



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

Regular Meeting May 12, 2020

TELECONFERENCE INFORMATION:

As authorized by Governor Newsom's Executive Order, N-29-20, dated March 17, 2020, the meeting will be held via teleconferencing with members of the Board attending from separate remote locations. This altered format is in observance of recommendations by local officials that precautions be taken, including social distancing, to address the threat of COVID-19.

Important Notice to the Public Regarding COVID-19

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID-19 virus, please note the following:

1. There is no physical location of the meeting open to the public. You are strongly encouraged to observe the live stream of the Board of Supervisors meetings at http://monocounty.granicus.com/MediaPlayer.php?publish_id=8c4d8d56-9aa6-4b8a-ace3-1fbaaecbf14a
2. If you wish to make either a general public comment or a comment on a specific agenda item prior to the meeting or as the item is being heard, please submit your comment, limited to 250 words or less, to the Deputy Clerk of the Board Scheereen Dedman at sdedman@mono.ca.gov. Every effort will be made to read your comment, but comments longer than 250 words may not be read, or may be summarized by the Clerk, due to time limitations. All comments will be made a part of the record.

Board Members will participate from a teleconference location.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

ON THE WEB: You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (The clerk will read comments received via email at this time.)

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Appointment of Elin Ljung to the Mono Basin RPAC

Departments: Community Development

(Bentley Regehr) - Consider appointment of a new member to the Mono Basin Regional Planning Advisory Committee (RPAC).

Recommended Action: Appoint Elin Ljung to a two-year term on the Mono Basin RPAC, expiring December 31, 2022, as recommended by Supervisor Gardner.

Fiscal Impact: None.

B. Ratification of First Amendment and Approval of Second Amendment to Civic Center Furniture Purchase Agreement

Departments: County Counsel's Office

Approval and ratification of the County Administrative Officer's execution of First Amendment to the Mono County Civic Center Furniture Purchase Agreement; and approval of Second Amendment to the Mono County Civic Center Furniture Purchase Agreement.

Recommended Action: 1. Review, approve, and ratify the County Administrative Officer's execution of the First Amendment; direct the Clerk to prepare a minute order of the approval and ratification of the First Amendment and to send minute order to staff; 2. Review, approve, and authorize the County Administrative Officer to execute the Second Amendment; and 3. Provide any desired direction to staff.

Fiscal Impact: Total fiscal impact is \$9,508 (\$4,128 from General Fund and

\$5,380 from non-General fund). There is no fiscal impact associated with the approval and ratification of the First Amendment. Approval of the Second Amendment will result in the above fiscal impact, which is the amount of the state sales tax overlooked when previously calculating the total amount of the Original Agreement to purchase furniture for the Mono County Civic Center.

C. Resolution Authorizing Use of Facsimile, Electronic, and Digital Signature of Chairperson of Board of Supervisors

Departments: County Counsel

Resolution and Board Policy authorizing and establishing requirements for the use of the facsimile, electronic, and digital signature of the Chairperson of the Board of Supervisors.

Recommended Action: Approve resolution and board policy.

Fiscal Impact: None.

6. CORRESPONDENCE RECEIVED - NONE

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

7. REGULAR AGENDA - MORNING

A. Fee Waiver for Modification to Operation Permit 19-003/Tioga Green

Departments: Community Development

15 minutes

(Bentley Regehr) - Consider adoption of proposed resolution waiving fees associated with modification to Operation Permit 19-003 for commercial cannabis retail business located in Lee Vining.

Recommended Action: Consider and potentially adopt proposed resolution waiving fees associated with modification to Operation Permit 19-003 for commercial cannabis retail business located in Lee Vining. Provide any additional direction to staff.

Fiscal Impact: The processing of a modification to an Operation Permit requires a \$495 deposit, plus an additional \$99 per every hour of staff time beyond five hours. This resolution proposes to waive all fees associated with processing the modification application.

B. Tioga Green Cannabis Operation Permit Modification

Departments: Community Development

30 minutes

(Bentley Regehr) - Modification to Cannabis Operation Permit 19-003/Tioga Green to expand permitted signage and review lighting compliance.

Recommended Action: 1. Find that the project qualifies as a Categorical Exemption under CEQA guideline 15303 and file a Notice of Exemption. 2. Make the findings contained in the staff report, including those under MCC 5.60, and approve modification to Cannabis Operation Permit 19-003 subject to the conditions as recommended or with desired modifications. 3. Direct staff to enforce the conditions of Use Permit 19-006, including removal or disconnection of the lamp posts in the center of the parking lot and verification of an operational timer on the parking lot lights. Provide any additional direction to staff.

Fiscal Impact: None.

C. California Child and Family Services Review (C-CFSR)

Departments: Social Services and Probation

15 minutes (5 minute presentation, 10 minute discussion)

(Michelle Raust, Social Services; Jazmin Barkley, Probation) - Presentation by Michelle Raust (Department of Social Services) and Jazmin Barkley (Probation Department) regarding the finalization of the 2018-2023 California Child and Family Services Review System Improvement Plan and request for Board of Supervisors approval.

Recommended Action: Approve and authorize the Chair to sign the Mono County 2018-2023 California Child and Family Services Review (C-CFSR)'s System Improvement Plan.

Fiscal Impact: None.

D. Civic Center Update

Departments: Public Works and IT

20 minutes

(Tony Dublino, Director of Public Works; Nate Greenberg, IT Director) - Weekly update on the County's Civic Center project at 1290 Tavern Road, and efforts to transition from other Mammoth locations into the Civic Center as of June 1, 2020.

Recommended Action: None; Informational only.

Fiscal Impact: None.

E. Proposed Ordinance Amending Mono County Code Section 1.12.010 - Enforcement of Public Health Officer Orders and Directives

Departments: County Counsel; Code Enforcement

10 minutes

(Anne Frievalt) - Proposed Urgency Ordinance Amending Chapter 1.12, Section 1.12.010 of the Mono County Code, Pertaining to Enforcement of Public Health Officer Orders and Directives.

Recommended Action: Adopt proposed urgency ordinance.

Fiscal Impact: None.

F. Management (Unrepresented/At-Will) Employee and Officer Benefits and Compensation

Departments: CAO

15 minutes (5 minute presentation; 10 minute discussion)

(Bob Lawton, Acting CAO) - (1) Proposed resolution adopting amended Policy Regarding Benefits of Management-Level Officers and Employees to implement a 400-hour cap on vacation accrual; authorize the one-time purchase of accrued hours in excess of that cap; modify the County's contribution to health insurance effective January 1, 2021; eliminate obsolete language; update out-of-date language; remove provisions related to travel and refer instead to the County's recently adopted Per Diem and Travel Policy; and make additional clarifying (non-substantive) changes. (2) Proposed resolution foregoing cost of living adjustments (COLAs) for management (at-will) employees for 2019 and 2020, implementing 2% COLA and a 4% "off-salary-schedule" payment for 2021, authorizing the use of 2020 merit leave in 2021, and setting forth conditions for implementation of 2% COLAs in 2022 and 2023.

Recommended Action: Read summary of recommendation (below Fiscal Impact). Adopt proposed resolutions. Provide any desired direction to staff.

Fiscal Impact: The proposed resolutions increase at-will (and selected elected officials') compensation by \$292,686 in calendar year 2021, offset with healthcare savings of \$306,216, for a net savings of \$13,530. Projected net savings in 2022 and 2023 are estimated at \$122,711 and \$38,527, respectively. Summary of Recommendation (to be read by the Chair): The recommendation is to make the following changes with respect to the salary and benefits of the County's unrepresented (at-will and elected) employees: (1) implement a 400-hour cap on vacation accrual; (2) authorize the one-time purchase of accrued vacation hours in excess of that cap; (3) modify the County's contribution to health insurance effective January 1, 2021 to provide for County payment of 95% of the cost of PERS Select medical insurance or 80% of the cost of PERS Choice medical insurance; (4) forego cost of living adjustments for 2019 and 2020; (5) implement a 2% COLA and a 4% "off-salary-schedule" payment for 2021; (6) authorize the use of 2020 merit leave in 2021; and (7) implement 2% COLAs in 2022 and 2023 if specified financial conditions are met.

G. Employment Agreement - Joe Blanchard, Facilities Superintendent

Departments: Human Resources, Public Works

5 minutes

(Dave Butters, Human Resources Director; Tony Dublino, Public Works Director)
- Proposed resolution approving a contract with Joe Blanchard as Facilities

Superintendent and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: Announce Fiscal Impact. Approve Resolution #R20-___, approving a contract with Joe Blanchard as Facilities Superintendent and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: The cost for this position for the remainder of FY 2019-2020 (May 12 to June 30th) is approximately \$22,533 of which \$13,424 is salary and \$9,133 is the cost of the benefits and is included in the approved budget. Total cost for a full fiscal year (2020-2021) would be \$168,027 of which \$99,996 is annual salary and \$68,031 is the cost of the benefits.

H. Employment Agreement - Garrett Higerd, County Engineer

Departments: Human Resources, Public Works

5 minutes

(Dave Butters, Human Resources Director; Tony Dublino, Public Works Director) - Proposed resolution approving a contract with Garret Higerd as County Engineer and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: Announce Fiscal Impact. Approve Resolution #R20-___, approving a contract with Garret Higerd as County Engineer and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: The cost for this position for the remainder of FY 2019-2020 (May 12 to June 30th) is approximately \$27,638 of which \$16,918 is salary and \$10,720 is the cost of the benefits and is included in the approved budget. The cost for this position for an entire fiscal year (2020-2021) is approximately \$205,878 of which \$126,024 is salary and \$79,854 is the cost of the benefits.

I. Employment Agreement -- Shannon Kendall, Clerk, Recorder, Registrar, Clerk of the Board

Departments: Human Resources, CAO

5 minutes

(Dave Butters, Human Resources Director; Bob Lawton, Acting CAO) - Proposed resolution approving a contract with Shannon Kendall as Clerk/Recorder/Registrar and Clerk of the Board and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: Announce Fiscal Impact. Approve Resolution #R20-___, approving a contract with Shannon Kendall as Clerk, Recorder, Registrar, Clerk of the Board and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: The cost for this position for the remainder of FY 2019-2020 (May 12 to June 30th) is approximately \$25,682 of which \$15,573 is salary and \$10,109 is the cost of benefits and is included in the approved budget. The cost for this position for an entire fiscal year (2020-2021) is approximately \$191,307 of which \$116,004 is salary and \$75,303 is the cost of benefits.

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (The clerk will read comments received via email at this time.)

9. CLOSED SESSION

A. Closed Session - Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Bob Lawton, Stacey Simon, Dave Butters, Janet Dutcher, and Anne Frievalt. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO). Unrepresented employees: All.

B. Closed Session - Public Employment

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: Acting County Administrative Officer.

C. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: United States et al. v. Walker River Irrigation Dist. et al., U.S. District Court of Nevada Case No. 3:73-CV-00127-MMD-WGC.

THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (The clerk will read comments received via email at this time.)

11. REGULAR AGENDA - AFTERNOON

A. County Special Events and the Effect of Covid-19 Directives

15 minutes

(Tony Dublino, Director of Public Works) - Receive presentation on upcoming Special Events within the County, and discuss options for the best approach for implementation, provided COVID-19 directives currently in place.

Recommended Action: Consider options and provide direction to staff.

Fiscal Impact: None.

B. Scheduling of COVID-19 Board Items

Departments: Board of Supervisors

15 Minutes

Discussion of the scheduling of COVID-19 agenda items before the Board.

Recommended Action: Consider and provide direction to staff regarding the scheduling of COVID-19 agenda items. Options include, but are not limited to: (1) reserving Tuesday's regular meetings for non-COVID-19 items and holding special meetings on another day of the week devoted solely to COVID-19; (2) scheduling COVID-19 items for Tuesday's regular agenda, and holding special meetings on another day of the week to hear some or all non-COVID-19 items; and (3) scheduling all items for Tuesday's regular meetings.

Fiscal Impact: None.

12. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

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