



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Mammoth Lakes Suite Z, 237 Old Mammoth Rd, Suite Z, Mammoth Lakes, CA 93546

Regular Meeting March 20, 2018

TELECONFERENCE LOCATIONS:

1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517.

Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.
(Speakers may be limited in speaking time dependent upon the press of business)

and number of persons wishing to address the Board.)

2. RECOGNITIONS

A. Memories in Honor of Supervisor Larry K. Johnston

Departments: CAO

Recognizing Supervisor Larry Johnston.

3. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

Approval of Board minutes from the regular meeting of February 20, 2018.

Recommended Action: Approve the Board minutes from the regular meeting of February 20, 2018.

Fiscal Impact: None.

B. Board Minutes

Departments: Clerk of the Board

Approval of Board minutes from the Adjourned Regular meeting of March 9, 2018.

Recommended Action: Approve the Board minutes from the Adjourned Regular meeting of March 9, 2018.

Fiscal Impact: None.

C. First 5 Mono County Children and Families Commission Appointment

Departments: Clerk of the Board

Request for Board of Supervisors to appoint Dr. Tom Boo, Mono County Health Officer, to the First 5 Mono County Children and Families Commission.

Recommended Action: Appoint Dr. Boo to the First 5 Mono County Children and Families Commission indefinitely, or until he no longer holds the position of County

Health Officer. Mono County Code requires that one member of the Commission be the county health officer.

Fiscal Impact: None.

6. CORRESPONDENCE RECEIVED - NONE

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

7. REGULAR AGENDA - MORNING

A. Behavioral Health Department Presentation

Departments: Behavioral Health

30 Minutes

(Robin Roberts) - Presentation by Robin Roberts about Mono County Behavioral Health Department. This presentation will cover the Fiscal Year 2017/2018 goals, as well as an overview of the general operations of the Behavioral Health Department including: current projects, state and federal requirements and mandates, policy changes and innovation.

Recommended Action: Presentation only.

Fiscal Impact: None.

B. Update on Supportive/Affordable Housing Projects

Departments: Behavioral Health

30 Minutes

(Robin Roberts or Amanda Greenberg) - Presentation by Robin Roberts and Amanda Greenberg regarding 71 Davison Street property, Mammoth Lakes housing options for people in need of supportive housing, and the Walker area housing project.

Recommended Action: None (informational only). Provide any desired direction to staff.

Fiscal Impact: No fiscal impact to the Mono County General Fund. Potential costs associated with each project may be discussed.

C. Information Technology Year-in-Review: Fiscal Year 17-18

Departments: Information Technology

30 minutes

(Nate Greenberg) - This item will provide a review of the work efforts from the Information Technology (IT) Department, including Geographic Information Systems (GIS), and Radio & Communications during Fiscal Year 2017 – 2018. In addition, an overview of the strategic planning process for IT/GIS will be discussed

as it relates to the existing and future strategic plans.

Recommended Action: Information item only.

Fiscal Impact: None at this time.

D. Replace Cadastral Analyst position with GIS Analyst within the IT Department

Departments: Information Technology

5 minutes

(Nate Greenberg) - With recent staffing changes and vacancies in the GIS Division of the IT Department, it has been determined that the staffing needs are better supported by a GIS Analyst rather than the existing Cadastral Analyst. This is a new position within the organizational structure which fills a large gap between the GIS Technician and GIS Specialist series.

Recommended Action: Authorize the modification of the County of Mono List of Allocated Position to increase the allocation of a GIS Analyst position and decrease the allocation of a Cadastral Analyst position in the IT Department.

Fiscal Impact: This change will not have a fiscal impact as we are substituting one equally costed (MCPE Range 70) position for another.

E. White Mountain Fire Protection District Proposal to Provide EMS

Departments: EMS

30 minutes

(Chris Mokracek, EMS Chief, Dave Doonan, WMFPD Fire Chief, Chris Carter, WMFPD Fire Commissioner) - Presentation by Fire Chief Dave Doonan and Fire Commissioner Chris Carter of White Mountain Fire Protection District regarding a proposal to provide 24/7 BLS ambulance to the District and surrounding areas..

Recommended Action: None (informational only). Provide any desired direction to staff.

Fiscal Impact: No immediate fiscal impact; the proposal would cost \$300,000.

F. Employment Agreement with Renn Nolan for Election Advisor to Mono County

Departments: Elections

5 Minutes

Proposed resolution approving a contract with Renn Nolan as Election Advisor for Mono County, and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: Announce Fiscal Impact. Approve Resolution

#R _____, approving a contract with Renn Nolan as Election Advisor for Mono County, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: Total fiscal cost of this contract is \$33,600, of which \$11,170 is anticipated for FY 2017-2018 and was included in the Elections budget. \$25,000 is estimated for FY 2018-2019 and the Department plans to include this amount in their Department requested amount.

G. Argument in Favor of County Cannabis Business Tax

Departments: Finance and CAO

15 Minutes (5 minute presentation;10 minute discussion)

(Janet Dutcher and Leslie Chapman) - Argument in favor of proposed Mono County Cannabis Business Tax (Measure D, June 2018), and rebuttal to argument against Measure D (if applicable).

Recommended Action:

Review and approve argument in favor of Measure D as presented, or as revised by Board. Authorize County Administrative Officer to prepare and submit a rebuttal to the argument against Measure D, if one is submitted. Provide any desired direction to staff.

Fiscal Impact: There is no fiscal impact associated with the Board's approval of the argument. However, the proposed cannabis tax, if approved by the voters, is estimated to generate between \$143,000 and \$330,000 annually.

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

9. CLOSED SESSION

A. Closed Session--Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

B. Closed Session - Real Property Negotiations, 126 Old Mammoth Rd.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: Mammoth Mall, 126 Old Mammoth Rd., Mammoth Lakes, CA. Negotiating Parties: Mono County and Greenlaw Partners. Agency negotiators: Leslie Chapman, Stacey Simon and Tony Dublino.

10. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

ADJOURN



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 20, 2018

Departments: CAO

TIME REQUIRED

SUBJECT Memories in Honor of Supervisor
 Larry K. Johnston

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Recognizing Supervisor Larry Johnston.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p>No Attachments Available</p>
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History

Time	Who	Approval
3/15/2018 5:56 AM	County Administrative Office	Yes
3/15/2018 2:13 PM	County Counsel	Yes
3/15/2018 10:27 AM	Finance	Yes



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 20, 2018

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Board Minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of Board minutes from the regular meeting of February 20, 2018.

RECOMMENDED ACTION:

Approve the Board minutes from the regular meeting of February 20, 2018.

FISCAL IMPACT:

None.

CONTACT NAME: Scheereen Dedman

PHONE/EMAIL: x5538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Draft Minutes 2-20-18

History

Time	Who	Approval
3/15/2018 6:03 AM	County Administrative Office	Yes
3/15/2018 1:56 PM	County Counsel	Yes
3/14/2018 11:58 AM	Finance	Yes



**DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Mammoth Lakes Suite Z, 237 Old Mammoth Rd, Suite Z, Mammoth Lakes, CA 93546

**Regular Meeting
February 20, 2018**

Flash Drive	Portable Recorder
Minute Orders	M18-33 – M18-42
Resolutions	R18-12 – R18-14
Ordinance	ORD18-01

9:00 AM Meeting called to order by Chair Corless
Supervisors Present: Corless, Gardner, Peters, and Stump.
Supervisors Absent: Johnston.

**The Mono County Board of Supervisors stream all of their meetings live on the internet and archives them afterward. To listen to any meetings from June 2, 2015 forward, please go to the following link:
<http://www.monocounty.ca.gov/meetings>**

Pledge of Allegiance led by Supervisor Corless.

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Robert I. Joki (President, Mammoth Museum)

- Read letter addressed to Board members (to be included as additional documents on the web page).
- Asking Board for additional funding.

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

Leslie Chapman:

- Fire in Inyo County this past weekend; there was a lot of mutual aid. She's proud of all responders that took part.
- Kick off meeting about EMS negotiations.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

- Had first Worksite Wellness Committee meeting; group of people getting together to push this strategic priority forward.
- Attended Mammoth Lakes Rotary meeting; Supervisor Corless did a great job in her “State of the County” speech.
- Financials/performance indicators.
- Several different Cannabis meetings regarding tax, ordinance, etc.
- South County building meetings.

4. DEPARTMENT/COMMISSION REPORTS

Kathy Peterson:

- Update on Pleasant Fire along Owens River; interrupted phone service.
- Gave thank you to various individuals; organizations.
- Wasn't a need for a formal shelter opening last night.
- Felt like model worked well; having community centers open as “warming centers”.
- Supervisor Peters supports having an item come back.
- Supervisor Stump thanked everyone.
- Added: Michelle Raust, Program Manager – Update on IFoster program. Supervisor Corless also commented.

Robin Roberts:

- Discussed some evacuations.
- Shirlee Martin has been involved in what has been volatile finance issues at state and federal level.
- Two year learning collaborative update: had first two-day learning session in Bishop – next one in March, also in Bishop.
- Attended Opioid Conference with Amanda Greenberg a few weeks back; gave update.

Wendy Sugimura:

- Two projects that are closing out. Highlighted staff: Jake Suppa, came up and gave brief overview of project/grant recently completed. Second project: Scenic Byway Presentation, closing out today. Overview given.
- Introduced two new staff members.

Sandra Pearce:

- Introduced Dr. Tom Boo, our new Health Officer.
- Mentioned Welcome Wellness group.

Dr. Tom Boo:

- Said a few words; he's happy to be here.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

Minutes of the Special Meeting held on February 5, 2018.

Action: Approve minutes of the Special Meeting held on February 5, 2018.

PULLED

B. Board Minutes

Departments: Clerk of the Board

Minutes of the Special Meeting held on February 7, 2018.

Action: Approve minutes of the Special Meeting held on February 7, 2018.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Stump moved; Peters seconded
Vote: 4 yes; 0 no; 1 absent: Johnston
M18-33

C. Resolution Authorizing CAO to approve Medicare enrollment forms

Departments: Emergency Medical Services

Approve proposed resolution delegating authority to the County Administrative Officer to sign and approve documents associated with the Medicare enrollment process.

Action: Approve proposed resolution R18-12, Delegating authority to the County Administrative Officer to sign and approve documents associated with the Medicare enrollment process.

Stump moved; Peters seconded
Vote: 4 yes; 0 no; 1 absent: Johnston
R18-12

D. Resolution Adding Grant-Funded Part-Time Victim/Witness Advocate Position

Departments: District Attorney

(Tim Kendall) - Proposed resolution to modify the personnel allocation list and add a grant-funded, Part-Time Victim/Witness Advocate position within the office of the District Attorney.

Action: Adopt proposed Resolution # R18-13, Authorizing the County Administrative Officer to Amend the County List of Allocated Positions to Add One Part-Time Position of Victim/Witness Coordinator Within the District Attorney's Office.

Stump moved; Peters seconded
Vote: 4 yes; 0 no; 1 absent: Johnston
R18-13

E. Letter of Support for Groundwater Sustainability Plan Grant Funding

Departments: Community Development/CAO/County Counsel

Support for the Department of Water Resources' Draft Funding Recommendation of Sustainable Groundwater Planning Grant Program Funds for the Preparation of a Groundwater Sustainability Plan for the Owens Valley Groundwater Basin.

Action: Consider and potentially approve letter in support of the California Department of Water Resources' (DWR) draft recommendations to fund the Inyo County Water Department's (Inyo County) application and proposal to prepare a groundwater sustainability plan (GSP) for the Owens Valley Groundwater Basin. Direct staff to submit letter by public comment deadline, February 21, 2018.

Stump moved; Peters seconded
Vote: 4 yes; 0 no; 1 absent: Johnston
M18-34

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

F. June Lake Citizens Advisory Committee Appointments

Departments: CDD

Action: Consider appointing Lindsey Chargin, Jamie Schectman, and John DeCoster to the June Lake Citizens Advisory Committee, as recommended by Supervisor Gardner. Provide any desired direction to staff.

Stump moved; Peters seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

M18-35

Leslie Chapman:

- Mentioned that there would be another appointment on another meeting date.

G. Behavioral Health Advisory Board Appointments

Departments: Board of Supervisors

(Supervisor Corless) - Mono County Behavioral Health Advisory Board Appointments.

Action: Make the following re-appointments to the Mono County Behavioral Health Advisory Board: Susi Bains, Jeff Franke, and Lois Klein to **three** two-year terms; appoint Mike Bodine as a new member to a three-year term; each term expires 1/2021.

Substitute Motion: Make the following re-appointments to the Mono county Behavioral Health Advisory Board: Susi Bains, Jeff Franke, and Lois Klein to three 3-year terms, expiring 1/2021; appoint Mike Bodine as a new member to a 3-year term; expiring 1/2021.

Corless moved; Peters seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

M18-36

Pulled by Supervisor Corless:

- Action will be to reappoint these people to three year terms, clarified that Mike Bodine's app was in late and forwarded by email.
- Supervisor asked whether or not Mike Bodine was moving?

H. Bridgeport RPAC Appointment

Departments: CDD

Bridgeport Regional Planning Advisory Committee appointments.

Action: Appoint Jeff Hunewill to the Bridgeport Regional Planning Advisory Committee for a four-year term, expiring in December 2022.

Stump moved; Peters seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

M18-37

I. Antelope Valley RPAC Appointments

Departments: CDD

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Antelope Valley Regional Planning Advisory Committee (AVRPAC) appointments.

Action: Make the following appointments: Cheryl Isbell to a two-year term expiring December 31, 2020 and Eric Edgerton to a four-year term expiring December 31, 2022.

Stump moved; Peters seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

M18-38

6. CORRESPONDENCE RECEIVED - NONE

7. REGULAR AGENDA - MORNING

A. 2017 Mono County Child Care Needs Assessment

Departments: Mono County Child Care Council

(Queenie Barnard, Mono County Child Care Council Coordinator) - Presentation and request for approval of the 2017 Mono County Child Care Needs Assessment, conducted to assess current and future child care needs in Mono County in preparation for updating the strategic plan for the Mono County Child Care Council.

Action: Approve Mono County Child Care Needs Assessment to submit to the California Department of Education.

Corless moved; Peters seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

M18-39

Queenie Barnard and Nancy Mahannah:

- Gave detailed power point regarding the Mono County Child Care Council and needs assessment.

Supervisor Gardner:

- It would be helpful in the future to include "where we are" with each priority.
- Has been indicated as a strategic priority for Mono County; need to make sure Board is being kept up to date on progress.

Supervisor Corless:

- Thanked them for clearly demonstrating child care problems in Mono County; asked for the Child Care Council's expertise in determining what to do going forward.

Supervisor Peters:

- Feels there is a lack of awareness in exactly what the eligibility requirements really mean? Can people pay in to the child care system?

Break: 10:24 a.m.

Reconvene: 10:33 a.m.

B. Public Hearing - Extension of Moratorium on Type II Short-Term Rentals

Departments: CDD

(Wendy Sugimura) - Public hearing regarding extending the temporary moratorium suspending the establishment of Type II short-term vacation rentals within the unincorporated areas of Mono County as authorized by Chapter 25 of the Mono County General Plan.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Action: Adopt ORD18-01, An Interim Ordinance of the Mono County Board of Supervisors Extending the Temporary Moratorium Suspending the Establishment of Type II Short-Term Vacation Rentals within the Unincorporated Areas of Mono County as Authorized by Chapter 25 of the Mono County General Plan.

Peters moved; Corless seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

ORD18-01

Open Public Hearing: 10:33 a.m.

Wendy Sugimura:

- Most efficient to focus on Moratorium issues: she'll bring back another workshop about June Lake CAC in March.
- Context:

Public Comment:

Rhonda Dugan (June Lake resident) – Info handed out. To be included with additional documents.

Close Public Hearing: 10:41 a.m.

Supervisor Corless:

- Regarding June Lake CAC issues; desire to hold an adjourned meeting in June Lake?

Supervisor Gardner:

- There have been a lot of meetings in June Lake; everyone has had a chance to weigh in.
- Process is moving forward; we're in the planning commission stage.

Supervisor Stump:

- Fully aware of workload we've placed on staff with variety of issues, this is just one of them.
- He's in support of ordinance and extending moratorium.

Supervisor Peters;

- Agrees with Supervisor Stump; long term housing needs to be part of planning process.

C. Fish and Game Fine Fund

Departments: Economic Development

(James Erdman - California Department of Fish and Wildlife) - Presentation by James Erdman from the California Department of Fish & Wildlife regarding "Trout in the Classroom" educational program.

Action: None, item pulled

D. EMS Department Presentation

Departments: Emergency Medical Services

(Chris Mokrcek, EMS Chief) - Presentation by Chris Mokrcek, EMS Chief regarding overview and status of EMS program.

Action: None.

Chris Mokrcek, EMS Chief:

- Power point presentation.
- Detailed 2017-18 Goals.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

- Looked forward to 2018-2019.

Supervisor Stump:

- Asked about relationship with Northern Inyo Hospital.

Supervisor Peters:

- Education and community outreach piece is huge; especially in north county which has been his experience.

Supervisor Corless:

- Concern over rising cost of air-med service?

Supervisor Gardner:

- A lot of good meat in here.
- He feels the measuring chart if very good; hopes all departments have one.

E. Approve Innovation Plan with Oversight and Accountability Commission

Departments: Behavioral Health

(Robin Roberts or Amanda Greenberg) - Approve Technology Suite Innovation Plan with Mental Health Services Act Oversight and Accountability Commission. Using designated Innovation funding from the Mono County Behavioral Health's Mental Health Services Act funding to participate in a "Technology Suite Project" that is being spearheaded by Los Angeles County Mental Health. This project will develop technologies to increase access to services for those living in remote, isolated areas, as well as to college age students who may be suffering mental health issues, including early psychosis.

Action: Approve County entry into proposed contract and authorize Board Chair to execute said contract on behalf of the County.

Stump moved; Peters seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

M18-40

Robin Roberts:

- Gave new details regarding this "Innovation Plan" and various factors associated with it.

Supervisor Stump:

- Asked about care for youth (in light of recent shooting).
- Sounds like what's happening here locally is as proactive as it can be.

Supervisor Gardner:

- Goal to improve the overall quality of life for people that are hurting and be able to use our technology and resources appropriately.

Supervisor Corless:

- Supports this technology suite project.

Supervisor Peters:

- Brought up audit for DHCS, is Mono County affected?

F. Memorandum of Understanding with Public Safety Officers' Association

Departments: CAO/Finance/County Counsel

Proposed Memorandum of Understanding with the Mono County Public Safety Officers' Association and two associated side letters.

Action: Adopt proposed resolution R18-14, Approving Memorandum of Understanding and associated side letters with the Mono County Public Safety Officers' Association.

Stump moved; Corless seconded

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Vote: 4 yes; 0 no; 1 absent: Johnston
R18-14

Dave Butters:

- Gave recap of item before Board today, thanked Nick Way and Krystyl Hansen of the Sheriff's Department.
- Gave some brief highlights of results of the negotiations.

Krystyl Hansen:

- Thanked County as a whole; appreciated everyone's patience.

Supervisor Stump:

- This is something we do for the Town; we take care of all inmates.

Supervisor Corless:

- Happy about direction County's negotiations are going.

Supervisor Peters:

- Agreed with other supervisors.

G. FY 2018-2019 Budget Update

Departments: Finance, CAO

(Janet Dutcher, Leslie Chapman) - CAO and Finance will update the Board about the FY 2018-2019 budget development and process.

Action: None.

Janet Dutcher:

- Went over proposed budget calendar and highlighted dates and the proposed process.

Supervisor Gardner:

- This is exactly the right thing to do, moving budget process up.

H. Buyer Representation Agreement for 106 and 126 Old Mammoth Road

Departments: CAO

(Leslie Chapman) - Proposed Buyer Representation Agreement with Matthew Lehman Real Estate pertaining to 106 and 126 Old Mammoth Road.

Action: Approve County entry into proposed Buyer Representation Agreement and authorize CAO to execute said Agreement on behalf of the County.

Peters moved; Stump seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

M18-41

Leslie Chapman:

- The Mammoth Mall is for sale; asking price is \$6 million.
- Definitely an option to look into.
- No one on team has real estate experience; Matthew Lehman's name keeps coming up.
- Asking to enter into agreement and look into purchasing property; Lehman will assist with all details. If it turns out to be best option, then compensation for agreement would come out of seller's proceeds.
- Matthew Lehman here only for questions.
- Still going full speed ahead with McFlex option regardless of this potential new option.

Supervisor Stump:

- He's supportive of this; excellent alternative to look at.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Supervisor Corless:

- Supportive of this; feels Mr. Lehman is the correct man for this job.
- We cannot forget guiding principles previously established when looking this alternative.

Supervisor Peters:

- Feels this is what constituents should be receiving; a look at all alternatives.
- This doesn't slow down or derail process of building a new building; we're still on a track.

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

Closed Session: 12:19 p.m.

Reconvene: 1:05 p.m.

9. CLOSED SESSION – There was nothing to report out of closed session.

A. Closed Session--Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

THE AFTERNOON SESSION WILL BEGIN NO EARLIER THAN 1:00 P.M.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

11. REGULAR AGENDA - AFTERNOON

A. Housing Policies, Mitigation Toolbox, and Housing Mitigation Ordinance

Departments: CDD, Finance

(Megan Mahaffey, Wendy Sugimura) - Discussion of Housing Policies, Mitigation Toolbox, and Housing Mitigation Ordinance.

Action: None.

Wendy Sugimura:

Power Point (to be posted to web):

- Power point presentation (to be posed to the web).
- Gave history of item and explanation of what is before the Board today.
- Answered various questions from Board.

Megan Mahaffey:

- Housing Mitigation Ordinance and outside funding source would be separate. You want to invest in housing when there is a depleted market.

General discussion by Board members.

Janet Dutcher:

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

- Gave explanation on how timeshares work with property tax law.

Public Comment:

Jennifer Halferty:

- Declining markets/how do you have policy that adjusts for those?

Break: 2:05 p.m.

Reconvene: 2:15 p.m.

B. Commercial Cannabis Tax Ordinance

Departments: Finance, CAO, County Counsel

(Janet Dutcher) - Ordinance Adding Chapter 3.30 (Cannabis Business Tax) to Title 3 of the Mono County Code Subject to Voter Approval and Enactment Pursuant to Elections Code Section 9104 and Article XIIC of the California Constitution.

Action: 1. Introduce, read title, and waive further reading of proposed ordinance. 2. Direct staff to re-agendize the ordinance for adoption at the Board's next regularly-scheduled meeting (March 6, 2018). 3. Direct staff to prepare a resolution calling an election to submit the ordinance to the voters and consolidating that election with a regularly-scheduled statewide election as directed by the Board. (Adoption of the ordinance will require a 4/5ths vote.)

Stump moved; Peters seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

M18-42

Janet Dutcher

- This item is a result of the discussions regarding the cannabis tax ordinance
- Looking at imposing a general tax.

Supervisor Corless:

- Supports ordinance as written and supports it on the June ballot.

Supervisor Peters:

- Suggested Supervisors making clarification points part of any contact had with the public.

Supervisor Gardner:

- Supports this as written and for June.

Leslie Chapman:

- Board members cannot advocate for tax measure either; an item will be brought back to clarify what they can/can't say.

C. National Association of Counties Conference Discussion

Departments: Board of Supervisors

(Supervisor Corless) - Discussion regarding upcoming NACo conference including agenda items of interest to the County including funding/program preservation; economic development; natural resources, public lands and agriculture; public safety and criminal justice; transportation and infrastructure; health and human services; and immigration.

Action: None.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Supervisor Corless:

- Wanted to give board members opportunity to discuss any issues to bring up regarding legislative delegation.
- Will continue to follow guidelines set in County's Legislative Platform which is currently being printed.

12. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

Supervisor Corless:

- Congratulations to Mammoth's Chloe Kim, gold medalist in snowboard halfpipe, and to all the Mammoth team athletes who competed in the winter games—Kelly Clark, Stacey Cook, Maddie Mastro.
- 2/6 Mammoth Fire Safe Council Meeting: waiting to hear about SNC grant for Lakes Basin, researching other grants, planning a wildfire awareness/open house event at the Mammoth fire station on May 5. There will be breakfast burritos and things will be set on fire! As well as education about defensible space, emergency preparedness/evacuation planning, forest health/fuels reduction, etc.
- 2/7 Long Valley HAC: USGS reports on monitoring activity, no significant changes to groundwater conditions were reported.
- Sierra Nevada Conservancy: Little Hoover Commission report on tree mortality and forest management—very clear recommendations on how to address: <http://www.lhc.ca.gov/report/forest-management>.
- 2/7 NACo Public Lands Steering Committee Update: Some more details about the common regional boundaries proposal that continues to move quickly. See attachments.
- 2/14 ESCOG: discussion of air service, formation of JPA; affirmed issues to focus on remain air, broadband/technology, recreation, housing, solid waste, economic development, cannabis.
- R.E.D. Collaborative: Phase 4 activities will focus on library maker space activities. Reported some progress in overall goal of reducing racial and ethnic disparity.
- Mammoth Lakes Rotary: Gave a state of the county presentation with CAO Chapman, presented our 2018 priorities. Many thanks to Cynthia Hayes and Rotary for the invitation.
- Southern Mono Historical Society: toured their Casa Diablo interpretive site, sent a letter to the clerk to be added to correspondence received for a future agenda.
- Board Report Timing Feedback: Heard from both local papers that they find board reports extremely useful and the move to the end of the meeting makes it difficult for them to hear the reports; further, it's important to remember that this is our opportunity to report on assignments, need to be consistent.
- This week: RCRC executive committee meeting, still working to get a meeting with gov's office regarding county boundary adjustment.

Supervisor Gardner:

- On Wednesday Feb. 7 attended the June Lake Citizens Advisory Committee meeting. Received an update on the status of the short-term rental regulations project, and also discussed the progress of the County's cannabis regulations.
- On Thursday Feb. 8 attended a meeting with Garrett Higerd and a June Lake resident to talk about potential solutions to the continued concerns about road conditions in the June Lake Clark Tract. Garrett was very helpful in explaining options to the community and the history of such efforts.
- Monday the 12th joined several Mono Basin residents at the Mono Basin Fire Safe Council meeting. This group is getting organized like other Councils in the County. USFS and Cal fire officials were also there to help.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

- On Wednesday Feb. 14 attended the ESCOG meeting in Mammoth. Discussed several regional issues, including the status of the Mammoth and Bishop airports, forming a Joint Powers Authority to facilitate resolving airport and similar issues, and the status of the joint recreation position between the Town of Mammoth Lakes and Mono County.
- On Wednesday attended the Mono Basin RPAC meeting. Heard an update from the USFS and discussed several other issues.
- On Thursday the 15th attended the annual Regional Child Support Oversight Board meeting in Mammoth. This regional operation, as we heard last week, is doing an excellent job taking care of our residents.

Supervisor Johnston:

- **Absent.**

Supervisor Peters:

- **6th** BP CSA #5
- **6th** Gene Kinnum and John Miglore Banner/Arch project; subsequent conversations Wendy, Tony, Barry Beck, and Joe Blanchard
- **7th** Fisheries and Wildlife Commission
- **7th** Met with Steve Nelson BLM
- **7th** LAFCO & Cannabis Tax Workshop
- **8th** Reps from SCE Micro grid for Bridgeport
- **9th** Dublino
- **9th** Phone Conversation with Jeremy Marshal
- **12th** Phone Call with Wentworth
- **13th** BP RPAC 5pm AV NMCC 7pm
- **14th** ESAAA 10am
- **15th** CSAC BOD Meeting
- Able to meet with Kay Ogden Eastern Sierra Land Trust Conservation issues and Virginia Bass Humboldt Sup Vice Pres CSAC Exec Committee Cannabis and other
- Transition and continuity Final Meeting For Exec Dir Matt Cate(5yr) – Financial Stability
- Board voted to back the opposition effort of the SB 1 Repeal up to 500k 41- 4 3ab 10 absent. Assemblyman Bigelow 5th District and Sen Morlooch, 37th district support repeal. This support will protect ACA 5 and Prop 69 and insure 40% of revenue not already protected will be dedicated to transportation. League of Cities & California Alliance for Jobs
- Governors Jan Budget proposal analyzed with emphasis on growing the Rainy Day Fund from the 4.1% Revenue increase over the projections (totaling 6.1 billion).
- Highlight 4.6 Billion SB1
- Substantial Contribution to Disaster Recovery including 24 million to back fill property tax revenue losses
- Elections Equip 134 million
- Small Allocation for County Assesors of 5 million to help for equip and main for property tax rolls
- One time funding for Courts, Prison Renovation(leaky roofs) and health and Human services and IHSS admin costs 27.8 million from a budget of 11.2 Billion a 7.7% increase from 17-18
- DHCS (Ca Dept Health Care Services) Audit 20% Disallowance rate 230 million payback 4 – 5 years. Findings released next 3-6 months
- Also the outline for SB5 (Prop 68) includes 146 million for SGMA(Part of the Water Action Plan) among other Parks 472 million and Water programs and projects
- General Report form CSAC Finance Corp
- **15th** Lions Club Dinner 7pm
- **17th** AV NMCC Valentines Dinner 6th grade Science Camp
- **Upcoming:** Town Hall April 11th

Supervisor Stump:

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

- 2-14 : Attended the Eastern Sierra Area Agency on Aging meeting. A formal complaint procedure, as required under State law, was approved.
- 2-16 : Telephone conference meeting with the Tribal Chair of the Benton tribe. That Tribe has many plans to improve housing, employment, and economic development in the Benton area. Nice to have a positive relationship with them.
- 2-19 : The Pleasant Fire in Inyo County burned a transmission line that supplied power to Chalfant. SCE working on repair. Service estimated to be out until Tuesday at the earliest. The SO evaluating those without heat. Thanks to Leslie Chapman, Cathy Young and the SO for working on this. Thank you also to Inyo Supervisor Griffiths for texting me information. He was quite busy since portions of his district had to be evacuated.
- 2-19 : Attended the CSA 1 meeting. They are looking at a project to use their TV translator sites, County leases, to provide high speed wireless internet to areas not served by the Race projects.

ADJOURNED at 3:34 p.m.

ATTEST

BOB GARDNER
CHAIR OF THE BOARD

SHANNON KENDALL
CLERK OF THE BOARD OF SUPERVISORS



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 20, 2018

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Board Minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of Board minutes from the Adjourned Regular meeting of March 9, 2018.

RECOMMENDED ACTION:

Approve the Board minutes from the Adjourned Regular meeting of March 9, 2018.

FISCAL IMPACT:

None.

CONTACT NAME: Scheereen Dedman

PHONE/EMAIL: x5538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[3-9-18 Draft Minutes](#)

History

Time	Who	Approval
3/15/2018 6:03 AM	County Administrative Office	Yes
3/15/2018 2:04 PM	County Counsel	Yes
3/14/2018 12:13 PM	Finance	Yes



**DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting
March 9, 2018**

Flash Drive	Board Room Recorder
Minute Orders	M18-43 – M18-49
Resolutions	R18-15
Ordinance	ORD18-02

9:00 AM Meeting called to order by Chair Gardner.
Supervisors Present: Corless, Gardner, Peters, and Stump.
Supervisors Absent: Johnston.

The Mono County Board of Supervisors stream all of their meetings live on the internet and archives them afterward. To listen to any meetings from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>

Pledge of Allegiance led by Supervisor Stump.

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

Tony Dublino, Assistant CAO:

- Lots of meetings on Cannabis and working on the regulatory item coming to the Board on Tuesday, March 13.
- Met with three design build entities at the McFlex site. Pre-proposal site conference.

4. DEPARTMENT/COMMISSION REPORTS

Sheriff Braun:

- Avalanche Saturday Morning on Mammoth Mountain due to avalanche control. The

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

area was closed but it was so large it reached an area with people. Awesome response from throughout the County.

Stacey Simon, County Counsel:

- Wanted to give kudos to her staff who all work hard and do good work. At this time, especially recognize Christy Milovich for her hard work on Cannabis regulations.

Garrett Higerd, Engineer:

- Update on snowmelt disaster project.

Robin Roberts, Behavioral Health Director:

- Innovation Technology Suite Mental Health Services Act Plan from Feb 20.
- She and Amanda Greenberg went before Mental Health Oversight and Accountability Commission; got a unanimous yes vote for the plan.
- Have five different platforms looking at that will be customized for Mono County.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Board Minutes

Approval of Board Minutes for the Special Meeting on February 5, 2018.

Action: Approve the Board minutes of the Special Meeting on February 5, 2018.

Corless moved; Stump seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

M18-43

B. Board Minutes

Departments: Clerk of the Board

Approval of Board minutes from the regular meeting of February 6, 2018.

Action: Approve the minutes of the regular Board meeting of February 6, 2018, as amended.

Corless moved; Peters seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

M18-44

Supervisor Corless:

- Page 1: Corrected Trisha Robertson to Patricia Robertson of Mammoth Lakes Housing

C. Board Minutes

Departments: Clerk of the Board

Approval of Board Minutes from the regular meeting of February 13, 2018.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Action: Approve the Board minutes from the regular meeting of February 13, 2018.

Corless moved; Stump seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

M18-45

D. Resolution to Extend Memorial Hall Hours for a Special Event

Departments: CAO

Proposed resolution authorizing Ciria Pacheco to extend the hours of a special event birthday party until 12:00 a.m. on April 22, 2018 at the Bridgeport Memorial Hall.

Action: Move item to the April 3, 2018 Board of Supervisors meeting.

Supervisor Peters:

- Move this item to April 3 meeting.

E. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 1/31/2018.

Action: Approve the Treasury Transaction Report for the month ending 1/31/2018.

Corless moved; Stump seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

M18-46

F. June Lake CAC Appointment

Departments: CDD

June Lake Citizens Advisory Committee Appointments.

Action: Appoint Janet Hunt to the June Lake Citizens Advisory Committee for a vacant term ending in December 2018, as recommended by Supervisor Gardner.

Corless moved; Stump seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

M18-47

6. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Southern Mono Historical Society Letter

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Letter from Southern Mono Historical Society asking for funding.

Supervisor Corless:

- Can be addressed through our budget cycle. The Society's board is aware of that process.

Janet Dutcher, Finance Director:

- Have the Society on the list for budget negotiations.

B. Mill Creek Return Ditch Testing Letter

Letter from John Boynton regarding the testing of the Mill Creek Return Ditch by Southern California Edison.

7. REGULAR AGENDA - MORNING

A. Clerk Recorder Department Presentation

Departments: Clerk-Recorder

(Shannon Kendall, Clerk-Recorder; Helen Nunn, Asst. Clerk-Recorder) - Present overview of department to Board, focusing on accomplishments to date for FY 2017-2018.

Action: None.

Shannon Kendall, Clerk-Recorder:

- Gave presentation.
- Overview of department.
- Looking ahead to Strategic priorities in 2018-19.

Helen Nunn, Assistant Clerk-Recorder:

- Department goals and progress.

B. Joint Recreation Position - Update

Departments: CAO

(Tony Dublino) - Update Board on status of the Joint Recreation Position between the County and the Town of Mammoth Lakes, and provide direction on alternatives for investing an existing \$50,000 appropriation in recreation enhancements.

Action: Consider update, and direct staff to either: 1. Retain \$50,000 appropriation for purposes of a shared Town/County position, 2. Apply \$50,000 (or portion thereof) appropriation to contract services for recreation enhancement, or 3. Apply \$50,000 (or portion thereof) appropriation to recreation-based organization.

Tony Dublino, Assistant CAO:

- Town Council did not approve funding and structure of position. Approved job description.
- Doesn't seem likely will have person hired before end of fiscal year.
- Understands direction to be: Get in touch with agencies and ask what their top three needs are that can be accomplished with \$50,000; create a cost-share agreement; come back to Board and report, ask for direction if necessary.

Janet Dutcher, Finance Director:

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

- The \$50,000 would carry over and be available for next budget cycle

Supervisor Stump:

- Wanted to note that the Board has a consensus direction, but not a unanimous direction.

C. Property Use Agreement between Mono County and Town of Mammoth Lakes Pertaining to the Development of a Civic Center on the McFlex Parcel

Departments: CAO

(Tony Dublino) - Proposed Property Use Agreement with the Town of Mammoth Lakes, pertaining to the development of a Civic Center on the McFlex property.

Action: Approve County entry into proposed Property Use Agreement and authorize Chair to execute said Agreement on behalf of the County.

Corless moved; Peters seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

M18-48

Tony Dublino, Assistant CAO:

- MOU represents a major milestone in the process.

Stacey Simon, County Counsel:

- Agreement drafted with the possibility that the County might choose to do something different. If the County does not provide notice that we want to proceed, not obligated to anything after that.

D. Commercial Cannabis Tax Ordinance and Resolution Calling Election on Same

Departments: Finance

(Janet Dutcher) - Ordinance Adding Chapter 3.30 (Cannabis Business Tax) to Title 3 of the Mono County Code Subject to Voter Approval and Enactment Pursuant to Elections Code Section 9104 and Article XIIC of the California Constitution. Resolution calling an election to submit the ordinance to the voters and consolidating that election with the regularly-scheduled statewide election on June 5, 2018. (Adoption of the ordinance requires a 4/5ths vote)

Action: Adopt ordinance ORD18-02, Adding Chapter 3.30 (Cannabis Business Tax) to Title 3 of the Mono County Code Subject to Voter Approval and Enactment Pursuant to Elections Code Section 9104 and Article XIIC of the California Constitution.

Peters moved; Corless seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

ORD18-02

Adopt proposed resolution R18-15, Calling an election to submit the ordinance to the voters and consolidating that election with the regularly-scheduled statewide election to be held on June 5, 2018.

Peters moved; Corless seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

R18-15

Janet Dutcher, Finance Director:

- Introduced ordinance last Board meeting.
- This is second reading, to be approved by Board.

Stacey Simon, County Counsel:

- There is a voter initiative circulating that will qualify for the November election: Tax Fairness, Transparency and Accountability Act of 2018.
- If it qualifies for the ballot, it is likely to pass given the title.
- Purports to be retroactive to January 1, 2018 - will apply to any measure that is now brought to the voters.
- Got it in time to insert the necessary language. Have it in the recommended ballot question as well.
- Does not apply to bonds.

Janet Dutcher:

- Last page of ordinance in section 2. State of how tax can be spent.
- Page 2 or 4 in resolution, section 1, proposed ballot language.

Public Comment:

Eric Edgerton, Tilth Farms:

- Supports the measure.

Break: 10:45 AM

Reconvene: 10:59 AM

E. Public Works - 17/18 Budget Goals, Progress, and 18/19 Strategic Priorities

Departments: Public Works

(All Public Works Division Leaders) - Presentation by Public Works Division Leaders regarding Public Works 17/18 Budget Goals, Progress and 18/19 Strategic Priorities.

Action: None (informational only). Provide any desired direction to staff.

Tony Dublino, Interim Public Works Director:

- Introduced presentation.
- Each division will talk about basic functions, goals / how goals are measured, whether any changes need to be made, and then discuss tactics contemplating strategic priorities for next cycle 2018-19.

Jerry Vandebrake – Fleet / Motor pool

Brett McCurry – Roads

Garrett Higerd – Engineering

Joe Blanchard – Facilities

Justin Nalder – Solid Waste

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

9. CLOSED SESSION at 12:30 PM

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

A. Closed Session--Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

B. Closed Session - Exposure to Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: two.

THE AFTERNOON SESSION WILL BEGIN NO EARLIER THAN 1:00 P.M.

Reconvene: 1:04 PM

Nothing to report out of Closed Session.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

11. REGULAR AGENDA - AFTERNOON

A. Request to Purchase Three F-250 Trucks to Replace Out-of-Service Trucks

Departments: Public Works

(Tony Dublino) - Authorize increase in appropriations by \$93,000 in the Motor Pool Fund to purchase three F-250 trucks to replace out-of-service trucks (appropriation increase requires a 4/5ths vote).

Action: Authorization to increase appropriation by \$93,000 in Motor Pool for the purchase of three F-250 trucks (requires a 4/5ths vote).

Corless moved; Peters seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

M18-49

Tony Dublino, Assistant CAO:

- Presented request to Board.
- Have had many problems with current trucks since purchase.

12. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

Supervisor Corless:

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

- 3/9/18 - Close meeting in memory of Genny Smith, who died last Sunday. She was a true champion of Mammoth, Mono and the Eastern Sierra through her books and her activism, most notably leading the charge to stop a trans-Sierra highway through Reds Meadow Valley. I will miss her, and always be grateful for her work, her mentorship and friendship.
- NACo Legislative Conference: full report to come, good presentations and meetings.
- Great Basin Unified Air Pollution Control District: met at Keeler, toured Keeler Dunes project on Owens Lake, team has planted over 200,000 plants, installed hay bales for this massive, unprecedented dust control effort—fascinating. We passed a resolution in honor of Supervisor Johnston's service on the air district board from 2011-2017, and retired air pollution control officer Ted Schade spoke very kindly about what a positive difference Larry made on that board.
- Congratulations, Mammoth High School Huskies! They are the state champs in skiing and snowboarding; competition took place earlier this week at Mammoth Mountain: 1st Place State Combined Skiing; 1st Place State Women's Skiing; 2nd Place State Men's Skiing.

Supervisor Gardner:

- From last Friday through this Tuesday Supervisor Corless and I attended the National Association of Counties Legislative Conference in Washington, D.C. We will have a written report about the Conference for the Board and staff in the next week or so. The Conference was very useful in providing information on a variety of subjects. We also spent time with our elected representatives in Congress.

Supervisor Johnston:

- Absent.

Supervisor Peters:

- **26th** TOC
- **1st** Brent Green
- **2nd** Dr Suess Day
- **2nd** BRO
- **2nd** Forest Service BP Ranger District
- **3rd 4th** Fundraiser
- **6th** Coffee with a cop
- **7th** Walker River Irrigation
- **8th** Great Basin Air Quality control Board
- **Upcoming:**
- Town Hall April 11th
- BP Chamber 13th
- BP RPAC 13th
- NMCC 13th
- CERT 17th St Patties Day

Supervisor Stump:

- 3-8 : Attended the Owens Valley Groundwater Authority meeting. Mono County wound up with 6 and 2\3 votes.

ADJOURNED in memory of Genny Smith at 1:19 PM

ATTEST

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

BOB GARDNER
CHAIR OF THE BOARD

SCHEEREN DEDMAN
SR. DEPUTY CLERK



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 20, 2018

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT First 5 Mono County Children and
 Families Commission Appointment

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Request for Board of Supervisors to appoint Dr. Tom Boo, Mono County Health Officer, to the First 5 Mono County Children and Families Commission.

RECOMMENDED ACTION:

Appoint Dr. Boo to the First 5 Mono County Children and Families Commission indefinitely, or until he no longer holds the position of County Health Officer. Mono County Code requires that one member of the Commission be the county health officer.

FISCAL IMPACT:

None.

CONTACT NAME: Scheereen Dedman

PHONE/EMAIL: x5538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p> Executive Director Letter</p>
--

History

Time	Who	Approval
3/14/2018 3:46 PM	County Administrative Office	Yes
3/9/2018 12:28 PM	County Counsel	Yes

3/14/2018 12:13 PM

Finance

Yes



March 5, 2018

Ms. Helen Nunn
Mono County Clerk of the Board of Supervisors
P.O. Box 715
Bridgeport, California 93517

RE: BOS Appointment of Dr. Tom Boo to the First 5 Mono County Children and Families Commission

Dear Ms. Nunn,

The First 5 Mono County Executive Director respectfully requests that the Board of Supervisors appoint Dr. Tom Boo, Mono County Health Officer, indefinite or until he no longer holds the position of County Health Officer.

In accordance with Mono County Code, one member shall be the county health officer—Dr. Boo wishes to serve under the above membership category.

Thank you for your consideration of this request.

Respectfully,

A handwritten signature in blue ink, appearing to read "Molly", is written above the typed name.

Molly DesBaillets
Executive Director
First 5 Mono County

cc: Bob Gardner, First 5 Mono County Chair
Christy Milovich, Mono County Council

Molly DesBaillets, MA
Executive Director

Providing leadership in sustaining a network of support for all children, ages 0 through 5 years, and their families. Partnering with the community to improve outcomes in children's health, safety and learning.

P.O. Box 130 ♦ Mammoth Lakes, CA 93546
760-924-7626 ♦ 760-934-8443 (fax) ♦ mdesbaillets@monocoe.org monokids.org



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 20, 2018

Departments: Behavioral Health

TIME REQUIRED 30 Minutes

PERSONS APPEARING BEFORE THE BOARD Robin Roberts

SUBJECT Behavioral Health Department Presentation

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation by Robin Roberts about Mono County Behavioral Health Department. This presentation will cover the Fiscal Year 2017/2018 goals, as well as an overview of the general operations of the Behavioral Health Department including: current projects, state and federal requirements and mandates, policy changes and innovation.

RECOMMENDED ACTION:

Presentation only.

FISCAL IMPACT:

None.

CONTACT NAME: Robin Roberts

PHONE/EMAIL: 760-924-1740 / rroberts@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report for Department Presentation
Presentation

History

Time	Who	Approval
3/15/2018 6:14 AM	County Administrative Office	Yes
3/15/2018 1:54 PM	County Counsel	Yes

3/14/2018 11:57 AM

Finance

Yes



MONO COUNTY BEHAVIORAL HEALTH DEPARTMENT

COUNTY OF MONO

P. O. BOX 2619 MAMMOTH LAKES, CA 93546 (760) 924-1740 FAX: (760) 924-1741

To: Mono County Board of Supervisors
From: Robin K. Roberts, MFT, Behavioral Health Director
Date: March 7, 2018

SUBJECT:

Mono County Behavioral Health department presentation.

DISCUSSION:

This presentation will cover the Fiscal Year 2017/2018 goals, as well as an overview of the general operations of the Behavioral Health Department: including current projects, state and federal requirements and mandates, policy changes and innovation.

FISCAL IMPACT:

There is no Fiscal Impact to the Mono County General Fund

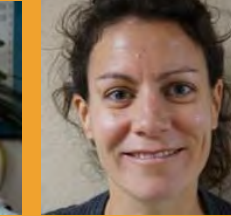
SUBMITTED BY:

Robin K. Roberts, Director Mono County Behavioral Health
760-924-1740



Mono County Behavioral Health

Presentation to Board of Supervisors | 3.20.2018



Presentation Roadmap

Who We Are + What We Do

MCBH: A Day in the Life

2017-2018 Major Projects

2017-2018 Goals + Progress

Measuring Success + Our Impact

Strategic Priorities + Our Contribution

Who We Are

Our vision is to promote healthy living and improve the quality of life in our community.

Our mission is to encourage healing, growth, and personal development through whole person care and community connectedness. Our services are strength based and client centered; we strive to create a safe environment and serve all with dignity, respect, and compassion.

Our services are built upon this bedrock of values





What We Do: Mental Health

- Therapeutic services for individuals, therapy, couples, groups
- Case management services for individuals, therapy, couples, groups
- Partnership with other agencies for Wraparound Program, Child and Family Teaming, Multi-Disciplinary Team
- Crisis response team
- Telepsychiatry for adults and children
- Ongoing trainings in best practices and evidence-based services
- Quality Assurance/Quality Improvement to meet increasing demands of state compliance regulations

What We Do: MHSA

Community Services + Supports	Prevention + Early Intervention	Innovation	Workforce Education + Training	Capital Facilities + Technological Needs
<p>Full Service Partnerships</p> <p>Foro Latino</p> <p>Socials in Benton, Walker, + Bridgeport</p> <p>Wellness Centers in Mammoth + Walker</p> <p>Crisis Stabilization</p> <p>Case Management</p> <p>School Groups + Programs at ESUSD, MUSD, MCOE</p>	<p>North Star Counseling Center</p> <p>Peapod Program (First 5)</p> <p>Circulo de Mujeres</p> <p>Parenting Classes</p> <p>Suicide Prevention Efforts</p> <p>Social Media + Community Outreach</p> <p>Depression Screening for Seniors</p>	<p>Eastern Sierra Strengths-Based Learning Collaborative with Inyo + Alpine Counties</p> <p>Technology Suite with LA + Kern Counties</p>	<p>Bringing Trainers On-Site</p> <p>Sending Staff to Off-Site Trainings</p> <p>Conferences</p> <p>Staff Supervision</p> <p>Loan Assumption Program</p>	<p>Housing Projects: Walker + Mammoth</p> <p>Electronic Health Record Maintenance + Development</p>

Prevention

- Evidence-Based Prevention Curriculum:
 - MUSD + ESUSD
- Tabling
- Know Your Limit Program
- School Groups

Harm Reduction Principles

Treatment

- English + Spanish DUI, Batterers' Intervention, Drug Diversion Programs
- Intensive Outpatient Services
- Drug Court
- Engagement w/ Patients Mammoth Hospital
- Twice weekly services at jail

What We Do: Substance Use Disorders (SUD)

Opioids Special Project



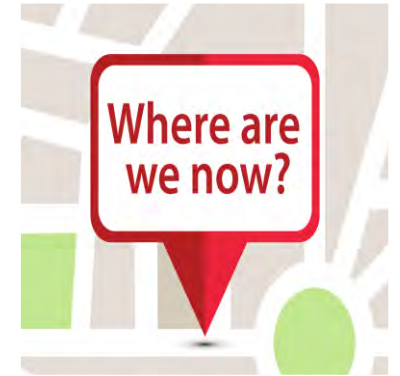
Based on anecdotal evidence, MCBH began to recognize the need for a comprehensive opioid response

Following the DA's presentation about changes in narcotics enforcement, we followed BOS Direction to address opioid use in Mono County

Keeping People Healthy

MCBH received a CCP grant to hire a special projects coordinator
We have attended several conferences

We are building critical partnerships and adapting evidence-based interventions for use in Mono County

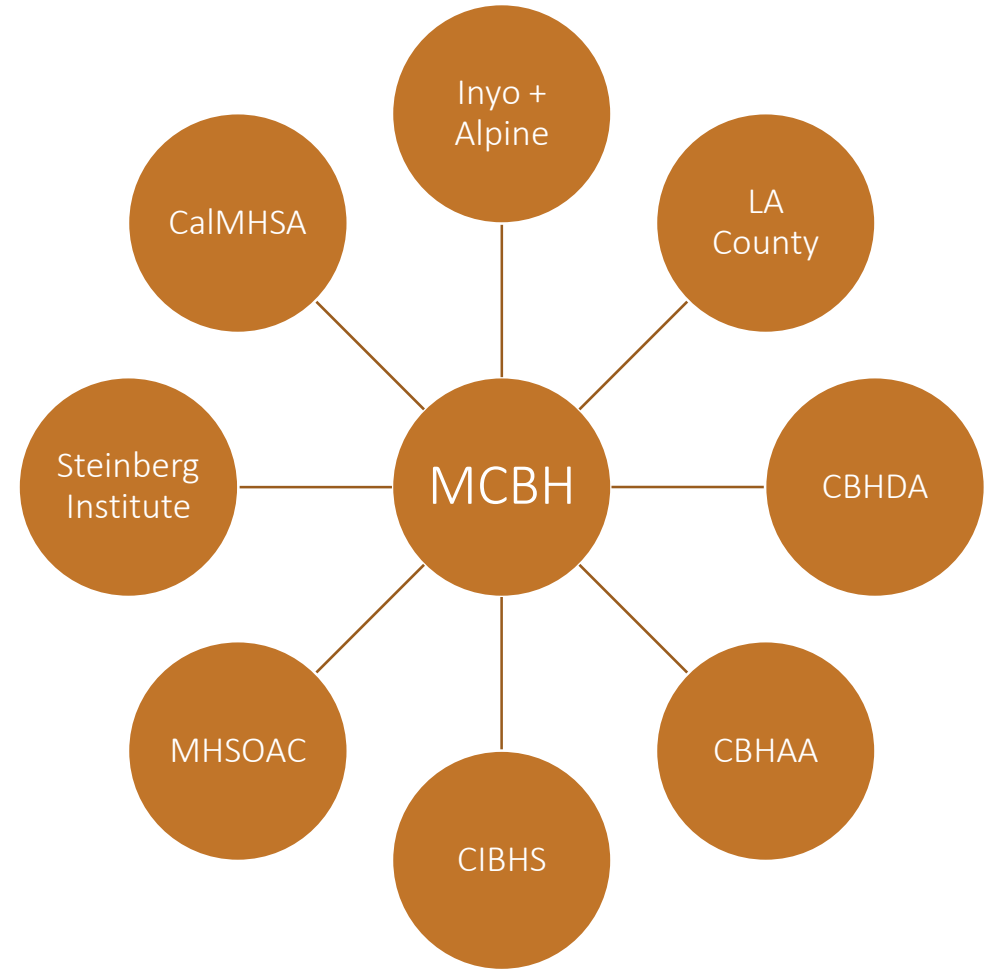
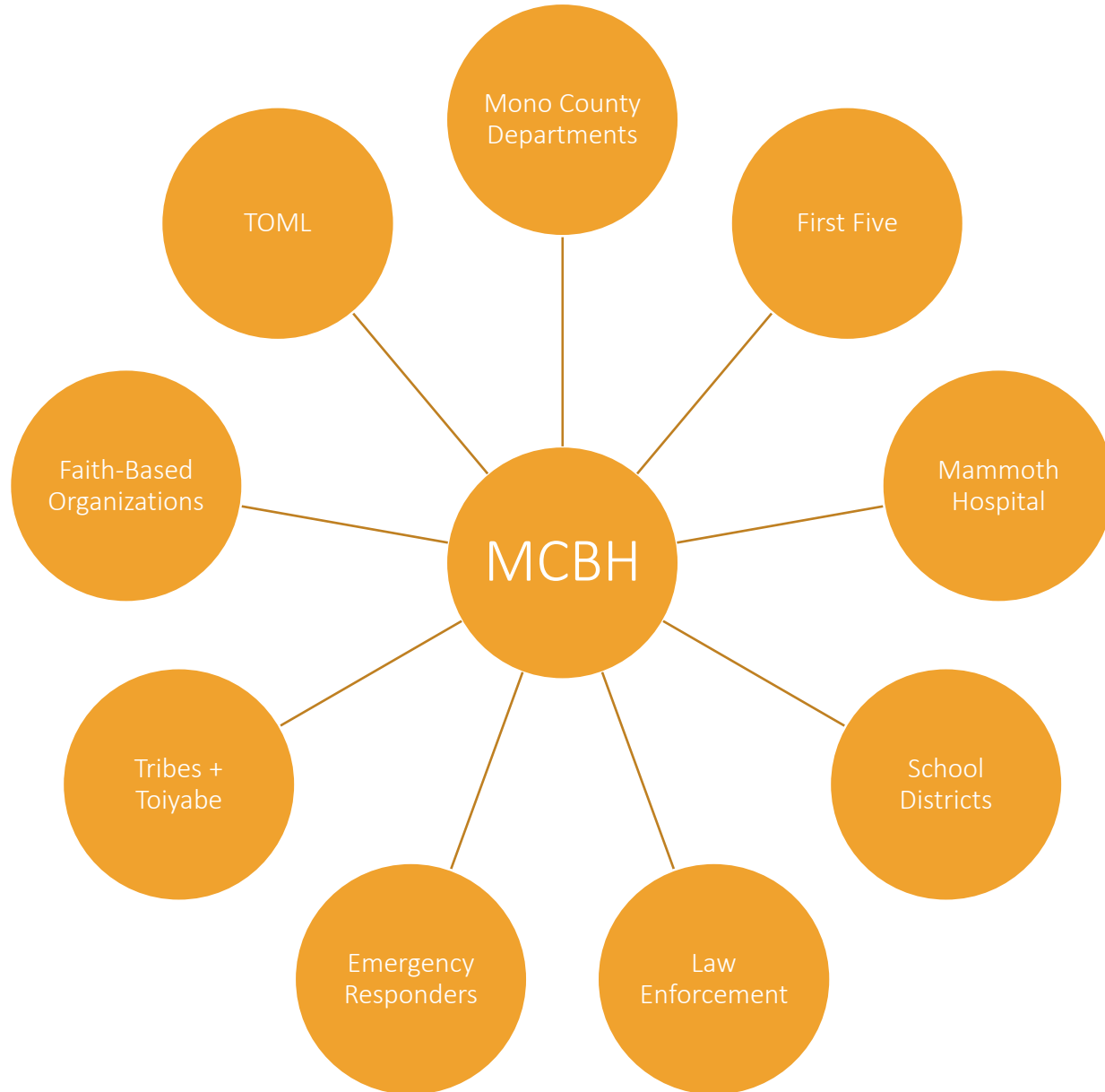


Keeping People Alive

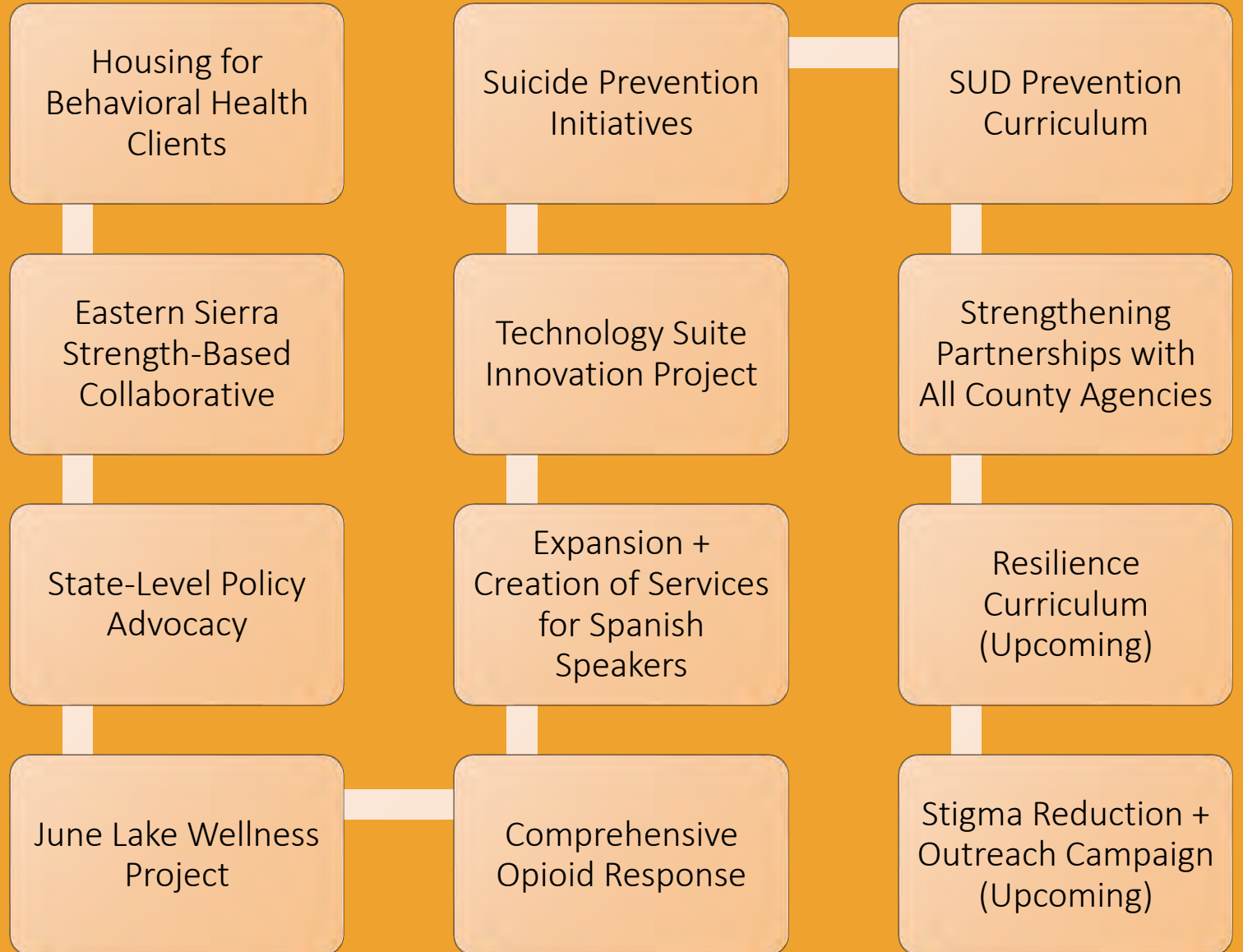


MCBH plans to implement naloxone distribution, syringe exchange, hepatitis C testing/ treatment, Medication-Assisted Treatment, and treatment for those who choose abstinence
We are engaging with Toiyabe and the Tribes, local pharmacists, the jail, and state-level experts

What We Do: Our Local + State Partners



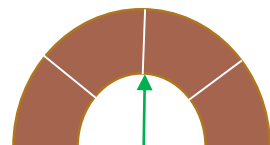
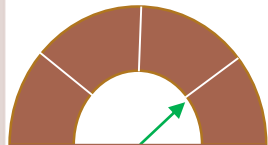
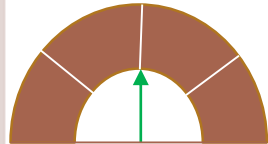
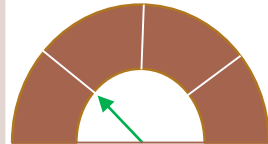
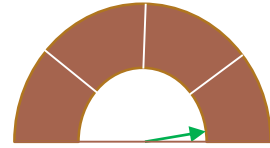
2017-2018 Major Projects



2017-2018 Goals + Progress

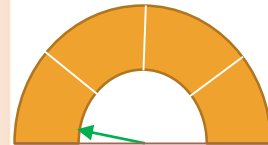
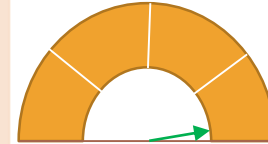
MHSA Goals

- Launch Eastern Sierra Strengths-Based Learning Collaborative
- Hold forums in June Lake
- Implement Wraparound Program Evaluation
- Use Sharepoint to improve inter-departmental communication for Wrap, SARB, etc.
- Develop Housing Projects



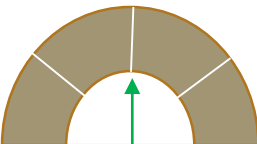
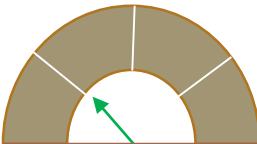
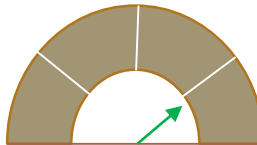
Mental Health Goals

- Hire a full-time provider who can serve outlying areas
- Hire on-site psychiatry provider to serve the whole County, including our jail
- Continue to advance the use of our Electronic Health Record

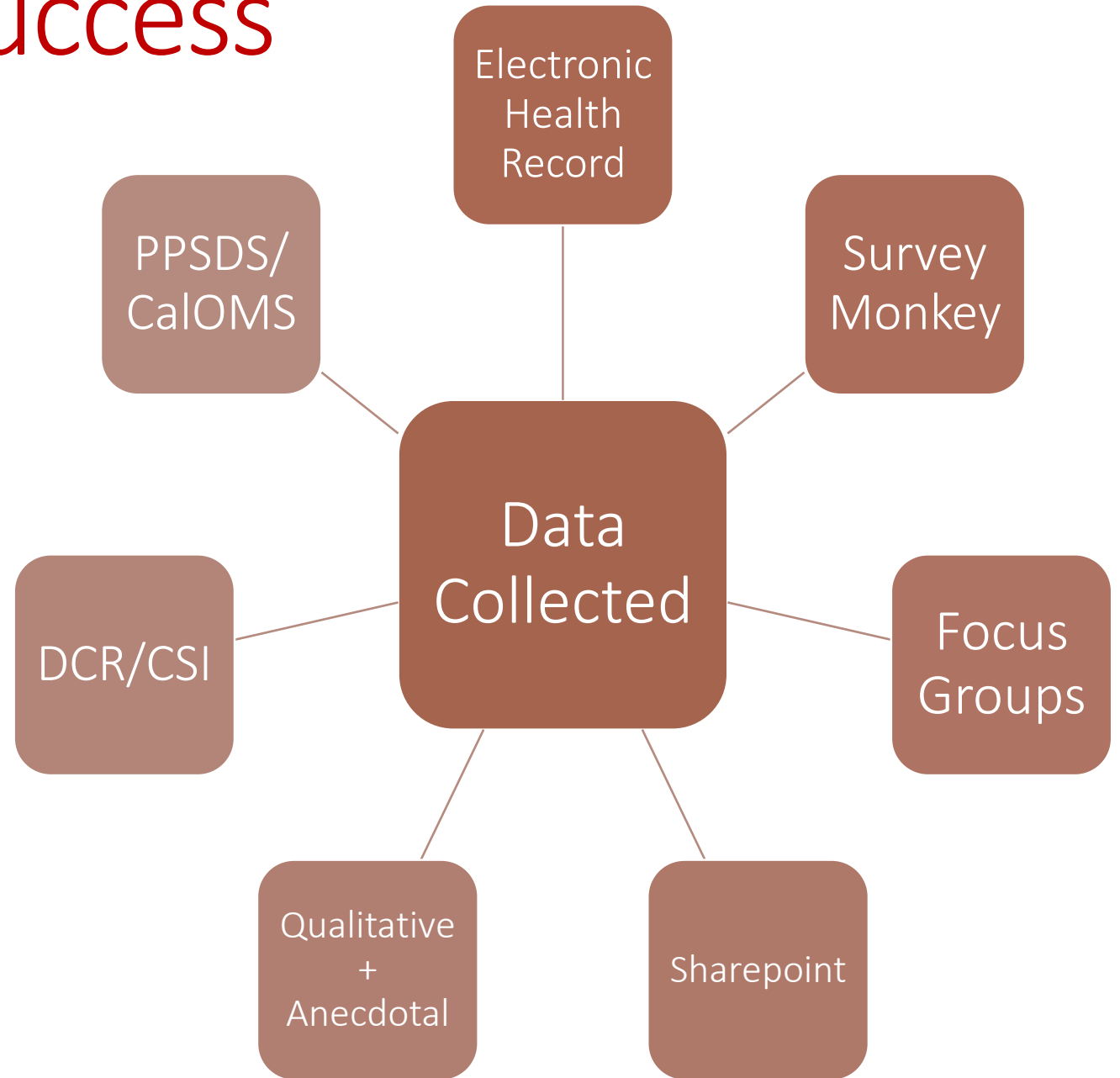


Substance Use Disorder Goals

- Create an Intensive Outpatient Service delivery system
- Create a comprehensive response to address opioid and narcotic use
- Implement or facilitate the implementation of Medication Assisted Treatment (MAT) services



Measuring Success



Our Impact

Approximately 200 clients served so far this fiscal year (not including SUD services, mandated services, or community programs)

On average, less than 5 days from intake to first appointment

Approximately 40 people attend our socials every month

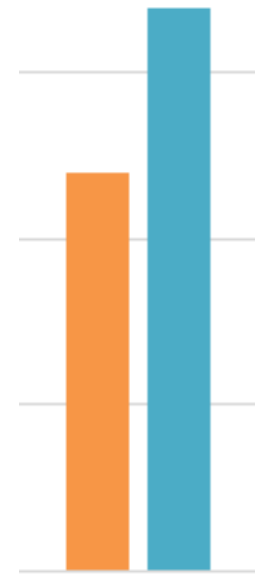
94% of youth report feeling connected or very connected at Clubhouse Live, our after-school program

“My mood greatly improved in the last couple months because I have learned through talking to someone how to be happy again.”

November Foro Latino



Pre/Post: Resilience School Group



I take a positive attitude toward myself



MONO COUNTY

Strategic
Priorities +
Our
Contribution

2018 Mono County Strategic Priorities

1

Improve Public Safety & Health

1A

Improve emergency operations and response

1B

Find ways to keep people from going back to jail by reducing future offenses

1C

Address opioid crisis and substance abuse

1D

Establish effective cannabis regulation, education, and enforcement

1E

Invest in road and other infrastructure projects across the County

2

Enhance Quality of Life for County Residents

2A

Address the housing crisis through policy, assistance, and development programs

2B

Monitor and improve public, behavioral health, and social services programs

2C

Support child & senior care initiatives for residents and County staff

2D

Sustain and protect community, landscape, and environmental character

3

Promote a Fiscally Healthy County and Regional Economy

3A

Invest in sustaining and maintaining public lands and outdoor recreation

3B

Monitor and expand successful economic development initiatives and diversify our economic base

3C

Maintain and expand existing businesses and industries

3D

Adopt, implement, and monitor fiscal resiliency principles

4

Improve County Operations

4A

Implement a long-term solution for South County offices

4B

Improve operational efficiency and increase customer service and transparency

4C

Plan and implement effective energy savings and environmental protection & compliance initiatives

4D

Implement a performance measurement system to track operational improvements

4E

Advocate with appropriate external officials to build support for County operations

5

Support the County Workforce

5A

Address compensation and benefits for employee retention and recruitment

5B

Create a culture of safety, health & wellness, and work-life balance

5C

Invest in resources and training to enhance staff performance and professional development

5D

Develop the next generation of County leaders

2018 Mono County Strategic Priorities + Our Contribution

1

Improve Public Safety & Health

1A

Improving responses to mental health crises

1B

Partnering on re-entry services, jail mental health, jail SUD response

1C

Developing comprehensive harm reduction response to SUD, including opioids; strong prevention efforts

1D

Participation in Joint Committee; cannabis prevention work in schools

2

Enhance Quality of Life for County Residents

2A

Actively developing housing solutions in Mammoth and Walker

2B

Constantly improving BH programming and services; annually assessing community need

2C

Active systems of care for youth and older adults; expanding youth services to ESUSD Schools; hiring Walker Wellness Center Associate

3

Promote a Fiscally Healthy County and Regional Economy

3D

Dedicated fiscal staff who effectively manage convoluted funding streams

4

Improve County Operations

4B

Use of technology like Sharepoint to improve collaboration; publication of MHSA 3-Year Plan

4D

Use of SurveyMonkey, Sharepoint, Excel to track outcomes

4E

State-level advocacy around legislation and initiatives

5

Support the County Workforce

5A

Budget for potential changes related to salary survey to support employees

5B

Monthly potluck, ability to flex hours, annual appreciation picnic

5C

Staff are participating in two-year learning collaborative

5D

Staff beginning to train for additional responsibilities, loan assumption programs, leadership institute attendance

At the End of the Day,

MCBH meets all State + Federal regulations, mandates, + compliance requirements.

We believe there are **“many ways to meet a mandate.”**

We are dedicated to providing services that create
hope, meaning, and purpose

in the lives of those we serve, and in the lives of our staff.

We see ourselves as

a partner in our entire community,

and we interpret our mandates through this lens -
a lens of generosity, kindness, compassion.



Questions + Discussion



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 20, 2018

Departments: Behavioral Health

TIME REQUIRED 30 Minutes

PERSONS APPEARING BEFORE THE BOARD Robin Roberts or Amanda Greenberg

SUBJECT Update on Supportive/Affordable Housing Projects

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation by Robin Roberts and Amanda Greenberg regarding 71 Davison Street property, Mammoth Lakes housing options for people in need of supportive housing, and the Walker area housing project.

RECOMMENDED ACTION:

None (informational only). Provide any desired direction to staff.

FISCAL IMPACT:

No fiscal impact to the Mono County General Fund. Potential costs associated with each project may be discussed.

CONTACT NAME: Robin Roberts

PHONE/EMAIL: 760-924-1740 / rroberts@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
<input type="checkbox"/> Staff Report for Housing Update by BH
<input type="checkbox"/> Presentation

History

Time	Who	Approval
3/15/2018 6:02 AM	County Administrative Office	Yes
3/15/2018 2:16 PM	County Counsel	Yes

3/14/2018 11:58 AM

Finance

Yes



MONO COUNTY BEHAVIORAL HEALTH DEPARTMENT

COUNTY OF MONO

P. O. BOX 2619 MAMMOTH LAKES, CA 93546 (760) 924-1740 FAX: (760) 924-1741

To: Mono County Board of Supervisors
From: Robin K. Roberts, MFT, Behavioral Health Director
Date: March 7, 2018

SUBJECT:

Update on housing prospects for those with mental health issues and who are served by the Mono County Behavioral Health Department

DISCUSSION:

This is an update on the following three topics:

Status of 71 Davison Street
Walker, CA housing project
Mammoth Lakes, Ca housing project

FISCAL IMPACT:

There is no fiscal impact to the Mono County General Fund
There may be some discussion of how these projects would involve the use of funding from the Mental Health Services Act.

SUBMITTED BY:

Robin K. Roberts, Director Mono County Behavioral Health
760-924-1740

Mono County Behavioral Health: Housing Workshop

Mono County Board of Supervisors: Regular Meeting
March 20, 2018



Why Housing?

- Stakeholder Input + Community Research
- Mono County 2018 Strategic Priorities
- Point-In-Time Count
- Mental Health clients facing unstable housing and inadequate living conditions

Community members cited lack of safe, stable housing as a top mental health concern in our spring 2017 MHSA Survey

Based upon the clear need in our county and among our clients, MCBH has prioritized housing.

Davison House

Where are we?

Next steps.

When will we be back?



Where are
we?

- Initial plan to renovate
- Roof collapse and structural analysis changed our plans
- Current plan is to sell
- Quote from licensed appraiser for \$4,000

Next steps.

Obtain Appraisal

Authorize Intent to Sell

Publish Intent to Sell

Draft Resolution

Adopt Resolution

Receive Proposals

Final Acceptance

When will we
be back?

- After we obtain the appraisal
- When we are prepared to ask you to authorize staff to publish a notice of adoption of a resolution declaring intent to sell

Following the roof collapse at
Davison House,
MCBH began to consider
new ideas for **housing**
mental health clients
throughout **Mono County**



Questions + Discussion



Walker Small House Project



What's the project?

Where are we?

Next Steps.

What's the project?

- Build four small houses on ¼ acre in Walker
 - 560 square feet each
 - Modular units constructed to stick-built codes
 - ADA accessible
- Partnership with Stanislaus County Housing Authority (StanHA)
- Long-term land lease to StanHA
- StanHA owns and operates the houses
- StanHA contracts with a local property manager
- MCBH refers clients to StanHA for the houses
- Two possible sites



Insert concepts here

Where are we?

- Team consisting of:
 - Behavioral Health
 - Project vision
 - Preparation for community input
 - April Town Hall + May RPAC
 - County Counsel
 - Review Agreements
 - Planning
 - Information on setbacks, parking, etc.
 - Environmental Health
 - Information on septic, well, etc.
 - StanHA
 - Expertise in housing projects
 - Pre-approved plans for small houses



Next steps.

Community Input & Cost Analysis

Return to BOS w/ Site Recommendation

If Desired, BOS Authorizes Land Use

Intergovernmental Agreement

Land Lease Agreement

StanHA Manages Project

A scenic view of a forest. In the foreground, there are several large, dark green pine trees. In the background, there are trees with bright yellow and orange autumn foliage. The sun is shining brightly from the upper right, creating a lens flare effect. The sky is a clear, light blue. A semi-transparent white box with a black border is centered in the image, containing the text "Questions + Discussion".

Questions + Discussion

Mammoth Housing Project

What's the project?

Where are we?

Next Steps.



What's the project?

- Select a development partner
- MCBH investing \$2,000,000 to attract a development partner
- Mixed population affordable housing complex:
 - 15 units permanent supportive housing for mental health clients
 - 15-25 units general housing
- Supportive services on-site
- One- or two-acre site close to transport, grocery, hospital, etc.
- Development partner will serve as owner and operator for the life of the project



Where are we?

- Researching outside experts to join our team
- Continue to pursue existing housing options for our clients
- Drafting RFQ/RFP for development partner
- Informally seeking a site for the project
- Beginning community outreach

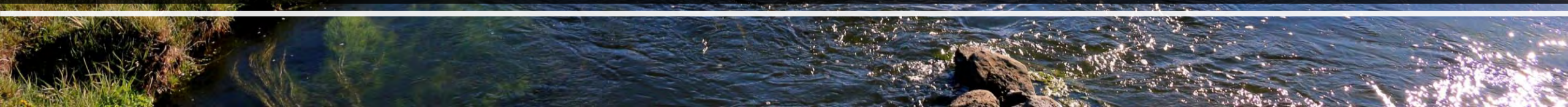


Next Steps.

- Staff Recommends:
 1. Hiring Outside Counsel specializing in Permanent Supportive Housing and Affordable Housing
 2. Hiring a “Sponsor Representative”
 - This project manager will be a permanent supportive housing expert who will protect our interests and help promote our housing vision as we select a development partner
- If desired, MCBH and County Counsel will prepare and execute contracts with these two entities



Questions + Discussion





**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 20, 2018

Departments: Information Technology

TIME REQUIRED 30 minutes

PERSONS APPEARING BEFORE THE BOARD Nate Greenberg

SUBJECT Information Technology Year-in-Review: Fiscal Year 17-18

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

This item will provide a review of the work efforts from the Information Technology (IT) Department, including Geographic Information Systems (GIS), and Radio & Communications during Fiscal Year 2017 – 2018. In addition, an overview of the strategic planning process for IT/GIS will be discussed as it relates to the existing and future strategic plans.

RECOMMENDED ACTION:

Information item only.

FISCAL IMPACT:

None at this time.

CONTACT NAME: Nate Greenberg

PHONE/EMAIL: (760) 924-1819 / ngreenberg@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
IT Strategic Plan (2015-2018)
Draft GIS Strategic Plan (2018-2020)

History

Time	Who	Approval
3/15/2018 2:35 PM	County Administrative Office	Yes

3/15/2018 2:08 PM

County Counsel

Yes

3/14/2018 12:13 PM

Finance

Yes



**INFORMATION TECHNOLOGY
COUNTY OF MONO**

PO Box 7657 | 437 OLD MAMMOTH ROAD, STE. 228 MAMMOTH LAKES, CA 93546
(760) 924-1819 • FAX (760) 924-1697 • ngreenberg@mono.ca.gov

Nate Greenberg
Information Technology Director

March 20, 2018

To Honorable Board of Supervisors
From Nate Greenberg, Information Technology Director
Subject Fiscal Year 2017-2018 Year-In-Review: Information Technology

Recommendation

Informational item only.

Discussion

This item will provide a review of the work efforts from the Information Technology (IT) Department, including Geographic Information Systems (GIS), and Radio & Communications during Fiscal Year 2017 – 2018. In addition, an overview of the strategic planning process for IT, GIS, and Radio will be discussed as it relates to the existing and future strategic plans.

Fiscal Impact

None.

Strategic Plan Alignment

2017 – 2018 Mono County Focus Areas

- ✦ Economic Base
 - Infrastructure
 - Public Safety
- ✦ Environmental Sustainability
 - Mono: Best Place to Work

IT Strategic Initiatives

- I. Business Operations and Efficiency
- II. Communications, Broadband, and Accessibility
- III. Infrastructure Resiliency and Security



INFORMATION TECHNOLOGY STRATEGIC PLAN

MONO COUNTY & TOWN OF MAMMOTH LAKES, CA

2015 – 2018

Adopted by Mono County on August 4, 2015
Adopted by Town of Mammoth Lakes on July 15, 2015

Our Mission:

Provide exceptional customer service by implementing technology that improves efficiency, empowers the workforce by ensuring dependability, accountability, and government transparency.



Contents

1. BACKGROUND AND INTRODUCTION	3
Information Technology: Department Overview	3
2. STRATEGIC VISIONING	4
Our Process	4
Departmental Vision	4
Departmental Values	5
Departmental Goals & Objectives	5
3. STRATEGIC DIRECTION & KEY INITIATIVES	6
4. TECHNOLOGY USE AND ADOPTION	10
Infrastructure Replacement Program (IRP)	10
Software Maintenance & Upkeep	10
Mobility	10
Broadband	11
5. STAFFING	11
Departmental Structure and Career Pathways	11
Employee Retention and Recruitment	12
Training and Customer Care	12
6. PLANNING and PRIORITIZATION : WORK ORDER vs PROJECT BALANCE	13
7. KEYS TO SUCCESS	14
Staff Resources	14
Breakdown Silos: Improve Communication and Understanding	14
Budget, Buy-In, and Leadership	15
Governance, Policy, and Strategic Initiatives	15
Critical Success Factors and Key Performance Indicators	16

1. BACKGROUND AND INTRODUCTION

The challenges that lie ahead for Mono County and Town of Mammoth Lakes are significant. Like other California jurisdictions, budgets are tight and public expectations are high. Despite these realities, we work to set our agencies apart through long-term commitments to technology, coupled with our ability to implement high-value systems in quick order. Combined with talented staff, technology provides unique opportunities to solve complex problems in creative ways, more effectively manage information, and create efficient and cost effective ways of doing business.

The intent of this document is to indicate *why we do what we do*, and where we are headed in the next three to five years. The technology we implement is driven first by the business needs and objectives of the customers we support, and second by a desire to ensure the trajectory of the organization has the necessary foundation to operate. Our intent is to fully understand where we are going as agencies, and anticipate the technology necessary to ensure stability and vitality as we work to get there.

Information Technology: Department Overview

Information Technology truly began in Mono County in 2000 with the formation of a dedicated internal department. Prior to this time, the County employed two technicians who were supervised by the Auditor/Controller, in addition to retaining an outside contractor who maintained the Mainframe systems.

In 2000, the County lacked a unified network, centralized storage, common phone and email system, backups, security policies, or even enough desktop PCs to justify an entire department. The changes that occurred between 2000 and 2005 were significant, with nearly all of the above mentioned systems and technologies being implemented for the first time.

Though the Town of Mammoth Lakes had a slightly more mature IT setting between 2000 and 2005, technology became stale quickly as it was not budgeted for nor maintained. Issues existed in the areas of compliance (with respect to unlicensed software being installed on Town computers), out of date operating systems and software packages, and failing desktops and servers which had to be attended to regularly. This changed in 2013 when the Town of Mammoth signed a professional services agreement with Mono County to provide IT services for the agency.

In 2015, the IT Department (herein referred to as IT) is responsible for the management, oversight, coordination, and planning of core technology, data, and communications infrastructure for Mono County and the Town of Mammoth Lakes at over 25 facilities/sites. Our staff manages and maintains over 80 servers, on four networks with all complementary technology (including routers, firewalls, switches, and data storage devices) in order to deliver high quality computing services and support communication needs for our staff. In addition to the primary Town and County networks, IT maintains all aspects of the Mono County Sheriff's Department and Mammoth Lakes Police Department systems. Additionally, the IT Department oversees the development and maintenance of the County and Town's Federated Geographic Information System (GIS), including implementation and maintenance of hardware and software, application development, maintenance of nearly one hundred data sets, and end-user support.

The Department has two prime Divisions: Technology Services and Geographic Information Systems (GIS). Both teams focus on leveraging modern, industry standard technologies to offer Best Practice solutions to a variety of business processes. All Information Technology staff strive to implement innovative technological solutions that reduce organizational cost, improve service delivery to our constituents, and provide access to information.

2. STRATEGIC VISIONING

Mono County embarked on an organization-wide Strategic Planning efforts in 2013. In addition to this effort, several departments began their own focused Strategic Planning process, including IT. Though the IT Department had come a long way over the past ten-plus years, much of the growth was without a commonly defined or understood direction. Simply put, efforts lacked an understanding of *Who* or *What* we wanted to be, and were ad-hoc in nature.

The modern day adage in government is "doing more with less." While the concept is necessary, realizing success under this requires a solid technologic foundation. The only certain way to increase efficiency is to eliminate redundancy, provide better access to information, and ensure that the workforce has the resources and training necessary to perform under demanding conditions. In short, in the world of technology, we need to

Operate smarter, adopt seamlessly, and adapt quickly.

Our Process

The IT Department Strategic Planning process began with a technology assessment within each department, and a look at the organization as a whole. This was achieved by outreaching a simple Needs Assessment questionnaire to every department head, as well as all IT Department staff.

The questionnaire inquired about where technology is used effectively, and where it is missing the mark. Staff were asked about their biggest challenges, anticipated opportunities in the coming years, and more pointedly about what specific projects or technologies their department would implement if money were not an object.

The results of the questionnaire were reviewed and summarized by IT staff, and from them a comprehensive view of the organization was established. We used common themes to develop general statements regarding strengths and weakness, as well as key focus areas. Finally, we utilized the projects and goals expressed by staff and departments as a jumping off point to develop our **Key Initiatives** for the next several years (which are covered in Section 3).

Departmental Vision

To provide exceptional customer service through developing positive relationships with our customers

To deliver timely, precise, and complete support that is consistent with technology industry standards

To utilize appropriate tools and establish a reliable, modern infrastructure supporting business needs

To remain ambitious, be the best in the technology industry, and set an example for others to follow

To maintain and enhance our knowledge and skills through continued education, and provide expertise as guidance in technology decision making for the organization

To recognize the importance of geography and provide information and systems which help better connect staff and constituents to the County for improved decision making

Departmental Values

HIGH QUALITY SUPPORT

Be knowledgeable of infrastructure, capable of communicating effectively, understanding of user's needs, and focused on producing positive outcomes that benefit the organization.

INDUSTRY LEADERSHIP

Implement appropriate technology in a Best Practices manner that solves real problems and can be looked toward as an example by other agencies and organizations.

TIME EFFICIENT & COST SENSITIVE

Capitalize on technology and training to find more efficient ways to operate, cut costs, and produce increasingly higher value, while being mindful of budgetary constraints.

HONESTY & PRIDE

Be honest and lawful in licensing and software use, take pride in our work, and develop open and quality relationships with everyone with whom we work.

EMBRACE & DRIVE CHANGE

Be passionate about what we do, open to and excited about change, and determined to find new and better ways to do business.

POSITIVE WORK ENVIRONMENT

Be humble, patient, understanding, and compassionate while building tight knit relationships with fellow team members.

Departmental Goals & Objectives

2014-2016 Goals

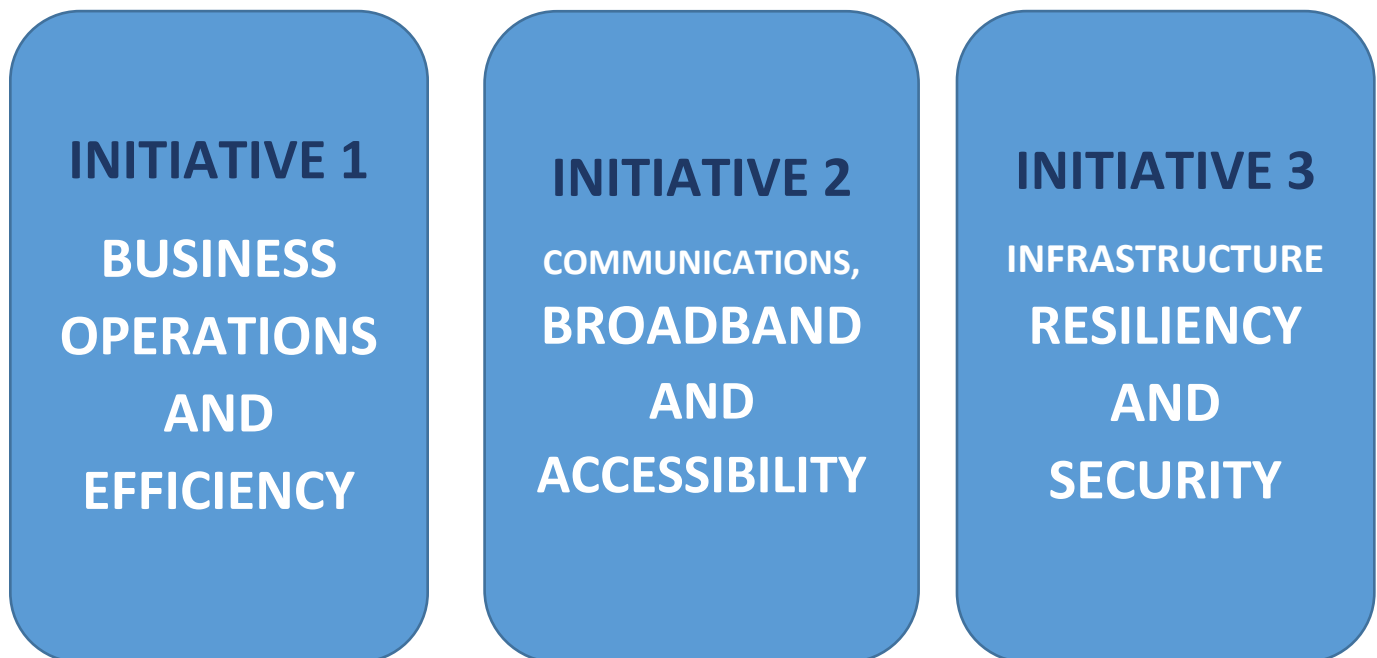
Goal #	Goal	Status
1	Review and update IT Governance Policies & Procedures	Complete
2	Improve customer service & end-user experience	Complete
3	Establish a Project Management program for effective tracking, prioritization, & planning	Complete
4	Complete the first ever Information Technology Strategic Plan	Complete
5	Implement government transparency using Granicus or similar application suite	Complete
6	Increase physical and digital security for our networks and systems	In Process
7	Improve backup and data recovery systems and develop a Disaster Recovery Plan	In Process
8	Implement Digital 395 at all County facilities, joining technology and staff to our network	Complete
9	Improve technology asset tracking and develop a technology replacement program	Complete
10	Upgrade finance system and implement an electronic timesheet system	In Process
11	Improve video conferencing, remote meetings functionality, and other alternate modes of communication	Complete
12	Increase efficiency, availability, response time, and project focus by enabling staff to work from alternative locations	Complete
13	Consolidate data and better organize the file system across network drives	In Process
14	Provide high quality training for Town and County staff aimed at appropriate use of technology	In Process
15	Implement technology effectively into the Emergency Operation Centers	In Process

Longer Term Goals

Goal #	Goal	Status
16	Improve user experience and increase access to information through portals, web, etc.	In Process
17	Convert phone systems to VoIP to increase functionality and reduce costs	In Process
18	Implement Mobile Data Terminals in emergency service vehicles and modernize Law/EMS IT	In Process
19	Upgrade Law/EMS radio systems to increase stability and resiliency	In Process
20	Increase physical security of sites with proximity locks, cameras, and monitoring systems	Complete
21	Continue with and expand upon collaborative efforts with the Town of Mammoth Lakes (and other agencies, where applicable)	In Process
22	Continue to invest in GIS including: <ol style="list-style-type: none"> 1. Development and maintenance of key datasets 2. Advancement of transportation and asset related data 3. Parcel management 4. Leveraging web resources and functionality for information access 	In Process
23	Increase system consolidation, moving away from many systems to fewer platforms that provide an improved user experience that is easier to maintain	In Process
24	Look for further service efficiencies in systems and business processes across County department and within the Town of Mammoth Lakes	In Process
25	Modernize the workforce to leverage mobile solutions and realize benefits of alternate methods of doing business	In Process

3. STRATEGIC DIRECTION & KEY INITIATIVES

The context for our future can be looked at as our Strategic Direction, and our Key Initiatives serve as the method by which we achieve success. These Key Initiatives are intended to be holistic categorizations which define the core values of the organization when it comes to technology and business operations. While goals and associated projects will get completed as time goes on, the initiatives carry forward and ultimately encapsulate new goals and priorities over time.



INITIATIVE 1:

BUSINESS OPERATIONS and EFFICIENCY

DEFINITION

A high functioning organization is built upon sound business operation principles which facilitate accomplishing everyday tasks in an efficient and accurate manner. Given the demand of today's society, and the resulting impact on our workforce, it is imperative that we leverage technology effectively and fully.

This initiative ensures that our staff and the communities we serve have access to the best available technology, implemented in a thoughtful and effective manner.

GOAL

Streamline business operations through improved policies and procedures that target the utilization of modern systems, with an engaged and well trained workforce focused on efficiency and transparency.

Objective	Opportunities	Potential Result	Associated IT Goals	Target
1.1	Consolidate and centralize systems by leveraging modern applications that reduce duplicative processes, reliance on paper, and improve staff efficiency.	Implementation of relevant policies and procedures which leverage current and future technology to improve the way we do business.	1, 2, 3, 4, 6, 9, 10, 12, 13	2015
1.2	Improve technologic knowledge and capacity among staff through training programs and interview processes.	Improved understanding of systems, functionality, and ability to leverage technology effectively and appropriately.	14, 25	2016
1.3	Pursue collaborative approaches and solutions with other agencies and organizations.	Consolidation of infrastructure, facilities, and staff where redundancies exist.	21, 22, 23, 24	2018
1.4	Develop and empower mobility within the workforce and general public.	Greater access to information. Utilization of modern technology to improve efficiency.	16, 18, 22, 25	2016
1.5	Improve law & EMS agencies access and use of technology.	Improved response times. Improved stability, reliability, and usability of key technologies.	15, 19	2017
1.6	Continue to invest in GIS	Increased access to information. Better informed staff and populace.	22	Ongoing

INITIATIVE 2:

COMMUNICATIONS, BROADBAND, and ACCESSIBILITY

DEFINITION

Communication is the lifeblood of our world. Whether ensuring that our workforce can effectively connect with one another, or that communities have adequate telephone and broadband, this infrastructure is critical. Access to information is not possible with modern communication networks, and this initiative prioritizes them.

GOAL

Reduce costs associated with infrastructure, vehicle trips, and staff time while improving communication between staff and the general public.

Objective	Opportunities	Potential Result	Associated IT Goals	Target
2.1	Leverage Digital 395 to improve network connectivity and broadband accessibility for personnel at all County and Town facilities.	<ul style="list-style-type: none">• Improved connectivity between County sites• Increased broadband speeds• Savings of approximately \$25k annually	8	2015
2.2	Install VoIP phones; move to modern dial-tone service and phone system.	Inclusion of satellite offices on County phone system; Unified Communications functionality.	17	2016
2.3	Expand and better utilize video conference technology at the desktop and in meeting rooms.	Improve employee face time in remote locations; Reduce vehicle trips and fuel consumption.	11, 25	2016
2.4	Implement technology to improve public access to local government and improve outreach and connection opportunities.	Better informed communities and public. Improved connection to government and resources.	5	2016
2.5	Maintain and improve upon existing County radio system.	Improved communications for public safety personnel.	19	2017
2.6	Seek out business and economic development opportunities based on Digital 395 infrastructure.	Diversified economic base for Mono County and Town of Mammoth Lakes.	8, 21	2017

INITIATIVE 3:

INFRASTRUCTURE RESILIENCY and SECURITY

DEFINITION

Our organizations utilize technology every day to perform regular job duties. Our workforce needs assurances that these resources are dependable and secure. Systems need to function without interruption, be present during emergency situations, and capable of handling data in a secure manner.

GOAL

Implement technology according to industry standards and in an Enterprise fashion, enabling our workforce to perform their jobs while simultaneously providing safeguards around data integrity and security.

Objective	Opportunities	Potential Result	Associated IT Goals	Target
3.1	Maintain a modern network with Industry Standard hardware allowing for the current demands and use cases.	A system on which staff can easily access information and work from a variety of locations in a reliable manner.	Multiple	2015
3.2	Improve data storage, retention, and recovery systems.	Assurances regarding data integrity, compliance with security and data protection standards, and capacity for disaster recovery.	7, 13	2016
3.3	Establish dedicated technology funding streams which can be built up and carried over in order to ensure modern technology and bridge strained budgetary times.	Ensuring staff have access to current technology that is dependable and enables them to effectively do their job. Controls costs and ensures standardization in technology.	9	2016
3.4	Improve physical and digital security.	More resilient and reliable workplace.	20	2016

4. TECHNOLOGY USE AND ADOPTION

Success in local government is defined by effectively serving our constituents. Leveraging technology is critical in order to meet the ever increasing demand on information access, high performing government, improved service delivery, and cost reduction. Mono County and the Town of Mammoth Lakes look at technology implementation on an organization-wide (or *Enterprise*) level in order to realize maximum benefit and value.

Technology decisions and implementations at Mono County and the Town of Mammoth Lakes are tied to business processes. Effective implementations should solve real issues, streamline workflows, and reduce costs in either time or money. Though funding is not endless, cutting corners on technology implementations costs time, limits effectiveness, and squanders opportunities. Committing to technology requires an investment, and the value of spending money on the right product is sometimes better measured in productivity than real dollars.

Below are just a few examples of Enterprise focused technology programs aimed at improving efficiency in how we do business.

Infrastructure Replacement Program (IRP)

A successful workforce is contingent upon modern and functional equipment matched with the work that staff perform. In response to a degrading PC resource in both agencies, an Infrastructure Replacement Program was established in 2014. Success of the program is tied to establishing a dedicated technology fund which allows IT to replace equipment as it reaches end of life. Money is contributed annually to the fund based on life-expectancy of infrastructure, rather than at the whim of individual departmental budgets.

Software Maintenance & Upkeep

Like PCs, having access to current versions of software is critical for an efficient workforce. To achieve this, software versions are kept current within a maximum of two release versions back (e.g. if Microsoft Office 2013 is the current version, no version earlier than 2007 should be used). With so many and frequent changes occurring in software, paying maintenance and leveraging software assurance is the best way to keep current.

Mobility

The rapid adoption of smartphones and tablets, coupled with cellular networks capable of providing high-speed Internet access, has created the expectation of information at our fingertips. As government agencies, responding to this demand is a necessity, not a luxury. Embracing mobility requires leveraging, developing, and deploying tools and resources to our staff so they can stay connected and work on the go. It also demands that public facing resources and information are designed around a 'mobile first' mindset.

Device utilization in the workplace is equally important. There are two clear approaches to support mobile devices within the workplace: (a) Agency purchased and owned; and (b) Bring Your Own Device (BYOD). A successful mobile environment is contingent upon clear policies and a consistent understanding with respect to device usage. This helps to ensure that both users and the agencies experiences are successful, secure, smart, and seamless.

Other aspects of a successful mobile Enterprise include:

- Cloud-enabled and supported data storage alternatives
- Remote access to agency data and network resources
- Mobile friendly applications, websites, and resources including Open Data portals and dashboards
- Desktop and device supported video conferencing ability
- A *single owner* of mobility within the organization
- A willingness to adapt, change, and evolve based on customer demands and technology advances

Broadband

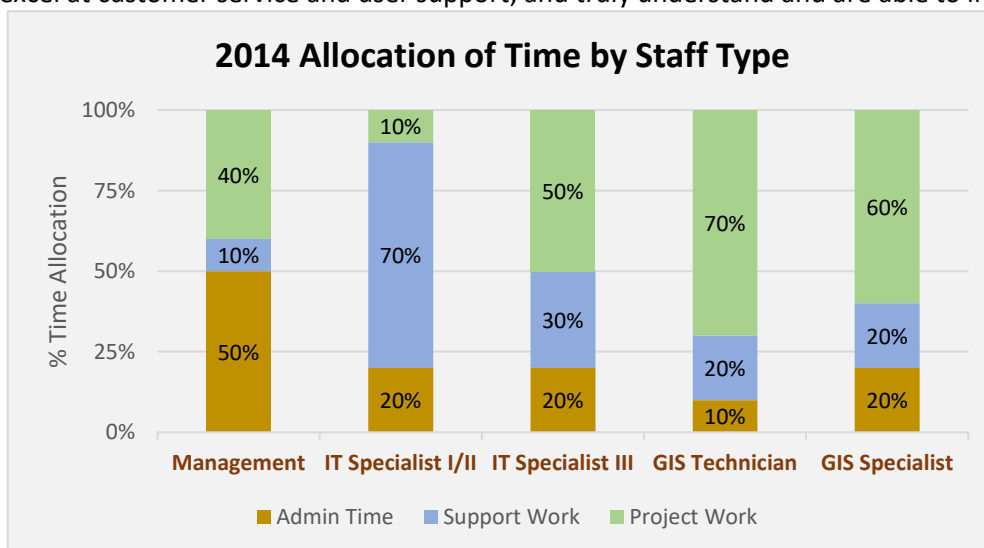
The Eastern Sierra is blessed with a state of the art, high-capacity, and openly operated fiber optic network called Digital 395. This resource not only removes barriers to accessing more bandwidth than this region could ever demand, but also creates endless opportunities which are limited only by our creativity.

For Mono County and the Town of Mammoth Lakes, Digital 395 offers the ability to connect every one of our facilities (and therefore employees) to our network and associated resources. This improves communication opportunities, access to information, reduces operational cost, and solves redundancy and resiliency issues.

The economic development potential associated with this network should also not be overlooked by the agencies. The opportunity to diversify our economic base from recreation will increase the stability of the region as a whole.

5. STAFFING

The demand for technology from agency staff and constituents translates directly to increased demand on IT staff's time. The resulting quandary is a balancing act teetering between reactive and proactive states of operation. Maintaining a balance that favors forward progress requires proper staffing with individuals who are self-motivated, excel at customer service and user support, and truly understand and are able to implement technology effectively.



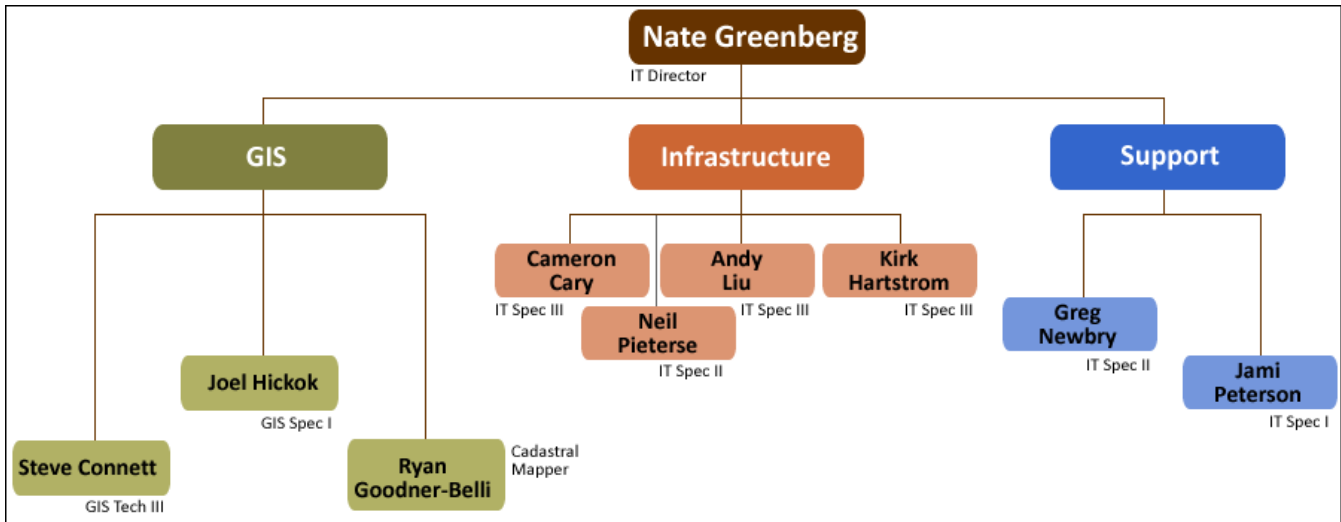
Keeping everyday systems running while still committing time and resources to accomplishing projects and implementing new technology takes care, foresight, and ultimately patience. It is truly difficult to get it all done with such a small team, but we are committed to providing the best service possible with the capacity we currently have.

Departmental Structure and Career Pathways

The 2015 IT Department structure is flat with no reporting verticals. IT staff are classified into the two broad categories of Technicians and Specialists. Within these classifications are three tiers – I, II, and III based on seniority and experience. Though the Specialist III position is technically supervisory in nature, none of the staff occupying those positions currently have any management responsibilities.

As with any small department, everyone is required to be a 'jack of all trades' and know how to support a wide range of infrastructure, applications, and staff. While expecting this from staff does provide coverage and backup, it does not necessarily translate to having depth in multiple knowledge areas, nor clear advancement opportunities.

Alleviating the issue of a flat structure is one of the key focus areas for the next three years with the ultimate goal of a slightly more stratified structure, via a reorganization effort. Ultimately, refining the Specialist series job descriptions to more accurately reflect the areas that these individuals work in (such as System Administration, Network Administration, Communications, etc.) will not only offer new opportunities for existing staff, but also allow for a small management structure and career ladders to be put in place.



IT Department organization chart, as of June 2015.

Employee Retention and Recruitment

Mono County and the Town of Mammoth Lakes offer incredible *quality of life* opportunities for our workforce. While time demands are high, the overall pressure and stress level within the organizations is low when compared to technology jobs in more urban environments. Matched with competitive pay scales, modern infrastructure, and a commitment to technology, both agencies offer great employment opportunities within IT.

Finding the right staff who not only fit into the team but can also appreciate the lifestyle of living in a mountain community is not always easy. And retaining quality employees can be equally challenging.

Recruitment and retention are linked with the common thread of opportunity for learning, growth, and advancement. Ensuring that we can attract the best candidates and keep them on our team requires diverse and graduated jobs which staff can grow into over time.

Training and Customer Care

Information Technology is an *Internal Services Department* that is primarily focused on providing high quality tools and services to our staff. In order to fully capitalize on the investments of technology, it is imperative that our workforce is adequately trained on the use of technology.

As the demand for technology increases, so does the demand on our staff to understand its potential and know how to use it best. As a department, it is our responsibility to:

- Demonstrate and promote Best Practices by deploying technology efficiently and effectively
- Educate our workforce and continually expose them to better ways of utilizing technology
- Promote recruitment of new employees who realize and can effectively utilize technology

6. PLANNING and PRIORITIZATION : WORK ORDER vs PROJECT BALANCE

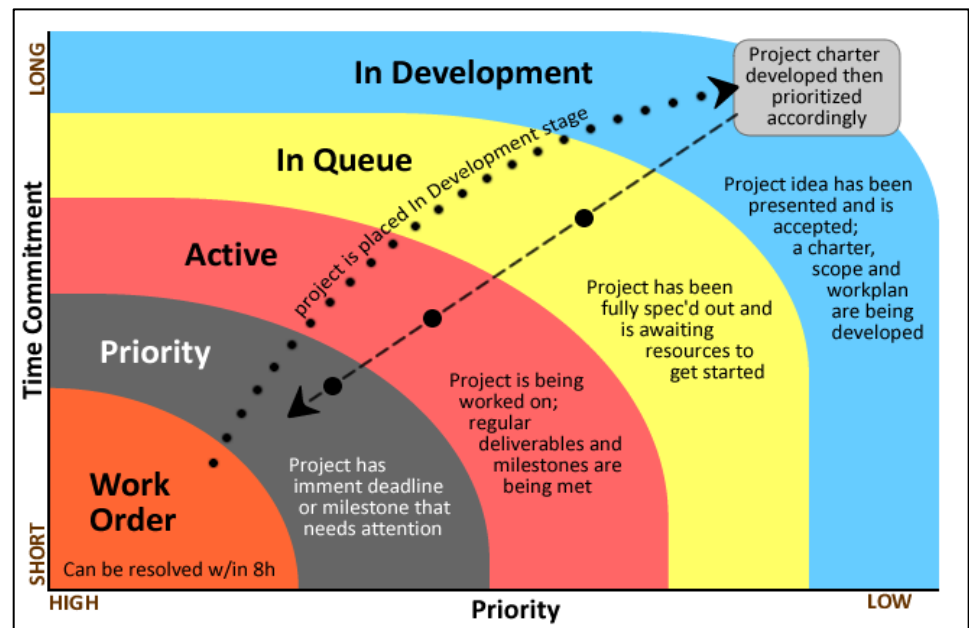
With over 100 currently identified projects thousands of hours anticipated to complete them, having a strategic plan will help focus and identify priorities. Time management for IT staff is critically important, and project management is a skillset that everyone must develop and utilize.

While effective project management begins at the individual level, adequate project portfolio oversight is best accomplished by a single person or small team. Implementing and utilizing project management software is key to help us track priorities, deliverables, timelines, and responsibilities, but is not a substitute for constant oversight and management.

The biggest struggle that our team is faced with is evaluating, continually reviewing, and refining the way that we take on and manage requests for support (work orders) and larger effort within our existing structure. As it has been stated, getting it all done is a challenge and balancing act, and finding the best way to divide staff's time between reactive work orders, and proactive projects requires a clear understanding and buy-in to strategies, priorities, and value.

Currently, the differentiation between a Work Order and Project is mostly based on how it was brought forward to IT. Going forward, however, it will be necessary to better establish protocols and policies which help evaluate the 'Tipping Point' between Projects and Work Orders and help us more effectively escalate or de-escalate each one while working on it as part of the overall work queue.

Over the next several years, IT intends to further develop a Project Management Office (PMO) which will leverage skillsets of key staff members, and further develop how we prioritize and implement projects to be more in line with our strategic plan. Success in this area requires an in-depth understanding of the business value of the work we do, and ability better connect customers with technology by more fully realizing their needs.



A draft diagram showing workflow logic surrounding the conversion of a Work Order to a Project with associated escalation needs.

7. KEYS TO SUCCESS

Quantifying success in the world of Information Technology is not always easy. Typically, if technology is working well, little conversation takes place. Unfortunately, the times we hear most about technology is when it fails and requires attention.

We see success in the form of an educated, technology aware workforce who realize the value IT has on their daily work lives, are able to leverage it in order to perform their work duties more efficiently, and communicate the value effectively.

Staff Resources

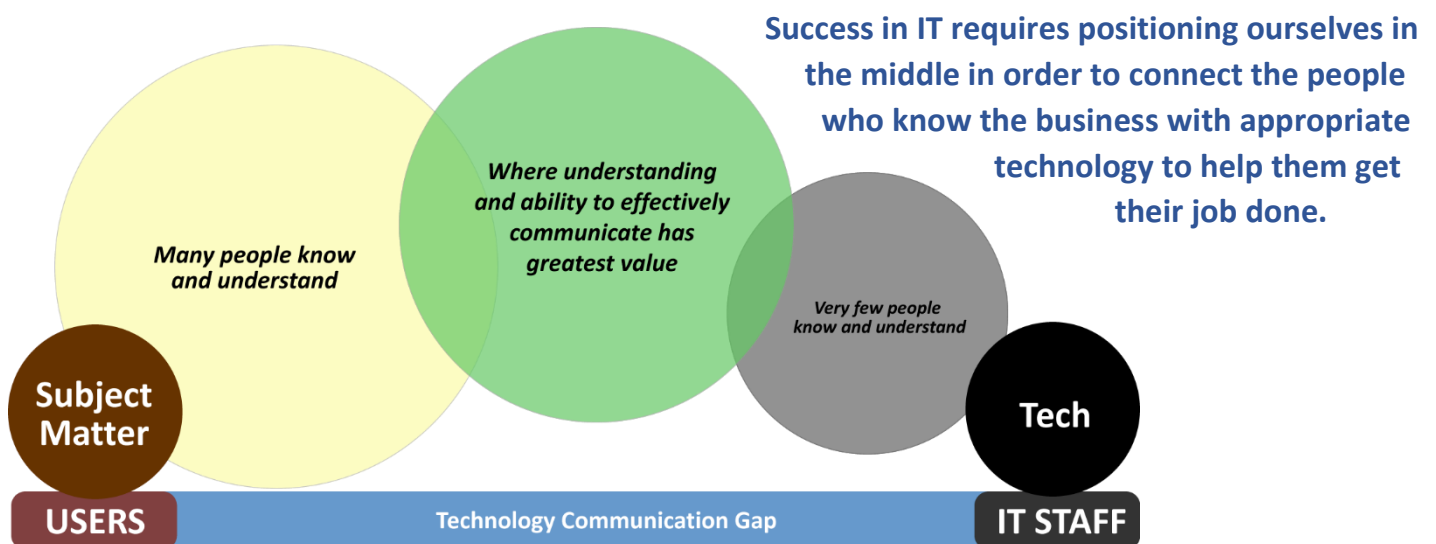
There is definitely no magic way to determine the appropriate level of staffing necessary for a successful technologic enterprise. Depending on the organization and extent that technology is leveraged, however, it is typical to see 3%-7% of the total employee population situated in IT within the government sphere¹.

2015 IT staffing levels within are adequate for the time being. However, we are stretched thin, making the deployment of new technology (while also ensuring adequate maintenance of existing infrastructure) challenging and slow.

Breakdown Silos: Improve Communication and Understanding

As technology becomes increasingly more common within the workplace, so does the importance of consistency, consolidation, collaboration, cooperation, and communication. Silos exist in both the theoretical and technical sense throughout the organizations – ranging from individuals and departments who do not collaborate to databases and systems which do not interface.

Breaking down silos in IT requires a comprehensive understanding of technology and a solid grasp on the subject matter to which it is being applied. Implementing technology without a solid understanding of the business value further separates it from the users who stand to benefit. Conversely, subject matter experts rarely seek out technologic solutions to everyday business needs and often squander opportunities for increase efficiency.



¹ Jamie Guevara, et. al., "Gartner IT Key Metrics Data 2012: IT Enterprise Summary Report," *Gartner Research Notes* (RN# G00226792).

Budget, Buy-In, and Leadership

The reality of implementing and maintaining a modern technologic environment is that it takes money. Not only is adequate budget important at the time of initial investment, but a long-term commitment to maintenance is of equal importance. Having access to the budget necessary to keep systems running is critical to ensuring our staff have the resources they need. Ensuring stability in funding, however, is tied equally to performance management and demonstrating value to the executive management team and elected officials.



Industry standards show that most successful local government agencies dedicate about 4% of their annual budget toward technology.

- Gartner IT Key Metrics, 2012²

Additionally, having an executive management team and set of elected officials who understand and are committed to technology is of significant importance.

To more fully engage technology conversations within the agency, it is our intent to form an IT Steering Committee consisting of key stakeholders from both agencies who can help think strategically around IT, and ensure the direction of the IT department is in line with the vision of the organization.

Governance, Policy, and Strategic Initiatives

The importance of IT governance (including current and effective policies) is critically important for a small department to operate effectively and ensure a positive experience for our users. Having appropriate policies which define how and why we conduct business is equally important to ensure that IT staff and the users we support know the boundaries and expectations surrounding the use of technology.

Policies should be reviewed and updated on a schedule that is similar to the strategic planning timeline as technology changes rapidly and requires responsive reaction for adequate governance.

Connecting the IT Strategic Plan back to each organization’s strategic plan or direction is also important to ensure that the department is committing energy in the areas that will have the greatest organizational impact. Below are the cross connections to both the Mono County and Town of Mammoth Lakes strategic initiatives:

Town of Mammoth Lakes Connections

Strategy	Methods	IT Initiative(s)
Enhance Municipal Capacity	New functional Financial system	I1. Business Operations and Efficiency
	Updated Granicus/Council Chamber technology	I2. Communications, Broadband, and Accessibility
Diversify Economic Development	Be a Gigabit community	I2. Communications, Broadband, and Accessibility
	Aggressive implementation of Digital 395	
	Realization of Tech/Place integration strategy	

² Jamie Guevara, et. al., “Gartner IT Key Metrics Data 2012: IT Enterprise Summary Report,” *Gartner Research Notes* (RN# G00226792).

Mono County Connections

Strategic Direction	Methods	Measurements	Priorities	IT Initiative(s)
I. Promote a Strong Diverse Economy	Invest in 21 st Century infrastructure	Gigabit communities	IA. Implement business retention and expansion survey/plan	I2. Communications, Broadband, and Accessibility
	Provide stronger customer service for business	Increased number of home-based businesses, year-round businesses, and start-ups	ID. Participate in region-wide discussions to complete Last Mile connectivity to all communities and establish a Gigabyte region/brand	
	Develop and broaden economic sectors			
III. Understand and Address Community Needs	Increase web traffic to County pages	Establishing stronger Social Media presence	IIIA. Develop a civic engagement plan	I1. Business Operations and Efficiency
	More attendance at County meetings	Increasing Civic engagement	a. Increase gov't communication, enhance communication & trust	I2. Communications, Broadband, and Accessibility
V. Embrace and Reward Innovation	Better County service systems	Becoming a national recognized model of local government with high quality services, innovation, and pro-activity	VC. Develop (leadership) training institute ...	I1. Business Operations and Efficiency
	Less silo'd departments			I3. Infrastructure Resiliency and Security
VI. Effective Use of Resources	Enhance use of technology for service provision	Cost reduction & elimination of redundancy	VIB. Explore opportunities for eliminating redundancy and streamlining processes	I1. Business Operations and Efficiency

Critical Success Factors and Key Performance Indicators

Critical Success Factor	Key Performance Indicator
A. Buy-in from key decision makers	<ul style="list-style-type: none"> Technology competency Looking toward technologic solutions to everyday business needs Participation on IT Steering Committee
B. Sufficient funding and labor resources	<ul style="list-style-type: none"> Commitment of 4-7% of overall operating budget to IT Staffing levels of 5-7% based on organization employee count
C. IT business partnership & trust	<ul style="list-style-type: none"> IT engagement in discussions business & operation decisions Recognition that IT is a Change Agent and part of Process Improvement
D. Clearly communicated business benefits	<ul style="list-style-type: none"> Business process redesign centered around automation and efficiency Articulated and defensible ROI for technology investment
E. Service and solution delivery	<ul style="list-style-type: none"> Better access to data and information Data driven methods and metrics Performance based budgeting and realized value through cost savings/efficiencies



GIS STRATEGIC PLAN (2018-2020)

GEOGRAPHIC INFORMATION SYSTEMS (GIS) DIVISION

Mono County Information Technology

Geographic Information Systems (GIS) have become a cornerstone of the technology services provided by Mono County Information Technology over the past 15 years. As mobility increases in the workforce, location awareness and a deeper understanding of geography is becoming paramount for everyday decision making across virtually every business line of our organization. The team that comprises the GIS Division at Mono County is committed to working collaboratively to deliver leading edge technology to internal staff, and the constituents we support. The following GIS Strategic Plan outlines the goals and methodology we will follow in this pursuit.

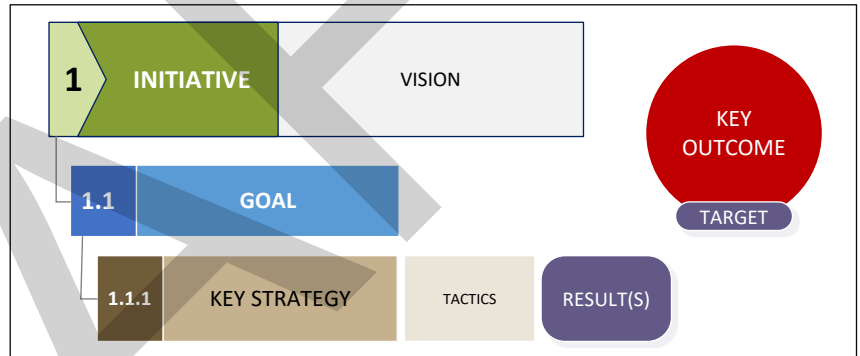
OUR MISSION

To foster an understanding of geography and make the associated data a key component of decision making by implementing GIS as a core business system in the organization which increases collaboration, transparency, and provides for an exceptional user experience.

STRUCTURE OF THE PLAN

The 2018-2020 Mono County GIS Strategic Plan is organized into three high-level Initiatives. Under each Initiative are a series of Goals, which are supported by Key Strategies and Tactics. Each of these main focus areas has associated Results, in addition to each Initiative a set of Key Outcomes.

The graphic to the right describes the visual layout of the plan which proceeds on the following pages.



INITIATIVES

This Strategic Plan focuses on three main Initiatives and associated Visions, as described below:

1	Usability & Access	Provide exceptional user experiences by delivering well-designed, modern, and fluid resources across various devices and locations.
2	Data Quality & Availability	Deliver consistent and accurate data to end users and constituents while continually working to improve quality and expand the reach of our datasets.
3	Engaged & Empowered Users	Cultivate, engage, and empower our users and constituents such that they can play a collaborative role in the development and maintenance of our datasets and improve the way we serve our communities.

These Initiatives are all ultimately aimed at delivering high quality data to our users through a variety of methods – namely focused applications or direct access to the data itself.

Our general approach is to leverage web-based technologies to facilitate near-real-time access to information, while simultaneously reducing or eliminating the impacts on GIS staff to produce such information.

Carrying out these Initiatives positions staff within our organization to make highly informed decisions based on high-quality information. It also positions Mono County in such a way that parties interested in conducting business, relocating, providing service, or otherwise engaging with us an organization have the best information available, with limited hassle to access it.

OUTCOMES AND MEASURES

Each of the Initiatives covered on the following pages features a series of immediate Results, as well as overall Outcomes which will be realized if efforts are successful in completing the work efforts.



GIS STRATEGIC PLAN (2018-2020)

GEOGRAPHIC INFORMATION SYSTEMS (GIS) DIVISION

Mono County Information Technology

1 Usability & Access Provide exceptional user experiences by delivering well-designed, modern, and fluid resources across various devices and locations.

1.1 Improve security by implementing consistent and pervasive authentication experiences.

1.1.1 Deploy a solution which provides a unique login for each user or entity.

Integrate existing Active Directory stores and other identity stores using industry standard products.

Implement a unified identity store across all applications and services

Audit existing security and access and minimize shared accounts and privileges.

All users provided a 'Single Sign On' experience

1.1.2 Effectively protect applications and datasets.

Implement and integrate industry standard multi-factor authentication tools.

Ensure proper security settings and permissions for all applications and datasets.

Provide a seamless & secure access experience for Public Safety personnel on mobile devices.

A highly secure & highly dependable application environment

1.2 Develop & deploy web and mobile apps that are focused, easy to use, current, and well-presented.

1.2.1 Emphasize modern digital mapping, while simultaneously minimizing printed products.

Deploy requested maps as web services with beautiful cartography that meets user needs.

Leverage automation tools to deliver commonly accessed maps in an on-demand manner.

Implement on-demand print/output tools for all web apps enabling dynamic PDF and print outputs.

Increased portability and access to information. Reduced paper.

1.2.2 Provide tools and resources that increase citizen and staff engagement and decrease demand on staff.

Provide a balanced application portfolio which addresses wide ranging user needs.

Deploy easy to use web applications that are 'mobile first' and meet the needs of 90% of users.

Design tools and applications which help our staff collect critical information from constituents.

Focused applications which support informed and engaged citizens.

OUTCOMES & MEASURES

All users will have unique and pervasive credentials that leverages SSO & can be integrated with MFA solutions.

December, 2018

A web portal integrated with agency websites where users can find everything they need in 3 Clicks or Less.

December, 2018

Use digital projection equipment and interactive maps to realize a 90% reduction in paper and printed maps.

December, 2020

Comprehensive data catalog where 90% of core agency datasets can be downloaded or directly connected to.

December, 2020

2

Data Quality & Availability

Deliver consistent and accurate data to end users and constituents while continually working to improve quality and expand the reach of our datasets.



GIS STRATEGIC PLAN 2018-2020

2.1 Provide useful, accurate, accessible, and consistently maintained data to users and constituents.

2.1.1	Maintain data in its native and authoritative system.	Establish and adhere to guidelines for where data is to be stored. Consolidate data as needed.	Provide direct access to data using web services and applications whenever possible.	Implement One-Way replication where necessary and appropriate with automated tasks.	High availability of authoritative data via standardized interfaces
2.1.2	Ensure data quality in all business systems through regular updates, and seamless integration.	Leverage SMEs or technical leads in departments for data quality and consistency review.	Update data in siloed business systems from authoritative sources on a regular basis.	Develop and maintain current and descriptive metadata for all data products.	Consistent and accurate data exists in all business systems
2.1.3	Facilitate clean-up of core data sets.	Clean up geometry and attributes in the Parcel Fabric and other core data sets.	Perform analysis nightly to identify data quality issues.	Utilize interns where possible for data review and update efforts.	Accurate data sets in an established maintenance program
2.1.4	Minimize future errors by implementing quality control measures.	Develop solid SOPs, workflows, and business processes to ensure consistency in editing.	Utilize software functions to better manage edit sessions and ensure data quality.	Implement Linear Referencing and Associated Fabric Classes for relevant data sets.	Consistent, standard, and fully developed data meeting best practices

2.2 Leverage high quality data for informed, analytic-based decision making.

2.2.1	Deploy customer-facing applications and web resources allowing users to quickly and clearly interact with data.	Develop an understanding of customer needs for effective design.	Leverage dashboards, modules, and standardized interfaces for users to visualize & analyze.	Utilize COTS and OOB technologies that are matched with user skill level and needs.	Modular, reusable, and effective tools inform decisions and breakdown silos.
2.2.2	Improve access to data by implementing data portals, enterprise-level search tools, and other externally-facing transparency tools.	Consolidate geospatial data, maps, and applications in one easy-to-use location.	Integrate data and associated information into the County & Town's websites.	Deploy an enterprise search tool which allows customers to easily and quickly find data & information.	Easy access to authoritative datasets and information

OUTCOMES & MEASURES

Dashboards deployed for operations within the Public Safety and Public Works departments.

December, 2018

Enterprise Search functionality allowing constituents to find any information in 3 Clicks or Less

December, 2019

An implemented Quality Control system resulting in 90% error reduction identified during nightly update scripts.

December, 2020

In all of the departments using GIS, a SME is maintaining departmental datasets.

December, 2020

3

Engaged and Empowered Users

Cultivate, engage, and empower our users and constituents such that they can play a collaborative role in the development and maintenance of our datasets and improve the way we serve our communities.



GIS STRATEGIC PLAN 2018-2020

3.1 Integrate GIS as a key business system which assists with process improvement and operational efficiency.

3.1.1 Leverage "Tech Leads" as liaisons who engage for effective utilization of GIS within each department.

Effectively engage departments to better understand business processes and user needs.

Help SMEs develop applications which improve citizen engagement and outreach.

Foster the use of emerging technologies and opportunities that may improve business operations.

Empowered users who deliver appropriate and focused products

3.1.2 Eliminate barriers-to-entry for users such that GIS is more accessible and easier to use.

Maintain the GIS User Group for disseminating information and seeking feedback.

Produce written and video documentation and tutorials for all critical systems and key processes.

Instill a level of awareness around GIS capacity as part of employee on-boarding and training.

Extensive adoption of GIS across the organizations and among the public

3.2 Set a high-bar and lead by example where collaboration and engagement drive our work.

3.2.1 Collaborate and coordinate with other agencies and key stakeholders.

Participate in Regional User Group and similar meetings to share information and resources.

Make tools, services, and resources available to partner agencies.

Encourage partner agencies and stakeholders to adopt open standards for easy collaboration.

Ready access to our data by others – and their data by us

3.2.2 Provide tools and resources that increase citizen and staff engagement and decrease staff demand.

Provide a balanced application portfolio which addresses wide ranging user needs.

Deploy easy to use web applications that are 'mobile first' and meet the needs of 90% of users.

Design tools and applications which help our staff collect critical information from constituents.

Engaged and informed citizens supported by simple applications

OUTCOMES & MEASURES

At least one Citizen Engagement application deployed for each agency

December, 2018

Fully leveraged web GIS environment where all services are available on all devices from anywhere at any time

December, 2019

SMEs in each department take responsibility for their data and online content

December, 2020



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 20, 2018

Departments: Information Technology

TIME REQUIRED 5 minutes

PERSONS APPEARING BEFORE THE BOARD Nate Greenberg

SUBJECT Replace Cadastral Analyst position with GIS Analyst within the IT Department

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

With recent staffing changes and vacancies in the GIS Division of the IT Department, it has been determined that the staffing needs are better supported by a GIS Analyst rather than the existing Cadastral Analyst. This is a new position within the organizational structure which fills a large gap between the GIS Technician and GIS Specialist series.

RECOMMENDED ACTION:

Authorize the modification of the County of Mono List of Allocated Position to increase the allocation of a GIS Analyst position and decrease the allocation of a Cadastral Analyst position in the IT Department.

FISCAL IMPACT:

This change will not have a fiscal impact as we are substituting one equally costed (MCPE Range 70) position for another.

CONTACT NAME: Nate Greenberg

PHONE/EMAIL: (760) 924-1819 / ngreenberg@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
<input type="checkbox"/> Staff Report
<input type="checkbox"/> Resolution - Allocation List modification
<input type="checkbox"/> IT Department Position Roadmap

History

Time

Who

Approval

3/15/2018 5:58 AM	County Administrative Office	Yes
3/15/2018 2:17 PM	County Counsel	Yes
3/14/2018 12:16 PM	Finance	Yes



**INFORMATION TECHNOLOGY
COUNTY OF MONO**

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(760) 924-1819 • FAX (760) 924-1697 • ngreenberg@mono.ca.gov

Nate Greenberg
Information Technology Director

March 20, 2018

To Honorable Board of Supervisors
From Nate Greenberg, Information Technology Director
Subject Modification of Allocation List: Replace Cadastral Analyst with GIS Analyst in IT Department

Recommendation

Authorize the modification of the County of Mono List of Allocated Position to increase the allocation of a GIS Analyst position and decrease the allocation of a Cadastral Analyst position in the IT Department.

Discussion

With recent staffing changes and vacancies in the GIS Division of the IT Department, it has been determined that the staffing needs are better supported by a GIS Analyst rather than the existing Cadastral Analyst. This is in part based on the recent addition of a Cadastral Mapper position within the Assessor's Office, as well as the long-term view of where the department is headed and overall division needs.

This is a new position within the organizational structure which fills a large gap between the GIS Technician and GIS Specialist series. The addition of this position helps bridge these series providing a more gradual promotion pathway for existing GIS Technician staff, and allows our team to fulfill our immediate needs around GIS implementation for our customers.

Fiscal Impact

This change will not have a fiscal impact as we are substituting one equally costed (MCPE Range 70) position for another.

Strategic Plan Alignment

2016 – 2017 Mono County Focus Areas

- ✦ Economic Base
 - Infrastructure
 - Public Safety
- ✦ Environmental Sustainability
 - Mono: Best Place to Work

IT Strategic Initiatives

- I. Business Operations and Efficiency
- II. Communications, Broadband, and Accessibility
- III. Infrastructure Resiliency and Security



RESOLUTION NO. R17-

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS
AUTHORIZING THE COUNTY ADMINISTRATIVE OFFICER TO AMEND THE COUNTY
OF MONO LIST OF ALLOCATED POSITIONS TO REFLECT THE ADDITION OF A GIS
ANALYST AND THE DELETION OF A CADASTRAL ANALYST
IN THE INFORMATION TECHNOLOGY DEPARTMENT**

WHEREAS, the County of Mono maintains a list, of County job classifications, the pay ranges or rates for those job classifications, and the number of positions allocated by the Board of Supervisors for each of those job classifications on its List of Allocated Positions (or "Allocation List"); and

WHEREAS, the Allocation List identifies approved vacancies for recruitment and selection by Human Resources; determines and recognizes implementation of collective bargaining agreements related to job classifications and pay rates; and

WHEREAS, the County seeks to provide public services in the most efficient and economical manner reasonably possible, which at times requires the modification of job classifications on the Allocation List; and

WHEREAS, it is currently necessary to amend the Allocation List as part of maintaining proper accountability for hiring employees to perform public services; and

NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO RESOLVES as follows:

1. The County Administrative Officer is authorized to amend the County of Mono List of Allocated Positions to reflect the following changes:

Increase the allocation of a full-time permanent GIS Analyst in the Department of Information Technology by 1 (new total of 1) (salary range 70 or \$27.35-\$33.34/hour).

Decrease the allocation of a full-time permanent Cadastral Analyst in the Department of Information Technology by 1 (new total of 1) (salary range 70 or \$27.35-\$33.34/hour).

//

1 PASSED AND ADOPTED this 20th day of March 2018, by the following

2 Vote:

3 AYES :
4 NOES :
5 ABSTAIN :
6 ABSENT :

7 ATTEST: _____
8 Clerk of the Board

Bob Gardner, Chair
Board of Supervisors

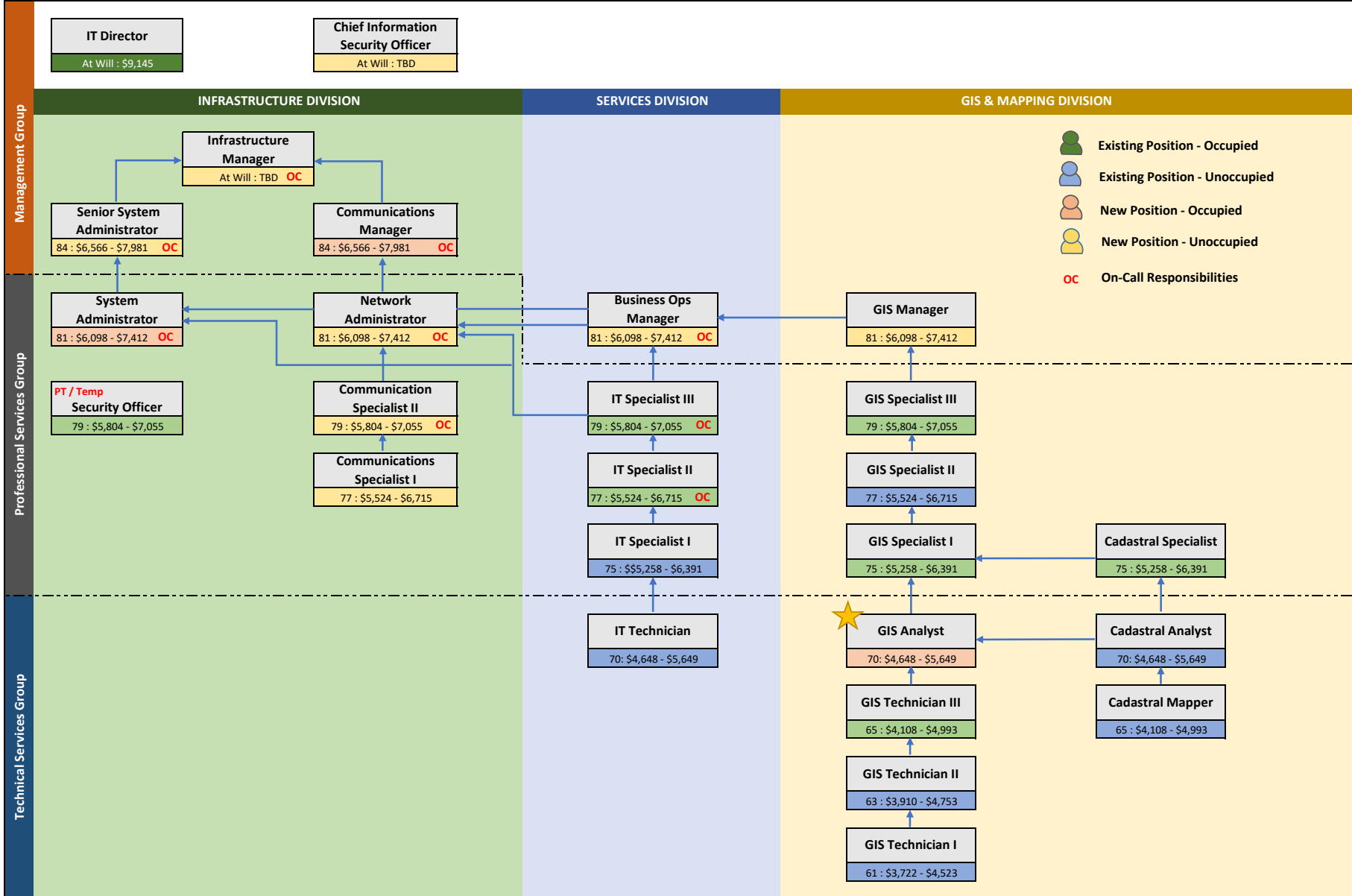
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10 APPROVED AS TO FORM:

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12 _____
13 COUNTY COUNSEL

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MONO COUNTY INFORMATION TECHNOLOGY

Career Roadmap with Proposed Position Allocations





**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 20, 2018

Departments: EMS

TIME REQUIRED 30 minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

Chris Mokracek, EMS Chief, Dave Doonan, WMFPD Fire Chief, Chris Carter, WMFPD Fire Commissioner

SUBJECT White Mountain Fire Protection District Proposal to Provide EMS

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation by Fire Chief Dave Doonan and Fire Commissioner Chris Carter of White Mountain Fire Protection District regarding a proposal to provide 24/7 BLS ambulance to the District and surrounding areas..

RECOMMENDED ACTION:

None (informational only). Provide any desired direction to staff.

FISCAL IMPACT:

No immediate fiscal impact; the proposal would cost \$300,000.

CONTACT NAME: Chris Mokracek

PHONE/EMAIL: (760) 924-4632 / cmokracek@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
Proposal
Presentation

History

Time	Who	Approval
3/15/2018 6:01 AM	County Administrative Office	Yes
3/14/2018 9:33 AM	County Counsel	Yes

3/14/2018 5:02 PM

Finance

Yes

COUNTY OF MONO

DEPARTMENT OF EMERGENCY MEDICAL SERVICES

P.O. Box 511 | 193 Twin Lakes Rd. Bridgeport, CA 93517 * (760) 924-1832 * mono.ca.gov/ems

DATE: February 28, 2018
TO: Honorable Board of Supervisors
FROM: Chris Mokracek, EMS Chief
SUBJECT: White Mountain Fire Protection District Presentation and Proposal

Recommendation:

Receive a presentation and proposal to provide financial support to the White Mountain Fire Protection District (WMFPD) for the operation of a 24/7 staffed Basic Life Support (BLS) ambulance within the Tri-Valley area. Provide any necessary direction to staff.

Discussion:

Like many volunteer fire and EMS departments nationwide, WMFPD has experienced staffing shortfalls that make it difficult to provide an adequate response of trained personnel to medical incidents. This has led to extended response times from the Bishop area for ambulance transportation. Eleven WMFPD personnel have recently completed EMT training and certification bringing their roster of qualified responders to thirteen.

The WMFPD is proposing a 24/7 staffing model that would provide standby and response stipends; operating and administrative expenses; capital projects – new facility in Hammil Valley and ambulance replacement lease.

This proposal is based on identified needs, historical data, contracted reports and the EMS Ad Hoc Committee recommendations.

Fiscal Impact:

\$300,000 proposed. A multi-year capital project phase-in, as well as an elimination of duplicated expenditures could reduce initial cost estimate.



WHITE MOUNTAIN FIRE PROTECTION DISTRICT
PROPOSAL TO PROVIDE EMERGENCY MEDICAL
SERVICES TO MONO COUNTY, CA.

Submitted to the Mono County Board of Supervisors

Executive Summary:

Since 1991, Mono County has studied, examined and reported on the Emergency Medical Services (EMS) resources, responses and associated costs. In 2012, the County released the “Fitch” report and as late as 2016, an Ad-Hoc Committee was formed to again look into these issues. This document will utilize numerous facts, figures and quotes from both the Fitch report and the recommendations of the Ad-Hoc Committee to illustrate and address the relevancy of this proposal to the EMS needs of Mono County. These excerpts will be italicized and noted.

The Evolution of EMS

For nearly 30 years, the common thinking was that advanced life support (ALS) was of primary importance and that patients benefit from shortened response times. This has driven the development of high-cost EMS systems to achieve shortened response times and expansion of paramedics functioning within these systems.

These efforts were, unfortunately, not based on evidence, but rather assumption by providers. New studies and industry guidance have been published which expand the role of EMS and which focus EMS system development based on evidence of benefits to patients.

-Fitch Report 2012

Background

Rural America has historically been underserved when it comes to emergency services. Law Enforcement, Fire Protection and Emergency Medical Service is often unable to respond to emergencies in a timely fashion and these responses are often understaffed and less trained than urban First Responders. This is largely due to a smaller population base, subsequent lower level of tax revenues and a wider geographical area of coverage to support these services. Typically these areas are served by Volunteers. Members of the local community have served as Reserve Deputies/Police, Community Emergency Response Teams (CERT), Volunteer Firefighters and Emergency Medical Technicians/Ambulance attendants.

These dedicated workers have helped fill the void when full time, paid, professional Public Safety workers were scarce or completely unavailable. Mono County is no exception to the rule and is currently served by 11 separate Community Fire Districts comprised of mostly volunteer forces.

Currently in America, volunteerism is at an all-time low and many communities are suffering a loss of public safety resources, thereby increasing the burden on local government. Mono County is no exception in this regard either. Many of these Departments are having trouble recruiting and maintaining volunteers to serve their communities.

In terms of Emergency Medical Services, most areas of the County, are supported by Mono County Emergency Medical Service professionals (Paramedics and EMTs). Walker-Coleville, Bridgeport, Mammoth Lakes, June Lake and those areas in between have access to 24/7 paid, professional EMS/ambulance services. These areas are not dependent on volunteers to provide this service. While this most basic and necessary service is of tremendous benefit, it comes with a hefty price tag and not all areas of the County are benefitting. The Tri-Valley area, which encompasses Chalfant Valley, Hammil Valley, Benton Valley and the Benton Paiute Tribal Reservation and approximately 40 miles of State Highway 6, from Mono County line to the Nevada State border, has been historically been underserved in the area of EMS for several years and continues to rely solely on volunteer first responders for EMS/Ambulance response.

In March of 2016, an Ad-Hoc Advisory Committee released a report regarding the status of the Emergency Medical Service program in Mono County. This report revealed that the County has subsidized the EMS program to the tune of \$2.2 Million dollars (average) over the past 5 years.

Public Safety services are rarely a “break even” business, but the current EMS program in Mono County has been deemed unsustainable. This report listed several facts and made several recommendations. These recommendations were made in keeping with the goals that Mono County’s EMS program should be “**fiscally sustainable, high quality and countywide**”, as set by the Board of Supervisors.

The goal of the White Mountain Fire Protection District (WMFPD) is to address the issue of EMS/Ambulance service and help create/demonstrate the model for the future of Mono County EMS, as recommended by the 2016 Ad-Hoc Committee, and in consultant reports of 1991 and 2012. This proposal outlines how WMFPD intends to achieve that goal.

The proposal is made in light of the most recent decisions of the Mono County Board of Supervisors. In March of 2017, the Board reached the following conclusions:

1. To continue to provide EMS to residents of Mono County
2. To continue to subsidize the program at the current level of service
3. To modify the existing system in order to increase efficiency, control costs and move toward sustainability.
4. To address the issue of the underserved population of the South end of Mono County along the Hwy. 6 corridor, recognizing that costs are inherent.

Current Level of EMS/Ambulance Response-White Mountain Fire Protection District:

Highway 6 Corridor and Southern Mono County Coverage

Mono County supports two volunteer fire-based services to provide BLS ambulances in the southeastern part of the County along Highway 6. The volunteer ambulances are based in Benton and Chalfant. The County provides ambulance vehicles, equipment, supplies, and a \$300 per call stipend to support these services in providing coverage and encourage volunteer participation. Paramedic staffed ALS ambulances respond from Inyo County (Bishop) to meet the BLS ambulance and provide ALS level care when required.

-Fitch Report 2012

White Mountain Fire Department has primary EMS responsibilities in an area of approximately 135 square miles, inclusive of the communities of Hammil Valley, Benton Valley and the Utu-Utu Gwaitu/Benton Paiute Tribal Reservation. The Department service area is home to more than 1100 residents. In addition, the service area is bisected by US Hwy. 6 and a large volume of traffic flows through the area. Vehicle accidents account for a significant portion of EMS calls for service and a significant increase over the past 12 months would indicate a continuing upward trend.

The Department operates one (1) County owned and provided ambulance which is housed at the Fire Station in Benton. This ambulance is staffed solely with volunteer EMTs. The Department responds to approximately 40 EMS calls per year, with nearly 95% of these calls being Basic Life Support (BLS) level responses. EMTs are able to handle BLS calls without the need of Paramedic intervention/assistance. The Department has 2 certified and licensed EMTs at this time. Currently, Mono County, through an MOU with WMFD and ICEMA issues a \$300 stipend to the Department for

every call for service that results in patient contact. These monies are distributed to the EMT's who handle the call, typically resulting in each EMT receiving \$150 for responding to a request for an ambulance. These funds are not received from the County until the necessary forms are filed and the EMT's don't receive payment until the Department receives the funds from the County. This often leads to delays in payment of stipends for those responders. The Department is also dependent on Mono County EMS for supplies and replacement of used items. This dependence on an outside and separate system often leads to delays in getting the needed and necessary equipment on the ambulance in a timely and efficient manner.

In recent times, the Department has had difficulty maintaining a staff of qualified volunteer EMT's. As previously stated, there are currently only 2 certified EMTs who can respond to medical emergencies. Training and certification requirements have continued to become more demanding and the cost associated with on-going training and education and re-certification have risen. Given the limited budget of the District, the EMT is often left to bear these burdens on their own. When we examine and discuss EMS response in the Tri-Valley, the process needs to be understood. The overall response picture has to be painted in order to truly understand the situation and relevant challenges.

When the call for EMS is dispatched, the volunteer EMT must immediately stop/drop whatever they are doing. They must leave their home, work or warm bed, drive their own vehicle to the Fire Station, get in the ambulance and respond to the call. This expectation exists regardless of weather, time of day or daily family commitments. Hay on the ground, supper on the stove, stock that needs feeding, all must be disregarded in favor of the medical emergency.

Many volunteers are unwilling or unable to maintain this required level of dedication and commitment for \$150 in stipend that they might receive in a month or two. Recognizing that if the call is cancelled or no patient is contacted, the EMT's receive nothing. Conversely, if the call results in a transport, there is a minimum of 3 hours required to fulfill this task. In these circumstances, good help is hard to find and even harder to keep.

Should it happen that a volunteer ambulance lacks the staffing to respond, EMS units from Mammoth and/or Bishop must now fill the gap. With an average response time exceeding 30 minutes, those in need are left waiting. This time frame can mean the difference between life and death, and such a delay would normally be unacceptable in other areas of the County. Certainly, there is a stark contrast between this situation and that of the other communities in Mono County where a Paramedic/EMT is on duty and is being paid to be ready to respond, regardless of whether there is a call for service or not.

EMT Recruitment, Development and Partnering with Mono County Paramedics:

Training and continuing education was raised as a hurdle for most First Responders in the County. Difficult access to training, due to the location of most classes, was repeated at many meetings among the stakeholders. It is not uncommon for a provider to travel several hours to obtain continuing education to courses located outside the County.

The County should aggressively address this hardship for providers in the system. Many of the providers are volunteers and cannot maintain the additional training requirements required by both the State of California and ICEMA. The County should fund and implement a solution that brings the training to the departments. An added benefit of providing local education is twofold; first, it keeps the responders in the service area and second is to familiarize ICEMA to the County.

MCP should reinstitute the provision of training programs within the County. MCP, as the lead agency in Mono County, is best positioned with staff and expertise to provide initial and on-going training to its own staff and first responders.

-Fitch Report 2012

In recognizing that the current mode of operation/level of staffing is inadequate, White Mountain Fire Chief Dave Doonan has worked in cooperation with Mono Co. EMS/Mono County Paramedics (MCP) to train additional EMT candidates. An EMT class began on July 13th, and is currently being held at the White Mountain Fire Station.

The class is being funded and taught by MCP and Mono Co. EMS, resulting in virtually no costs to the students. A total of 12 community members from the White Mtn. Fire District are currently enrolled with a target graduation date of November 1, 2017. One member from the Chalfant Valley Fire Department is also enrolled.

Upon completion of the class, these volunteers will be required to take the National Registry Exam and become licensed to perform EMT duties. It is the intent of White Mountain Fire Department that no later than January 1, 2018, a minimum staff of 10 volunteer EMTs will be maintained by the Department. However as previously outlined, Chief Doonan and the Board of Commissioners all recognize that under current conditions, it will be nearly impossible to maintain this level of staffing.

Without changes to the system, the Tri-Valley will still be underserved, despite the best efforts of the Volunteers, the District and Mono County. The time for change has come, and with it, the ability to improve the entire EMS System in Mono County.

EMS systems that focus on utilizing evidenced based protocols, policies and procedures are having demonstrable positive effects on patient outcomes. But, these systems are severely challenged by old limiting designs, too few resources, turf battles, politics, and rapid changes in the healthcare delivery systems in America. As a former administrator of NHTSA states, "It is important, however, not to be held hostage to the past, but to look freely to the future."

Fitch Report- 2012

Proposal to Contract with WMFPD for EMS Services:

The State of California has enabling legislation for fire services as related to cities, counties, and districts. Each political sub-division (i.e. City, District, and Town) determines the proper resources to accomplish the public safety mission. The legislation allows these political sub-divisions to have fire agencies, but does not require these agencies to respond, other than what is designated by the jurisdiction. On the other hand, legislation requires the County to establish and provide oversight of the EMS system and submit an annual plan of action for EMS standards including response, training, and patient transport destinations. First Responders provide the foundation for patient care in most EMS systems across America. Failure to support and provide structure for first responders has a negative impact on patient outcomes and survivability.

Fitch Report-2012

WMFPD is a recognized Special District. As such, the District has the authority to provide EMS services to the area, but has no legal obligation under existing law. The District has determined that continued operations under current conditions are not sustainable for the long term. In review of the aforementioned Mono County Reports regarding EMS, the District believes it is possible to implement several of the recommendations in those reports and thereby maintain and improve current EMS service in the District. The District also believes that this process will serve as a model for other Departments and Mono County, helping to achieve long term savings and overall EMS sustainability countywide.

It should be noted at this point that Chalfant Valley was also identified in the aforementioned reports as being underserved. Chalfant Valley Fire Department operates their own ambulance under similar conditions, however is a separate Community Service District and responsible for providing EMS service to a separate area. Chalfant Valley Fire and WMFPD have historically provided mutual aid to each other for Fire response and occasionally for EMS. This being recognized, WMFPD would be open to further discussions regarding collaboration and mutual aid EMS services to Chalfant Valley, however those discussions and provisions would impact the current proposal and would also impact financial considerations and costs. The following proposal is made solely on behalf of the White Mountain Fire Protection District and covers/considers only those authorities to provide EMS services within that District that currently exist.

In examining the current EMS system in place throughout Mono County, it is estimated that if Mono County were to deploy and station a 24/7 Paramedic Ambulance within the Tri-Valley area it would cost between \$750,000 and \$1,000,000 in personnel expenses. The variable of dual Paramedic coverage v. Paramedic/EMT teams has significant impact on this figure. In addition, the County would need to spend an additional \$1,000,000 or more to acquire land and build a suitable facility for housing the equipment and personnel.

Theoretically speaking, should WMFPD be unable to continue to provide EMS services, Mono County could see an initial fiscal impact of approximately \$2,000,000 and annual ongoing costs commensurate with those in areas where EMS services are deployed throughout the County. The Mono County Board of Supervisors clearly established that the EMS system in Mono County should meet 3 main criteria. The Board further defined that criteria and their understanding of language/terms included.

These criteria and definitions are as follows: (From the 2016 Mono County EMS Ad-Hoc Advisory Committee Report and Recommendations)

Committee's Understanding of the Goals: "Fiscally Sustainable," "High Quality" and "Countywide" :

Fiscally Sustainable

A fiscally sustainable EMS means one that responsibly minimizes and balances the county contribution from the general fund with support of other county

services by maximizing other revenue streams and containing cost. Key considerations:

- 1. Creating a 3 to 5-year master plan, including finances and general fund impact over time, with best projections and expense control to improve predictability.**
- 2. Community education and involvement in planning, plan execution and continuing services.**
- 3. Pursuing all potential revenue sources, e.g., taxes, grants, subsidies, revenue cycle management.**
- 4. Pursuing all potential cost cutting and cost containment measures.**
- 5. The need to balance service quality, countywide access and fiscal sustainability.**

***Note that this committee's instructions did not include a specific dollar figure for achieving fiscal sustainability. It was simply informed that the program was unsustainable at the current level of subsidy, which has averaged approximately \$2.2 million over the past five years.**

High Quality

High quality for Mono County EMS means a clearly defined, well-managed system that provides an integrated continuum of EMS care with flexibility considering regional population variance and risk assessment. Key considerations:

- 1. Meet ICEMA requirements, EMS industry benchmarks and applicable consensus standards, following measurable standards to meet objectives (e.g. response time, level of care, patient satisfaction).**
- 2. Coordinate with other entities providing care, e.g. hospital, base station, public health, veterans affairs, other providers, including for patient follow-up, preventative health and community involvement.**
- 3. Provide and empower well-trained, competent manager and staff operating under defined SOPs.**

County Wide

A countywide EMS means clearly defined access to appropriate Advanced Life Support (ALS) services for all residents and visitors in all areas based on community needs, geographic region, population and accessibility. Key considerations:

- 1. Conduct a needs assessment based on call volume projection and past and projected seasonal population variation and characteristics; and correlating adjustments to deployment models.**
- 2. Utilize applicable benchmarks and consensus standards (e.g. response times).**
- 3. Provide for coverage to all areas of the County.**

Recognizing that the Ad-Hoc Advisory Committee's Report is the most current document addressing the EMS system in Mono County, WMFPD will use the recommendations/requirements as the template for this proposal.

WMFPD's proposes to fulfill these goals/recommendations listed in the following ways;

Countywide?

From the perspective of WMFPD and the residents of the Tri-Valley, the most obvious of these goals which is currently unmet is that of "countywide". Currently the Tri-Valley area does not have access to any type of consistently guaranteed EMS response in a timely manner. Additionally, Advanced Life Support (ALS)/Paramedic care is only available at an extreme delay.

WMFPD proposes to have predictable, dependable, 24/7 availability of EMS response at the Basic Life Support (BLS) level within industry accepted rural response times, 365 days per year.

In keeping with the key considerations, WMFPD has conducted a needs assessment and corresponding deployment model. 95% of all EMS calls within the District are those requiring only BLS care. Additionally, the consistent, timely response of BLS resources to those calls requiring ALS care result in more rapid access to ALS care through stabilization and/or transport-transfer, such as ALS intercept or Care-Flight.

High Quality?

All EMS/EMT personnel responding to calls within the District would be licensed and certified EMTs and required by existing law and the standards of Mono Co. EMS/ICEMA. Additionally, all EMT's would be held to similar standards for ongoing training and education as determined by Mono Co. EMS/ICEMA, including Quality Assessment and Quality Improvement (QA/QI) Programs. All EMT personnel would fall

under the jurisdiction of Mono Co. EMS/ICEMA regarding protocols, policies and procedures, best practices, etc. Mono Co. EMS already provides well-trained and competent management and staff. WMFPD Command Staff would supplement and support this staff in general oversight of the District's EMS program. WMFPD would establish a standard of a 20 minute response time for BLS and 45 minutes for ALS to 90% of calls within the District.

As members of the Community in which they are serving, WMFPD personnel are uniquely qualified to provide a high quality of service and customer satisfaction as they are typically familiar and known to the patient/customer. In conjunction with the Command Staff of WMFPD, Mono Co. EMS personnel would assist in ensuring that WMFPD EMT/Ambulance personnel operate within a clearly defined, well-managed system which provides an integrated continuum of EMS care, including follow up care and referral to the appropriate entity.

Fiscally Sustainable?

WMFPD's proposal has been crafted only after extensive planning and research. The intent of WMFPD would be to enter into a 3 year contract which accounts for future fiscal impact to the County budget and which was constructed using "best projections and expense controls" as recommended. WMFPD will not be an entity with "employees" in the traditional sense. WMFPD personnel will be volunteers who receive a "stipend" for their service. There will be no union and no contract negotiations that include increasing personnel/benefit costs. As these expenses make up the majority of the current EMS budget, their absence makes fiscal planning much more controllable and predictable.

As the EMS personnel from WMFPD are all members of the community, ongoing planning and service automatically involves community education and involvement. Who better to determine the needs of the Community than those who live and work within those borders?

WMFPD would continue to pursue (or have Mono Co. EMS pursue on their behalf) any and all available funding sources. WMFPD would work in conjunction with Mono Co. to seek out revenue sources and to insure the most responsible fiscal practices in managing any and all funds. This includes cost cutting and cost containment measures and the need to balance these with service quality and community access to EMS response/availability.

Elements of WMFPD Proposal/Plan or Operations:

WMFPD proposes to establish a contract to provide EMS services to Mono County within the jurisdiction of the District for an agreed upon annual fee. The WMFPD would be solely responsible for management and disbursement of these funds in pursuit of sustained and on-going operations. Those operations would include the following expenses:

1. Daily stipend expenses to establish a volunteer EMT response standby.
2. A patient contact stipend paid in addition to the response standby stipend in the case of patient contact while in a standby status
3. Vehicle maintenance, repair, fuel, depreciation and replacement costs
4. Medical supplies and equipment-purchase, maintenance, depreciation, replacement
5. Other associated expenses- Insurance, utilities, rents/leases, office supplies, professional services, taxes, fees, uniforms, training, etc.

Total Projected Annual Expenses: \$300,000

WMFPD also has developed a “draft” 5 year plan, which would include goals of establishing a response facility in Hammil Valley with the possibility of a “2nd out” response if needed, the maintenance of 10 EMT qualified personnel and the development of a minimum of 2 Advanced EMT (A-EMT) personnel. Also included in this plan is the possibility of working closely with Mono County Paramedics in periodically working with a squad arrangement in the Tri Valley area to provide for an increase accessibility of ALS services, advanced EMT training and enhanced “Community Paramedicine”

Further Considerations Regarding WMFPD Proposal:

Community Paramedicine – Aligning for the Future

Mono County is in a premier position to lead EMS in California by evolving into a system founded on the principals of Community Paramedicine. This concept was discussed previously in this report, but it fundamentally involves the leveraging of the EMS resources for the benefit of community health. Some of the aspects that are envisioned in Mono County include increased involvement in prevention and early recognition activities. Programs such as assessing homes that include elderly or children to reduce falls and accidents have had a great impact. Treat and release programs are when the paramedics provide in-home treatment of patients that precludes the need for ambulance transport. Other activities could include follow-up on patients recently discharged from hospitals to avoid unnecessary readmissions and regular visits to the chronically ill to assess patients current health status and to ensure compliance with physician instructions and medications. In essence, the EMS personnel would be more tightly integrated with Public Health and healthcare delivery systems. Ultimately, funding for these activities will become available from the healthcare systems and payers. First, it will be necessary to demonstrate the value of these services.

Interviews with ICEMA also resulted in their support to explore the implementation of Community Paramedicine activities in Mono County as a trial project allowed under state regulations. We recognize that the implementation of Community Paramedicine will require allocation of resources to training and documentation of results, but we believe that a portion of the savings recommended in this report could be well allocated to these activities. The trial study could also be partially funded by grants and solicitation of support from receiving hospitals, particularly those in Nevada, and insurance payers that have funded such pilot projects in other parts of the country.

The County has been provided with resources and contacts that more fully explore the Community Paramedicine options. This is the vision for the future of EMS and Mono County is well positioned to move in this direction.

Fitch Report- 2012

WMFPD serves a rural, mostly agricultural area which includes a Tribal Reservation. The volunteer station in Benton is only staffed when volunteers are responding to an emergency call for service. WMFPD proposes that as part of fulfilling the Community Paramedicine principles, the station could be staffed two days a week for a period of time to allow for those resident who need basic medical care/advice to come to the station. Many of the District's residents are older, with chronic medical conditions. In conjunction with MCP and/or Medical control, many of these patient's needs could be addressed without the need of transport or travel to an Emergency Room or Dr.'s Office. Routine tasks such as Blood Pressure/Blood Glucose monitoring could be conducted on site. In addition, classes like "sidewalk CPR" could be held to further benefit the community. During this regular staffing period, the ambulance could respond to those patients who might be homebound or who lack transportation but still need these services.

Potential life threatening conditions could be identified in advance for those patients who might otherwise delay medical care due to cost, lack of transportation or lack of access to intermediate medical care.

The Optimal EMS System

An optimal EMS system is best designed from the patient's perspective. Patients should expect that the service would be engaged in illness and injury prevention, health education, and early symptom recognition, in addition to responding to emergency and transportation requests. The EMS system should provide a rapid and appropriate response when a caller dials 911 and routinely provide medical instructions until help arrives.

Fitch Report- 2012

Supplementing and Improving the Existing System:

In examining both the Fitch Report and the Ad-Hoc Committee recommendations, several common themes emerged. In addition to those already addressed, another chief consideration/recommendation was the reduction of costs and modification of the existing system to reduce long term costs, thereby increasing sustainability. Additional recognition was given to the use of part-time employees or volunteers. The many advantages to this type of modification were listed in addition to many other considerations.

As part of the WMFPD proposal and plan, the use of the District's EMT staff to supplement Mono Co. EMS staff was a major consideration. By utilizing Volunteer EMT's in a manner that supplements manpower and yet costs less than paying a full-time employee overtime, expenses are reduced. The Volunteer EMT gets the opportunity to interact with other EMS professionals and likely gains additional skills and experience that only experience can provide. WMFPD would propose to work with Mono County EMS and MCP/Union to provide for this type of working arrangement.

Currently, MCP does not employ part-time or PRN personnel. Interviews indicated that part-time employees were utilized in the past. The use of part-time personnel offers significant advantages to the MCP program. Specifically, use of part-time personnel can significantly reduce the amount of overtime incurred. We estimate that the cost of unscheduled overtime could be decreased by more than 50% or more than \$150,000 per year. Part-time Paramedic and EMT employees should be utilized first in filling open shifts due to illness or vacation of full-time personnel. The current MOU with the employees would have to be modified to allow for this process.

Maintaining a roster of part-time/PRN employees would also facilitate the ability of MCP to provide long-distance transports of patients to out-of-county facilities. This would provide additional revenue for the system as well as ensure the level of care received by the patients originating in Mono County.

Secondary benefits of using part-time personnel include providing opportunities for first responders, many of whom are EMTs to have direct field experience with MCP and strengthen the relationships between agencies. The part-time pool is a good place to start when filling open full-time positions. The County will have firsthand knowledge of the skills and capabilities of part-time EMTs and paramedics allowing for recruitment and employment of proven candidates.

-Fitch Report 2012

Consider also the following recommendations from the 2016 Ad-Hoc Advisory Committee (adopted by the Board at the Special Meeting of 3-18-17):

V. Recommendations-

A. Modify Existing System

The Committee recommends that the Board of Supervisors maintain the essential features of the existing system, but implement modifications that are targeted at enhancing fiscal sustainability while maintaining quality and extending services countywide.

a. Modifications to Reduce Costs

5. Effective use of part time and reserve employees to eliminate or reduce Overtime.

b. Modifications to Enhance Revenues

15. Mono County Hwy 6 Paramedic station serving Bishop under contract*

16. Capture a greater number of the available transports*

20. Provide stand-by services for film location shoots and other special Events.

21. Train personnel as Fire Line Medics, provide stand-by ambulance and Personnel to local Fire Camps.

c. Modifications to Enhance Deployment

3. Use of Basic Life Support (BLS) units dependent on resource needs*

6. Community engagement with CPR and training volunteers*

8. Greater involvement with local volunteer Fire Departments*

d. Modifications to Enhance Management Capacity

3. Succession planning and training for in-house personnel*

7. Collaboration with local fire districts on supervision and monitoring of Medic stations*

Privatization v. Allied Agency Contracting:

One of the options considered by the 2016 Ad-Hoc Committee was privatization. Many areas of California and the US have chosen this option, including Inyo County. Symons Ambulance, a private, for-profit company, has provided ALS and BLS ambulance service to the Bishop area for many years and continues to do so today. However, it should be noted that over the past 5 years, Symons Ambulance has experienced some of the same difficulties and challenges that face Mono Co. Increasing personnel costs, lower reimbursement rates, increase in demand for unpaid services, higher overhead/expenses, etc.

In major metropolitan and urban areas, some ambulance companies have been able to survive on volume and contracts with hospitals, nursing homes and local government subsidies. In an area, such as Inyo (or Mono) County, these options are limited. As earlier stated, providing for Public Safety is rarely a "break even" business, much less a profitable endeavor.

It has been recognized that almost all for-profit companies that provide for any type of Public Safety are usually subsidized by government. Tax dollars paid out to a private company that keeps all profit they subsequently make.

What happens when a for-profit business can't make ends meet? They sell whatever inventory they have, send employees down the road, close-up shop, turn off the lights and run with whatever monies they have left. If this business is selling a product that is readily available elsewhere (other stores, mail order) or that people can do without, the impacts on the community are minimal. If this business is providing Emergency Medical Care and there are no competitors, the impacts on the community are catastrophic. Inyo County lives with this reality and has been on the verge of having it be a reality in recent times.

Based on all of these factors, the Committee does not favor privatization of the entire Mono County EMS program. We think we are better off to work with the program we have and change it ourselves. We think there is room for cost control within the current system without compromising the Standard of Care or Quality of Service. Cost control ideas are presented elsewhere in this report. We also want to clarify that our current system includes relationships with other agencies within and outside of Mono County. These relationships could be expanded in the future if circumstances prove advantageous to the County, its residents, and visitors without losing either control of the quality of EMS in Mono County or giving up our capability to provide the service. It should be noted that there could be costs associated with expanding these relationships and those costs would be borne by the EMS budget.

-2016 EMS Ad-Hoc Committee Report

White Mountain Fire Protection District is a Special District, governed by a Board of Commissioners who are elected or appointed, and whose operations are funded by tax dollars. An Allied Government Agency within Mono County.

Should Mono County enter a contract agreement for EMS services, WMFPD's budget would be funded through tax dollars and other sources that currently fund the entire EMS system in Mono County. Any subsequent revenues generated by WMFPD services would be classified as revenues for Mono County as the current system dictates.

The expense would be planned and budgeted as well as any projected revenues. Should WMFPD be unable to fulfill their contractual obligations, all assets remain the property of Mono County and any services that Mono County would be responsible to provide would already be at least partially funded. There is markedly less risk involved in this arrangement, and much greater benefit to the County and the Community.

Closing Statement:

White Mountain Fire Protection District serves a unique and distinct population of Mono County. The very rural and “secluded” nature of this district presents advantages and challenges to providing essential services such as EMS and fire protection. With a lower volume of calls for service, extreme distances to travel and a large self employed population base, it makes sense to utilize the residents of the area to build this system. By investing in local community members and infrastructure, the county can begin to achieve the EMS goals it has long awaited in its most isolated areas. Furthermore, the county would be supporting and enhancing a sense of community and personal investment from the members of this system. By promoting personal investment in the system, we promote sustainability as well. WMFPD feels this proposal not only completely fits within the framework of recommendations from the Fitch Report and the Ad-Hoc Committee, it also shows forward thinking and the ability to utilize the resources available to us in a prudent, fiscally responsible and sustainable manner. Recognizing that these issues have lingered unresolved since 1991, WMFPD is poised and prepared to work with the Board and other stakeholders to immediately move forward with making the Tri-Valley, and all Mono County, safer and more financially stable in providing emergency medical services.

White Mountain Fire
Protection District
Proposal for Providing
Emergency Medical Services
to Mono County, Ca





Introductions-

- ▶ Dave Doonan, DVM
Chief, White Mountain Fire Dept.
 - ▶ Chris Carter - Chairman, WMFPD
Board of Commissioners
- 



Purpose and Objective

- The proposal of a contractual agreement between the Mono County Board of Supervisors and the White Mountain Fire Protection District (WMFPD) for the purpose of providing enhanced and expanded Emergency Medical/Ambulance Service to the residents of the Hammil, Benton and Tribal Lands of the Hwy. 6 Corridor in Mono County.



Background:


- ▶ The Mono County Board of Supervisors have commissioned several studies regarding EMS Services within the County dating back to 1991.
- ▶ A comprehensive report (Fitch) prepared in 2012 identified a significant gap in services in the Hwy. 6 corridor of the County.
- ▶ 2016 Ad-Hoc Committee also identified a gap in services in this area.
- ▶ Board of Supervisors established criteria for future EMS service within the County and made the Hwy 6 corridor a priority.
- ▶ 2017-18 Mono Co budget goals makes the Hwy 6 corridor a priority



Cost



- ▶ Currently, Mono County EMS has allocated 18 full time positions and 11 part time positions
- ▶ The adopted 2017-18 budget allows for \$3,673,217 in employee compensation
- ▶ This results in an overall cost of \$153,000 per employee
- ▶ Adjusting the part time EMT Basic out, results in a cost of \$192,000 per Paramedic/Management position
- ▶ Employee compensation accounts for 87% of the EMS budget



Criteria of The Board For EMS Service

(Ad-Hoc Committee Report-2016)

- The Ad-Hoc Committee and the Board listed and agreed on the following goals for future EMS Service in Mono County:
 - 1. EMS Service be “**Fiscally Sustainable**”, as the current model was deemed to be unsustainable.
 - 2. EMS Service be “**High Quality**” by establishing a clearly defined and well managed system with an integrated continuum of EMS care, meeting well established standards and benchmarks within the industry.
- EMS Service be provided “**Countywide**” as defined by the following definition:



Countywide (defined)

- A countywide EMS means clearly defined access to appropriate Advanced Life Support (ALS) services for all residents and visitors in all areas based on community needs, geographic region, population and accessibility.
- Key considerations:
 - 1. Conduct a **needs assessment** based on call volume projection and past and projected seasonal population variation and characteristics; and correlating adjustments to deployment models.
 - 2. Utilize applicable benchmarks and consensus standards (e.g. response times).
 - 3. Provide for coverage to all areas of the County. (**Hwy. 6 Corridor was specifically defined as being underserved**)

Current Level of Service- WMFPD

- ▶ White Mountain Fire/EMS is the sole authorized provider of EMS service to the Hammil Valley, Benton Valley, Tribal lands and areas of the District.
- ▶ WMFD currently operates on an annual tax allocation of \$44,000 for “All Hazards” Fire Protection. WMFD has no “**obligation**” for providing EMS services to our taxpayers
 - ▶ Has been operating under a an MOU between ICEMA and Mono County since 2013
- ▶ EMS Service in the area is provided by All-Volunteer staffing and is based on availability of personnel to respond to calls for EMS services. WMFPD currently has only 2 EMT qualified responders who can provide Basic Life Support (BLS) care. This arrangement does not provide for predictable, dependable EMS response to these residents of the County. **The current system has been determined to be unsustainable by WMFPD***
- ▶ Additionally, Advanced Life Support (ALS)/Paramedic care is only available at an extreme delay.
- ▶ If volunteer EMT personnel are not available, responders must be summoned from Mammoth or Bishop at an average response time in excess of 40 minutes. This scenario also pulls resources away from other areas, resulting in a gap of services in those areas.

* Further explanation to follow



Current Needs Assessment

- ▶ Research conducted by WMFPD indicates that approximately 95% of EMS calls within the District are those which only require Basic Life Support (BLS) levels of care. (average of 40+ EMS calls per year)
- ▶ These calls may be appropriately handled by qualified EMT personnel and do not require the presence or response of a Paramedic.
- ▶ Additionally, the consistent, timely response of BLS resources to those calls requiring ALS care result in more rapid access to ALS care through stabilization and/or transport-transfer, such as ALS intercept or Care-Flight.
- ▶ Needs assessment would indicate that the deployment of a Paramedic would be required for approximately 5% of calls (1-2 calls per year) and would be a fiscally irresponsible use of resources
- ▶ What is truly needed is more basic EMT's on staff and available for response



WMFPD Proposal-

- ➔ **Utilizing the current and future staff of volunteers, WMFPD proposes to have a system of fiscally sustainable, high quality, predictable, dependable, 24/7 availability of EMS response at the Basic Life Support (BLS) level within industry accepted rural response times, 365 days per year.**



Why Volunteers?

- ▶ Volunteers are a proven, cost effective method of providing emergency services, especially in remote, rural areas.
- ▶ Nationwide decline in volunteers due to time and onerous training requirements
- ▶ For a volunteer system to work well, it needs proper management, recognition and incentives
- ▶ For the equivalent cost of two paid, full time employees, an entire volunteer EMS system can be funded



Methods and Means

A contractual arrangement, as proposed, would commit Mono County to a financial obligation of approximately \$300,000 and subsequently provide WMFPD the means necessary to operate an independent ambulance service which meets the criteria previously outlined in this presentation. WMFPD would employ the following methods:

1. Establishment of a cadre of trained, certified and licensed EMT personnel within the District, available and willing to respond to EMS calls and falling within a clearly defined and well managed system (White Mountain Fire Department).

Currently the District has 10 additional volunteers who have completed 75% of the required EMT training, sponsored by Mono Co. EMS and taught by MCP personnel.



Means and Methods (cont'd)

- 2. Recruit, support, maintain, and retain this group through the establishment of a stipend system, providing for an “on-call” response team and related financial incentives.
 - Scheduled coverage at all times
 - Provide high quality training, high quality equipment and volunteer support
- 3. WMFPD would establish a standard of a 20 minute response time for BLS and 45 minutes for ALS, when necessary, to 90% of calls within the District.
 - Establish response facility in Hammil Valley
- 4. All EMT personnel would fall under the jurisdiction of Mono Co. EMS/ICEMA regarding protocols, policies and procedures, best practices, etc.
- 5. Additionally, all EMT's would be held to standards for ongoing training and education as determined by Mono Co. EMS/ICEMA, including Quality Assessment and Quality Improvement (QA/QI) Programs.



Management and Oversight

- ▶ Mono Co. EMS already provides well-trained and competent management and staff. Members of this staff would supplement and support WMFPD Command Staff in general oversight of the District's EMS program.
- ▶ In conjunction with the Command Staff of WMFPD, Mono Co. EMS personnel would assist in ensuring that WMFPD EMT/Ambulance personnel operate within a clearly defined, well-managed system which provides an integrated continuum of EMS care, including follow up care and referral to the appropriate entity.
- ▶ All WMFPD Personnel providing care would be required to maintain the standards as set by ICEMA as well as participating in on-going training with the assistance of Mono Co. EMS/MCP.



Clear Advantages/The Future of Mono County EMS

- ▶ WMFPD's proposal has been crafted only after extensive planning and research. The intent of WMFPD would be to enter into a 3 year contract which accounts for future fiscal impact to the County budget and which was constructed using "best projections and expense controls" as recommended.
- ▶ WMFPD will not be an entity with "employees" in the traditional sense. WMFPD personnel will be volunteers who receive a "stipend" for their service. There will be no union and no contract negotiations that include increasing personnel/benefit costs.
- ▶ As these expenses make up the majority of the current EMS budget (87%), their absence makes fiscal planning much more controllable and predictable.

What about FLSA?

THE FLSA VOLUNTEER EXEMPTION *

Under the FLSA, public employers are obligated to pay employees at least the minimum wage and overtime compensation. The FLSA, however, exempts public employers from paying minimum wage and overtime to individuals who qualify as “volunteers” motivated to contribute services for civic, charitable or humanitarian reasons. An individual who performs services for a public agency qualifies as a volunteer, if:

- the individual receives no compensation **OR** is paid expenses, reasonable benefits, or a **nominal fee** to perform the services for which the individual volunteered; and
- such services are not the same type of services which the individual is employed to perform for the same public agency. **

If an individual meets the above criteria for volunteer status, he or she will not be considered an employee covered by FLSA minimum wage and overtime provisions, and the public employer is not obligated to compensate the individual for hours of volunteer services performed.

A bona fide volunteer may perform, without compensation:

- Different work for the same agency
- Same or similar work for a separate and independent agency
- Different work for a separate and independent agency

* From “Managing Volunteer Firefighters For FLSA Compliance”

** 29 U.S.C. § 203(e)(4)(A) (2006).

“NOMINAL FEE”

“The 20 Percent Rule”

In the August 7, 2006 opinion letter, DOL finally provided definitive clarification as to what amounts will qualify as a nominal fee. IAFC sought this opinion letter to elicit a bright-line test to assist fire departments in defining the line between what constitutes a nominal fee to volunteers and what amounts to compensation.

In its November 10, 2005 opinion letter, DOL stated that a public school employee could receive a nominal fee to volunteer as a coach or advisor for extracurricular activities so long as the fee does not exceed 20 percent of what the public school would otherwise pay to hire a full-time coach or advisor.

Extending application of the 20 percent rule to volunteer firefighters, in the August 7, 2006 opinion letter, DOL explained that **“generally, an amount not exceeding 20 percent of the total compensation that the employer would pay to a full-time firefighter for performing comparable services would be deemed nominal.”** Further, DOL indicated that – so long as the fee is 20 percent or less of total compensation for comparable services – DOL will be less likely to focus on whether the fee is paid on an annual, monthly or daily basis.

Fire departments can apply the 20 percent rule to evaluate whether a fee paid to a volunteer firefighters is a nominal amount based on market information, including:

- Compensation paid to a full-time firefighter on the fire department's payroll
- Information from neighboring jurisdictions, the state or the nation

(including data from DOL's Bureau of Labor Statistics, www.bls.gov)



But Wait, There's More.....

- ▶ As part of the WMFPD proposal and plan, the use of the District's EMT staff to supplement Mono Co. EMS staff was a major consideration. By utilizing WMFD EMT's in a manner that supplements manpower and yet costs less than paying a full-time employee overtime, expenses are reduced.
- ▶ The WMFD EMT gets the opportunity to interact with other EMS professionals and likely gains additional skills and experience that only experience can provide.
- ▶ WMFPD would propose to work with Mono County EMS and MCP/Union to provide for this type of working arrangement.



Options:

- **Option #1:** Fund WMFPD's Proposal, enter a contract for EMS service at a cost of approximately \$300,000. Such a contract would be subject to additional negotiations and terms as agreed between the parties.
- **Option #2:** Provide equal service to the Hwy. 6 Corridor and deploy full-time, paid Paramedics to the area. Projected costs include staffing (\$750K-\$ 1 million) and construction of facilities (\$2 million+)
- **Option #3:** Privatize EMS service in this area with an existing private ambulance service such as Symons/AMR. The Ad-Hoc Committee report and Mono Supervisors were not in favor of this option for various reasons including projected subsidies, declining quality of care and inability to project future costs.
- **Option #4:** Squad or "Fly Car"- Staff a Paramedic in the area to respond with local BLS. Staffing and housing costs (\$500-600K) are still issues as well as employee boredom

What does Mono County “get” with this proposal?

- ▶ 24 hour, 7 day per week BLS, CPR, AED coverage for residents and visitors
- ▶ 20 min response time to 90% of calls for service
- ▶ New Ambulance – replaces outdated, hi maintenance equipment
- ▶ Ambulance billing and revenue to remain with Mono Co as budget offset
- ▶ Community enhancing EMS system
- ▶ Standalone department – Mono county incurs no further costs associated with the system
 - ▶ WMFD responsible for all maintenance, supplies, fuel, insurance, stipends, taxes, etc.
- ▶ Tri Valley EMS Strategic Plan
 - ▶ Response facility in Hammil Valley – Fill the “gap” in Tri Valley drastically reducing response times
 - ▶ Advanced EMT training
 - ▶ Integrated ALS services with Mono County Paramedics
 - ▶ Community Paramedicine/EMS in the Tri Valley area



Not An Option:

- ▶ The current EMS resources and system in the area are unsustainable and must be replaced or modified in some form. WMFPD can no longer maintain a dependable level of adequately trained and certified volunteer EMTs on a budget of \$44,000. The residents of this area deserve a dependable, professional and timely response to medical emergencies, similar to what the County provides to other areas.

Questions?





OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 20, 2018

Departments: Elections

TIME REQUIRED 5 Minutes

SUBJECT Employment Agreement with Renn
Nolan for Election Advisor to Mono
County

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution approving a contract with Renn Nolan as Election Advisor for Mono County, and prescribing the compensation, appointment and conditions of said employment.

RECOMMENDED ACTION:

Announce Fiscal Impact. Approve Resolution #R_____, approving a contract with Renn Nolan as Election Advisor for Mono County, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

FISCAL IMPACT:

Total fiscal cost of this contract is \$33,600, of which \$11,170 is anticipated for FY 2017-2018 and was included in the Elections budget. \$25,000 is estimated for FY 2018-2019 and the Department plans to include this amount in their Department requested amount.

CONTACT NAME: Shannon Kendall

PHONE/EMAIL: x5533 / skendall@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Staff Report](#)

[Draft Resolution](#)

[Renn Nolan Contract](#)

History

Time	Who	Approval
3/14/2018 4:03 PM	County Administrative Office	Yes
3/15/2018 2:08 PM	County Counsel	Yes
3/14/2018 12:13 PM	Finance	Yes



CLERK-RECORDER-REGISTRAR COUNTY OF MONO

P.O. BOX 237, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5534 • FAX (760) 932-5531

Shannon Kendall
Registrar of Voters
(760) 932-5533
skendall@mono.ca.gov

To: Honorable Board Members

From: Shannon Kendall
Elections Division

Re: Employment Agreement with Renn Nolan for Election Advisor
for Mono Count

Date: March 20, 2018

Recommended Action

Announce fiscal impact. Adopt Resolution #R18-__, approving a contract with Renn Nolan as Election Advisor for Mono County and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Discussion

Ms. Nolan, a retired Mono County Registrar of Voters has been employed by the County as an Election Advisor for the past few elections. This position was approved during the FY 2017-2018 cycle and the contract is being renewed now due to the upcoming June 5th primary Election. The current Registrar of Voters wishes to have Ms. Nolan assist with the next two upcoming elections in June and November, 2018.

Fiscal Impact

Total fiscal cost of this contract is \$33,600, of which \$11,170 is anticipated for FY 2017-2018 and was included in the Elections budget. \$25,000 is estimated for FY 2018-2019 and the Department plans to include this amount in their Department requested amount.



RESOLUTION NO. R18-

**A RESOLUTION OF THE MONO COUNTY
BOARD OF SUPERVISORS APPROVING AN
EMPLOYMENT AGREEMENT WITH RENN NOLAN
AND PRESCRIBING THE COMPENSATION, APPOINTMENT,
AND CONDITIONS OF SAID EMPLOYMENT**

WHEREAS, the Mono County Board of Supervisors has the authority under Section 25300 of the Government Code to prescribe the compensation, appointment and conditions of employment of County employees;

NOW, THEREFORE, BE IT RESOLVED by the Mono County Board of Supervisors, that the Agreement Regarding the Part-Time, Limited-Term Employment of Renn Nolan as an Election Advisor to Mono County, a copy of which is attached hereto as an exhibit and incorporated herein by this reference as though fully set forth, is hereby approved and the compensation, appointment, and other terms and conditions of employment set forth in that Agreement are hereby prescribed and shall govern the employment Renn Nolan. The Chairman of the Board of Supervisors shall execute said Agreement on behalf of the County.

PASSED AND ADOPTED this ____ day of _____, 2018, by the following vote:

AYES :

NOES :

ABSTAIN :

ABSENT :

ATTEST: _____
Clerk of the Board

Bob Gardner, Chair
Board of Supervisors

APPROVED AS TO FORM:

COUNTY COUNSEL

**AGREEMENT REGARDING PART-TIME, LIMITED-TERM
EMPLOYMENT OF RENN NOLAN AS AN ELECTION
ADVISOR TO MONO COUNTY**

I. RECITALS

The County wishes to employ RENN NOLAN as an Election Administration Advisor for the June 2018 and November 2018 elections pursuant to the terms and conditions set forth below. Ms. Nolan wishes to accept employment with the County on said terms and conditions.

II. TERMS & CONDITIONS

1. The term of Ms. Nolan's employment is from March 26, 2018, until January 31, 2019, unless earlier terminated by either party in accordance with the terms below.
2. Commencing on or after March 26, 2018, Ms. Nolan shall be employed by Mono County as an Election Administration Advisor, serving at the will and pleasure of the County Administrative Officer. Ms. Nolan accepts such employment. The County Administrative Office shall be deemed "appointing authority" for all purposes with respect to Ms. Nolan's employment.
3. During the term of this employment, Ms. Nolan shall furnish to the County, Election Administration Services at the discretion of the County Administrative Officer. The total number of hours of services provided shall not exceed 960 hours per fiscal year during the term of the contract.
4. During the course of this employment, Ms. Nolan's compensation shall be \$35.00 per hour for each hour of service provided. Ms. Nolan shall account for her hours worked in a manner acceptable to the County. The \$35.00 hourly compensation shall encompass the full wages and benefits paid to Ms. Nolan under the terms and conditions of this employment. There shall be no other increases in Ms. Nolan's compensation during the course of this employment unless authorized by the County Administrative Officer. Any such increase is at the sole discretion of the County.
5. Ms. Nolan shall not be entitled to benefits provided by the County to other employees. Additionally, Ms. Nolan shall receive no days of vacation leave, merit leave, holidays, or other similar benefit during the term of this agreement.
6. Consistent with the "at will" Limited Term nature of Ms. Nolan's employment, the County Administrative Officer may terminate Ms. Nolan's employment at any time during the term of her employment, without cause. Ms. Nolan

understands and acknowledges that as an “at will” employee, she will not have permanent status, nor will her employment be governed by the County Personnel System (or Mono County Code Chapter 2.68) except to the extent that system is ever modified to apply expressly to at-will employees. Among other things, she will have no property interest in her employment, no right to be terminated or disciplined only for just cause, and no right to appeal, challenge, or otherwise be heard regarding any such termination or other disciplinary action the CAO may, in her sole discretion, take during Ms. Nolan’s employment.

7. Ms. Nolan shall not be entitled to any severance pay upon separation from employment with the County, regardless of the reason for said separation. Ms. Nolan shall also no be entitled to any severance pay in the event she becomes unable to perform the essential functions of her position (with or without reasonable accommodations) and her employment is duly terminated for such non-disciplinary reasons.
8. Ms. Nolan may resign her employment with the County at any time. Her resignation shall be deemed effected when tendered, and her employment shall automatically terminate on that same date, unless otherwise mutually agreed to in writing by the parties. Ms. Nolan shall not be entitled to any severance pay or additional compensation of any kind after the effective date of such resignation.
9. This Agreement constitutes the entire agreement of the parties with respect to the employment of Ms. Nolan.
10. The parties agree that the Board of Supervisors’ approval of this Agreement on behalf of the County is a legislative act and that through this agreement, the Board of Supervisors is carrying out its responsibility and authority under Section 25300 of the Government Code to set the terms and conditions of County employment. It is not the parties’ intent to alter in any way the fundamental statutory (non-contractual) nature of Ms. Nolan’s employment with the County nor to give rise to any future contractual remedies for breach of this Agreement or of an implied covenant of good faith and fair dealing. Rather, the parties intend that Ms. Nolan’s sole remedy in response to any failure by the County to comply with the Agreement shall be traditional mandamus.
11. Ms. Nolan acknowledges that this Agreement is executed voluntarily by her, without duress or undue influence on the part or on behalf of the County. Ms. Nolan further acknowledges that she has participated in the negotiation and preparation of this Agreement and has had the opportunity to be represented by counsel with respect to such negotiation and preparation or does hereby knowingly waive her right to do so, and that she is fully aware of the contents

of this Agreement and of its legal effect. Thus, any ambiguities in this Agreement shall not be resolved in favor of or against either party.

III. EXECUTION:

This agreement shall be deemed executed as of March 20, 2018.

Renn Nolan

THE COUNTY OF MONO

By: Bob Gardner
Chair, Mono County Board of
Supervisors

APPROVED AS TO FORM:

Stacey Simon
County Counsel



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 20, 2018

Departments: Finance and CAO

TIME REQUIRED 15 Minutes (5 minute presentation; 10 minute discussion) **PERSONS APPEARING BEFORE THE BOARD** Janet Dutcher and Leslie Chapman

SUBJECT Argument in Favor of County Cannabis Business Tax

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Argument in favor of proposed Mono County Cannabis Business Tax (Measure D, June 2018), and rebuttal to argument against Measure D (if applicable).

RECOMMENDED ACTION:

Review and approve argument in favor of Measure D as presented, or as revised by Board. Authorize County Administrative Officer to prepare and submit a rebuttal to the argument against Measure D, if one is submitted. Provide any desired direction to staff.

FISCAL IMPACT:

There is no fiscal impact associated with the Board's approval of the argument. However, the proposed cannabis tax, if approved by the voters, is estimated to generate between \$143,000 and \$330,000 annually.

CONTACT NAME: Stacey Simon

PHONE/EMAIL: 760 924-1704 / ssimon@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
<input type="checkbox"/> Staff Report
<input type="checkbox"/> Proposed argument

History

Time	Who	Approval
------	-----	----------

3/15/2018 5:55 AM	County Administrative Office	Yes
3/15/2018 2:12 PM	County Counsel	Yes
3/15/2018 10:37 AM	Finance	Yes



County of Mono

County Administrative Office

Leslie L. Chapman
County Administrative Officer

Tony Dublino
Assistant County Administrative Officer

Dave Butters
Human Resources Director

Jay Sloane
Risk Manager

Date: March 20, 2018

To: Honorable Board of Supervisors

From: Tony Dublino, Assistant CAO

Subject: Argument in favor of Measure D – Mono County Cannabis Business Tax

Recommended Action:

Review and approve argument in favor of Measure D as presented, or as revised by Board. Authorize County Administrative Officer to prepare and submit a rebuttal to the argument against Measure D, if one is submitted. Provide any desired direction to staff.

Fiscal Impact:

There is no fiscal impact associated with the Board's approval of the argument. However, the proposed cannabis tax, if approved by the voters, is expected to generate between \$143,000 and \$330,000 annually.

Discussion:

Elections Code section 9162 provides that the Board of Supervisors or any member or members of the board may file a written argument for or against any county ballot measure. Arguments may not exceed 300 words and must be signed by at least one, but no more than five, proponents or opponents. The County Elections Official has fixed March 20, 2018, as the date that arguments for or against ballot measures are due.

In the event that more than one argument in favor or against is submitted, the Elections Official will select one for publication and distribution to the voters. In such event, under the Elections Code, preference must be given to arguments submitted by the Board of Supervisors (or a member of the Board) over arguments submitted by other authorized submitters. Copies of the selected arguments in favor and against are sent to the author of the opposing argument and rebuttal arguments may be submitted within ten days of the date direct arguments were due (i.e., by March 30).

Because there is no meeting of your Board before March 30th, it is requested that the Board authorize the CAO to draft and submit a rebuttal argument, if an argument against the measure is timely submitted.

If you have any questions regarding this item, please contact me at (760) 932-5415.

Respectfully submitted,

Tony Dublino
Interim Public Works Director

ARGUMENT IN FAVOR OF MEASURE D

This measure would require cannabis (marijuana) businesses operating within unincorporated Mono County to pay taxes that will provide funds to address the impacts created by this new industry. This is not a sales tax or income tax. ONLY cannabis businesses would be subject to the tax.

This Measure applies ONLY OUTSIDE the Town of Mammoth Lakes, in unincorporated Mono County. The Town is proposing a separate measure that would apply within the Town and would not fund County activities.

On November 2016, California voters approved Proposition 64, which legalized the recreational use of cannabis by adults in California. Over 40 cities and counties in California have now enacted taxes on cannabis businesses to address the increased burdens on local agencies' budgets caused by cannabis legalization.

Increased costs are anticipated in law enforcement, public health, emergency services, code compliance, and other areas. The tax would fund increased demands on County services resulting from this new industry, including enforcement actions related to businesses operating illegally within the County. Without this tax, those burdens would be borne by the taxpayers of Mono County.

The tax revenues generated by this measure will also help fund general County services including law enforcement, emergency medical services, public health and environmental protection. If this Measure is adopted, cannabis businesses would be required to contribute funds to address the indirect impacts of the cannabis industry—impacts that can't otherwise be funded through direct fees to these businesses.

A “yes” vote on this Measure ensures cannabis business operators contribute a fair share toward the law enforcement, public health, code compliance, emergency service and other efforts needed to preserve our community character, natural environment, and quality of life in Mono County. ¹²¹

Mono County Board of Supervisors

Bob Gardner, Chair

Fred Stump, District 2 Supervisor

Stacy Corless, District 5 Supervisor

John Peters, District 4 Supervisor

By the signatures listed above, the Board of Supervisors certifies that this argument is true and correct.



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 20, 2018

TIME REQUIRED

SUBJECT Closed Session--Human Resources

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p>No Attachments Available</p>
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History

Time

Who

Approval



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 20, 2018

TIME REQUIRED

SUBJECT Closed Session - Real Property
 Negotiations, 126 Old Mammoth Rd.

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: Mammoth Mall, 126 Old Mammoth Rd., Mammoth Lakes, CA. Negotiating Parties: Mono County and Greenlaw Partners. Agency negotiators: Leslie Chapman, Stacey Simon and Tony Dublino.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p>No Attachments Available</p>
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History

Time	Who	Approval
3/15/2018 6:08 AM	County Administrative Office	Yes
3/15/2018 2:07 PM	County Counsel	Yes
3/15/2018 10:27 AM	Finance	Yes