



**MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St.,  
Bridgeport, CA 93517

**Regular Meeting  
April 14, 2015**

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9:00 AM Meeting Called to Order by Chairman Fesko.

*Supervisors present: Alpers, Corless, Fesko, Johnston and Stump.  
Supervisors absent: None.*

*Break: 10:00 a.m.  
Reconvene: 10:10 a.m.  
Closed Session: 11:53 a.m.  
Reconvene: 2:36 p.m.  
Adjourn: 2:39 p.m.*

Pledge of Allegiance led by Supervisor Alpers.

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

**Joe Parrino:**

- Update on Motocross/Supercross series, recent events.
- Wanting to educate the Supervisors on how much this industry is growing right now; very much on an upswing right now.
- Would have been nice if Mammoth had been able to host some of these large races.
- Asked about the potential of ice rink in June Lake to boost economy.

**2. APPROVAL OF MINUTES - NONE**

**3. RECOGNITIONS - NONE**

**4. BOARD MEMBER REPORTS**

**Supervisor Alpers:**

- DWP GRANT LAKE DIVERSIONS: The City was allowed to export 4500af. of water as

## MEETING MINUTES

April 14, 2015

Page 2 of 11

- per the Mono Lake Agreement if the Lake level was measured at least 6379'. It was measured on 4/1 and the level was, in fact, 6379'. The Department began diverting water down the Mono Craters Tunnel that afternoon. It is projected that on or around 4/22 the entire 4500af will have been transported out of Grant Lake. This rapid diversion of Mono Basin water is legal, but violates the GLOMP (Grant Lake Operating Management Plan). The Plan was adopted approximately 20 years ago at the time of the Court ruling, but is not legally binding. The intent of the GLOMP was to encourage diversions that would have minimal impacts on the lake and local businesses. Thinks it is imperative to have a working relationship with DWP. There are many new people in key positions with the department and it needs to be brought to their attention how important water and resource management are to local environment and economy. With the new settlement, DWP will be required to update the management plan for Grant Lake. Does the Board want to re-agendize the DWP item that was cancelled last Fall – only item in afternoon?
- CONWAY RANCH RFP: The Conway Ranch Conservation Easement is completed. DFW is reducing the size of recreational catchable trout. DFW Hatchery budgets are challenged every year. Does the Board think the time is right to direct staff to begin preparation of an RFP for the Conway Ranch aquaculture portion? Bring back for further discussion?
  - 4/7/2015 - The JLCAC meeting was canceled due to inclement weather.
  - 4/8/2015 - MBRPAC. Caltrans' Cedrik Zemitis reviewed the Lee Vining Rockfall project and highlighted their intended communication efforts before and during the project. Deborah Hess from SCE was in attendance to moderate a discussion regarding the safety of Mono Basin powerlines. a number of Mono City residents were in attendance. Deborah and her staff reviewed the basics of powerline construction and testing. SCE staff will be meeting on 5/18 with Chris Lizza of the LVFD regarding FD safety. SCE is reviewing circuit maps to verify high fire areas and checking threshold setting levels in case of high winds. The County would need to work with Edison to determine what wind speed would dictate a shutdown of service and if this level would be in effect year round.
  - 4/13/2015 - Briefly attended the LTC meeting held in Mammoth to hear the new Caltrans District 9 Director speak to the early dry year opening of Hwy 120 west to the Park gate. The gate will be opened tomorrow, 4/15. The road will be open to the YNP Tioga Pass gate.
  - 4/13/2015 - Was unable to attend the YARTS meeting due to a personal matter. Supervisor Corless will report on that meeting.

### **Supervisor Corless:**

- Town Hall Event: Getting it right: Using Eastside Know-How to move Mammoth and Mono forward, 4/28, speakers from the board and town council, 6:30pm at Mammoth Lakes Welcome Center/Forest Service Auditorium. The idea behind this is to engage community members outside Suite Z and the board room, hopes it will ultimately lead to formation of an informal county advisory body in Mammoth.
- YARTS Board Meeting: Supervisor Alpers elected Vice Chair; YARTS needs to address funding sustainability/planning issues, will do a workshop in June, help the organization function more sustainable. NPS—road update—should know opening within the next three weeks.
- Bobcats: report from Lynn Boulton from Fish and Game commission meeting in Santa Rosa; sounds like rule-making decision will be delayed and they will be taking comments on this issue; plan to do some research to see how interested citizens in Mono County can comment.
- Attended memorial for Shirley Blumberg on Saturday at Cerro Coso College, beautiful music and presentation by Felici Trio/Brian Schuldt and Rebecca Hang, honoring a woman who did so much for the Mammoth community. Shirley was a wonderful poet, and she even wrote a poem for her own memorial!

### **Supervisor Fesko:**

- April 7<sup>th</sup> – Attend the CSA #5 meeting in Bridgeport.
- Discussion took place on the Memorial Hall bathrooms. They are now complete! Thanks to

- Joe Blanchard for bringing the CSA up on the latest and greatest news. Thanks to the Public Works staff for doing a great job on the bathrooms.
- Thanks to Vianey White for her continued work on the remodel of the hall. The CSA is looking forward to the start of the upstairs remodel.
- Discussion took place on the possible fence restoration on the Courthouse fence
- Action to once again purchase flowers for the School Street plaza. Thanks to Steve Noble (Ruby Inn) for his donation of time to water the flowers.
- April 8<sup>th</sup> – Attended the ARC meeting.
- April 13<sup>th</sup> – Attended the LTC meeting. The new CalTrans Director for District 9, Brent Green, was present. Thanks to CalTrans for the update on the Lee Vining rock fall project which is to start by May 5<sup>th</sup>. Candid conversation took place with CalTrans on the “early” opening of highway 120 during dry years.

**Supervisor Johnston:**

- Met with an individual with regard the Mammoth Lakes Airport and the potential for a regional solution.
- Attended a Great Basin Unified APCD special meeting where Phil Kiddoo was appointed as the new Air Pollution Control Officer replacing Ted Schade after many years as director.
- Attended the Mono County Local Transportation Commission - several issues considered including an update on YARTS, a public hearing on Unmet Transit Needs, a Resolution of Appreciation to Caltrans, a quarterly report by ESTA, an update on the Lee Vining Rockfall Project, a discussion about opening the east side of Tioga Road for earlier access, and quarterly reports by the Town of Mammoth Lakes, Mono County and Caltrans.

**Supervisor Stump:**

- Attended the Special Air Pollution Control meeting on 4-8 – appointment of new director.
- Attended the Planning Commission Meeting of 4-9. Topic was amount of parking required for a proposed Crowley Skate Park. Thanked John Connelly, provided a lot of information.
- Attended the Local Transportation Commission of 4-13. Met Brent Green, the new Cal Trans Dist.9 Director. Discussion about resolution of appreciation for Caltrans worker.
- A few comments on the Agenda Item information for last week’s bobcat trapping item. Would have been nice to have more information. Need to solicit input from our staff so we have more to review on these issues. (Marshall Rudolph: staff can provide information to board members, but board member to board member is not allowed under the Brown Act.) Shout out to Lynn Boulten, Deanna Dulen and Lisa Cutting for providing information.

**5. COUNTY ADMINISTRATIVE OFFICE**

**CAO Report regarding Board Assignments**

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**Jim Leddy:**

- Congressman Cook’s staff member and father came up on day it snowed; Congressman Cook is looking to come back to Mono County at the end of May.
- Steering Committee meeting.

**6. DEPARTMENT/COMMISSION REPORTS**

**Lynda Salcido:**

- Gave information about “Miles of Smiles” program and statistics. This year program focused on Eastern Sierra Unified School District students.
- Discussion about various statistics; doing even better than last year.

- Answered miscellaneous board questions and comments.

## 7. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

### A. Employment Agreement for Leslie Chapman

Departments: County Administrator's Office/Human Resources

Proposed resolution approving a contract with Leslie Chapman as Finance Director, and prescribing the compensation, appointment and conditions of said employment.

**Action:** Approve Resolution #R15-25, approving a contract with Leslie Chapman as Finance Director and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**Alpers moved; Johnston seconded**

**Vote: 5 yes; 0 no**

**R15-25**

### B. PERS Contract Amendment

Departments: Finance

Proposed Resolution #R15-\_\_\_\_\_, Authorizing a Correction to the Amendment to Contract Between the Board of Administration California Public Employees' Retirement System and the Board of Supervisors County of Mono.

**Action:** Adopt proposed resolution #R15-26, authorizing a Correction to the Amendment to Contract Between the Board of Administration California Public Employees' Retirement System and the Board of Supervisors County of Mono.

**Alpers moved; Johnston seconded**

**Vote: 5 yes; 0 no**

**R15-26**

## 8. CORRESPONDENCE RECEIVED (INFORMATIONAL) - NONE

All items listed are located in the Office of the Clerk of the Board, and are available for review.

## 9. REGULAR AGENDA - MORNING

### A. Updated House and Property Numbering Ordinance

Departments: Information Technology, County Counsel, Public Works

(Christian Milovich) - Board's consideration of ordinance amending Chapter 15.20 and Sections 13.35.010 and 17.16.250 of the Mono County Code pertaining to and in reference to house and property numbering.

**Action:** Introduce, read title, and waive further reading of Ordinance #ORD15- of the Mono County Board of Supervisors Amending Chapter 15.20 and Sections

13.35.010 and 17.16.250 of the Mono County Code Pertaining to and in Reference to House and Property Numbering.

**Stump moved; Corless seconded**

**Vote: 5 yes; 0 no**

**M15-78**

**Christy Milovich:**

- The board has seen this item twice so far; gave brief overview.
- Due to Cal Fire changes, this ordinance was edited. Therefore this would be the “second” first reading; doesn’t anticipate any other changes.
- Per Nate Greenberg, the numbering system is being worked on to be adopted nationwide although not done yet.
- She will make sure Nate Greenberg knows Supervisor Alpers concerns.

**Supervisor Stump:**

- Asked if there may be further corrections to be made?

**Supervisor Alpers:**

- Will there be discussions so that our numbering system can be adopted nationwide for things such as FedEx and UPS, etc.
- Shipping will continue to become more important.

**B. Trails West, Inc. Request for Encroachment Permit Fee Waiver**

Departments: Clerk of the Board

(Larry Schmidt, Marker Installation Coordinator) - Trails West, Inc., a non-profit volunteer organization engaged in marking the historic Sonora Pass Emigrant Trail is requesting a waiver of Mono County Encroachment Permit fees. This item is being sponsored by Chairman Fesko.

**Action:** Approve request for waive encroachment permit fees.

**Alpers moved; Fesko seconded**

**Vote: 5 yes; 0 no**

**M15-79**

**Larry Schmidt:**

- Explained where he is from and gave information about his non-profit organization.
- Discussion about the trails they mark and a couple they plan to mark in North County.
- Here today to request waiver of encroachment permit fees on Larson Lane and Topaz Lane.

**Supervisor Fesko:**

- Had a discussion with Mr. Schmidt prior to board meeting about this issue.
- Asked Public Works Director if he saw any problem with this – he does not.
- Thinks this is a great promotion and helps preserve history.

**Supervisor Stump:**

- Thanked Mr. Schmidt for his work on this.

**C. Authorization to Provide an official name for the Mountain Gate Project and Install a Dedication Monument and Plaque**

Departments: Public Works

(Vianey White) - Several Walker community members and local organizations have been instrumental in the creation and completion of the Mountain Gate Phase 1 and Phase 2 projects and the Northern Mono Chamber of Commerce (NMCC) would like to recognize them by installing a dedication monument near the amphitheater and a dedication plaque in the existing

informational kiosk. The attached Exhibit 1 provides information on the size, location, and inscriptions anticipated for the monument and plaque. The Antelope Valley RPAC recently voted unanimously in support of naming the park, "Mountain Gate Park on the West Walker River Parkway."

The NMCC would like to schedule the dedication ceremony for Saturday May 23<sup>rd</sup>, 2015, from 11am – 2pm. Construction on the Mountain Gate Phase 2 Fishing Access Project is scheduled to be completed by Monday, May 18<sup>th</sup>, 2015 (weather permitting).

**Action:** Approve the Northern Mono Chamber of Commerce's request to officially name the Mountain Gate Phase 2 Fishing Access Project, "Mountain Gate Park on the West Walker River Parkway" and to install a dedication monument near the amphitheater and plaque at the existing informational kiosk during a dedication ceremony on Saturday May 23<sup>rd</sup>, 2015, 11am-2pm (changing wording and potentially adding a name to plaque as discussed).

**Fesko moved; Corless seconded**

**Vote: 5 yes; 0 no**

**M15-80**

**Vianey White:**

- Gave overview of item and requested action.
- It was determined that the Mountain Gate project area didn't have an official name.

**Supervisor Fesko:**

- Went over history of this project; it's very exciting to see this coming to fruition.
- Mentioned this will happen over Memorial Day weekend and all Supervisors are invited to attend.

**Supervisor Alpers:**

- Mentioned that the plaque should be changed to read California Department of Fish and Wildlife.

**Supervisor Johnston:**

- He thinks the name is a mouthful and implies that the West Walker River is called "West Walker River Parkway". Why?
- On list of people to dedicate to – previous staff member in Planning Department Haven Kiers?

#### D. Proposed re-configuration of County Offices in Bridgeport

Departments: County Administrator's Office

(Jim Leddy) - Review of proposed re-organization of Mono County Bridgeport County Offices

**Action:** Direct Staff to proceed with the required steps as outlined below (and taken from Section A: Reorganization Steps Outline of the staff report and authorize the CAO to sign the lease agreement with the Mono County Office of Education:

**1) Policy Direction Phase –**

**a. Seek formal approval from Board of Supervisors, Mono County Office of Education Board and Mammoth Hospital District.**

- i. Present proposed plans for remodel and consolidation to MCOE and Mammoth Hospital District – adjust to accommodate both;
- ii. Submit Project Approval Form to County staff review committee on Facilities work needed;

## MEETING MINUTES

April 14, 2015

Page 7 of 11

- iii. Review and update any and all existing lease agreements between three agencies – Bring back to governing boards for adjustments as needed;
- iv. Refine financial estimates for all three agencies including remodel, move and future utility and cost savings;
- v. Negotiate new lease agreements, as needed. Bring to governing boards for approval.

### **II) Remodel Phase**

- a. Move Animal Control from Twin Lakes Annex to Bridgeport Animal Shelter
  - i. Confirm space use at Bridgeport Shelter location
- b. Remodel Mono County Office of Education Bridgeport Offices to accommodate shared use by County departments and MCOE;
  - i. Complete plan design and approval by building officials;
  - ii. Schedule work
  - iii. Move offices
- c. Move Public Health from Twin Lakes Annex to remodeled MCOE.
- d. Move Social Services from current location to MCOE
  - i. Schedule move
  - ii. Convert over IT services including State CIV system required;
- e. Remodel Twin Lakes Annex building to facilitate movement of BFM Clinic from old Hospital to Twin Lakes Annex.
  - i. Confirm required State health agency approvals for BFM Clinic move
  - ii. Update lease agreements between Hospital District and County for move;
- f. Schedule movement of BFM Clinic into remodeled Twin Lakes Annex
  - i. Schedule and complete state and local inspections
- g. Move BFM Clinic to Twin Lakes Annex
- h. Reduce use of old Hospital
  - i. Maintain cold storage facility capacity for County offices until plan can be developed for Old Hospital evacuation and demolition;
  - ii. Develop alternative storage locations for departments cold storage needs;
  - iii. Remove all old medical equipment
  - iv. Develop plan to demolish and clean Old Hospital location
  - v. Bring back to Board proposed Old Hospital demolition plan

### **Alpers moved; Fesko seconded**

**Vote: 5 yes; 0 no**

### **M15-81**

#### **Jim Leddy:**

- Report before the Board covers about a year's worth of work.
- Plans to hit the highlights.
- There is a history of trying to figure out what to do with the old hospital.
- Looked at all different spaces, going for a shared service model.
- Office of Education became a possibility.
- Social Services, Behavioral Health and Office of Education maybe going into one building, one location. More of a one-stop government shop.
- Goal: to get out of the old hospital.
- Went over Section A – Reorganization Steps Outline.
- Thanked various staff for work done on this.
- Savings of \$81,500 per year/not all general fund.
- Timeline between now and November.
- He doesn't think the Office of Education would want to move their location, probably wouldn't let their lease expire and leave.
- We don't have money now for big campus reconstruction, but this plan opens up future possibilities.

#### **Supervisor Stump:**

- Asked that Jim clarify where each building is that he's referring to.
- What happens when lease expires where we own land? What if Office of Education did

leave? Could other departments go in there?

- If we do this year, what about A87 charges, etc? Hard for Departments to budget. Way to work around it.

**Supervisor Johnston:**

- Campus plan for Bridgeport Facilities? Is this consistent with this plan? What do we want county facilities to look like in future years?

**Supervisor Corless:**

- She's happy to see us moving out of hospital building.
- She supports this; build the plane as you fly it concept.

**Supervisor Alpers:**

- Feels this is well staffed out; very transparent. Fully supports.

**Supervisor Fesko:**

- He agrees with other supervisors; feels this actually moves toward the campus plan.

**Roberta Reed:**

- Social Services will be direct billed, wouldn't play into A87 costs at all.

**E. Board of Supervisors Ad Hoc EMS Subcommittee**

Departments: Public Health/Emergency Medical Services

(Lynda Salcido, Public Health/EMS Director) - The Board of Supervisors will discuss and potentially take action with respect to aspects of the recently formed Ad Hoc Emergency Services Committee, including but not limited to scope of work, membership and goals and give direction to staff.

**Action:** None.

**Lynda Salcido:**

- Gave overview of item.
- Two meetings ago direction was to establish the committee; beginning to move this forward.
- A visionary process as if we were creating this for the first time. What's most cost efficient?
- What we can and cannot discuss in terms of MOU is going to be essential.
- Went over how her time is currently budgeted within Paramedic's program.

**Supervisor Stump:**

- Mentioned the different reports applicable here that should be included/considered:
  - Exclusive Operating Agreement, Fitch report, 4-5 years worth of financials, staff report on RFP, role of ICEMA, sustainability projections, FLSA – 80/20 rule, overtime definition, financial implications on loss of CTO, current MOU: when triggers occur, what happens to cost, Hap Hazard letter recently submitted to The Sheet (contains good history and background), Marine MOU,
- After one or two meetings, feels video conferencing should be utilized.
- Committed to Tri-Valley representative to be on the committee.
- Time to acknowledge that the Board approved long ago MOU's; the paramedics have been operating under the rules they were given.
- He's willing to go with consensus decisions.
- Has issues with whether or not employees get paid to be on committee; there are a lot of unanswered questions about this.
- Asked for concurrence that all reports he suggested be included *are* included. (Board concurs).

**Supervisor Fesko:**

- Agrees with reports suggested by Supervisor Stump.
- Board should each appoint a person to the board.
- Paramedic appointment was left open, not sure the board should do that, maybe Paramedics should do that.



## MEETING MINUTES

April 14, 2015

Page 9 of 11

- Up to committee itself to determine how meetings will be run.
- Valid point regarding video conferencing. Initially it was determined it was going to be held in Lee Vining.
- Can push for carpooling if necessary.
- This is a voluntary position; people will need to want to put time into it.
- He wasn't under the impression that the board would have to approve the people suggested by each supervisor.
- Goal is to report back to Board.
- May need to be third Thursday in May for first schedule board meeting (5/21) due to scheduling conflicts to get committee appointed, etc.
- Maybe put appointments off until first meeting in May.
- What is point of having one representative from each bargaining unit?
- He sees this committee and the MOU as separate issues.
- Need all appointments by 4/29 to be included on the 5/5 agenda.

### **Supervisor Alpers:**

- Do Supervisors offer up a person per district or do they need to be approved by board as a whole?
- He wants his appointee to know he has the full support of the board so he feels that nominations *should be* brought back to the board.

### **Supervisor Johnston:**

- He feels that the board should be taking recommendations by each board member and then formalizing it if board accepts it.
- Feels the board should authorize it.
- There is a cost to this and it has not been budgeted.
- Comments on goals of committee.
- He is not in favor of forming this committee. He thinks present system is sustainable if MOU was followed, which it wasn't.
- Thinks bargaining units need to be involved. Involves sustainability issue.
- What is outcome? Written report? Published report? This is not clear. Goal is to create a series of options.

### **Supervisor Corless:**

- Agrees about having board appoint members.
- It's important that we have clarification as to what are sideboards created by working with a labor union. Definitely having MOU there for review would be good.
- Wants focus on committee and its success.
- Comparison between different types of EMS programs in California.

### **Jim Leddy:**

- Ad-Hoc committees – for this primarily Rob DeForrest and Lynda Salcido – there are only so many hours in the day. Prioritizing becomes important.
- Other things will not get done because these types of committees are not budgeted.
- This is a volunteer committee.

### **Marshall Rudolph:**

- The issue of having employees on committee and whether they are compensated "extra" or not will need to be factored and addressed.
- Maybe there are some employees volunteering to be on it, not "asked by the county" in which case they absolutely do get compensated.
- He can get more specific answers for the board.

## 10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

*No one spoke.*

## 11. CLOSED SESSION

*There was nothing to report out of closed session.*

A. Closed Session--Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Marshall Rudolph, John Vallejo, Leslie Chapman, and Jim Leddy. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

B. Closed Session - Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

C. Closed Session - Exposure to Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

D. Closed Session - Conference With Legal Counsel

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: County of Mono v. Standard Industrial Minerals.

E. Closed Session - Conference with Legal Counsel

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: 1. Facts and circumstances: personnel complaint.

F. Closed Session - Performance Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

REGULAR AFTERNOON SESSION

12. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

*No one spoke.*

13. REGULAR AGENDA - AFTERNOON

A. Amendment to Sierra Center Mall Lease to Add Suite 207

Departments: District Attorney

Proposed amendment to Lease with Old Mammoth Highmark Associates pertaining to the lease of 926 additional square feet in the Sierra Center Mall designated as "Suite 207" for use by the Mono County Investigative Unit (MCIU).

**Action:** Approve County entry into proposed lease amendment and authorize chair to execute said amendment on behalf of the County.

**Corless moved; Johnston seconded**

**Vote: 5 yes; 0 no**

**M15-82**

**Tim Kendall (D.A.):**

- Explained item; lease agreement for Sierra Center Mall.
- Board should be aware of the terms of this agreement.

**Stacey Simon:**

- Handed out a slightly revised version of the agreement for signature.
- Explained change: went from 'annual increase be a reference to underlying master lease' to putting in the specific numbers.

**Supervisor Johnston:**

- Has statement, not question: this lease is \$3 per square foot but we can rent for \$1 per square foot at other places.

ADJOURN at 2:39 p.m. in memory of Shirley Blumberg

ATTEST

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TIMOTHY E. FESKO  
CHAIRMAN

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SHANNON KENDALL  
ASSISTANT CLERK OF THE BOARD