



**DRAFT SPECIAL MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Memorial Hall, 73 N. School St. Bridgeport, CA 93517

**Special Meeting  
April 2, 2018**

<b>Flash Drive</b>	<b>Portable Recorder</b>
<b>Minute Orders</b>	<b>M18-56 Not Used</b>
<b>Resolutions</b>	<b>R18-17 Not Used</b>
<b>Ordinance</b>	<b>ORD18-03 Not Used</b>

10:01 AM Meeting called to order by Chair Gardner

Pledge of Allegiance led by Supervisor Stump.

**1 OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one spoke.

**2. AGENDA ITEMS**

**A. Board Governance Workshop**

Departments: CAO

(Bill Chiat) - Board governance workshop facilitated by Bill Chiat of the Alta Mesa Group, LLC beginning with a review of progress since the last workshop followed by discussion and goal setting regarding the characteristics of a highly functioning board and how its members interact with one another, staff and the community.

**Action:** Conduct workshop and provide direction to staff.

Bill Chiat, Alta Mesa Group

Progress of Mono Board of Supervisors

The Board's Responsibilities:

- Listen and be a voice for communities.
- Maintain and increase quality of life.
- Build the economy – support.
- Provide safety net.
- Maintain good place to live.
- Be fiscally prudent.

**Note:**

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- Protect life and property.
- Balance services across county for all.
- Maintain relationships with Mammoth Lakes and other agencies.
- Better understand work of the staff.

*Break: 11:23 am*

*Reconvene: 11:32 AM*

Rules for Board behavior:

- Come to Board meetings prepared, ask staff in advance.
- Manage agenda; watch time; keep comments brief.
- Show respect for Board, staff, public; avoid personal attacks.
- Don't debate with speakers.
- Prior Board decisions are not revisited.
- Each member has permission to ask Chair for process.

*Lunch: 12:27 PM*

*Reconvene: 12:58 PM*

Relationships with Staff and Community

Quotable Quotes exercise

Board – Staff Relationships:

- Minimize blindsiding / unexpected questions.
- Know when to butt –out.
- Trust: Consistent information, message, not unfavorable.
- Open to receiving bad news or things they may not want to hear.
- “Spread the love” with departments that don't get to the Board often.
- Desire to see others succeed.
- Coat of authority.
- Respect staff expertise.
- Strive to give good policy direction.
- Importance of being heard.

What can the staff do to build a relationship with the Board?

- Best professional advice.
- What are others doing.
- Are “best practices.”
- Impacts of consequences of recommendation.
- Expected outcomes and measurement.
- Opportunity for collaboration.
- Compilation of data.
- Is it feasible with current workload.

How should a Board member handle a situation when they have a question and no time to ask before a meeting:

- Board member requests for information / attendance / new projects.
- Timeframe, amount of time, impact on priorities, other options, keep CAO in the loop.

*Break: 2:30 PM*

*Reconvene: 2:43 PM*

Community Relationships:

- Consultation on website / social media content – consistent message?

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- Communication with those note e-connected.
- Create a clear County message – what information would be valuable to our community?
- Leverage existing opportunities.
- Workshop on how much is enough?
- Supervisor role in getting information out.

**ADJOURNED at 4:06 PM**

**ATTEST**

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**BOB GARDNER**  
**CHAIR OF THE BOARD**

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**SCHEEREN DEDMAN**  
**SR. DEPUTY CLERK**

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