



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Suite Z, 2nd Floor Minaret Mall, 437 Old Mammoth Rd., Suite Z, Mammoth Lakes, CA 93546

Regular Meeting February 21, 2017

TELECONFERENCE LOCATIONS: 1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517. Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5534. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

2. **APPROVAL OF MINUTES - NONE**

3. **RECOGNITIONS - NONE**

4. **BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

5. **COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

6. **DEPARTMENT/COMMISSION REPORTS**

7. **CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Out of State Travel Request - Penny Galvin

Departments: Finance

This conference will provide Penny Galvin with enhanced knowledge on the EMS billing software ImageTrend and allow her to share her knowledge of EMS billing in order to assist in the expansion and fine tuning of the ImageTrend software.

Recommended Action: Approve out of state travel request for Penny Galvin, in order to attend ImageTrend Connect 2017 Conference in St. Paul, Minnesota, leaving July 18, 2017 and returning on July 21, 2017.

Fiscal Impact: The fiscal impact for this travel and training is approximately \$1790, which includes registration, hotel, airfare, and per diem. Finance Department has sufficient budget to cover the cost of this training.

B. Out of State Travel Request - Janet Dutcher

Departments: Finance

This annual conference features many opportunities for finance officers to hone their leadership and management skills with a chance to learn about fiscal strategies, policies and practices for managing governmental financial resources and to implement these best practices here in Mono County.

Recommended Action: Approve out of state travel request for Janet Dutcher, to attend the Government Finance Officers' Association (GFOA) annual conference being held in Denver, Colorado this year, leaving May 21 and returning May 24, 2017.

Fiscal Impact: The fiscal impact for this travel and training is approximately

\$1,520, which includes registration, hotel, airfare and per diem. The cost of this training event is included in the department's budget.

C. Out of State Travel NADCP Training Conference

Departments: Probation

(Karin Humiston) - Seeking approval for out of state travel from July 9, 2017 through July 12, 2017 for the National Association of Drug Court Professionals (NADCP) Annual Training Conference in Washington D.C. Attendees are Jon Himelhoch, Stacie Casabian and Rich Bonneau.

Recommended Action: Approve out of state travel for Probation employees Jon Himelhoch and Stacie Casabian and for Behavioral Health employee Rich Bonneau to attend the NADCP Annual Training Conference in Washington DC July 9-12, 2017 with a travel day July 8, 2017.

Fiscal Impact: No fiscal impact to the General Fund. Registration \$1,800.00; Hotel \$2,640; Airfare (currently) \$1,530; Per Diem meals \$810; Airport Parking \$70; Mileage to/from Reno Airport \$185; Taxi to/from Washington DC Airport \$50. Total \$7,085. Probation Department has budgeted this travel expense and it will be paid for from Drug Court Grant funding and SB678 Evidence Based Practices funding.

D. Planning Commission Appointments

Departments: Community Development and Board of Supervisors

Appointment of three planning commissioners to new four-year terms.

Recommended Action: 1. Reappoint Roberta Lagomarsini, with term expiring March 1, 2021, to the Mono County Planning Commission as recommended by Supervisor Stump; 2. Reappoint Daniel Roberts, with term expiring March 1, 2021, to the Mono County Planning Commission as recommended by Supervisor Gardner; 3. Reappoint Scott Bush, with term expiring March 1, 2021, to the Mono County Planning Commission as recommended by Supervisor Peters.

Fiscal Impact: No impact.

E. Recruitment of EMS Chief

Departments: EMS Department

The current EMS Chief, Robert Rooks, will exceed his 960 hours allocated in his employment contract by the end of April, 2017. Therefore, recruitment for his replacement should begin as soon as possible.

Recommended Action: That the Board of Supervisors authorize the Mono County Human Resources Department to begin recruitment for a full-time EMS Chief.

Fiscal Impact: The allocated salary for this position is between \$96,000 to \$108,000 depending on qualifications and experience. The full cost of this position

with benefits will be between \$173,879 and \$192,142 for a full year.

8. CORRESPONDENCE RECEIVED - NONE

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

9. REGULAR AGENDA - MORNING

A. Presentation on Sierra Nevada Bighorn Sheep

Departments: Public Works

1.5 hours (30 minute presentation; 1 hour discussion)

(CA DFW staff and USFWS staff) - Presentation by CA DFW and USFWS regarding Sierra Nevada Bighorn Sheep Recovery efforts.

Recommended Action: None (informational only). Provide any desired direction to staff.

Fiscal Impact: None.

B. Direction to Staff re Conway Ranch Request for Grazing Proposals

Departments: Public Works

2.5 hours (15 minute presentation; 2.25 hour discussion)

(Tony Dublino) - Presentation by Tony Dublino regarding potential issuance by County of a Request for Proposals for Grazing at Conway Ranch.

Recommended Action: Receive presentation and provide direction to staff regarding the issuance of an RFP for grazing on Conway Ranch, including, but not limited to, one of the following options: 1. Direct staff to prepare RFP for sheep grazing at Conway and Mattly Ranch. Any such proposal will require indemnification as well as applicant funding of any necessary CEQA. Once prepared, present to Board for approval, posting and publishing. 2. Direct staff to prepare RFP for cattle grazing at Conway and Mattly Ranch. Any such proposal will require indemnification as well as applicant funding of any necessary CEQA. Once prepared, present to Board for approval, posting and publishing. 3. Do not direct staff to prepare an RFP – allow current grazing lease to expire without subsequent lease in place.

Fiscal Impact: None at this time.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

11. CLOSED SESSION

A. Closed Session--Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, and Dave Butters. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

12. REGULAR AGENDA - AFTERNOON

A. Review of Need for Continuation of Local Emergency

Departments: CAO, Sheriff

10 minutes (5 minute presentation; 5 minute discussion)

(Leslie Chapman, Ingrid Braun) - On January 31, 2017 the Mono County Sheriff declared a state of local emergency as a result of extreme winter weather. The Board of Supervisors ratified this declaration on February 7, 2017, and further declared a continuing state of emergency. Mono County Code Section 2.60.080 requires that the Board of Supervisors review the need for continuing the local emergency every 14 days until it is terminated. This item is provided for that purpose.

Recommended Action: Review need for continuing the local emergency. If Board determines that need no longer exists, direct staff to prepare a declaration terminating local emergency.

Fiscal Impact: None

B. Mid-Year Budget Review

Departments: CAO, Finance

1 hour 20 minutes (20 minutes presentation, 60 minutes discussion)

(Leslie Chapman, Janet Dutcher) -

Receive analysis of the County's General Fund fiscal performance for the year ended June 30, 2016. Present mid-year budget review and discuss budget updates.

To view documents related to this item which are too large to attach to the agenda, please click on the link below:

<http://www.monocounty.ca.gov/auditor/page/2016-17-mono-county-mid-year-budget-review>

Recommended Action: Receive analytical analysis of General Fund fiscal performance for the year ended June 30, 2016. Hear budget updates and approve the mid-year budget adjustments (4/5ths vote required). Provide any desired direction to staff.

Fiscal Impact: Increase in General Fund appropriations of \$147,347 funded with an increase in revenues of \$147,347 and the use of carryover balance of \$0. Increase in Non-General Fund appropriations of \$1,037,409 funded with an increase in revenues of \$ 626,948 and the use of carryover balance of \$410,461.

C. SB 844 Jail Project Proposal Package

Departments: Public Works

1 hour (15 minute presentation, 45 minute discussion)

(Garrett Higerd) -

Update on proposal for jail revenue bond funds to construct a new jail facility on the site of the old County hospital on Twin Lakes Road.

The Mono County General Plan is available

at: <http://monocounty.ca.gov/planning/page/general-plan-eir>

The contract documents (in template form) for the project are located at http://www.bscc.ca.gov/s_cfcformofdocuments.php. These documents would be approved as to form in the proposed resolution and then finalized and executed if the grant were awarded. County Counsel has reviewed the contracts and finds them to be legally adequate and acceptable as to form.

Recommended Action: Receive update on status of SB 844 Jail Project Proposal Package to construct a new jail facility on the site of the old County hospital on Twin Lakes Road. Approve Resolution R17-_____ authorizing application for adult detention facility construction funds under SB 844 from the Board of State and Community Corrections and adopting a General Plan EIR Addendum. Provide direction to staff.

Fiscal Impact: If Board approves submission of application, if County is awarded funds, and depending on ultimate design of project, Mono County's contribution towards this project is projected to be about \$2,053,000, which includes \$440,000 of in-kind labor for project management, construction management, transition planning and grant administration that will be required over the life of the project (the next four to five years) and a \$1,613,000 cash match of which \$203,000 has already been budgeted. We expect the remaining \$1,410,000 will come from an investment pool loan or bank line of credit having a five-year term, payable semi-annually at as low as 2.50% interest per year. Annual loan payments will be approximately \$302,000, and will cost the County \$98,750 in interest over the term of the loan. Annual loan payments could be funded through a combination of budgetary expenditure savings, expenditure deferrals and if necessary, temporary expenditure reductions.

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