



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

Regular Meeting January 12, 2016

TELECONFERENCE LOCATIONS: 1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517. Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5534. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517), and in the County Offices located in Minaret Mall, 2nd Floor (437 Old Mammoth Road, Mammoth Lakes CA 93546). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at www.monocounty.ca.gov. If you would like to receive an automatic copy of this agenda by email, please send your request to Bob Musil, Clerk of the Board: bmusil@mono.ca.gov.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.
(Speakers may be limited in speaking time dependent upon the press of business)

and number of persons wishing to address the Board.)

2. APPROVAL OF MINUTES

A. Board Minutes

Departments: Clerk of the Board

Approve minutes of the Regular Meeting held on January 5, 2016.

3. RECOGNITIONS - NONE

4. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

5. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

6. DEPARTMENT/COMMISSION REPORTS

7. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Reclassification of Daniel Lengeman from DDA II to DDA III

Departments: District Attorney

Agreement and First Amendment to Agreement re Employment of Daniel Lengeman, Deputy District Attorney II, effectuating reclassification of Mr. Lengeman to Deputy District Attorney III.

Recommended Action: Approve and authorize the Board Chair to execute said Agreement and First Amendment on behalf of the County.

Fiscal Impact: Approximate annual increase for the reclassification is \$10,196 which consist of \$7,428 increase in salary, and \$2,768 increase to PERS. The entire amount of this reclassification will be funded by the acceptance of the increased funds to the Victim/Witness grant. There will be an overall reduction in the District Attorney's general fund impact in the amount of \$6,493. Remaining fiscal year impact for six months is an approximate increase of \$5,094, of which \$3,714 is salary and \$1,384 is PERS, funded through the grant.

B. Hiring Freeze Variance - Health Program Manager

Departments: Public Health

There exists a vacancy in Public Health for a Health Program Manager. This

position oversees the provision of services in the CCS (California Children's Services) and CHDP (California Health and Disability Prevention) programs. This position is essential to fill as it is mandated by the California Department of Public Health.

Recommended Action: That the Board approve a hiring freeze variance to fill the existing vacancy in Public Health for a Health Program Manager.

Fiscal Impact: The salary for this position is \$76,637 per year with an additional \$37,722 in benefits. This position is fully funded by state and federal grants.

Remaining fiscal year impact for five months is approximately \$47,650, of which \$31,932 is salary and \$15,718 is benefits.

C. Hiring Freeze Variance - Assistant Assessor

Departments: Assessor

Effective July 25, 2014, the Assistant Assessor resigned to accept a position in another county. The Assessor agreed to leave this position vacant for up to one year due to serious budget constraints within the county. Since that time the Assessor's Office has had one other staff member leave to accept employment in another County office. This position is an essential function of the daily operations of the Assessor's Office, and we do not have any other administrative personnel who can assume the responsibilities of this position. In addition, with the staff member loss mentioned above, our staffing levels may be too low for the timely completion of the assessment roll, which is critical to Mono County operations.

Recommended Action: Approve a variance of the hiring freeze to allow the Mono County Assessor, with the assistance of the new Mono County Human Resource Director, to recruit and hire an Assistant Assessor.

Fiscal Impact: The Assessor's Office does not anticipate filling this position prior to February 1, 2016. The maximum impact to the general fund would be \$68,920 (salary of \$40,645 for 5 months and benefits of \$28,275 for 5 months). This is an allocated position for which there is sufficient appropriation in the 2015/16 budget.

D. Hiring Freeze Variance - FTS II-IV - Accountant I/II, Auditor-Controller

Departments: Finance

(Stephanie Butters) - Hiring Freeze Variance and approval to hire an FTS II/III/IV-Accountant I/II in the Auditor-Controller division of the Finance Department.

Recommended Action: Approve hiring freeze variance and authorize the Finance Director to fill a FTS II/III/IV-Accountant II/II position in the Auditor-Controller's office.

Fiscal Impact:

The fiscal impact for the remaining 2015-16 fiscal year is approximately \$35,826 of which \$19,550 is salary, \$4,305 is PERS and \$11,971 is benefits. A full fiscal year cost is approximately \$85,983 of which \$46,920 is salary, \$10,333 is PERS and

\$28,730 is benefits. The remaining fiscal year savings to the general fund will be approximately \$17,746 of which \$13,542 is salary, \$3,154 is PERS, and \$1,050 is benefits. This position is funded in the 2015-16 budget and is expected to be funded in the 2016-17 budget.

E. Hiring Freeze Variance - FTS II-IV, Treasurer-Tax Collector

Departments: Finance

(Gerald Frank) - Hiring Freeze Variance - Fiscal and Technical Specialist II-IV

Recommended Action: Approve a hiring freeze variance and authorize the Finance Director to fill a FTS II-IV position in the Treasurer/tax Collector's office.

Fiscal Impact:

The fiscal impact for the remaining 2015-16 fiscal year is approximately \$42,107 of which \$25,500 is salary, \$5,748 is PERS and \$10,859 is benefits. The cost for a full year is \$101,057 of which \$61,200 is salary, \$13,795 is PERS and \$26,062 is benefits. This position is funded in the 2015-16 budget and is expected to be funded in the 2016-17 budget.

F. Hiring Freeze Variance - Risk Manager

Departments: CAO

Approve hiring freeze variance - Risk Manager

Recommended Action: Approve a hiring freeze variance and authorize the CAO to fill the Risk Manager position in the County Administrator's office.

Fiscal Impact:

The fiscal impact for the remaining 2015-16 fiscal year is approximately \$51,387 of which \$25,500 is salary, \$15,028 is PERS and \$10,859 is benefits. The cost for a full year is \$123,328 of which \$61,200 is salary, \$36,066 is PERS and \$26,062 is benefits. This position is funded in the 2015-16 budget and is expected to be funded in the 2016-17 budget.

G. Hiring Freeze Variance - Admin Services Specialist

Departments: CAO

Hiring freeze variance to hire an Administrative Services Specialist in the CAO's office.

Recommended Action:

Approve hiring freeze variance and authorize the CAO to fill the Administrative Services Specialist position in the County Administrator's office.

Fiscal Impact:

The fiscal impact for the remaining 2015-16 fiscal year is approximately \$38,293 of which \$22,675 is salary, \$5,111 is PERS and \$10,507 is benefits. The cost for a full year is \$91,905 of which \$54,420 is salary, \$12,267 is PERS and \$25,218 is benefits. This position is funded in the 2015-16 budget and is expected to be funded in the 2016-17 budget.

8. CORRESPONDENCE RECEIVED (INFORMATIONAL) - NONE

All items listed are located in the Office of the Clerk of the Board, and are available for review.

9. REGULAR AGENDA - MORNING

A. RPAC Workshop

Departments: Community Development

1 hour (20 minute presentation; 40 minute discussion)

(Scott Burns) - Workshop on Regional Planning Advisory Committees (RPACs).

Recommended Action: Conduct workshop, and provide any desired direction to staff

Fiscal Impact: No impact.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

11. CLOSED SESSION

A. Closed Session--Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon and Leslie Chapman. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

ADJOURN