airport Enterprise Fund is the recent decrease in Federal Revenues that has put the fund balance on a not-so-gentle approach into a deficit state. There are very limited opportunities to generate revenue for airport activities, and it is likely general Fund subsidies will become necessary in the coming years.

100-17-729 (Facilities)

BUDGET UPDATE

Budget is on target to meet revenue and expense projections. The State budget did not influence this budget unit.

SERVICES UPDATE

The facilities division is currently working on the snow rail installation at the Civic Center as well as working with the contractor on a list of other issues at the Civic center. We are also working on a list of Capital improvement projects and maintenance projects with the Election office remodel and Sheriff’s administration drainage project examples of these projects. Facilities will remain focused on projects and deferred maintenance for the remainder of the year. The primary obstacle is to balance the ever-expanding workload and number of County Facilities with a workforce that is not expanding.

610-27-700 (Cemetery Enterprise Fund)

BUDGET UPDATE

Projected Budget is on target to meet revenue and expense projections. The State budget did not influence this budget unit.

SERVICES UPDATE

Mono County cemeteries are currently experiencing several requests for burials, and we also recently completed a new access road at the Bridgeport cemetery (fund provided by CSA5 and work performed by Roads Division). As the weather warms, we will work on maintaining Mono

Lake, Bridgeport, and Mount Morrison cemeteries with a focus on plot marking for the rest of the fiscal year.

605-71-740 (Campgrounds Enterprise Fund)

BUDGET UPDATE

Revenues for campgrounds remain high with expenses below budget. The State budget did not influence this budget unit.

SERVICES UPDATE

The campground budget has experienced positive revenues over the last few years, which have accrued to the point that a significant improvement project may become possible in the coming years. In 2021, staff completed Bear Box and Fire Ring installations throughout the campground, removed derelict structures and performed maintenance on the access road. Staff will finish off the year with a round of clean up and maintenance prior to re-opening in the spring.

169-11-020 (Public Safety Power Shutoff)

BUDGET UPDATE

All revenues provided will be expended prior to the expiration of these grant funds and no additional funds will be required. The PSPS funding came from the State.

SERVICES UPDATE

Facilities staff developed the Electrical Service Interruption Continuity Plan in June of 2020 that identified critical projects and prioritized them by the short, medium, and long term. Staff has completed *all* the projects on the Continuity Plan. Staff completed the first phase spending report and delivered the report to the State. We are currently working on the second phase spending report and will turn that into the State prior to the end of the fiscal year.

615-44-755 (Solid Waste Enterprise)

BUDGET UPDATE

The SWEF has been operating at a deficit over the last few years, as recycling programs (wood chipping/processing) and preliminary closure efforts have increased dramatically and revenues have steadily decreased (sludge). This trend has consumed nearly all of the SWEF's once sizable cash balance. At this time, it is necessary to increase revenues to reflect the HD35 grant (\$100k) as well as anticipated reimbursement from the Mtn View Fire recovery efforts at Walker Landfill (\$100k). These increased revenues will then be appropriated to cover HD35 program efforts, and to provide additional appropriations for the CEQA efforts underway for the Solid Waste Program transition and the development of a stormwater diversion channel at Pumice Valley Landfill. A fee increase is likely to come before the Board in the immediate future to attempt to stall this trend.

SERVICES UPDATE

The Public Works – Solid Waste Division expends a majority of its annual budget on regular ongoing services provided to the public. These services include operation of the Landfills and Transfer Stations throughout the County. Each of these sites has associated monitoring, sampling and reporting. In addition to these services there are several larger one-time projects in the works; all of which relate to the closure and transition away from Benton Crossing Landfill. These projects include service agreements for a suite of solid waste contract services, planning

for a long-haul transfer station, infrastructure development at Pumice Valley Landfill, land leases and stormwater run-on remediation.

For the remainder of the Fiscal Year, services at the landfills and transfers stations will continue without interruption. Solid Waste staff will continue preliminary closure activities at Benton Crossing Landfill. Additional work will be focused on updating the Solid Waste Franchise Agreement, Benton Crossing Closure Request for Bids (RFB), Pumice Valley development RFBs and Report of Daily Site Information (RDSI) updates, contracted green waste processing, and all associated CEQA reviews. A preliminary tipping fee analysis has been conducted and will undergo further refining before recommendations are brought to the Board of Supervisors.

As CEQA review proceeds, Pumice Valley Landfill development will be prioritized and may necessitate a later budget adjustment. There may be insufficient cash available in the Solid Waste Enterprise Fund to fully develop Pumice Valley Landfill, in which case additional grant funds and partnerships will likely be pursued.

617-44-755 (Solid Waste Accelerated Landfill)

BUDGET UPDATE

It is expected that \$500,000 of parcel fee revenue will be transferred into the accelerated landfill closure fund. This represents no change from the original budget.

SERVICES UPDATE

The accelerated landfill closure fund was established to properly fund early closure of Benton Crossing Landfill. The landfill will cease accepting waste on January 1, 2023, with the actual closure project following within 5 years. Engineer's estimates place closure costs at approximately \$6.5m. Combined with the funds set aside in Reserved Accounts with the state, and this year's scheduled \$500,000 contribution to this fund, the total funding available for closure of Benton Crossing will be approximately \$6.7m.

616-44-755 (Solid Waste Special Revenue)

BUDGET UPDATE

\$547,695 has been collected out of an expected \$825,000, from the first installment of property taxes. Expect the remainder will arrive with the second installment in April. Following that, the transfers out of the fund will be made.

SERVICES UPDATE

Solid waste special revenues are comprised of solid waste parcel fees. These are collected annually throughout unincorporated Mono County as well Mammoth Lakes. Parcel fees are typically collected in conjunction with land taxes which are offered as two installments. There are no expected changes for the remainder of this fiscal year.

103-17-735 (Conway Ranch)

BUDGET UPDATE

This year the Conway Budget was modified to include salary for the Environmental Manager's time spent on ranch activities. \$1,960 has been generated in revenue with expenses to date at \$10,877. Both revenues and expenses are projected to stay on course with budget figures. If a proposed amendment to the cattle grazing agreement is approved, the revenues will slightly increase. A US Fish and Wildlife grant of \$25,000 is expected to be approved in early

2022 which may trigger a need for a budget amendment, should the project begin during this fiscal year. As the grant has not yet been awarded, budget adjustments are not proposed at this time.

SERVICES UPDATE

Conway Ranch saw the first year of cattle grazing under a new lease agreement. This agreement allowed for revenues that didn't previously exist. In addition to cattle grazing, there were ongoing efforts to manage wildlife areas and maintain irrigation channels. Repairs were made to water stations that allow for state mandated reporting of water usage.

650-10-723 (Motor Pool)

BUDGET UPDATE

Revenues are projected to increase by \$50,000, provided implementation of assigned vehicle minimum charges, as established in the new County Vehicle Policy. As stated in both the Road and Motor Pool narrative, deferred maintenance is the biggest challenge to both divisions – as much of the Road equipment is motor pool funded. Expenditures on equipment maintenance and repair are projected to overrun by FY end and as such, the \$50,000 in increased revenues will be appropriated in the equipment maintenance and repair line to support the goal of fleet health. There are pending requests from Public Health to acquire more vehicles with grant funds, so a related request to increase capital vehicle purchases is included in this budget, with an associated revenue transfer in.

SERVICES UPDATE

Maintenance: This FY has been marked by turnover and transition of maintenance management, processes, and procedures to a new leadership and maintenance team. There has been a sharp increase in maintenance activities across the fleet as the division strives to improve the overall health of the vehicles and equipment. The remainder of the FY will be focused on continuing deferred maintenance on existing equipment, preparing newly acquired vehicles for assignment to departments and preparing vehicles exiting the fleet for auction. The major obstacle the Motor Pool is facing is equipment to mechanic ratio given the volume of deferred maintenance being performed. This obstacle is being faced with improved prioritization methods, clear task assignments to the mechanics, reliance on factory/dealer maintenance where appropriate and an emphasis on quality control.

Fleet Management: The major change within fleet management is the adoption of the new motor pool policy as of December 2021. This policy aims reduce inefficiencies in vehicle assignment and will provide for more equitable contributions to the vehicle replacement fund. Moving forward, we are looking at the potential of using a private fleet management firm to assist with fleet management through the lifecycle of the vehicle from procurement to resale.

190-18-725 (CIP)

BUDGET UPDATE

No changes are requested at this time.

SERVICES UPDATE

Projects that have run through the CIP this fiscal year include the Social Services re-roof, the re-roof of the historic jail, the repair/replacement of HVAC system in Annex II, as well as a secondary access road from Bridgeport Cemetery (Funded by CSA5). Current projects include

the remodel of the old Social Services building in Bridgeport to accommodate the operational needs of the Elections Division (grant funded) and EV chargers at the Civic Center and Memorial Hall. There are a few projects for CSA 1 (Crowley) that are anticipated to be completed this Fiscal Year, as well as the Bridgeport Banner project for CSA5 (now likely to be grant funded by CalTrans).

192-22-460 (Criminal Justice Facility)

BUDGET UPDATE

No changes are proposed at this time.

SERVICES UPDATE

This is the budget for the Jail project in Bridgeport. The project has made significant progress since July 1, with the development of schematic drawings, cost estimates, and the submittal of the 'Project Establishment' package to the State. In the coming months, as the BSCC prepares to meet (in April) to formally establish the project, the project architect/engineer will be meeting with County staff to develop the Design Drawings. The contract for Construction Management services is also prepared for Board approval, and upon execution the County will have a key partner in place to watch over the delivery of this major infrastructure project.

193-18-725 (Civic Center Facility)

BUDGET UPDATE

Budget is proceeding according to plan, no adjustments are proposed at this time.

SERVICES UPDATE

Appropriations in the Civic Center budget have funded numerous improvements since the beginning of the fiscal year, including the installation of snow rails on the building roofs, additional insulation and acoustic panels for sound proofing, and additional signage. The budget also included appropriations for the Civic Center contractor to disburse funds that were withheld due to various building issues that were identified after occupancy. The contractor has remedied several of those items, and proposed solutions for the remaining items. Once complete, the funds will be disbursed. There is an effort underway to utilize \$50,000 in appropriated funding for the purposes of video conferencing infrastructure in the Main Meeting Room.

(108-27-194) Eastern Sierra Sustainable Recreation

BUDGET UPDATE

Expenditures through end of FY will include seasonal onboarding of Trail Stewards (April/May), ongoing restroom (contract services), and the purchase of tools, materials and supplies for execution of project work. Primary need is to ensure that all revenue/expenses are captured (LTC, NWSA Grant, BLM Grant, Buckeye Hot Springs, Per Capita Agreement), and coordinated with other PW Divisions. There are several potential revenues which need to be clarified/captured detailed below. The adopted state budget does not influence this budget unit. Primary concern is capturing OWP expenses and processing revenue/expenses between PW Divisions (Buckeye, BLM, etc.)

SERVICES UPDATE

Eastern Sierra Sustainable Recreation program focuses have been to: administer and execute grant funding for project specific work related to public access, recreation, and restoration (BLM Wildlife Grant, National Wilderness Trail Stewardship Alliance Grant, SNC Buckeye Hot Springs

Grant); to research and apply for additional grant funding to improve recreation infrastructure (Prop 68 – Per Capita Agreement, Prop 68 – Rural Recreation and Tourism, SNC – Dispersed Camping Collaborative funding); to provide waste management and Visitor Information Services to the public (wayfinding, interpretive, and volunteer programs, maps, brochures, Camp Like a Pro campaign, WM contract expenses); and to support regional transportation and trails planning objectives (OWP Data Collection and Regional Trails Planning). Primary expenditures to FY23 included onboarding seasonal Trail Stewards and executing project specific work. Objectives are coordinated between federal land management agencies, various non-profits and contractors, and PW/CDD/Eco Development Dept. Heads and Direct Reports. The primary obstacles are processing revenue/expenses with such diverse funding mechanisms, and being careful to not overextend capacity in pursuit of grants.

SHERIFF OFFICE
100-22-440 (Sheriff)

BUDGET UPDATE

The savings we have realized in Salaries and Benefits will be offset, but not outspent, by the Overtime necessary to cover staffing shortages. Three revenue sources are higher than originally budgeted, and those revenues will be used to offset expenses that are higher than anticipated.

POST Reimbursement revenue - \$12,000 to offset Travel & training expense.

MISC Revenue - \$1,600 to offset Publications & Legal Notices expense.

Property-Evidence Auction Proceeds - \$2,400 to offset Equipment Maintenance & Repair

The Sheriff's Office is requesting a \$15,000 increase in Capital Equipment for an additional radar trailer to replace one that recently became non-operable and un-salvageable.

SERVICES UPDATE

The Sheriff's Office Budget is on track and performing as expected at Mid-Year.

100-23-460 (Jail)

BUDGET UPDATE

The savings we have realized in Salaries and Benefits will be offset, but not outspent, by the Overtime necessary to coverage staffing shortages. There are no budget adjustments necessary, and the Jail Budget is anticipated to be sufficient for the remainder of the Fiscal Year.

SERVICES UPDATE

The Jail Budget is on track and performing as expected at Mid-Year.

100-22-455 (Court Security)

BUDGET UPDATE

To accommodate the increased overtime spending, the Court Security Budget needs an increase of \$22,000. This will be achieved with an adjustment of Transfers In (455) and Transfers Out (146).

SERVICES UPDATE

The Court Security Budget is funded through State Realignment funds. There has been an increase in overtime spending due to high profile criminal cases that require extra security. This

increase in overtime is anticipated to continue until the criminal cases resolve, which will be through at least this remaining Fiscal Year.

100-22-445 (Boating Law Enforcement)

BUDGET UPDATE

To account for the grant award, the revenue budget and the Capital Equipment expense budget needs to be increased by \$109,850. There is no impact to the General Fund.

SERVICES UPDATE

The Boating Budget is entirely grant funded. We were awarded with grant funds to purchase a boat to replace one that was damaged last summer.

100-27-450 (Search & Rescue)

BUDGET UPDATE

There are no budget adjustments necessary.

SERVICES UPDATE

The Search and Rescue Budget is on track and where it is expected to be at mid-year.

145-22-440 (Off Highway Vehicle Fund)

BUDGET UPDATE

The grant award needs to be trued up to \$33,175, with a decrease in Overtime expenses of \$8,930.

SERVICES UPDATE

The Off Highway Vehicle Fund is entirely grant funded. This fund received its final grant funding after the close of the budget and needs to be adjusted accordingly.

146-22-455 (Court Security 2011 Realignment)

BUDGET UPDATE

As stated in the Court Security Budget, a transfer out of \$22,000 for increased overtime expenses is necessary.

SERVICES UPDATE

This account is not a budget, but a repository for Court Security funding.

720-23-000 (Inmate Welfare Trust)

BUDGET UPDATE

There are no budget adjustments necessary.

SERVICES UPDATE

The Inmate Welfare Fund serves as a depository of funds received from inmate purchases. Expenditures from the fund are utilized for the benefit of inmates. This fund is reported on annually to the Board of Supervisors.

147-23-460 (Medical Assisted Treatment MAT Grant)

BUDGET UPDATE

There are no budget adjustments necessary.

SERVICES UPDATE

The MAT Grant funds tele-psychiatry for inmates.

**SOCIAL SERVICES OFFICE
110-51-868 (Social Services)**

BUDGET UPDATE

Revenues are projected to increase by \$385,621 over budget primarily due to new statewide homelessness prevention funds awarded through the California Department of Social Services.

ALLOCATION LIST ADJUSTMENT

The Department requests an allocation list change within this budget unit: promote the Child Welfare Social Worker Supervisor I to a II in recognition of her achievement of a Master of Social Work (MSW) degree and her role in supervising other social workers at the MSW level (remove one Social Worker Supervisor I and replace with one Social Worker Supervisor II). This adjustment can be made without a technical budget adjustment given existing budget adequate to implement this change.

Delete (1.0) FTE Social Worker Supervisor I
Add 1.0 FTE Social Worker Supervisor II

SERVICES UPDATE

The Department of Social Services provides services and programs critical to delivering a county-wide system of health, security, and safety for vulnerable County residents. New enrollments for MediCal remained steady while new CalFresh applications decreased. There are 3,717 individuals enrolled in MediCal and 708 individuals enrolled in CalFresh as of December 2021. The CalFresh Program provides approximately \$185,000 overall per month in food assistance. There are 31 recipients in the IHSS program, receiving a total of 4,363 authorized hours per month.

Activities in addition to the daily work of the department include: Resource Family Approval gatherings to facilitate peer-to-peer learning, networking, and support; drafting of a Children's System of Care universal release to streamline family access to services; served as the administrative lead for the Children's System of Care Interagency Leadership Team and Advisory Committees; Wraparound teamed with MCBH and Probation (a more intensive form of Child & Family Teaming) to serve the highest-risk families in Mono County; facilitated Juvenile Dependency meetings with juvenile court judges, public defenders and county counsel to share information about new laws impacting juvenile proceedings; engaged with the Justice Equity Diversity and Inclusion (JEDI) Committee; and completed a five-year update of the Social Services Civil Rights Plan.

Our Eligibility Team completed migration to the California Statewide Automated Welfare System (CalSAWS), an integrated eligibility and case management system that supports key public assistance programs on a cloud-hosted architecture. Completed local transition to the statewide

County Expense Claiming and Reporting Information System (CECRIS), the new county claiming system which replaces CEC and CA800 systems and processes.

The remainder of the year will focus on Departmental development and teaming for service strategies and partnerships under new initiatives:

Housing Disability Advocacy Program assists people experiencing homelessness who are likely eligible for disability benefits by providing benefits advocacy as well as housing supports. Social Services is working with Mammoth Lakes Housing (MLH) and Alpine County to create a full-time Housing Navigator and Case Manager within MLH to build housing staff capacity in the region. HomeSafe Program supports the safety and housing stability of individuals involved in Adult Protective Services (APS) by providing housing-related assistance.

Project Roomkey and Rehousing keeps people experiencing homelessness and their communities safe during the COVID-19 pandemic while providing housing assistance to ensure that participants do not return to homelessness.

Investigation and planning for Family First Prevention Services Act Part I and Part IV and the Family Urgent Response System.

Serve as the administrative lead for the Children's System of Care (CSOC) Interagency Leadership Team and Advisory Committees; plan for the next Child Welfare Community self-assessment in advance of the next 5 year System Improvement Plan.

Advocate for the interests of small population counties at the Chair and Executive Committee levels via California Welfare Director's Association (CWDA), NACo Human Services and Education Subcommittee, and National Association of County Human Services Administrators (NACHSA).

Obstacles – The number and pace of state and federal policy changes and new initiatives sometimes exceeds our capacity to execute, resulting in slowed implementation and staff fatigue. While new funding for homelessness prevention programs has increased exponentially this fiscal year, corresponding structural and human resource capacity lags. The coronavirus and resulting impacts add additional levels of complexity to achieving outcomes.

110-52-870 (Aid Programs)

BUDGET UPDATE

Revenues are not budgeted here, rather revenue from the Social Services budget is used to make these payments. Projected expenditures to June 30, 2022 are in-line with original budget projections.

SERVICES UPDATE

The Aid Programs budget unit shows where expenses for aid payments are tracked for programs such as foster care, adoptions, CalWORKs, and the IHSS MOE. Programmatic activities are not budgeted in this budget unit. Aid payments through the end of the year are expected to remain static.

110-53-874 (General Relief)

BUDGET UPDATE

Projected revenue and expenditures to June 30, 2022 are in-line with original budget projections.

SERVICES UPDATE

The General Relief/ Assistance fund provides short-term, monetary support for indigent adults who have no other means of support. Emergency shelter supplies and the cost of indigent cremations are also budgeted here.

Less than ten applications were received by the Department for General Assistance payments during the first six months of this year. Emergency Shelter Operations included: Conducted CPR classes for Resource Family Approval providers and emergency shelter volunteers; assessed and inventoried shelter facilities throughout the county; updated COVID procedures and tools; and opened an emergency shelter in Bridgeport for potential evacuation of north county residents in response to the Tamarack fire on the border of Alpine and Mono Counties.

Provided a full set of written updates and suggestions to the Mono County Emergency Operations Manager regarding Social Services functions under the county Emergency Operations Plan (EOP), which was last updated in 2012.

114-56-868 (CCTF County Children's Trust Fund)

BUDGET UPDATE

Projected revenue and expenditures to June 30, 2022 are in-line with original budget projections.

SERVICES UPDATE

This budget unit is used to show monies received from state grants and fees to be used for child abuse prevention. The Mono County Child Abuse Prevention Council (CAPC) oversees the County Children's Trust Fund for the prevention of child abuse. Funds from this source, and others, are used to fund the annual coordination of the CAPC and child abuse prevention activities. The CAPC provides annual updates directly to the Board of Supervisors.

112-54-868 (WRAP Foster Care)

BUDGET UPDATE

Projected revenue and expenditures to June 30, 2022 are in-line with original budget projections.

SERVICES UPDATE

This budget provides funds related to specific family and youth needs versus programmatic funding. The WRAP Program is a way of partnering with families with complex needs who are involved with the Child Welfare and Probation systems by providing intensive services, intended as a preventative measure, and as an alternative to institutional care, by bringing needed services and supports to the child and family.

111-56-869 (Workforce Investment Act)

BUDGET UPDATE

Projected revenue (\$114,966) and expenditures (\$114,966) to June 30, 2022 remain the same as budgeted, however expenditures to date are less than 50% and are dependent upon employers and residents requesting services.

SERVICES UPDATE

The On-the-Job Training Program under the Workforce Investment and Opportunities Act Program reimburses employers for the hours needed to train a new employee or existing employee who is learning new skills. There have been four employers and employees enrolled in the program in the last 6 months, with one employer contract pending. Community outreach to recruit new employers has been slowed due to Covid and the loss of one of our team members to an out-of-state move, with a second on leave.

117-51-868 (1991 Realignment) and 118-51-868 (2011 Realignment)

BUDGET UPDATE

Realignment revenues are the two funding sources that largely fund activities in the Social Services Department. Overall realignment revenue performance remains strong since the early-COVID-19 recession. Robust consumer goods spending and an increased inflation forecast result in sales tax revenues that exceed the projections of the 2021 Budget Act last summer in both 1991 and 2011 Realignments. Department projected revenues for 1991 Realignment (\$775,184) and 2011 Realignment (\$1,289,348) are expected to be on target through the end of the fiscal year.

SERVICES UPDATE

1991 Realignment and 2011 Realignment Budget Units are revenue accounts only; not operating.

110-56-875 (Senior Program)

BUDGET UPDATE

Projected revenue of \$376,545 was increased by \$28,106 to \$404,652. Expenditures were increased correspondingly. This budget increase is due to a request to reclassify the Tri Valley Senior Site Attendant position to a part-time, benefitted Social Services Aid. In this new role, the incumbent will continue to provide home delivered meals to seniors, as well as provide outreach and assistance for the new housing and homelessness prevention initiatives the department plans to deliver. The corresponding Allocation List change is as follows: remove one part/time, non-benefitted Senior Site Attendant and add one part-time, benefitted Social Services Aid.

The state budget influenced this budget by allocating additional dollars related to COVID as well as providing housing and housing-related funding via the HomeSafe Program.

SERVICES UPDATE

The Senior Services program delivered 6,627 hot and frozen meals to the homes of seniors throughout the county from July through December of 2021. The AV Senior Center dining room was open for congregate meals during July 2021 before temporarily closing in August due to COVID. Staff provide information and assistance to seniors on a variety of topics, particularly related to COVID, including how to access testing and clinics. Activities for the remainder of the year include implementation of the HomeSafe Program to support the safety and housing stability of individuals involved in Adult Protective Services (APS) by providing housing-related assistance.

110-56-880 (Public Guardian)

BUDGET UPDATE

Projected revenues and expenditures to June 30, 2022 remain unchanged from budget development.

SERVICES UPDATE

The Public Guardian function is carried out via Probate Conservatorships, which assists individuals who are substantially unable to provide for their own basic needs, (food, clothing, and shelter). Staff provide case management and estate administration services and act as the County agent maintaining a comprehensive plan for conservatee care and estate administration.

115-51-868 (Fed/State Admin) and 116-51-868 (Fed/State Assistance)

BUDGET UPDATE

Fund 115 is comprised of advances from the federal and state government for county administration of programs with a share of cost. Fund 116 is comprised of state advances primarily used to fund CalWORKs assistance payments. Also included in Fund 116 are federal share of cost advances for assistance payments for programs that have a federal share of cost, such as CalWORKs, foster care, and adoptions. Projected revenues and expenditures to June 30, 2022 remain unchanged from budget development.

SERVICES UPDATE

Funds 115 and 116 contain federal and state cash advances for county administration and public assistance payments.

MID-YEAR BUDGET REVIEW
FY 2021-22
February 22, 2022

Budget Unit Name	Account Code	Account Name	FY 2020-21 Actuals	FY 2021-22 YTD	FY 2021-22 Adopted Budget	Requested Adjustment	Requested Revised Budget
County Administration							
SEALER WEIGHTS- MEASURES/AG CO	100-26-074-15430	St: Ag Comm/Weights & Measures	\$100,786.00	\$51,825.71	\$99,000.00	\$38,465.00	\$137,465.00
SEALER WEIGHTS- MEASURES/AG CO	100-26-074-32500	Professional & Specialized Ser	(\$241,106.60)	(\$38,464.71)	(\$241,778.00)	(\$38,465.00)	(\$280,243.00)
County Administration Mid-Year General Fund Adjustment						\$0.00	
Animal Services Department							
ANIMAL SERVICES	100-27-205-21120	Overtime	(\$1,213.17)	(\$6,228.91)	(\$3,500.00)	(\$3,000.00)	(\$6,500.00)
ANIMAL SERVICES	100-27-205-30280	Telephone/Communications	(\$3,802.37)	(\$2,819.02)	(\$1,800.00)	(\$1,200.00)	(\$3,000.00)
ANIMAL SERVICES	100-27-205-33600	Utilities	(\$10,577.77)	(\$5,695.95)	(\$1,100.00)	(\$9,900.00)	(\$11,000.00)
Animal Services Department Mid-Year General Fund Adjustment						(\$14,100.00)	
Clerk-Recorder Department							
BOARD OF SUPERVISORS	100-11-010-32500	Professional & Specialized Ser	(\$3,011.00)	(\$4,273.18)	(\$2,500.00)	(\$3,317.00)	(\$5,817.00)
BOARD OF SUPERVISORS	100-11-010-32800	Publications and Legal Notices	(\$4,647.00)	(\$3,189.00)	(\$4,000.00)	(\$8,000.00)	(\$12,000.00)
BOARD OF SUPERVISORS	100-11-010-33350	Travel & Training Expense	(\$5,307.78)	(\$19,509.49)	(\$23,596.00)	(\$1,179.80)	(\$24,775.80)
BOARD OF SUPERVISORS	100-11-010-33351	Vehicle Fuel Costs	(\$192.03)	(\$361.05)	(\$600.00)	(\$132.00)	(\$732.00)
BOARD OF SUPERVISORS	100-11-010-33360	Motor Pool Expense	(\$1,190.16)	(\$2,550.60)	(\$5,011.00)	(\$601.32)	(\$5,612.32)
Clerk-Recorder Budget Unit 100-11-010 Mid-Year General Fund Adjustment						(\$13,230.12)	
COUNTY CLERK/RECORDER	100-27-180-21100	Salary And Wages	(\$309,976.63)	(\$215,543.74)	(\$320,210.00)	(\$86,000.00)	(\$406,210.00)
COUNTY CLERK/RECORDER	100-27-180-32000	Office Expense	(\$8,198.27)	(\$3,751.03)	(\$8,941.00)	(\$27,600.00)	(\$36,541.00)
COUNTY CLERK/RECORDER	100-27-180-33350	Travel & Training Expense	(\$183.39)	(\$1,390.00)	(\$2,500.00)	(\$225.00)	(\$2,725.00)
Clerk-Recorder Budget Unit 100-27-180 Mid-Year General Fund Adjustment						(\$113,825.00)	
ELECTION DIVISION	100-15-181-16410	Election Fees	\$21,667.83	\$189,307.00	\$8,000.00	\$181,307.00	\$189,307.00
ELECTION DIVISION	100-15-181-21100	Salary And Wages	(\$65,913.64)	(\$77,625.24)	(\$85,150.00)	(\$29,000.00)	(\$114,150.00)
ELECTION DIVISION	100-15-181-21120	Overtime	(\$930.56)	(\$120.75)	\$0.00	(\$200.00)	(\$200.00)
ELECTION DIVISION	100-15-181-22100	Employee Benefits	(\$8,453.64)	(\$7,934.94)	(\$9,523.00)	(\$2,869.16)	(\$12,392.16)
ELECTION DIVISION	100-15-181-22110	Employee Benefits - Health (Med-Dent-Vis)	(\$2,307.33)	(\$6,568.85)	(\$2,076.00)	(\$5,646.72)	(\$7,722.72)
ELECTION DIVISION	100-15-181-30500	Workers' Comp Ins Expense	\$0.00	(\$1,573.40)	\$0.00	(\$1,600.00)	(\$1,600.00)
ELECTION DIVISION	100-15-181-30510	Liability Insurance Expense	(\$623.00)	(\$701.40)	\$0.00	(\$701.00)	(\$701.00)
ELECTION DIVISION	100-15-181-32000	Office Expense	(\$26,508.51)	(\$10,309.84)	(\$9,795.00)	(\$9,795.00)	(\$19,590.00)
ELECTION DIVISION	100-15-181-32020	Technology Expense-Software Licenses	(\$33,276.91)	(\$46,275.23)	(\$44,835.00)	(\$1,440.00)	(\$46,275.00)
ELECTION DIVISION	100-15-181-33350	Travel & Training Expense	(\$1,309.18)	(\$2,546.59)	(\$2,000.00)	(\$3,000.00)	(\$5,000.00)
Clerk-Recorder Budget Unit 100-181 Mid-Year General Fund Adjustment						\$127,055.12	
Clerk-Recorder Department Mid-Year General Fund Adjustment						\$0.00	

MID-YEAR BUDGET REVIEW

FY 2021-22

February 22, 2022

Budget Unit Name	Account Code	Account Name	FY 2020-21 Actuals	FY 2021-22 YTD	FY 2021-22 Adopted Budget	Requested Adjustment	Requested Revised Budget
Community Development Department							
<i>PLANNING & TRANSPORTATION</i>	<i>100-27-250-16060</i>	<i>Planning Permits</i>	<i>\$63,016.19</i>	<i>\$26,021.50</i>	<i>\$241,000.00</i>	<i>(\$66,000.00)</i>	<i>\$175,000.00</i>
	100-27-250-21100	Salary And Wages	(\$556,257.00)	(\$373,472.00)	(\$615,569.00)	(\$23,000.00)	(\$638,569.00)
PLANNING & TRANSPORTATION	100-27-250-21120	Overtime	(\$74.11)	(\$79.37)	\$0.00	(\$100.00)	(\$100.00)
PLANNING & TRANSPORTATION	100-27-250-22100	Employee Benefits	(\$82,588.01)	(\$40,289.88)	(\$79,383.00)	(\$12,173.00)	(\$91,556.00)
PLANNING & TRANSPORTATION	100-27-250-22110	Employee Benefits - Health (Med-Dent-Vis)	(\$59,081.22)	(\$35,483.48)	(\$69,141.00)	(\$12,074.00)	(\$75,841.00)
PLANNING & TRANSPORTATION	100-27-250-30280	Telephone/Communications	(\$49.36)	(\$183.39)	(\$180.00)	(\$126.00)	(\$306.00)
PLANNING & TRANSPORTATION	100-27-250-32000	Office Expense	(\$7,874.98)	(\$5,403.70)	(\$12,000.00)	\$2,744.00	(\$9,256.00)
PLANNING & TRANSPORTATION	100-27-250-33351	Vehicle Fuel Costs	(\$367.31)	(\$942.08)	(\$674.00)	(\$1,201.00)	(\$1,875.00)
PLANNING & TRANSPORTATION	100-27-250-33360	Motor Pool Expense	(\$1,717.60)	(\$3,526.20)	(\$2,694.00)	(\$2,514.00)	(\$5,208.00)
Community Development Budget Unit 100-250 Mid-Year General Fund Adjustment						(\$114,444.00)	
<i>CODE ENFORCEMENT</i>	<i>100-27-252-16031</i>	<i>Permit fee renewals - cannabis</i>	<i>\$4,453.66</i>	<i>\$792.00</i>	<i>\$3,300.00</i>	<i>(\$2,310.00)</i>	<i>\$990.00</i>
CODE ENFORCEMENT	100-27-252-21100	Salary And Wages	(\$147,873.09)	(\$50,643.61)	(\$163,480.00)	\$63,000.00	(\$100,480.00)
CODE ENFORCEMENT	100-27-252-22110	Employee Benefits - Health (Med-Dent-Vis)	(\$11,454.73)	(\$4,931.51)	(\$27,816.00)	\$6,374.00	(\$21,442.00)
CODE ENFORCEMENT	100-27-252-22120	Employee Benefits - PERS (ER Portion)	(\$43,434.97)	(\$22,700.16)	(\$47,382.00)	\$12,173.00	(\$35,209.00)
CODE ENFORCEMENT	100-27-252-30280	Telephone/Communications	(\$294.02)	(\$155.97)	(\$1,020.00)	\$126.00	(\$894.00)
CODE ENFORCEMENT	100-27-252-32020	Technology Expense-Software Licenses	(\$3,991.68)	(\$3,991.68)	(\$3,000.00)	(\$1,000.00)	(\$4,000.00)
CODE ENFORCEMENT	100-27-252-33351	Vehicle Fuel Costs	(\$1,215.21)	(\$988.82)	(\$3,500.00)	\$800.00	(\$2,700.00)
CODE ENFORCEMENT	100-27-252-33360	Motor Pool Expense	(\$10,373.62)	(\$49.50)	(\$13,635.00)	\$2,486.00	(\$11,149.00)
Community Development Budget Unit 100-252 Mid-Year General Fund Adjustment						\$81,649.00	
<i>BUILDING INSPECTOR</i>	<i>100-27-255-16150</i>	<i>Building Department Fees</i>	<i>\$111,213.68</i>	<i>\$60,857.20</i>	<i>\$77,000.00</i>	<i>\$2,310.00</i>	<i>\$79,310.00</i>
BUILDING INSPECTOR	100-27-255-21100	Salary And Wages	(\$267,052.76)	(\$138,220.47)	(\$290,933.00)	\$26,075.00	(\$264,858.00)
BUILDING INSPECTOR	100-27-255-21120	Overtime	(\$1,202.89)	(\$74.04)	\$0.00	(\$75.00)	(\$75.00)
	100-27-255-22100	Employee Benefits	(\$30,093.00)	(\$16,247.00)	(\$34,493.00)	\$5,000.00	(\$29,493.00)
	100-27-255-22110	Employee Benefits - Health (Med-Dent-Vis)	(\$16,623.00)	(\$7,995.00)	(\$22,062.00)	\$5,000.00	(\$17,062.00)
BUILDING INSPECTOR	100-27-255-22120	Employee Benefits - PERS (ER Portion)	(\$63,178.26)	(\$38,168.76)	(\$73,846.00)	\$12,074.00	(\$61,772.00)
BUILDING INSPECTOR	100-27-255-32000	Office Expense	(\$1,808.92)	(\$900.02)	(\$7,000.00)	\$4,000.00	(\$3,000.00)
BUILDING INSPECTOR	100-27-255-32450	Contract Services	(\$42,777.09)	(\$26,353.59)	(\$59,974.00)	(\$24,500.00)	(\$84,474.00)
BUILDING INSPECTOR	100-27-255-33351	Vehicle Fuel Costs	(\$5,171.44)	(\$2,513.52)	(\$6,200.00)	\$411.00	(\$5,789.00)
	100-27-255-33360	Motor Pool Expense	(\$17,917.00)	(\$9,515.00)	(\$24,987.00)	\$2,500.00	(\$22,487.00)
Community Development Budget Unit 100-255 Mid-Year General Fund Adjustment						\$32,795.00	
Community Development Department Mid-Year General Fund Adjustment						\$0.00	
County Counsel							
COUNTY COUNSEL	100-13-120-21100	SALARY AND WAGES		(\$457,654.69)	(\$647,457.00)	(\$50,000.00)	(\$697,457.00)
COUNTY COUNSEL	100-13-120-32390	LEGAL SERVICES	(\$65,106.00)	(\$26,528.80)	(\$50,000.00)	(\$20,000.00)	(\$70,000.00)
County Counsel Mid-Year General Fund Adjustment						(\$70,000.00)	

MID-YEAR BUDGET REVIEW

FY 2021-22

February 22, 2022

Budget Unit Name	Account Code	Account Name	FY 2020-21 Actuals	FY 2021-22 YTD	FY 2021-22 Adopted Budget	Requested Adjustment	Requested Revised Budget
Finance Department							
GF OPERATING TRANSFERS	100-10-071-47010	Contributions To Other Governm	(\$196,759.66)	(\$189,611.00)	(\$532,479.00)	(\$14,611.00)	(\$547,090.00)
		Finance Budget Unit 100-071 Mid-Year General Fund Adjustment				(\$14,611.00)	
COUNTY MOE	100-21-075-38000	Revenue Moe	(\$513,379.84)	(\$204,874.00)	(\$510,000.00)	(\$4,000.00)	(\$514,000.00)
		Finance Budget Unit 100-075 Mid-Year General Fund Adjustment				(\$4,000.00)	
		Finance Department Mid-Year General Fund Adjustment				(\$18,611.00)	
Probation Department							
ADULT PROBATION SERVICES	100-23-520-18100	Operating Transfers In	\$200,000.00	\$5,579.88	\$244,938.00	(\$39,358.12)	\$205,579.88
ADULT PROBATION SERVICES	100-23-520-21100	Salary And Wages	(\$695,046.25)	(\$539,540.00)	(\$700,206.00)	\$119,372.81	(\$580,833.19)
ADULT PROBATION SERVICES	100-23-520-22100	Employee Benefits	(\$72,134.03)	(\$76,795.00)	(\$62,613.00)	\$13,169.31	(\$49,443.69)
ADULT PROBATION SERVICES	100-23-520-22110	Employee Benefits - Health (Med-Dent-Vis)	(\$165,183.34)	(\$108,491.06)	(\$165,214.00)	\$36,773.67	(\$128,440.33)
ADULT PROBATION SERVICES	100-23-520-22120	Employee Benefits - PERS (ER Portion)	(\$477,703.52)	(\$362,091.35)	(\$576,370.00)	\$24,959.33	(\$551,410.67)
		Probation Department Mid-Year General Fund Adjustment				\$154,917.00	
Sheriff Department							
SHERIFF	100-22-440-15470	St: Sheriff Post Reimbursement	\$44,164.44	\$19,202.60	\$10,000.00	\$12,000.00	\$22,000.00
SHERIFF	100-22-440-17010	Miscellaneous Revenue	\$6,080.05	\$1,844.00	\$0.00	\$1,600.00	\$1,600.00
SHERIFF	100-22-440-17012	Property-Evidence Auction Proceeds	\$2,093.15	\$2,383.52	\$0.00	\$2,400.00	\$2,400.00
SHERIFF	100-22-440-31200	Equip Maintenance & Repair	(\$15,339.54)	(\$14,588.01)	(\$13,000.00)	(\$2,400.00)	(\$15,400.00)
SHERIFF	100-22-440-32800	Publications & Legal Notices	\$0.00	(\$1,295.32)	\$0.00	(\$1,600.00)	(\$1,600.00)
SHERIFF	100-22-440-33350	Travel & Training Expense	(\$53,062.28)	(\$48,247.28)	(\$74,553.00)	(\$12,000.00)	(\$86,553.00)
SHERIFF	100-22-440-53030	Capital Equipment, \$5,000+	\$0.00	\$0.00	(\$15,000.00)	(\$15,000.00)	(\$30,000.00)
		Sheriff Department Mid-Year General Fund Adjustment				(\$15,000.00)	
		Total General Fund Mid-Year General Fund Adjustment				\$37,206.00	

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Fund 108 - Eastern Serra Sustainable Recreation Fund							
GEOTHERMAL	108-27-194-15202	St: Misc State Grants	\$0.00	\$0.00	\$44,720.00	(\$15,000.00)	\$29,720.00
GEOTHERMAL	108-27-194-15750	Fed: Geothermal Royalties	\$212,641.21	\$127,223.35	\$90,000.00	\$37,223.00	\$127,223.00
GEOTHERMAL	108-27-194-15900	Oth: Other Govt Agencies	\$0.00	\$0.00	\$23,750.00	(\$15,000.00)	\$8,750.00
GEOTHERMAL	108-27-194-33360	Motor Pool Expense	(\$1,176.10)	(\$1,674.72)	(\$1,138.00)	(\$1,362.00)	(\$2,500.00)
GEOTHERMAL	108-27-194-60100	Operating Transfers Out	\$0.00	\$0.00	(\$66,688.00)	\$30,000.00	(\$36,688.00)
GEOTHERMAL		Fund Balance Increased				(\$35,861.00)	
Total Fund 108 Mid-Year Fund Adjustment						\$0.00	
Fund 110 - Social Services							
SOCIAL SERVICES DEPARTMENT		Fund Balance Applied				\$29,000.00	
SOCIAL SERVICES DEPARTMENT	110-51-868-15072	St: HDAP Housing & Disability Advocacy Program	\$25,331.00	\$0.00	\$50,000.00	\$100,000.00	\$150,000.00
SOCIAL SERVICES DEPARTMENT	110-51-868-18100	Operating Transfers In	\$4,753,380.35	\$1,285,282.00	\$6,162,887.00	\$285,621.00	\$6,448,508.00
SOCIAL SERVICES DEPARTMENT	110-51-868-21100	Salary And Wages	(\$1,822,161.43)	(\$1,083,211.68)	(\$2,104,303.00)	(\$9,000.00)	(\$2,113,303.00)
SOCIAL SERVICES DEPARTMENT	110-51-868-32450	Contract Services	(\$96,998.00)	(\$56,755.70)	(\$165,979.00)	(\$57,100.00)	(\$203,079.00)
SOCIAL SERVICES DEPARTMENT	110-51-868-32461	lhss - Css	(\$116,724.00)	(\$85,012.02)	(\$120,201.00)	(\$25,775.00)	(\$145,976.00)
SOCIAL SERVICES DEPARTMENT	110-51-868-32462	lhss - Advisory Board	(\$5,916.00)	(\$5,976.00)	(\$5,916.00)	(\$30,084.00)	(\$36,000.00)
SOCIAL SERVICES DEPARTMENT	110-51-868-32500	Professional & Specialized Ser	(\$132,640.11)	(\$13,143.82)	(\$210,150.00)	(\$17,662.00)	(\$227,812.00)
SOCIAL SERVICES DEPARTMENT	110-51-868-33120	Special Department Expense	(\$47,288.40)	(\$1,300.00)	(\$53,000.00)	(\$175,000.00)	(\$228,000.00)
SOCIAL SERVICES DEPARTMENT	110-51-868-41130	Adult Protective Services	\$0.00	(\$163.14)	(\$4,000.00)	(\$100,000.00)	(\$104,000.00)
Budget Unit 110-868 Mid-Year Fund Adjustment						\$0.00	
SENIOR SERVICES - ESAAA	110-56-875-18100	Operating Transfers In	\$89,444.00	\$0.00	\$166,596.00	\$28,107.00	\$194,703.00
SENIOR SERVICES - ESAAA	110-56-875-21100	Salary And Wages	(\$142,996.52)	(\$72,439.38)	(\$146,428.00)	(\$14,000.00)	(\$160,428.00)
SENIOR SERVICES - ESAAA	110-56-875-22100	Employee Benefits	(\$18,306.12)	(\$9,119.24)	(\$17,689.00)	(\$4,666.00)	(\$22,354.00)
SENIOR SERVICES - ESAAA	110-56-875-22110	Employee Benefits - Health (Med-Dent-Vis)	(\$33,951.10)	(\$13,988.34)	(\$39,510.00)	(\$4,766.00)	(\$44,276.00)
SENIOR SERVICES - ESAAA	110-56-875-22120	Employee Benefits - PERS (ER Portion)	(\$36,215.06)	(\$22,067.16)	(\$39,429.00)	(\$4,675.00)	(\$44,104.00)
Budget Unit 110-875 Mid-Year Fund Adjustment						\$0.00	
Total Fund 110 Mid-Year Fund Adjustment						\$0.00	
Fund 115 - DSS Administrative Advances							
SOCIAL SERVICES DEPARTMENT	115-51-868-15110	St: Public Assist-Admin	\$1,051,406.71	\$555,203.69	\$1,077,682.00	\$335,621.00	\$1,413,303.00
SOCIAL SERVICES DEPARTMENT	115-51-868-15602	Fed: Public Assist-Admin	\$2,851,039.79	\$1,424,267.21	\$2,564,440.00	\$50,000.00	\$2,614,440.00
SOCIAL SERVICES DEPARTMENT	115-51-868-60100	Operating Transfers Out	(\$3,020,290.00)	(\$897,588.00)	(\$3,647,366.00)	(\$385,621.00)	(\$4,032,987.00)
Total Fund 115 Mid-Year Fund Adjustment						\$0.00	

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Budget Unit Name	Account Code	Account Name	FY 2020-21 Actuals	FY 2021-22 YTD	FY 2021-22 Adopted Budget	Requested Adjustment	Requested Revised Budget
Fund 120 - Behavioral Health							
BEHAVIORAL HEALTH	120-41-840-15220	St: Mental Health	\$0.00	\$250,000.00	\$0.00	\$340,420.00	\$340,420.00
BEHAVIORAL HEALTH	120-41-840-32000	Office Expense	(\$3,233.95)	(\$1,264.96)	(\$3,000.00)	(\$2,050.00)	(\$5,050.00)
BEHAVIORAL HEALTH	120-41-840-32010	TECHNOLOGY EXPENSES	(\$12,569.08)	(\$38,747.86)	(\$8,032.00)	(\$2,440.00)	(\$10,472.00)
BEHAVIORAL HEALTH	120-41-840-32020	Technology Expense-Software Licenses	(\$15,316.85)	(\$72,529.60)	(\$12,147.00)	(\$61,793.00)	(\$73,940.00)
BEHAVIORAL HEALTH	120-41-840-33350	Travel & Training Expense	(\$752.40)	(\$909.40)	(\$3,416.00)	(\$12,440.00)	(\$15,856.00)
BEHAVIORAL HEALTH		<i>Fund Balance Increased</i>				(\$261,697.00)	
Budget Unit 120-840 Mid-Year Fund Adjustment						\$0.00	
ALCOHOL & DRUG ABUSE SERVICES	120-41-845-15220	St: Mental Health	\$0.00	\$0.00	\$0.00	\$227,382.00	\$227,382.00
ALCOHOL & DRUG ABUSE SERVICES	120-41-845-30280	Telephone/Communications	(\$6,223.24)	(\$4,123.42)	(\$9,988.00)	(\$5,700.00)	(\$15,688.00)
ALCOHOL & DRUG ABUSE SERVICES	120-41-845-30350	Household Expenses	(\$7,639.15)	(\$4,583.91)	(\$6,400.00)	(\$10,400.00)	(\$16,800.00)
ALCOHOL & DRUG ABUSE SERVICES	120-41-845-31700	Membership Fees	(\$4,106.39)	(\$5,092.00)	(\$5,000.00)	(\$1,093.00)	(\$6,093.00)
ALCOHOL & DRUG ABUSE SERVICES	120-41-845-32000	Office Expense	(\$9,395.06)	(\$1,826.76)	(\$4,250.00)	(\$1,050.00)	(\$5,300.00)
ALCOHOL & DRUG ABUSE SERVICES	120-41-845-32010	TECHNOLOGY EXPENSES	(\$12,569.09)	\$0.00	(\$13,437.00)	(\$9,920.00)	(\$23,357.00)
ALCOHOL & DRUG ABUSE SERVICES	120-41-845-32020	Technology Expense-Software Licenses	(\$15,240.26)	(\$48,992.00)	(\$40,245.00)	(\$33,707.00)	(\$73,952.00)
ALCOHOL & DRUG ABUSE SERVICES	120-41-845-32450	Contract Services	(\$37,242.10)	(\$30,866.99)	(\$168,375.00)	(\$80,894.00)	(\$249,269.00)
ALCOHOL & DRUG ABUSE SERVICES	120-41-845-32950	Rents & Leases - Real Property	(\$43,621.17)	(\$29,080.80)	(\$101,479.00)	(\$31,860.00)	(\$133,339.00)
ALCOHOL & DRUG ABUSE SERVICES	120-41-845-33120	Special Department Expense	(\$53,951.60)	(\$8,010.11)	(\$10,000.00)	(\$19,540.00)	(\$29,540.00)
ALCOHOL & DRUG ABUSE SERVICES	120-41-845-33350	Travel & Training Expense	(\$2,340.40)	(\$6,051.27)	(\$5,500.00)	(\$12,440.00)	(\$17,940.00)
ALCOHOL & DRUG ABUSE SERVICES	120-41-845-33600	Utilities	(\$3,219.02)	(\$3,072.61)	(\$4,400.00)	(\$5,200.00)	(\$9,600.00)
ALCOHOL & DRUG ABUSE SERVICES		<i>Fund Balance Increased</i>				(\$15,578.00)	
Budget Unit 120-845 Mid-Year Fund Adjustment						\$0.00	
Total Fund 120 Mid-Year Fund Adjustment						\$0.00	
Fund 121 - Behavioral Health - Mental Health Services Act							
MENTAL HEALTH SERVICES ACT MHS		<i>Fund Balance Applied</i>				\$15,000.00	
MENTAL HEALTH SERVICES ACT MHS	121-41-841-16199	Charges for Services - Interfund Transfers	\$9,240.00	\$3,132.50	\$0.00	\$5,000.00	\$5,000.00
MENTAL HEALTH SERVICES ACT MHS	121-41-841-31700	Membership Fees	(\$8,260.29)	(\$12,784.80)	(\$9,000.00)	(\$3,785.00)	(\$12,785.00)
MENTAL HEALTH SERVICES ACT MHS	121-41-841-32000	Office Expense	(\$5,890.17)	(\$872.87)	(\$8,500.00)	\$3,785.00	(\$4,715.00)
MENTAL HEALTH SERVICES ACT MHS	121-41-841-32450	Contract Services	(\$638,304.48)	(\$233,360.15)	(\$823,666.00)	(\$20,000.00)	(\$843,666.00)
Total Fund 121 Mid-Year Fund Adjustment						\$0.00	

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Fund 130 - Public Health							
PUBLIC HEALTH		<i>Fund Balance Applied</i>				\$43,640.00	
PUBLIC HEALTH	130-41-860-15151	St: Maternal Child Health	\$29,859.82	\$34,263.78	\$112,779.00	(\$22,779.00)	\$90,000.00
PUBLIC HEALTH	130-41-860-15190	St: Hiv Surveillance	\$2,374.21	\$572.27	\$3,000.00	(\$2,000.00)	\$1,000.00
PUBLIC HEALTH	130-41-860-15202	St: Misc State Grants	\$144,000.00	\$108,000.00	\$78,000.00	\$30,000.00	\$108,000.00
PUBLIC HEALTH	130-41-860-15207	St: CMSP CERG	\$100,000.00	\$0.00	\$50,000.00	(\$50,000.00)	\$0.00
PUBLIC HEALTH	130-41-860-15260	St: Foster Care	\$1,509.00	\$2,169.00	\$12,000.00	(\$4,000.00)	\$8,000.00
PUBLIC HEALTH	130-41-860-16501	Adult Immunizations	\$4,912.69	\$2,511.96	\$3,500.00	(\$1,183.00)	\$2,317.00
PUBLIC HEALTH	130-41-860-17555	Private Org Grants	\$0.00	\$0.00	\$108,342.00	(\$108,342.00)	\$0.00
PUBLIC HEALTH	130-41-860-21100	Salary And Wages	(\$960,433.00)	(\$828,265.00)	(\$1,496,117.00)	\$227,090.00	(\$1,269,027.00)
PUBLIC HEALTH	130-41-860-21120	Overtime	(\$31,963.00)	(\$19,370.00)	(\$25,000.00)	\$5,000.00	(\$20,000.00)
PUBLIC HEALTH	130-41-860-22100	Employee Benefits	(\$102,152.00)	(\$92,274.00)	(\$165,847.00)	\$20,870.00	(\$144,977.00)
PUBLIC HEALTH	130-41-860-22110	Employee Benefits - Health (Med-Dent-Vis)	(\$111,276.00)	(\$114,805.00)	(\$193,534.00)	\$25,476.00	(\$168,058.00)
PUBLIC HEALTH	130-41-860-22120	Employee Benefits - PERS (ER Portion)	(\$247,157.00)	(\$256,057.00)	(\$420,540.00)	\$29,901.00	(\$390,639.00)
PUBLIC HEALTH	130-41-860-32000	Office Expense	(\$6,598.64)	(\$9,170.71)	(\$20,000.00)	\$5,000.00	(\$15,000.00)
PUBLIC HEALTH	130-41-860-32450	Contract Services	(\$66,747.29)	(\$27,768.60)	(\$160,000.00)	\$81,143.00	(\$78,857.00)
PUBLIC HEALTH	130-41-860-32950	Rents & Leases - Real Property	(\$10,176.03)	(\$4,000.00)	(\$185,313.00)	\$180,813.00	(\$4,500.00)
PUBLIC HEALTH	130-41-860-33351	Vehicle Fuel Costs	(\$645.83)	(\$296.48)	(\$15,000.00)	\$12,500.00	(\$2,500.00)
PUBLIC HEALTH	130-41-860-33602	Civic Center Utilities	(\$9,471.36)	(\$3,573.79)	\$0.00	(\$8,000.00)	(\$8,000.00)
PUBLIC HEALTH	130-41-860-53030	Capital Equipment, \$5,000+	(\$23,186.94)	\$0.00	(\$169,780.00)	\$169,780.00	\$0.00
PUBLIC HEALTH	130-41-860-60100	Operating Transfers Out	(\$752,785.83)	(\$112,539.00)	(\$832,884.00)	(\$534,568.00)	(\$1,367,452.00)
PUBLIC HEALTH	130-41-860-72960	A-87 Indirect Costs	(\$295,688.00)	(\$273,875.50)	(\$310,472.00)	(\$100,341.00)	(\$410,813.00)
Total Fund 130 Mid-Year Fund Adjustment						\$0.00	
Fund 131 - Public Health Educaition (Tobacco)							
HEALTH EDUCATION	131-41-847-18100	Operating Transfers In	\$310,012.39	\$0.00	\$313,829.00	\$17,057.00	\$330,886.00
HEALTH EDUCATION	131-41-847-31700	Membership Fees	(\$658.00)	(\$2,120.00)	(\$500.00)	(\$2,000.00)	(\$2,500.00)
HEALTH EDUCATION	131-41-847-32000	Office Expense	(\$1,318.88)	(\$524.17)	(\$7,800.00)	\$3,800.00	(\$4,000.00)
HEALTH EDUCATION	131-41-847-32010	TECHNOLOGY EXPENSES	(\$1,292.92)	(\$3,034.10)	(\$1,276.00)	(\$2,724.00)	(\$4,000.00)
HEALTH EDUCATION	131-41-847-32950	Rents & Leases - Real Property	(\$928.47)	\$0.00	(\$15,048.00)	\$15,048.00	\$0.00
HEALTH EDUCATION	131-41-847-33101	Educational Materials	(\$3,724.87)	(\$10,317.90)	(\$5,000.00)	(\$7,000.00)	(\$12,000.00)
HEALTH EDUCATION	131-41-847-33102	Promotions	(\$756.00)	(\$246.70)	(\$5,500.00)	\$4,000.00	(\$1,500.00)
HEALTH EDUCATION	131-41-847-33120	Special Department Expense	(\$63,188.99)	(\$74,991.41)	(\$76,000.00)	(\$24,000.00)	(\$100,000.00)
HEALTH EDUCATION	131-41-847-33350	Travel & Training Expense	(\$923.86)	(\$1,879.03)	(\$1,000.00)	(\$1,500.00)	(\$2,500.00)
HEALTH EDUCATION	131-41-847-33602	Civic Center Utilities	(\$785.97)	(\$300.08)	\$0.00	(\$500.00)	(\$500.00)
HEALTH EDUCATION	131-41-847-60100	Operating Transfers Out	(\$14,051.04)	(\$8,268.40)	\$0.00	(\$15,048.00)	(\$15,048.00)
HEALTH EDUCATION	131-41-847-72960	A-87 Indirect Costs	(\$9,099.00)	\$1,655.00	(\$9,556.00)	\$12,867.00	\$3,311.00
Total Fund 131 Mid-Year Fund Adjustment						\$0.00	

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Budget Unit Name	Account Code	Account Name	FY 2020-21 Actuals	FY 2021-22 YTD	FY 2021-22 Adopted Budget	Requested Adjustment	Requested Revised Budget
Fund 133 - Bio-Terrorism - Public Health							
PUBLIC HEALTH	133-41-860-15551	FED: PANDEMIC FLU	\$28,086.91	\$5,521.75	\$60,443.00	(\$3.00)	\$60,440.00
PUBLIC HEALTH	133-41-860-15660	Fed: BT - HPP Hospital Preparedness Program	\$223,506.01	\$78,862.10	\$121,661.00	\$23,971.00	\$145,632.00
PUBLIC HEALTH	133-41-860-15661	Fed: BT - PHEP PH Emergency Preparedness	\$64,218.68	\$44,011.65	\$116,817.00	\$9,340.00	\$126,157.00
PUBLIC HEALTH	133-41-860-18100	Operating Transfers In	\$41,538.00	\$0.00	\$46,121.00	\$75,790.00	\$121,911.00
PUBLIC HEALTH	133-41-860-21120	Overtime	(\$17,801.56)	(\$228.28)	(\$15,000.00)	\$10,000.00	(\$5,000.00)
PUBLIC HEALTH	133-41-860-30280	Telephone/Communications	(\$14,187.62)	(\$6,298.02)	(\$14,883.00)	(\$2,432.00)	(\$17,315.00)
PUBLIC HEALTH	133-41-860-31530	Medical/Dental & Lab Supplies	(\$4,477.90)	\$0.00	(\$9,974.00)	\$6,464.00	(\$3,510.00)
PUBLIC HEALTH	133-41-860-32000	Office Expense	(\$137.40)	(\$47.72)	(\$3,607.00)	\$1,827.00	(\$1,780.00)
PUBLIC HEALTH	133-41-860-32950	Rents & Leases - Real Property	(\$1,661.46)	(\$1,520.00)	(\$16,745.00)	\$14,465.00	(\$2,280.00)
PUBLIC HEALTH	133-41-860-33120	Special Department Expense	(\$29,531.35)	\$0.00	(\$31,871.00)	(\$10,543.00)	(\$42,414.00)
PUBLIC HEALTH	133-41-860-33350	Travel & Training Expense	(\$1,607.71)	\$0.00	(\$7,404.00)	(\$2,846.00)	(\$10,250.00)
PUBLIC HEALTH	133-41-860-33602	Civic Center Utilities	(\$874.51)	(\$333.67)	\$0.00	(\$500.00)	(\$500.00)
PUBLIC HEALTH	133-41-860-53030	Capital Equipment	(\$30,024.00)	\$0.00	\$0.00	(\$9,951.00)	(\$9,951.00)
PUBLIC HEALTH	133-41-860-60100	Operating Transfers Out	(\$15,633.96)	(\$9,193.66)	\$0.00	(\$15,761.00)	(\$15,761.00)
PUBLIC HEALTH	133-41-860-72960	A-87 Indirect Costs	(\$36,030.00)	(\$9,479.50)	(\$37,832.00)	\$18,873.00	(\$18,959.00)
PUBLIC HEALTH		Fund Balance Increased				(\$118,694.00)	
Total Fund 133 Mid-Year Fund Adjustment						\$0.00	
Fund 137 - Environmental Health							
Environmental Health	137-41-862-12115	Misc Permits	\$162.00	\$912.00	\$189.00	\$1,001.00	\$1,190.00
Environmental Health	137-41-862-12140	Underground Tank Permits	\$57,884.50	\$62,917.96	\$55,000.00	\$10,000.00	\$65,000.00
Environmental Health	137-41-862-18100	Operating Transfers In	\$541,923.87	\$0.00	\$763,360.00	\$23,793.00	\$787,153.00
Environmental Health	137-41-862-31700	Membership Fees	(\$1,441.94)	(\$795.00)	(\$600.00)	(\$1,400.00)	(\$2,000.00)
Environmental Health	137-41-862-32020	Technology Expense-Software Licenses	(\$17,725.22)	(\$18,788.73)	(\$18,000.00)	(\$789.00)	(\$18,789.00)
Environmental Health	137-41-862-32950	Rents & Leases - Real Property	(\$2,002.35)	(\$1,333.36)	(\$58,322.00)	\$56,322.00	(\$2,000.00)
Environmental Health	137-41-862-33120	Special Department Expense	(\$304.89)	(\$312.42)	(\$300.00)	(\$12.00)	(\$312.00)
Environmental Health	137-41-862-33602	Civic Center Utilities	(\$3,044.52)	(\$1,122.51)	\$0.00	(\$1,600.00)	(\$1,600.00)
Environmental Health	137-41-862-60100	Operating Transfers Out	(\$54,428.04)	(\$30,929.36)	\$0.00	(\$53,022.00)	(\$53,022.00)
Environmental Health	137-41-862-72960	A-87 Indirect Costs	(\$98,563.00)	(\$422.50)	(\$103,490.00)	(\$34,293.00)	(\$137,783.00)
Total Fund 137 Mid-Year Fund Adjustment						\$0.00	
Fund 169 - Public Safety Power Shutoff (PSPS)							
ADMINISTRATIVE OFFICER		Fund Balance Applied				\$44,000.00	
ADMINISTRATIVE OFFICER	169-11-020-53022	Fixed Assets: Buildings	\$0.00	\$0.00	(\$72,000.00)	\$41,000.00	(\$31,000.00)
ADMINISTRATIVE OFFICER	169-11-020-53030	Capital Equipment, \$5,000+	(\$63,607.58)	(\$66,766.71)	\$0.00	(\$85,000.00)	(\$85,000.00)
Total Fund 169 Mid-Year Fund Adjustment						\$0.00	

MID-YEAR BUDGET REVIEW

FY 2021-22

February 22, 2022

Budget Unit Name	Account Code	Account Name	FY 2020-21 Actuals	FY 2021-22 YTD	FY 2021-22 Adopted Budget	Requested Adjustment	Requested Revised Budget
Fund 180 - Road Fund							
ROAD	180-31-725-15020	St: Hwy Users Tax 2104	\$1,958,787.21	\$1,121,667.22	\$2,123,535.00	\$65,443.00	\$2,188,978.00
ROAD	180-31-725-15900	Oth: Other Govt Agencies	\$19,275.03	\$52,609.26	\$5,000.00	\$50,000.00	\$55,000.00
ROAD	180-31-725-21100	Salary And Wages	(\$1,244,784.81)	(\$806,281.09)	(\$1,598,838.00)	\$128,505.00	(\$1,470,333.00)
ROAD	180-31-725-22100	Employee Benefits	(\$166,504.11)	(\$92,040.01)	(\$196,569.00)	\$17,222.00	(\$179,347.00)
ROAD	180-31-725-22110	Employee Benefits - Health (Med-Dent-Vis)	(\$311,723.86)	(\$162,848.88)	(\$402,009.00)	\$22,317.00	(\$379,692.00)
ROAD	180-31-725-22120	Employee Benefits - PERS (ER Portion)	(\$363,371.36)	(\$249,463.28)	(\$461,756.00)	\$44,835.00	(\$416,921.00)
ROAD	180-31-725-30280	Telephone/Communications	(\$14,305.93)	(\$8,127.65)	(\$23,372.00)	\$600.00	(\$22,772.00)
ROAD	180-31-725-31200	Equip Maintenance & Repair	(\$154,107.12)	(\$98,053.89)	(\$155,000.00)	(\$95,000.00)	(\$250,000.00)
ROAD	180-31-725-32000	Office Expense	(\$3,901.91)	(\$4,537.49)	(\$3,300.00)	(\$5,000.00)	(\$8,300.00)
ROAD	180-31-725-33350	Travel & Training Expense	(\$617.52)	(\$329.45)	(\$9,000.00)	(\$20,000.00)	(\$29,000.00)
ROAD	180-31-725-33351	Vehicle Fuel Costs	(\$509,771.79)	(\$348,267.73)	(\$558,500.00)	(\$50,000.00)	(\$608,500.00)
ROAD		Fund Balance Increased				(\$158,922.00)	
Total Fund 180 Mid-Year Fund Adjustment						\$0.00	
Fund 181 - Road Fund - State and Fedetal Construction Funds							
ROAD	181-31-725-15043	St: Road Maint & Rehab per SB1 SHC 2032(h)(2)	\$1,833,273.01	\$998,098.16	\$1,954,040.00	\$101,368.00	\$2,055,408.00
ROAD		Fund Balance Increased				(\$101,368.00)	
Total Fund 181 Mid-Year Fund Adjustment						\$0.00	
Fund 191 - Accumulated Capital Outlay							
GENERAL-OTHER		Fund Balance Applied				\$50,000.00	
GENERAL-OTHER	191-18-001-53030	Capital Equipment, \$5,000+	(\$71,846.08)	(\$14,619.36)	\$0.00	(\$50,000.00)	(\$50,000.00)
Total Fund 191 Mid-Year Fund Adjustment						\$0.00	
Fund 650 - Motor Pool							
MOTOR POOL		Fund Balance Applied				\$259,379.00	
MOTOR POOL	650-10-723-16950	Inter-Fund Revenue	\$447,977.45	\$215,679.12	\$405,321.00	\$50,000.00	\$455,321.00
MOTOR POOL	650-10-723-18100	Operating Transfers In	\$530,617.43	\$0.00	\$831,819.00	\$90,000.00	\$921,819.00
MOTOR POOL	650-10-723-21100	Salary And Wages	(\$236,149.18)	(\$162,654.53)	(\$149,807.00)	(\$128,505.00)	(\$278,312.00)
MOTOR POOL	650-10-723-22100	Employee Benefits	(\$31,128.52)	(\$16,945.39)	(\$18,378.00)	(\$17,222.00)	(\$35,600.00)
MOTOR POOL	650-10-723-22110	Employee Benefits - Health (Med-Dent-Vis)	(\$46,941.81)	(\$19,773.04)	(\$28,598.00)	(\$22,317.00)	(\$50,915.00)
MOTOR POOL	650-10-723-22120	Employee Benefits - PERS (ER Portion)	(\$113,995.17)	(\$30,067.78)	(\$43,258.00)	(\$44,835.00)	(\$88,093.00)
MOTOR POOL	650-10-723-31200	Equip Maintenance & Repair	(\$203,605.38)	(\$100,141.61)	(\$185,000.00)	(\$50,000.00)	(\$235,000.00)
MOTOR POOL	650-10-723-33120	Special Department Expense	(\$2,250.00)	(\$7,505.63)	(\$4,500.00)	(\$5,000.00)	(\$9,500.00)
MOTOR POOL	650-10-723-33351	Vehicle Fuel Costs	(\$2,797.59)	(\$1,180.69)	(\$1,600.00)	(\$1,500.00)	(\$3,100.00)
MOTOR POOL	650-10-723-53010	Capital Equipment: Vehicles	(\$407,159.23)	(\$443,789.39)	(\$1,628,544.00)	(\$90,000.00)	(\$1,718,544.00)
MOTOR POOL	650-10-723-53020	Capital Equipment, Constructio	(\$553,835.08)	(\$433,264.22)	(\$746,222.00)	(\$40,000.00)	(\$786,222.00)
Total Fund 650 Mid-Year Fund Adjustment						\$0.00	
Fund 680 - Probation CCP 2011 Realignment							
ADULT PROBATION SERVICES		Fund Balance Applied				\$7,200.00	
ADULT PROBATION SERVICES	680-23-520-32500	Professional & Specialized Ser	(\$44,359.25)	(\$46,242.09)	(\$146,000.00)	(\$7,200.00)	(\$153,200.00)
Total Fund 680 Mid-Year Fund Adjustment						\$0.00	

MID-YEAR BUDGET REVIEW

FY 2021-22

February 22, 2022

Budget Unit Name	Account Code	Account Name	FY 2020-21 Actuals	FY 2021-22 YTD	FY 2021-22 Adopted Budget	Requested Adjustment	Requested Revised Budget
Fund 681 - Probation YOBG 2011 Realignment							
<i>ADULT PROBATION SERVICES</i>		<i>Fund Balance Applied</i>				\$13,450.00	
JUVENILE PROBATION SERVICES	681-23-500-33120	Special Department Expense	\$0.00	(\$29,707.78)	(\$45,702.00)	(\$13,450.00)	(\$59,152.00)
Total Fund 681 Mid-Year Fund Adjustment						\$0.00	
Fund 682 - Probation SB678 Performance Incentive							
<i>ADULT PROBATION SERVICES</i>		<i>Fund Balance Applied</i>				\$69,220.33	
ADULT PROBATION SERVICES	682-23-520-21100	Salary And Wages	\$0.00	\$0.00	(\$31,943.00)	(\$10,103.00)	(\$42,046.00)
ADULT PROBATION SERVICES	682-23-520-22110	Employee Benefits - Health (Med-Dent-Vis)	\$0.00	\$0.00	(\$18,100.00)	(\$3,984.00)	(\$22,084.00)
ADULT PROBATION SERVICES	682-23-520-33120	Special Department Expense	(\$26,812.62)	(\$44,089.27)	(\$54,104.00)	(\$55,133.33)	(\$109,237.33)
Total Fund 682 Mid-Year Fund Adjustment						\$0.00	
Fund 683 - Probation JJCPA 2011 Realignment							
<i>ADULT PROBATION SERVICES</i>		<i>Fund Balance Applied</i>				\$10,360.00	
JUVENILE PROBATION SERVICES	683-23-500-33134	Special Department Expense	\$0.00	\$0.00	(\$3,871.00)	(\$10,360.00)	(\$14,231.00)
Total Fund 683 Mid-Year Fund Adjustment						\$0.00	
Fund 691 - Pretrail Release Program							
<i>ADULT PROBATION SERVICES</i>	691-23-520-15457	<i>St: SB 129 Pre-trail Release Program</i>	\$0.00	\$0.00	\$0.00	\$329,600.57	\$329,600.57
ADULT PROBATION SERVICES	691-23-520-21100	Salary And Wages	\$0.00	\$0.00	\$0.00	(\$95,095.95)	(\$95,095.95)
ADULT PROBATION SERVICES	691-23-520-22100	Employee Benefits	\$0.00	\$0.00	\$0.00	(\$9,398.60)	(\$9,398.68)
ADULT PROBATION SERVICES	691-23-520-22110	Employee Benefits - Health (Med-Dent-Vis)	\$0.00	\$0.00	\$0.00	(\$29,233.15)	(\$29,233.15)
ADULT PROBATION SERVICES	691-23-520-22120	Employee Benefits - PERS (ER Portion)	\$0.00	\$0.00	\$0.00	(\$21,189.20)	(\$21,189.20)
ADULT PROBATION SERVICES	691-23-520-32010	TECHNOLOGY EXPENSES	\$0.00	\$0.00	\$0.00	(\$116,555.00)	(\$116,555.00)
ADULT PROBATION SERVICES	691-23-520-32500	Professional & Specialized Ser	\$0.00	\$0.00	\$0.00	(\$36,862.00)	(\$36,862.00)
ADULT PROBATION SERVICES	691-23-520-32950	Rents & Leases - Real Property	\$0.00	\$0.00	\$0.00	(\$7,200.00)	(\$7,200.00)
ADULT PROBATION SERVICES	691-23-520-33120	Special Department Expense	\$0.00	\$0.00	\$0.00	(\$1,300.00)	(\$1,300.00)
ADULT PROBATION SERVICES	691-23-520-33360	Motor Pool Expense	\$0.00	\$0.00	\$0.00	(\$3,600.00)	(\$3,600.00)
ADULT PROBATION SERVICES	691-23-520-53030	Capital Equipment, \$5,000+	\$0.00	\$0.00	\$0.00	(\$9,166.67)	(\$9,166.67)
Total Fund 691 Mid-Year Fund Adjustment						(\$0.00)	



R22-__

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS
AUTHORIZING THE COUNTY ADMINISTRATIVE OFFICER TO AMEND THE
COUNTY OF MONO LIST OF ALLOCATED POSITIONS IN THE OFFICES OF
INFORMATION TECHNOLOGY, PROBATION, AND SOCIAL SERVICES**

WHEREAS, the County of Mono maintains a list, of County job classifications, the pay ranges or rates for those job classifications, and the number of positions allocated by the Board of Supervisors for each of those job classifications on its List of Allocated Positions (or “Allocated List”); and

WHEREAS, the Allocation List identifies approved vacancies for recruitment and selection by Human Resources and implements collective bargaining agreements related to job classifications and pay rates; and

WHEREAS, the County seeks to provide public services in the most efficient and economical manner possible, which at times requires the modification of job classifications on the Allocation List; and

WHEREAS, it is currently necessary to amend the Allocation List as part of maintaining proper accountability for hiring employees to perform public services;

NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO RESOLVES that:

The County Administrative Officer shall be authorized to amend the County of Mono List of Allocated Positions to reflect the following changes:

Remove one (1) Communications Manager position and replace it with one (1) infrastructure Manager. Remove one (1) IT Specialist II (\$6,279 to \$7,632 monthly salary) position and replace with one (1) Specialist III. (\$6,596 to \$8,018 monthly salary)

Remove one (1) DPO III (\$4,026 to \$4,894 monthly salary) and add one DPO IV (\$5,615 to \$6,825 monthly salary) .

1 Promote the Child Welfare Social Worker Supervisor I (\$5,976 to \$7,264 monthly
2 salary) to a II (\$6,597 to \$8,019 monthly salary). Remove one (1) Social Worker Supervisor I
3 (\$5,976 to \$7,264 monthly salary) and replace with one (1) Social Worker Supervisor II (\$6,597
4 to \$8,019 monthly salary).

5 Remove one (1) Communications Manager (85.00/hr) and (1) Special Projects Manager
6 (\$93.75/hr) add one (1) Human Resources Generalist (\$4,444 to \$5,401 monthly salary).

7 **PASSED, APPROVED and ADOPTED** this 22nd day of February, 2022, by the
8 following vote, to wit:

9 **AYES:**

10 **NOES:**

11 **ABSENT:**

12 **ABSTAIN:**

13
14 _____
15 Bob Gardner, Chair
16 Mono County Board of Supervisors

17 **ATTEST:**

APPROVED AS TO FORM:

18
19 _____
20 Clerk of the Board

21
22 _____
23 County Counsel



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

SPECIAL MEETING AGENDA REQUEST

Print

MEETING DATE	February 22, 2022	DEPARTMENT	
ADDITIONAL DEPARTMENTS			
TIME REQUIRED	15 Minutes	PERSONS APPEARING BEFORE THE BOARD	Robert Lawton
SUBJECT	Letter to Senator Borgeas Requesting Legislation Making Public Administrator Appointed		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Letter to Senator Andreas Borgeas requesting legislation adding Mono County to the list of counties in California Government Code section 24011 where the Public Administrator may be appointed, rather than elected, and authorizing appointment of the same individual to serve both as Public Administrator and Public Guardian.

RECOMMENDED ACTION:

Approve and authorize the Chair to sign proposed letter.

FISCAL IMPACT:

None currently. However, if the legislation is approved and Mono County moves forward with the establishment of a consolidated Public Guardian/Public Conservator/Public Administrator function within an existing department, there will be additional salary costs in the range of 5-10% of the current Department Head salary for that department.

CONTACT NAME: Stacey Simon

PHONE/EMAIL: 7606483270 / ssimon@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff report
Proposed letter

History

Time	Who	Approval
2/15/2022 11:18 AM	County Counsel	Yes
2/15/2022 11:28 AM	Finance	Yes
2/18/2022 4:55 PM	County Administrative Office	Yes



COUNTY ADMINISTRATIVE OFFICER
COUNTY OF MONO
 Robert C. Lawton
 PO Box 696
 Bridgeport, CA 93517-0696
 (760) 932-5410
rlawton@mono.ca.gov
www.mono.ca.gov

BOARD OF SUPERVISORS

CHAIR

Bob Gardner / District 3

VICE CHAIR

Rhonda Duggan / District 2

Stacy Corless / District 5

Jennifer Kreitz / District 1

John Peters / District 4

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DISTRICT ATTORNEY

Hon. Tim Kendall

SHERIFF / CORONER

Hon. Ingrid Braun

ANIMAL SERVICES

Malinda Huggins

BEHAVIORAL HEALTH

Robin Roberts

COMMUNITY DEVELOPMENT

Wendy Sugimura

COUNTY CLERK-RECORDER

Scheereen Dedman

COUNTY COUNSEL

Stacey Simon, Esq.

ECONOMIC DEVELOPMENT

Alicia Vennos

EMERGENCY MEDICAL SERVICES

Chief Chris Mokracek

FINANCE

Janet Dutcher
 CPA, GCFM, MPA

INFORMATION TECHNOLOGY

Nate Greenberg

PROBATION

Karin Humiston

PUBLIC HEALTH

Bryan Wheeler

PUBLIC WORKS

Tony Dublino

SOCIAL SERVICES

Kathy Peterson

To: Board of Supervisors

From: Robert C. Lawton, CAO

Date: February 22, 2022

Re: Request for Legislation to Add Mono County to the List of Counties where the Public Administrator may be Appointed, Rather than Elected

Recommendation

Approve and authorize the Chair to sign the attached letter to Senator Andreas Borgeas requesting legislation adding Mono County to the List of Counties in Government Code section 24011 where the Public Administrator may be appointed, rather than elected, and authorizing appointment of the same individual to serve as both Public Administrator and Public Guardian.

Background

Government Code section 24000 provides for the existence of a Public Administrator in each California county. The Public Administrator is charged with administering the estates of county residents who pass away without a will and/or without an appropriate person willing and able to manage the estate. The Public Administrator is generally an elected position (see Gov't Code §24009), however, section 24011 contains a list of counties where the Public Administrator may be appointed by the Board of Supervisors, rather than elected. This list has grown in recent years, with Imperial and Siskiyou Counties being added in the last five years.

The District Attorney is the current Public Administrator in Mono County – and has been since at least since the time when District Attorneys performed civil, as well as criminal, functions in county government (approximately 1947). Today the placement of Public Administrator functions within the District Attorney's office makes little sense and does not serve the best interests of the County's neediest residents – who must have their life affairs handled by multiple different offices within county government. However, so long as the position of Public Administrator must be elected in Mono County, there are few alternatives.

As the Board is aware, Mono County currently provides, through non-elected department heads, the services of a Public Guardian-Conservator. This involves many of the same functions as the office of Public Administrator. Specifically, the Public Guardian-Conservator acts as the legal guardian/conservator for persons who are unable to properly care for themselves or their finances, or who cannot resist undue influence or

fraud. These individuals are among the County's most vulnerable, and their estates often necessitate administration by the Public Administrator at the end of life.

It would be most efficient for the Public Administrator and Public Guardian-Conservator of Mono County to be consolidated within the same office and department. By doing this, the vulnerable County residents who rely on these offices for assistance would benefit from a smooth and expedient transition.

In order to accomplish this transition, Mono County must be added to the list of counties in Government Code section 24011 where the Public Administrator may be appointed, rather than elected. Additionally, because the office of Public Administrator is currently consolidated with the Office of the District Attorney in Mono County (see Mono County Code 2.16.010.A.(2)), any legislation making such a change should specify that the positions may be separated without the District Attorney giving up current functions as District Attorney, and to specify that the same person may be appointed both Public Administrator and Public Guardian for Mono County.

Additional changes at the local level would be required in order to implement a complete transition to a consolidated office of Public Administrator/Guardian/Conservator (e.g., revising job descriptions, modifying the County Code, etc.) but amendment to Government Code section 24011 to authorize the position of Public Administrator to be appointed, rather than elected, is the necessary first step to accomplishment of this transition to a more efficient and effective system in Mono County.

If you have any questions regarding this item prior to your meeting, please feel free to contact me at 760-932-5415.

Sincerely,



Robert C. Lawton
County Administrative Officer

Attachment:

Proposed Letter to Senator Borgeas



Jennifer Kreitz ~ District One Rhonda Duggan ~ District Two Bob Gardner ~ District Three
John Peters ~ District Four Stacy Corless ~ District Five

BOARD OF SUPERVISORS COUNTY OF MONO

P.O. BOX 715, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5530 • FAX (760) 932-5531

Scheereen Dedman, Clerk of the Board

February 22, 2022

The Honorable Andreas Borgeas
California State Senator for District 8
1021 O Street, Room 7240
Sacramento, CA 95814

**RE: REQUEST FOR LEGISLATION MAKING PUBLIC ADMINISTRATOR APPOINTED
RATHER THAN ELECTED; AMENDMENT TO GC § 24011**

Dear Senator Borgeas:

On behalf of the Mono County Board of Supervisors, I am writing to request that you sponsor legislation to amend Government Code section 24011 to add Mono County to the list of counties set forth in that section where the office of Public Administrator may be appointed, rather than elected, and making other conforming changes as described below. This authority that has been granted by the Legislature to over fifteen other California counties and such a change would allow the Mono County Board of Supervisors to organize the County in a manner that is most beneficial to its residents.

Mono County is a small, rural county which is home to approximately 14,500 residents. The Public Administrator investigates and administers the estates of residents who die without a will and/or an appropriate person who is willing and able to act as the administrator of the estate. The duties and functions of the Public Administrator include searching for the decedent's family; protecting the decedent's property from waste, loss, or theft; conducting investigations to discover all of the decedent's assets; ensuring all estate benefits are applied for and received; ensuring the estate is administered according to the decedent's wishes; locating persons entitled to inherit from the estate; making appropriate funeral and burial arrangements; and paying the decedent's bills and taxes. The Public Administrator also manages and administers the County's indigent burial program.

The District Attorney is the current Public Administrator in Mono County – and has been since at least since the time when District Attorneys performed civil, as well as criminal, functions in county government. Today such placement makes little sense and does not serve the best interests of Mono County's neediest residents – who must have their life affairs handled by multiple different offices within county government. Unfortunately, so long as the position of Public Administrator must be elected in Mono County, there are few alternatives, as the only other elected positions in Mono County are Assessor and the Sheriff.

However, Mono County currently provides, through non-elected department heads, the services of a Public Guardian-Conservator. This involves many of the same functions as the office of Public Administrator. Specifically, the Public Guardian-Conservator acts as the legal guardian/conservator for persons who are unable to properly care for themselves or their finances, or who cannot resist undue influence or fraud. These individuals are among the County's most vulnerable, and their estates often necessitate administration by the Public Administrator at the end of life.

It would be most efficient for the Public Administrator and Public Guardian-Conservator of Mono County to be consolidated within the same office and department. By doing this, the vulnerable County residents who rely on these offices for assistance would benefit from a smooth and expedient transition.

For these reasons, the Mono County Board of Supervisors respectfully requests your assistance in bringing forward legislation to add Mono County to the list of counties in Government Code section 24011 where the Public Administrator may be appointed, rather than elected; providing that the consolidated office of Public Administrator and District Attorney may be separated and the officer elected to those positions may resign from (or decline to qualify for) the office of Public Administrator without resigning from (or declining to qualify for) the office of District Attorney; and that the same person may be appointed by the Board of Supervisors to the offices of Public Administrator and Public Guardian.

Please contact our County Administrative Officer, Bob Lawton, if you have any questions or need additional information - (760) 932-5415.

Sincerely,

Bob Gardner, Chair
Mono County Board of Supervisors

CC: Honorable Assemblymember Frank Bigelow

County of Mono Office of the District Attorney

www.monocountydistrictattorney.org

Bridgeport Office:
Main St. Court House, P.O. Box 617
Bridgeport, CA. 93517
Tel:(760)932-5550 fax: (760)932-5551



Mammoth Office:
1290 Tavern Road, PO Box 2053
Mammoth Lakes, CA. 93546
Tel:(760)924-1710 fax: (760)924-1711

Tim Kendall - District Attorney

February 16, 2021

The Honorable Andreas Borgeas
California State Senator for District 8
1021 O Street, Room 7240
Sacramento, CA 95814

RE: REQUEST FOR LEGISLATION RE PUBLIC ADMINISTRATOR

Dear State Senator Borgeas:

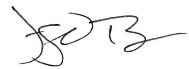
The undersigned Mono County elected are in support of the County's efforts to reorganize the office of the Public Administrator. The Office of the District Attorney has been serving as the Public Administrator for Mono County since the mandated program was put in place by the state. The current requirements for this Office are that it must be an elected official or have a legislative exemption to allow appointment. For Mono County, the elected requirement and our current County model is outdated and does not provide the best service to the residents of our county.

Over the last decade, the Office of the Public Administrator has become a very specialized office which requires extensive training, expertise, and State certification. Because of the nature of this position, the Mono County Office of the District Attorney, Sheriff and Assessor do not have the expertise nor the resources to perform the duties. This exemption would allow the Board of Supervisors to appoint the Public Administrator, apply best practices, and allow Mono County to function like other jurisdictions.

Collectively, we are asking for your support of this change. Thank you.


Tim Kendall (Feb 16, 2022 13:20 CST)

Tim Kendall, Mono County District Attorney



Ingrid Braun, Mono County Sheriff



Barry Beck, Mono County Assessor



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

SPECIAL MEETING AGENDA REQUEST

Print

MEETING DATE February 22, 2022

DEPARTMENT

**ADDITIONAL
DEPARTMENTS**

TIME REQUIRED 30 Minutes

**PERSONS
APPEARING
BEFORE THE
BOARD** Robert C. Lawton, CAO

SUBJECT Resolution Authorizing a Grant of
\$100,000 to Assist IMACA

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

A resolution authorizing a grant to assist Inyo Mono Advocates for Community Action (IMACA) to manage and administer Community benefit programs to residents of Mono County, subject to IMACA'S agreement to take certain actions to preserve the long-term use of real property located at Willow Avenue in June Lake, California for transitional and affordable housing; and taking and authorizing other actions relating thereto.

RECOMMENDED ACTION:

Adopt proposed resolution. Provide any desired direction to staff.

FISCAL IMPACT:

This Resolution would recognize \$100,000 of unanticipated revenue in account 100-10-001-10062, Prop Tax - Excess ERAF, and appropriate an additional \$100,000 in account 100-10-071-47020, Contributions to Non-Profit Organizations.

CONTACT NAME: Robert C. Lawton, CAO

PHONE/EMAIL: (760) 932-5410 / rlawton@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Resolution
IMACA Funding Request

History

Time

Who

Approval



R22-__

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS
AUTHORIZING A GRANT TO ASSIST INYO MONO ADVOCATES FOR
COMMUNITY ACTION (IMACA) TO MANAGE AND ADMINISTER COMMUNITY
BENEFIT PROGRAMS TO RESIDENTS OF MONO COUNTY, SUBJECT TO
IMACA'S AGREEMENT TO TAKE CERTAIN ACTIONS TO PRESERVE THE
LONG-TERM USE OF REAL PROPERTY LOCATED AT WILLOW AVENUE IN
JUNE LAKE, CALIFORNIA, FOR TRANSITIONAL AND AFFORDABLE HOUSING;
AND TAKING AND AUTHORIZING OTHER ACTIONS RELATING THERETO**

WHEREAS, the Board of Supervisors has supported community-first programs to protect the health, welfare, and safety of residents by providing for basic needs such as food and shelter; and

WHEREAS, Inyo Mono Advocates for Community Action ("IMACA") has provided community support services in Mono County, including but not limited to transitional housing and other continuum of care-related services, food distribution, in-home childcare, and pre-school programs; and

WHEREAS, IMACA has informed the County of Mono and other agencies that IMACA is experiencing a financial crisis that may result in the discontinuation of vital community support services within the next 30 days, impacting the health, welfare, and safety of residents; and

WHEREAS, IMACA has an immediate need for funding to meet administrative and program expenses to avoid or postpone the discontinuation of supported programs; and

WHEREAS, in November 2019, the County of Mono sold a condominium unit in June Lake (the "June Lake Condo") to IMACA subject to a regulatory agreement (the "Regulatory Agreement") requiring the property to be used for transitional or other affordable housing purposes for a minimum of 55 years; and

WHEREAS, under Sections 1.2(k)(2) and (r)(2) and Article 7 of the Regulatory Agreement, the present financial crisis gives rise to certain remedies on the part of the County of Mono to preserve the long-term use of the June Lake Condo for transitional and affordable housing; and

1
2 **WHEREAS**, to preserve the long-term use of the June Lake Condo for transitional and
3 affordable housing without the necessity to invoke other remedies in the Regulatory Agreement,
4 the Board of Supervisors desires for IMACA to negotiate the sale of the June Lake Condo at a
5 nominal cost not to exceed Ten Dollars (\$10) to Mammoth Lakes Housing, Inc. (“MLH”) or
6 another suitable nonprofit entity, and both IMACA and MLH have expressed willingness to
7 engage in negotiations; and

8 **WHEREAS**, Section 5.1 of the Regulatory Agreement requires the County of Mono’s
9 consent to any sale of the June Lake Condo by IMACA, Section 5.2 requires the County’s
10 determination that the dwelling unit is in a saleable condition before it may be sold, Section 5.3
11 confers a right of first refusal on the County in the event IMACA determines to sell the
12 dwelling unit, and Section 5.5 entitles the County to recover an “Equity Share” upon subsequent
13 transfer of the dwelling unit.

14 **NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF
15 MONO RESOLVES that:**

16 **SECTION ONE:** A grant in the amount of One Hundred Thousand Dollars (\$100,000)
17 is authorized to be made to IMACA to assist with managing and administration of community
18 support services, subject to the terms and conditions of this Resolution, including the execution
19 by IMACA of a grant agreement approved as to form by the County Administrative Officer or
20 designee and the County Counsel.

21 **SECTION TWO: SECTION TWO:** The County Administrative Officer and Director
22 of Finance are directed to amend the FY 2021-22 budget by increasing appropriations in
23 General Fund Transfers and Contributions (budget unit 100-10-071) by \$100,000 funded with
24 an equal increase in unanticipated excess ERAF revenues to fund community programs
25 provided to residents of Mono County by IMACA.

26 **SECTION THREE:** The grant approved hereby shall be conditioned on IMACA’s
27 agreement to sell the June Lake Condo to MLH or another nonprofit entity approved by the
28 County Administrative Officer for a nominal amount not to exceed Ten Dollars (\$10.00), as
29 described in the Recitals above.

30 **SECTION FOUR:** As a condition of the sale, the buyer shall enter into a recorded
31 agreement to be bound by the Regulatory Agreement for 55 years. A promissory note also shall
32 be signed by the buyer evidencing the obligation to pay the County of Mono any Equity Share
to which the County may be entitled for a future transfer of the June Lake Condo, and a deed of
trust shall be executed and recorded to secure performance under the promissory note and the
agreement to be bound.

33 **SECTION FIVE:** The Board of Supervisor’s consent under Section 5.1 of the
Regulatory Agreement, and its commitment not to exercise its right of first refusal under

1 Section 5.3 of the Regulatory Agreement, is hereby given in the event of a transfer of ownership
2 of the June Lake Condo that is consistent with the provisions of this Resolution. The Board of
3 Supervisors also acknowledges that the County will not be entitled to recover an Equity Share
4 under Section 5.5 of the Regulatory Agreement in the event of a transfer of the June Lake
5 Condo at a nominal cost.

6 **SECTION SIX:** The June Lake Condo shall be deemed to be in a saleable condition for
7 purposes of Section 5.2 of the Regulatory Agreement if the buyer approves of the condition of
8 the dwelling unit in writing.

9 **SECTION SEVEN:** The County Administrative Officer or designee is hereby
10 authorized to take such further actions and to approve such further transactions or to execute
11 such agreements as may be necessary or convenient to implement this Resolution; provided,
12 however, that any action, transaction, or agreement shall require the approval of the Board of
13 Supervisors if it conflicts with the actions, transactions, or agreements authorized or
14 contemplated by this Resolution. Any agreement executed pursuant to this Section shall require
15 the approval of the County Counsel as to form.

16 **SECTION EIGHT:** This Resolution is a direction to County staff and is not intended
17 to constitute a contract or other obligation in favor of IMACA or any other entity. The Board of
18 Supervisors reserves the right to amend or repeal this Resolution from time to time in its sole
19 and absolute discretion.

20 **SECTION NINE:** In adopting this Resolution, the Board of Supervisors finds that the
21 financial support of IMACA benefits the community; serves a public purpose; and advances
22 public health, welfare, and safety in Mono County.

23 **PASSED, APPROVED and ADOPTED** this ____ day of _____, 2022, by
24 the following vote, to wit:

- 25 **AYES:**
- 26 **NOES:**
- 27 **ABSENT:**
- 28 **ABSTAIN:**

29 _____
30 Bob Gardner, Chair
31 Mono County Board of Supervisors

32 **ATTEST:**

APPROVED AS TO FORM:

Clerk of the Board

County Counsel



February 18, 2022

Dear Mono County Board of Supervisors:

Administration
Preschool
Food Bank
Utility Assistance
Weatherization
180 Clarke St
Bishop, CA 93514
(760) 873-9557
(760) 874-1190 FAX
www.imaca.net
info@imaca.net

Homeless and
Housing
Navigation Centers
Bishop Center
137 E South St
Bishop, CA 93514
(760) 873-7709
(760) 874-1191 FAX
Mammoth Center
625 Old Mammoth Rd.
Mammoth Lakes, CA
93546
(760) 873-7709
(760) 874-1191 FAX

Community
Connections for
Children
625 Old Mammoth Rd
Mammoth Lakes, CA
93546
(760) 934-3343
(760) 934-2075 FAX

IMACA is a Non-Profit,
Tax-Exempt organi-
zation under Section
501(c)(3) of the IRS
Code.
EIN: 95-3508750

Inyo Mono Advocates for Community Action is facing a fiscal crisis and urgently seeking funding that will allow the organization to continue providing needed public services to economically vulnerable community members. IMACA is working quickly to determine what programs we have the funding and capacity to continue to implement directly and which programs can be transferred to other community partners. While IMACA has left no stone unturned in working to avoid the current situation, given the severity of our cash flow crisis and our current lack of organizational capacity, it will be necessary to close-down some programs. Clearly, maintaining programs and handing off programs in an orderly fashion are the most preferable outcomes, but IMACA needs additional funds beyond what we currently have available to us to be able to do so. Even despite contract advances that have proved a lifeline for us recently, IMACA could easily run out of funds for programs and staff payroll by mid-March 2022 without a substantial additional cash infusion. IMACA is reaching out to a wide range of partners for funding support, with the dual intent of continuing to provide vital continuity of services as long as possible as well as allowing for additional time to relocate programs that we cannot currently afford to maintain.

IMACA and Mono County have collaborated to establish a transitional housing unit in June Lake, with IMACA currently the property owner and management agency. IMACA will work with Mono County and the Eastern Sierra Continuum of Care to achieve the goal that the condo remains a transitional housing unit under new ownership and the management of a community partner.

On behalf of the IMACA Board of Directors, I respectfully come before you today to formally request \$100,000 of funding. We arrived at this number because we calculate we will need \$400,000 total in the near future, and will or have already approached Inyo County, Mono County, and the City of Bishop for \$100,000 each. The Town of Mammoth Lakes authorized a grant of \$100,000 at its February 16 Town Council meeting.

In consultation with our contracted accounting team, IMACA is working diligently to conduct a comprehensive fiscal assessment of our current situation and create a strong rebuilding plan paired to a healthy revised budget, but this is an intense and time-consuming process. We anticipate that our team will have full and detailed information to share with partners and funders in April 2022.

Thank you very much for your consideration. I am happy to answer any questions you may have and provide additional details.

Kate Morley, MSc
Executive Director