



**MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.
Teleconference Only - No Physical Location

**Regular Meeting
February 1, 2022**

9:00 AM Meeting Called to Order by Chair Gardner.

Supervisors Present: Corless, Duggan, Gardner, Kreitz, and Peters (all attended via teleconference).

Supervisors Absent: None.

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance led by Supervisor Peters.

Chair Gardner:

- *"You cannot get through a single day without having an impact on the world around you. What you do makes a difference, and you have to decide what kind of difference you want to make." – Jane Goodall*

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None.

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICER

CAO Report regarding Board Assignments

*Break due to technical issues: 9:03 AM
Reconvened: 9:30 AM*

Bob Lawton, CAO:

- Collective bargaining for some of our contracts
- Variety of meetings on the midyear budget that will come before the Board on 2/22
- Multiagency coordinating committee meeting on a monthly basis – Mono and Inyo CAOs, Bishop’s City Administrator and Town of Mammoth Lakes Administrator
- Follow up meeting with Robert Bendorf on Strategic Plan
- EOC is meeting twice weekly – committed to purchasing more PPE for distribution throughout the community
- Thank you to Ryan Roe who had served for a number of months as the Acting HR Director, Ryan will revert back to his primary role as HR Specialist
- Cheyenne Stone, Assistant to the CAO, will help support the HR department in addition to Patty Francisco, our outside HR Consultant
- Attended CSA 5 Board Meeting in Bridgeport – banner over 395 in Bridgeport
- Introduction of Cheyenne Stone, newly hired Assistant to the CAO

Break due to technical issues: 9:35 AM

Reconvened: 9:58 AM

4. DEPARTMENT/COMMISSION REPORTS

Tony Dublino, Director of Public Works:

- Civic Center – reinforcements of the mechanical yard, repaired leaking penetration in the roof, HVAC filtration system
- Requested quotes for a monument sign on Sierra Park Road
- Met with IT to discuss the main meeting room and the audio/visual requirements
- Shared Motor Pool Vehicle system
- Working on frozen pipes in buildings throughout Bridgeport
- Extended job offer for vacant Maintenance Work position

Wendy Sugimura, Community Development Director:

- Planning Commission approved Use Permit for a 12-unit residential complex in June Lake – will be bringing the fee waiver request for the one deed restricted unit to the Board of Supervisors in the future
- As part of the Planning Commission packets, CDD will be publishing a list of the current planning projects that CDD is working on
- Staffing update – retirement of longtime Principal Planner, Gerry LeFrancois, in June

Stacey Simon, County Counsel:

- Recruitment for Deputy/Assistant County Counsel, hoping to extend offer this week to fill vacancy
- Interviews for Law Clerk Legal Intern position

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Proposed Letter of Support from Mono County Board of Supervisors to CAL FIRE Regarding Wildfire Prevention in the Eastern Sierra: Visitor Education and Outreach Proposal

Departments: Board of Supervisors, Sponsored by Chair Gardner

Proposed Letter of support from Mono County Board of Supervisors to CAL FIRE regarding Wildfire Prevention in the Eastern Sierra: Visitor Education and Outreach proposal to be submitted by the Whitebark Institute.

Action: Approve and authorize the Chair to sign.

Peters motion. Corless seconded.

Vote: 5 yes, 0 no

M22-023

B. Agreement with California State Parks for Services at Rock Creek Sno Park

Departments: Public Works - Roads

Agreement between California Department of Parks and Recreation and Mono County Department of Public Works for the provision of snow removal and ice control services on Rock Creek Road from Hwy 395 to the Rock Creek Snow Park during Sno-Park operating season of 1 October - 30 May.

Action:

1) Adopt resolution R22-11" A resolution of the Mono County Board of Supervisors authorizing entry into an agreement with California State Parks for snow removal services at Rock Creek SNO-Park."

2) Authorize Public Works Director to sign agreement C21550008 between the California Department of Parks and Recreation and Mono County Public Works.

Peters motion. Corless seconded.

Vote: 5 yes, 0 no

R22-11, M22-024

6. CORRESPONDENCE RECEIVED

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

The Board acknowledged receipt of the correspondence.

A. Comment Letter from Lassen County Board of Supervisors to California Natural Resources Agency Regarding Draft "Pathways to 30 x 30" Strategy

Comment Letter from Lassen County Board of Supervisors to California Natural Resources Agency Regarding California Natural Resources Agency Draft "Pathways to 30x30: Accelerating Conservation of California's Nature."

Supervisor Corless:

- For Mono County, there may be less concern around 30x30
- Much of the Eastern Sierra is already in some kind of conserved status, recommendation to Board is to wait and we don't need to prioritize commenting on the draft pathways document at this time

7. REGULAR AGENDA - MORNING

A. Wildfire and Forest Resilience Update

Departments: Board of Supervisors, sponsored by Supervisor Corless (Supervisor Stacy Corless, Regional Fire and Forest Capacity Program Managers Holly Alpert and Rick Kattelmann, Eastern Sierra Climate and Communities Resilience Project Manager Janet Hatfield) - Update on California Wildfire and Forest Resilience Task Force and related activities.

Action: None.

Supervisor Corless:

- Introduced item

Rick Kattelmann, Regional Fire and Forest Capacity Program Manager:

- Provided overview and update on RFFCP

Janet Hatfield, Eastern Sierra Climate and Communities Resilience Project Manager:

- Reviewed the process that's happening locally that tie in directly to the State Wildfire Action Plan as well as Rick and Holly's work with the RFFCP

B. COVID-19 (Coronavirus) Update

Departments: CAO, Public Health

(Robert C. Lawton, CAO, Bryan Wheeler, Public Health Director, Dr. Caryn Slack, Public Health Officer) - Update on Countywide response and planning related to the COVID-19 pandemic.

Action: None.

Bryan Wheeler, Public Health Director:

- Presentation (can be found under Supporting Documents on meeting webpage: <https://monocounty.ca.gov/bos/page/board-supervisors-141>)
- Addressed changes to information displayed through the portal – align with one single source of data (CDPH), local data has been put back
- Seasonal flu data

C. Mountain View Fire Update and Review of Emergency Declarations

Departments: Mountain View Fire Emergency Operations Center
(Justin Nalder, MVF EOC Director) - Review of continuing need for Board of Supervisor's November 17, 2020, Declaration of Local Emergency of and Mono County Health Officer's November 19, 2020, Declaration of Local Health Emergency for the Mountain View Fire.

Action: Find that there is a need to continue the local state of emergency declared on November 17, 2020 and/or the local health emergency declared on November 19, 2020 (ratified by the Board on November 24, 2020).

Peters motion. Kreitz seconded.

Vote: 5 yes, 0 no

M22-025

Justin Nalder, MVF EOC Director:

- Recommend continuing local state of emergency and local health emergency – provides for a level of flexibility

Supervisor Peters:

- Request for County Counsel or CAO's Office to follow up with CAL FIRE about where in the process they are in determining the cause of the fire

D. Bridgeport Jail Project - Construction Manager Contract

Departments: Public Works

(Paul Roten, County Engineer; Tony Dublino, Director of Public Works) - Proposed contract with Kitchell CEM pertaining to Construction Management Services in support of the Bridgeport Jail Project.

Action: Approve and authorize the Public Works Director to execute and administer a professional services agreement with Kitchell CEM of Fresno, California, to provide Construction Management and Commissioning Services for the new Jail in Bridgeport in an amount not to exceed \$1,189,166. This authorization shall include making minor amendments to said agreement from time to time as the Public Works Director may deem necessary, provided such amendments do not substantially alter the scope of work or budget and are approved as to form and legality by County Counsel.

Peters motion. Kreitz seconded.

Vote: 5 yes, 0 no

M22-026

Paul Roten, County Engineer:

- Presented item
- Fixed fee vs hourly
- Reviewed timeframe of phases

Janet Dutcher, Finance Director:

- Staff has been working on Board resolution, awaiting final sign off from BSCC

E. Amendment to Deputy Probation Officers MOU

Departments: Probation

(Karin Humiston, Chief Probation Officer) - Proposed resolution amending the Memorandum of Understanding (MOU) between the County and the Deputy Probation Officers' Association to add Special Assignment Pay for Officers providing Batterers' Intervention Services.

Action: Adopt resolution amending MOU with Deputy Probation Officers Association to add a provision establishing five percent (5%) educational incentive/special assignment pay for up to three certified officers assigned as Batterers Intervention facilitators.

Duggan motion. Gardner seconded.

Vote: 3 yes, 1 no, 1 abstain

R22-12

Roll Call:

Corless - Abstain

Duggan - Yes

Gardner - Yes

Kreitz - No

Peters - Yes

Jeff Mills, Fiscal and Administrative Services Officer:

- Presented item

Jazmin Barkley, Deputy Probation Officer:

- Bilingual officer is currently holding a male and female Spanish class

Supervisor Corless:

- Abstaining from this item – process issue, does not have the information needed to support this
- Would like to see more clearly articulated inter-departmental cooperation and collaboration, bigger picture strategy from County Administration and management team

F. Employment Agreement - Assistant to the County Administrator

Departments: CAO, Human Resources

(Robert C. Lawton, CAO) - Proposed resolution approving a contract with Cheyenne Stone as Assistant to the County Administrator, and prescribing the compensation, appointment, and conditions of said employment.

Action: Announce Fiscal Impact. Approve Resolution R22-13, approving a contract with Cheyenne Stone as Assistant to the County Administrator, and prescribing the compensation, appointment, and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: Total cost of salary and benefits for FY 2021-22 is \$44,178, of which \$35,750 is salary, and \$8,428 is benefits. This is included in the County Administrator's budget. The cost for an entire fiscal year would be approximately \$96,389 of which \$78,000 is salary and \$18,389 is the cost of benefits.

Duggan motion. Kreitz seconded.

Vote: 5 yes, 0 no

R22-13

Bob Lawton, CAO:

- Presented item

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None.

Moved to Item 10.

9. CLOSED SESSION

Closed Session: 11:50 AM

Reconvened: 1:46 PM

No action to report out of Closed Session.

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Bob Lawton, Stacey Simon, Janet Dutcher, John Craig, Patty Francisco, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

B. Closed Session - Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

C. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION.

Paragraph (1) of subdivision (d) of Government Code section 54956.9.

Name of case: *In re William R. Wilson on Habeas Corpus* (California Court of Appeal, Third Appellate District, Case No. C095273.).

D. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION.

Paragraph (1) of subdivision (d) of Government Code section 54956.9.

Name of case: *County of Mono v. City of Los Angeles, et al.* (California Court of Appeal, First Appellate District, Case No. A162590).

E. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION.

Paragraph (1) of subdivision (d) of Government Code section 54956.9.

Name of case: *Abshire et al. v. Newsom et al.* (9th Circuit Court of Appeals, Case No. No. 21-16442).

F. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

10. BOARD MEMBER REPORTS

Supervisor Corless:

- Majority of activity was related to wildfire, no other report

Supervisor Duggan:

- No report, thanked everyone who stepped in as alternates on commissions while out attending to family

Chair Gardner:

- On Wednesday Jan. 19 I participated in the monthly meeting of the Mono Basin Fire Safe Council. Topics discussed included the status of the east escape road from the Mono City area, replacement and relocation of the Lee Vining fire truck banner for the spring and summer, and preparation and use of private ponds in the northeast Mono Basin for water supply in a fire emergency.
- On Thursday, Jan 20 I chaired the regular meeting of the First 5 Commission. Topics discussed at that meeting included childcare needs and the lack of opportunities, approval of several contracts, the 2020-21 First 5 Evaluation and Audit, and the Children's Summit in July.
- Also, on Thursday I participated in the June Lake Chamber of Commerce meeting. Topics at that meeting included continued consideration of a project to highlight the balanced rock landmark along Rt. 158 in the June Lake, planning a TBID presentation in February, and a COVID update.
- On Wednesday, Jan. 26, I participated in the CSAC Government, Finance, and Administration Policy Committee meeting to hear a presentation about the "Taxpayer Protection and Government Accountability Act", which is proposed to be put before the voters. This act would restrict the ability of the California State

government and local governments to raise revenue. More information will be forthcoming on the status of this proposal.

- On Thursday Jan. 27 with Supervisor Corless I participated in the quarterly meeting of the Collaborative Planning Team. Besides updates from the attendees, we heard a presentation from both the Town and our County Community Development staffs about the status of housing projects.
- Also, on Thursday I participated in a meeting of the ESSRP partners regarding the future of the Scenic Byway kiosks and other displays along Rt. 395 in the Eastern Sierra. The discussion centered on how to repair and maintain these resources, and what entity could take ownership.
- Finally, yesterday I participated with Supervisor Corless in a meeting of the NACO Public Lands Policy Committee. The primary purpose of the meeting was to review the proposed policy resolutions for the upcoming NACO Legislative Conference.

Supervisor Kreitz:

- January 21, I participated in the regular meeting to the MLH Development and Program Committee. The committee is working with staff in supporting and working on the Project HomeKey project along with other affordable housing development opportunities in our region.
- January 25, I tuned into the California Mortgage Relief webinar. The program is up and running. Owners that are two or more months in arrears on their mortgage payments, including those with reverse mortgages, due to impacts from COVID19, can apply online at camortgagerelief.org or call 888-840-2594.
- January 26th, I participated in a Finance Committee Meeting of the CCRH Board. We further reviewed the 2022 budget, banking policy in light of our REDI work, and the upcoming presentation to the full board at our March meeting.
- Later the 26th, I attended the special meeting of the Mammoth Lakes Town Council where the Council approved a joint Project HomeKey grant application with MLH along with a commitment of up to one million dollars as part of the grant application.
- Thursday, January 27th at watched the MLT Community Coffee. There was a general update on what's happening in the community. Town staff presented on the latest happenings, business owners spoke to demand and surviving the holidays, and an update from MMSA, the Chamber and MLT.

Supervisor Peters:

- 1/21 – attended the Rural Action Caucus NACo meeting
- 1/26 – attended the Human Service and Education Policy Committee, worked with Social Services Director Kathy Peterson and Tom Joseph from Paragon on an interim policy resolution to ask for direct funding from the Federal government to support social services and their role in emergency preparedness, emergency response, and emergency recovery
- 1/27 – attended the IMACA Board of Directors meeting
- Conversations with Babs Kavanaugh and Robert Bendorf about Strategic Planning and Governance
- 1/28 – Attended the NACo Resilient Counties meeting
- Tonight, Antelope Valley RPAC will have Peter Meza with California Department of Insurance presenting about the Fair Plan, Commercial non-renewals, fire recovery and future insurance
- Request to adjourn in memory of John Migliore

Moved to Item 9.

ADJOURNED AT 1:48 PM in memory of John Migliore.

ATTEST

BOB GARDNER
CHAIR OF THE BOARD

QUEENIE BARNARD
ASSISTANT CLERK OF THE BOARD