



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.
Meeting Location: Mammoth Lakes Suite Z, 437 Old Mammoth Rd, Mammoth Lakes, CA 93546

Regular Meeting June 15, 2021

TELECONFERENCE INFORMATION

The meeting will be held in person and via teleconferencing, as authorized by Governor Newsom's Executive Order, N-29-20, dated March 17, 2020, with members of the Board attending from separate remote locations. This hybrid format recognizes that the state is moving beyond the Blueprint for a Safer Economy beginning June 15, 2021.

Members of the public may participate in person, or via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below. If you are unable to join the Zoom Webinar of the Board meeting, you may still view the live stream of the meeting by visiting http://monocounty.granicus.com/MediaPlayer.php?publish_id=759e238f-a489-40a3-ac0e-a4e4ae90735d

To join the meeting by computer:

Visit <https://monocounty.zoom.us/j/93092643209>

Or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 930 9264 3209.

To provide public comment (at appropriate times) during the meeting, press the "Raise Hand" button on your screen.

To join the meeting by telephone:

Dial (669) 900-6833, then enter Zoom Webinar ID 930 9264 3209.

To provide public comment (at appropriate times) during the meeting, press *9 to raise your hand and *6 to mute/unmute.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

ON THE WEB: You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Please refer to the Teleconference Information section to determine how to make public comment for this meeting.

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

Receive brief oral report on emerging issues and/or activities.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes - May 19, 2021

Departments: Clerk of the Board

Approval of the Board Minutes from the Special Meeting on May 19, 2021.

Recommended Action: Approve the Board Minutes from the Special Meeting on May 19, 2021.

Fiscal Impact: None.

B. Cancellation of July 13, 2021 Regular Meeting of the Board of Supervisors

Departments: Clerk of the Board

Cancellation of the July 13, 2021 regular meeting of the Board of Supervisors.

Recommended Action: Cancel the July 13, 2021 regular meeting of the Board of Supervisors.

Fiscal Impact: None.

C. Megabyte Contract Renewal

Departments: Finance/Assessor

Proposed contract with Megabyte Systems, Inc. pertaining to software maintenance agreement for FY 2021-22.

Recommended Action: Approve and authorize board chair signature on proposed contract and addendum with Megabyte Systems, Inc. for software maintenance and web services pertaining to the County property tax system not to exceed \$132,506.

Fiscal Impact: Annual cost anticipated at \$131,743 for FY 2021-22, with \$86,753 allocated to Finance and \$44,900 allocated to the Assessor. Costs are partially reimbursed through the Property Tax Administration Fee charged to certain taxing jurisdictions in the County.

D. Call for Bids - Chalfant Cell Site

Departments: Information Technology; Public Works; County Counsel

Request for bids to conditionally license a portion of the now-closed Chalfant landfill for potential use as a site to construct a cellular tower and related infrastructure for the purpose of providing cellular service to the Chalfant Valley. Conditions to the ultimate use of the site for cellular infrastructure by the successful bidder include the obtaining of applicable planning approvals, amendment to the joint technical document for the site, and any associated CEQA review.

Recommended Action: Approve bid package with or without modifications, direct staff to post and publish call for bids, and provide any other desired direction to staff.

Fiscal Impact: Unknown income from license fees depending on the highest bid received, if all license contingencies satisfied. Cost to the County of approximately \$5,000 to revise the Joint Technical Document for the Chalfant Landfill which is reimbursable by licensee.

6. CORRESPONDENCE RECEIVED

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Letter from Johanna and Daniel Tackitt Regarding Mountain View Fire Rebuilding Concerns

A letter from Coleville residents, Johanna and Daniel Tackitt, regarding Mountain View Fire rebuilding concerns.

7. **REGULAR AGENDA - MORNING**

A. Compensation Policy and Salary Adjustments for At-Will Management-Level Employees and Elected Officials

Departments: CAO

30 minutes (10 minutes presentation, 20 minutes discussion)

(Robert C. Lawton, CAO) - Following implementation of Memoranda of Understanding (MOUs) for all five employee bargaining units, this item proposes a salary and compensation policy for at-will (unrepresented) management-level employees and elected officials. The proposed policy includes a conversion from flat salaries to a five-step salary range for non-elected at-will positions. The associated resolution adjusts salaries for those non-elected positions upwards to conform to the five-step salary matrix and increases the salaries of elected department heads (but not the Board of Supervisors) to market rate, based on a 2021 salary survey of all at-will and elected positions.

Recommended Action:

- 1) Receive staff report regarding 2021 Salary Survey and proposed Management Compensation Policy;
- 2) Consider and potentially adopt proposed resolution implementing the Mono County Policy Regarding Compensation of At-Will and Elected Management-Level Officers and Employees ("Management Compensation Policy"); and
- 3) Announce positions and salaries as listed on Exhibit B and consider and potentially adopt proposed resolution implementing salary matrix to establish ranges and steps for at-will management-level positions and adjusting current salaries for both elected department heads and appointed at-will employees to conform to that matrix and the Management Compensation Policy.

Fiscal Impact: The estimated increase in county-wide salary and benefit cost is \$186,2148 for FY 2021-22, \$368,880 for FY 2022-23, and \$507,445 for FY 2023-22. See the Cost Implementation Analysis schedule attached to this agenda item for greater details and documentation of the analysis' assumptions and conditions.

B. Ordinance Amending Section 2.04.030 of the Mono County Code to Adjust Salaries for the Positions of Member and Chair of the Board of Supervisors

Departments: CAO

20 minutes

(Robert C. Lawton, CAO, Dave Wilbrecht, Special Project Coordinator) - Proposed ordinance amending Mono County Code section 2.03.040 to adjust salaries for the elected positions of Supervisor and Chair of the Board of Supervisors in accordance with Mono County's Management Compensation Policy and the 2021 Salary Survey of management positions.

Recommended Action:

- 1) Receive staff report regarding 2021 Salary Survey result from at-will management level salary study related to Board member salaries; and
- 2) Announce salary amounts and introduce, read title and waive further reading of proposed ordinance amending Mono County Code section 2.04.030 to adjust salaries for the elected positions of Supervisor and Chairperson of the Mono County Board of Supervisors in accordance with the Management Compensation Policy and 2021 Salary Survey; or
- 3) Discuss options, including partial or stepped adjustments with full implementation within a specified period, or taking no further action at this time.

Fiscal Impact: Approval of the salary adjustment ordinance for the Board will increase Board compensation from \$4,109 to \$4,792 per month for regular Board members (an increase of \$683) and from \$4,462 to \$5,202 per month (an increase of \$740) for the Chair position. The projected annual fiscal impact for the next fiscal year is estimated to be \$41,644.

C. Budget Public Hearing and Planned Adoption for FY 2021-22

Departments: CAO, Finance

Public Hearing: 10:00 AM (30 minutes)

(Janet Dutcher, Finance Director; Megan Mahaffey, Accountant II) - Public hearing and adoption of the 2021-2022 County of Mono Recommended Budget, as presented or amended. The Mono County Recommended Budget for fiscal year 2021-2022 is available on the Mono County Website:

<https://www.monocounty.ca.gov/auditor/page/2021-2022-budget-portal>

Recommended Action:

- 1) Conduct public budget hearing.
- 2) Adopt resolution R21-____, A Resolution of the Mono County Board of Supervisors Adopting the Final Mono County Budget for Fiscal Year 2021-2022, as presented or amended.

Fiscal Impact: The recommended budget includes \$124,932,764 in expenditures, \$116,055,940 in revenues, and relies on \$8,876,824 in carryover balance. The General Fund includes \$41,480,282 in expenditures, \$40,280,282 in revenues, and relies on \$1,200,000 in carryover balance.

D. List of Allocated Positions for Fiscal Year 2021-22

Departments: CAO, Finance

15 minutes

(John Craig, Assistant CAO; Janet Dutcher, Finance Director) - Proposed resolution to adopt the Fiscal Year 2021-22 Position Allocation List for positions classified in the Recommended Budget

Recommended Action: Adopt proposed resolution R21-____, Adopting a Schedule for Position Classifications in Conjunction with the Adoption of the

2021-2022 Budget.

Fiscal Impact: None.

E. County Wildfire Coordinators Grant

Departments: Board of Supervisors, sponsored by Chair Kreitz

10 minutes

(Chair Kreitz) - The CA Fire Safe Council, in partnership with CSAC and RCRC, and funded by a CAL FIRE grant are seeking county interest in receiving funds for a County Wildfire Coordinator position.

Recommended Action: Discuss County interest and content of letter, if so advised, addressed to the California Fire Safe Council.

Fiscal Impact: Up to \$175,000 over an 18-month period. Not included in the Recommended Budget proposed for FY 2021-2022.

F. COVID-19 (Coronavirus) Update

Departments: CAO, Public Health

30 minutes

(Robert C. Lawton, CAO, Bryan Wheeler, Public Health Director) - Update on Countywide response and planning related to the COVID-19 pandemic. Discussion of planning for changes to County operations as the State moves into its "Beyond the Blueprint" stage, including, but not limited to: status of emergency declarations; returning to in-person County meetings; returning remote employees to work.

Recommended Action: None, informational only.

Fiscal Impact: None.

G. Mountain View Fire Update and Review of Emergency Declarations

Departments: Mountain View Fire Emergency Operations Center

10 minutes

(Justin Nalder, EOC Director) - Review of continuing need for Board of Supervisor's November 17, 2020, Declaration of Local Emergency of and Mono County Health Officer's November 19, 2020, Declaration of Local Health Emergency for the Mountain View Fire.

Recommended Action:

- 1) Hear report from Incident Command and involved staff regarding status of Mountain View Fire response and recovery efforts.
- 2) Find that there is a need to continue the local state of emergency declared on

November 17, 2020 and/or the local health emergency declared on November 19, 2020 (ratified by the Board on November 24, 2020).

Fiscal Impact: Continuation of the declared emergencies continues the County's eligibility for state disaster fiscal assistance.

H. Justice, Equity, Diversity, and Inclusion (JEDI) Update

Departments: CAO, Board of Supervisors

20 minutes

(Robin Roberts, Behavioral Health Director) - Update on the proposed Justice, Equity, Diversity, and Inclusion (JEDI) training plan.

Recommended Action: Receive update on the proposed JEDI training plan. Provide staff direction.

Fiscal Impact: No fiscal impact anticipated at this time. The FY 2021-2022 budget includes funding for the implementation of the Justice, Equity, Diversity, and Inclusion (JEDI) Commission, training program.

I. Mono County Behavioral Health FY 2020-2023 Mental Health Services Act Three-Year Plan and FY 2021-2022 Annual Update

Departments: Behavioral Health

40 minutes (20 minute presentation, 20 minute discussion)

(Amanda Greenberg, Program Manager, Robin Roberts, Behavioral Health Director) - Presentation by Amanda Greenberg regarding the Mono County Behavioral Health FY 2020-2023 Mental Health Services Act Three-Year Plan and FY 2021-2022 Annual Update.

Recommended Action:

- 1) Receive staff presentation on Three-Year Plan and Annual Update;
- 2) Review and approve Three-Year Plan and Annual Update;
- 3) Provide any other direction to staff.

Fiscal Impact: The MHSa FY 2020-2023 Three-Year Plan and 2021-2022 Annual Update outlines the expenditure from FY 2020-2021 and plans to spend approximately \$5,500,000 of funding from the Mental Health Services Act over the next two years, plus a one-time expenditure of \$1,500,000 housing project funds. MCBH anticipates that it will realize increased Medi-Cal revenues by FY 2022-2023 that will also help offset some MHSa costs.

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Please refer to the Teleconference Information section to determine how to make public comment for this meeting.

9. CLOSED SESSION

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Bob Lawton, Stacey Simon, Janet Dutcher, and Dave Wilbrecht. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO). Unrepresented employees: All.

B. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

10. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

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