



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Mammoth Lakes BOS Meeting Room, 3rd Fl. Sierra Center Mall, Suite 307, 452 Old Mammoth Rd., Mammoth Lakes, CA 93546

Regular Meeting February 17, 2015

TELECONFERENCE LOCATIONS: 1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517. Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5534. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517), and in the County Offices located in Minaret Mall, 2nd Floor (437 Old Mammoth Road, Mammoth Lakes CA 93546). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at www.monocounty.ca.gov. If you would like to receive an automatic copy of this agenda by email, please send your request to Bob Musil, Clerk of the Board: bmusil@mono.ca.gov.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.

(Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

2. APPROVAL OF MINUTES

A. Board Minutes

Departments: Clerk of the Board

Approve minutes of the Regular Meeting held on February 3, 2015.

3. RECOGNITIONS - NONE

4. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

5. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

6. DEPARTMENT/COMMISSION REPORTS

7. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Racial and Ethnic Disparity Program Assistant

Departments: Probation

Proposed resolution authorizing the CAO to amend the County of Mono list of allocated positions to reflect the addition of a Racial and Ethnic Disparity Program Assistant in the Probation Department and to authorize the CAO to fill said allocated position.

Recommended Action: Adopt proposed resolution #R15-_____, authorizing the County Administrative Officer to amend the County of Mono list of allocated positions to reflect the addition of a temporary part-time Racial and Ethnic Disparity (RED) Program Assistant in the Probation Department and to Authorize the County Administrative Officer to fill said allocated position. Provide any desired direction to staff.

Fiscal Impact: None to the General Fund.

B. Health Officer's Attendance at the 2015 NACCHO Preparedness Summit

Departments: Public Health

The NACCHO Preparedness Summit is the premier national conference in the field of public health preparedness. The four-day annual event provides one of the only cross-disciplinary learning opportunities in the field and has evolved over time to meet the growing needs of the preparedness community. The Summit delivers

opportunities to connect with mid to senior level colleagues, share new research, and learn how to implement model practices that enhance capabilities to prepare for, respond to, and recover from disasters and emergencies. The goal is to take information, tools, and resources acquired at the Summit to use in our local jurisdiction and professional practice and share with colleagues and community partners.

Recommended Action: The Board of Supervisors approve the Travel Request for Dr. R. Johnson to attend the 2015 NACCHO Preparedness Summit in Atlanta, Georgia, April 14-17, 2015.

Fiscal Impact: This trip is funded entirely out of the 2014-15 Hospital Preparedness Program Grant, and there is no impact on the General Fund.

C. Building Ordinance Amendment

Departments: Community Development, County Counsel

Board's adoption of ordinance amending Chapter 15.04 pertaining to building regulations and uniform codes.

Recommended Action: Adopt proposed ordinance #ORD15___ of the Mono County Board of Supervisors amending Chapter 15.04 of the Mono County Code pertaining to building regulations and uniform codes.

Fiscal Impact: None.

D. Resolution Authorizing Mono County District Attorney to Participate in and Administer the JAG Grant

Departments: District Attorney

The Mono County D.A. has applied for and been awarded grant funds through the Edward/Byrne Memorial Justice Assistance Grant (JAG) Program in the amount of \$633,558.00 over a three year period ending 2017. Approval of this resolution will allow the District Attorney to participate and administer said grant.

Recommended Action: Approve Resolution #R15-_____, authorizing the Mono County District Attorney's office to Participate in the Edward/Byrne Memorial Justice Assistant Grant Program and authorize the District Attorney to sign for and administer the grant.

Fiscal Impact: Revenues in the amount of \$211,186.00 per year for three years, totaling \$633,558.00 over the life of the grant. The budget for this grant will be included with the midyear budget review.

E. Mono City Volunteer Fire Protection District Appointment's in Lieu of Election

Departments: Clerk of the Board

Appointment of Beverly Brewster and Reappointment of David Carle in lieu of election to the board of commissioners of the Mono City Volunteer Fire Protection District governed by Elections Code section 10515 and by Board Resolution R12-64 (see attached staff report for additional information). This item is being supported by

Supervisor Alpers.

Recommended Action: Appoint Beverly Brewster and David Carle to the board of commissioners of the Mono City Volunteer Fire Protection. These terms will expire on November 30, 2018.

Fiscal Impact: None.

F. Re-authorization of CAO to Enter into Leases and Licenses of County Property

Departments: County Counsel, CAO

Proposed ordinance re-adopting Mono County Code Section 3.05.030 delegating authority to the CAO to enter into certain leases or licenses of County-owned property.

Recommended Action: Introduce, read title, and waive further reading of proposed ordinance. Provide any desired direction to staff.

Fiscal Impact: None.

G. Employment Agreement for Daniel Lengeman

Departments: County Administrator's Office

Proposed resolution approving a contract with Daniel Lengeman as Deputy District Attorney II and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: Approve Resolution # R15-_____, approving an employment agreement with Daniel Lengeman and prescribing the compensation, appointment and conditions of said employment.

Fiscal Impact: The cost of this position for the remainder of FY 14/15 is approximately \$53,478.98 of which \$33,344.00 is salary; \$ 7,154.62 is the employer portion of PERS, and \$ 12,980.36 is the cost of the benefits and is included in the CAO Recommended budget. The cost for a full year is \$161,522.29

8. CORRESPONDENCE RECEIVED (INFORMATIONAL)

All items listed are located in the Office of the Clerk of the Board, and are available for review.

A. U.S. Department of the Interior - National Park Service

Departments: Clerk of the Board

Correspondence dated January 30, 2015 from Deanna Dulen, Superintendent of the National Park Service, announcing the completion of the Devils Postpile National Monument General Management Plan.

B. CSA #1 Correspondence Regarding Community Classes/Wellness Programs

Letter from Kim McCarthy, CSA #1 President, regarding a request for approval to

increase their budget for Community Classes/Wellness Programs by \$3,000 this fiscal year, an increase from \$12,000 to \$15,000.

9. REGULAR AGENDA - MORNING

A. Local Emergency

Departments: Board of Supervisors, CAO, Sheriff, Public Health and Health Officer, Public Works

30 minutes (5 minute presentation; 25 minute discussion)

Review state of local emergency, which was proclaimed by the Sheriff as Director Emergency Services on February 6, 2015, and ratified by the Board on February 10, 2015. Consider ratification (by resolution) of a proclamation of local health emergency by the County Health Officer made on February 11, 2015. Consider forms of potential additional County emergency assistance.

Recommended Action: Potentially take action to continue or terminate the state of local emergency. Potentially adopt a resolution ratifying the proclamation of local health emergency and continued state of local health emergency. Potentially take such action with respect to additional County assistance related to the emergency as the Board may deem appropriate. Provide any desired direction to staff.

Fiscal Impact: There is not fiscal impact for this action.

B. Parcel Map 13-001 (Hildenbrand-Booth)

Departments: Public Works

10 minutes (5 minute presentation; 5 minute discussion)

(Garrett Higerd) - Parcel Map 13-001 subdivides APN 026-220-009, consisting of 6.30 acres, into four parcels of 2.39, 1.19, 1.19, 1.43 acres along Valley Road in the community of Chalfant.

Recommended Action: 1. Receive staff report regarding Parcel Map 13-001, which subdivides a 6.30-acre parcel (APN 026-220-009) on Valley Road in the community of Chalfant into four parcels of 2.39, 1.19, 1.19, 1.43, with an offer of dedication of 0.10 acres along Valley Road. 2. Accept on behalf of the public the offer of dedication for street, drainage, and public utility purposes that right-of-way on Valley Road as shown on Parcel Map 13-001; 3. Reject on behalf of the public the offer of dedication for street, drainage, and public utility purposes that right-of-way for Owens Ranch Circle as designated on said map; and, 4. Direct and authorize the Public Works Director to file and record the Map and Notice of Development Conditions on Property for the project in the office of the County Recorder.

Fiscal Impact: None. Long-term maintenance of subdivision improvements will remain the responsibility of future property owners through a maintenance agreement.

C. Updated House and Property Numbering (911 Addressing) Ordinance

Departments: Information Technology; Public Works; County Counsel

15 minutes (5 minute presentation; 10 minute discussion)

(Nate Greenberg) - Board's consideration of ordinance amending Chapter 15.20 and Sections 13.35.010 and 17.16.250 of the Mono County Code pertaining to and in reference to house and property numbering.

Recommended Action: Introduce, read title, and waive further reading of Ordinance #ORD15-_____ of the Mono County Board of Supervisors Amending Chapter 15.20 and Sections 13.35.010 and 17.16.250 of the Mono County Code Pertaining to and in Reference to House and Property Numbering. Provide any desired direction to staff.

Fiscal Impact: None.

D. TOT Update

Departments: Finance

15 minutes (5 minute presentation: 10 minute discussion)

(Marilyn McCurry) - Transient Occupancy Tax Update

Recommended Action: Review the history of TOT material presented. Make comments or recommendations. Provide further direction to staff.

Fiscal Impact: TOT provides discretionary funding for the general operations, the Emergency Medical program and Tourism.

E. 2015 Goal Setting - Strategic Plan Follow up

Departments: County Administrator's Office

1 hour (10 minute presentation; 50 minute discussion)

(Jim Leddy) - Presentation by Jim Leddy regarding the establishment of 2015 Board of Supervisors Goals within Mono County Strategic Planning Framework.

Recommended Action: Using the Mono County Strategic Planning Framework, each Board member will be asked to provide a project under each of the Strategic Directions. These projects can range but it is requested that once each Board member has come up with a proposed project, that the list be narrowed. The Board will then be asked to focus the list for those for 2015. Provide any desired direction to staff.

Fiscal Impact: There is no fiscal impact from this item. The projects ultimately selected will be the Board's work plan. Upon Board consensus staff will measure which projects need budget authority or may already be underway.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

11. CLOSED SESSION

A. Closed Session--Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Marshall Rudolph, John Vallejo, Leslie Chapman, and Jim Leddy. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

B. Closed Session - Conference With Legal Counsel

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Madrid v. County of Mono et. al..

C. Closed Session - Performance Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

12. REGULAR AGENDA AFTERNOON- NONE

ADJOURN



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE February 17, 2015

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Board Minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approve minutes of the Regular Meeting held on February 3, 2015.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME: Shannon Kendall

PHONE/EMAIL: x5533 / skendall@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[02-03-15 Draft Mins](#)

History

Time	Who	Approval
2/11/2015 3:03 PM	County Administrative Office	Yes
2/11/2015 2:54 PM	County Counsel	Yes
2/11/2015 2:53 PM	Finance	Yes



**DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St.,
Bridgeport, CA 93517

**Regular Meeting
February 3, 2015**

Flash Drive	#1007
Minute Orders	M15-20 to M15-26
Resolutions	R15-05 TO R15-07
Ordinance	Ord14-07 NOT USED

Pledge of Allegiance led by Supervisor Corless.

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

2. APPROVAL OF MINUTES

A. Board Minutes

Departments: Clerk of the Board

Action: Approve minutes of the Regular Meeting held on January 13, 2015, as corrected.

Stump moved; Corless seconded

Vote: 4 yes; 0 no; 1 absent: Alpers

M15-20

Supervisor Johnston:

- On p. 3 of draft minutes, under his board report, first bullet point, should say Peter Bernasconi is from the Town of Mammoth Lakes.

Supervisor Stump:

- On p. 5 of draft minutes, under item #9a, his second bullet point, after "step up", should add, "and make the address corrections".

Note

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

3. RECOGNITIONS - NONE

4. BOARD MEMBER REPORTS

Supervisor Alpers:

- Absent.

Supervisor Corless:

- Communication/Outreach Efforts: Monthly KMMT regular program segment, invite all to join, schedule through her. Holding office hours at Sierra Ctr. Mall.
- 1/22, Broadband Consortium: inspiration, important messages and connections that reinforce the need for Mono to continue to lead on leveraging D395 in many ways, on all levels. Important takeaways for us to communicate to our constituents is online presence—possible 3rd round of grant funding from the consortium (if it stays funded); making sure we use this resource and communicate need to legislators; recognize healthcare as a driver of broadband.
- 1/29, Collaborative Planning: pleased to chair an inspiring meeting, great update from bi-state sage grouse working group, Devils Postpile general plan final decision.
- Congratulations to Chloe Kim X Games Gold, Mammoth snowboard team member,
- Shirley Blumberg, longtime Mammoth resident, passed away Friday, condolences to her family.

Supervisor Fesko:

- Tuesday 1/20 – Thanks to the Board for keeping the 20ths agenda light. Allowed him time to get to Sacramento at a reasonable time.
- Wednesday 1/21 – attended the RCRC Board of Directors Meeting in Sacramento. At the request of the Counties in our region, nominated and approved to sit on the RCRC Executive Committee for our region. Being on the Board of Directors and the Executive Committee will mean that he will have to travel to Sacramento almost monthly.
 - Some of the items discussed during the Board meeting were: Governor's proposed budget, adoption of RCRC's 2015 Policy Principles, Federal PILT and SRS status, Groundwater update, the State Water Board's "Grazing Regulation Action Project" (GRAP). Some thought that Cattle should be substituted for Grazing as that would make for a better acronym.
- On Wednesday evening, attended the RCRC Installation of Officers. Lee Adams, Sierra County, is now Chairman of the Board. John Viegas, Glenn County, is 1st Vice-Chair and Bob Williams, Tehama County, is 2nd Vice Chair and Nate Beason, Nevada County, is the Past Chair.
 - At this evening gathering, was able to speak one on one with both State Assemblyman Tom Berryhill and Assemblyman Frank Bigelow. He had the opportunity to discuss DFW's reduction in fish for 2015. I also had the opportunity to prime each of them on the situation in Chalfant regarding Highway 6. Requested they carry legislation which would allow CalTrans to reduce the speed below the 85th percentile. Since then, our staff has been in contact with their respective staffs.
- Spent a few days down through the Central Valley and Coastal region discussing California's dryness with many ranchers and farmers. Was able to have conversations with a few water districts on their situations. Very enlightening.
- Wednesday 1/28 – attended the ARC meeting; had a great session working thru some requests by Supervisors for the February 3rd and 10th agendas. Thanks to staff for working on these requests and making them happen.
- Monday 2/2 – met with Matt Turville, with DelSol Energy. They are a solar company that is part of the FigTree PACE program. Had a great discussion on how to better utilize FigTree's PACE funding for Solar, but also for other uses such as windows, insulation, air conditioners, water heaters. Their suggestion was to take care of low hanging fruit first (a/c, windows, etc) then look at solar. By taking care of these other items it will reduce

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the amount of solar that is required. The PACE funding can be used for all of these items in addition to the solar.

Supervisor Johnston:

- 1/26 – Great Basin meeting; recruiting for new Director.
- 1/26 – IMACA meeting, working on various items.
- 2/2 – Mammoth Lakes Housing meeting, gave Board a handout of activities.
- Attended Adventure Trail Hearing – 7 of 36 road segments approved.
- There is ATV high marking occurring at the Auchoberry Pit; someone needs to check into this and report back to Board, is this what we intended?
- CSAC – Transportation infrastructure financing to be focused on this year;
- Governor's budget is out. For a future agenda item: departments need to look at state/federal budget and see how it would affect us both positively and negatively.

Supervisor Stump:

- 1-22: Met with Mammoth Fire Chief Frievalt. Discussed EMT Training and the fact that the current local training available has trouble meeting local needs. Also spoke with Cathy Peterson who is going to check and see if there is a way to use "Workforce Training" dollars to help create a more sustainable program since both Mammoth Hospital and Mono County Medic Program hire EMTs.
- 1-26: Attended the Great Basin Air District meeting in Bishop. Received update on Owens Dry Lake dust control project. Recruitment process to replace the retired Air Pollution Officer underway.
- 1-27: Attended the CSA 1 Board meeting. Work continuing on the Crowley Ball Field Bathroom project. CSA 1 now looking toward a skate park project.
- 1-28: Visited Chalfant Park to see how goat head treatment is progressing. Public works staff are using a propane torch on burn days to scorch plants and hopefully kill them.
- 1-29: attended meeting with Scott Burns, Courtney Weiche, Vianey White, two CSA 1 Board members, and a representative from Triade Engineering to look at potential plot plans for the Crowley Community Center site to accommodate a skate park. Meeting recommended a plan; Vianey will run by County Staff to see if there are concerns. Having a plot plan is necessary so Community Development can adopt a "use permit" for the site as directed by the Board of Supervisors.
- 1-30: Attended Marshall's surprise birthday party. He does not look 50.
- 2-2: Brief meeting with Robin Roberts to check on Benton programs now that Ellen Thompson has retired.

5. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

Jim Leddy:

- **January 21st** – Met with Justin Alder and John Glazier about possible opportunities to partner with the Bridgeport Colony on Shared Services. Wendy Sugimura and Jeff Walters also in attendance. Topics included the plans by the Tribe to build a community center and possible wellness center; trails around town and pedestrian paths. The Tribe has donated 200 snow poles to the County for use on County roads around the Reservation.
- **January 21st** – Conference call with Caltrans Staff, Terry Erlwein and Ryan Dermody, to clarify Highway 6 legislative request. Letter sent into Assemblyman Bigelow and Senator Tom Berryhill on January 23rd per Board's request of January 20th requesting possible legislation. Senator Berryhill's staff acknowledged the letter but no decision yet as to whether Senator Berryhill will be the author.
- **January 22nd** - Strategic Planning Steering Committee met and discussed updating the

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PowerPoint and documents endorsed by Board on January 20th. Scheduling of visits to all RPACS is first step. In addition, will be engaging other agency partners and members of the Public to bring back additional feedback.

- **January 23rd** – Conference call with Caltrans Staff, Terry Erlwein and Ryan Dermody, along with Scott Burns, John Vallejo and Jeff Walters regarding the SR 108 process. We collectively divvied up the to-do assignments and the process should expect to take 6-8 months per Caltrans. Most of this time will be review by Caltrans. County will be working to fully engage public about proposed project including bringing to both Bridgeport and Antelope Valley RPAC.
- **January 27th** – Attended the ADA Taskforce meeting. Transition Plan under review by staff before bringing it to the Board. Projects proceeding and will be folded into the Project Approval process to ensure that all projects regardless of origin are being reviewed.
- **January 28th** -- Mono County Energy Taskforce interviewed Dan Modisette with Sky Engineering. Third firm to present a proposal on solarization county facilities. Most of discussion looked at Shared Solar process however, upon later review, the regulation on Shared Solar still not in effect. The Taskforce has received three presentations on ways to get to Zero Net Energy for County facilities and will be bringing to the Board options for their consideration in March.
- **January 30th** – Participated in Panel interviews for the HR Manager/Deputy CAO position. 7 applications. Five offered interviews, four showed up. Panel narrowed applicants to two who will be brought to the Board for Interview.
- **Attended** Linda Arcularious' retirement party; resolution presented to her from Mono County.
- **Thanks to Bridgeport Reservation** – they've donated 200 snow poles.

6. DEPARTMENT/COMMISSION REPORTS

Sheriff Ingrid Braun:

- Introduced Undersheriff Michael Moriarty.
- He spoke a few words about his experience. He just moved to Crowley Lake and has spent a lot of time in the area.

7. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Resolution Honoring Retired Mammoth Lakes Police Chief Dan Watson

Departments: Board of Supervisors

Proposed resolution recognizing Dan Watson for his years of service to the people of Mammoth Lakes as Police Chief.

Action: Approve proposed resolution.

Johnston moved; Stump seconded

Vote: 4 yes; 0 no; 1 absent: Alpers

M15-21

B. Resolutions of Support for Payment in Lieu of Taxes and Secure Rural School Funding

Departments: County Administrator's Office

Proposed resolutions requesting Congress to fully fund the Federal Payment in

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Lieu of Taxes Program (PILT) and the Secure Rural Schools funding due to Mono County.

Action: 1. Adopt proposed Resolution #R15-05, Requesting Congress to Fund the Federal Payment in Lieu of Taxes Program and Resolution #R15-06, requesting Congress to Fund Secure Rural Schools and Community Self-Determination Act of 2000; 2. Forward to Rural County Representatives of California (RCRC), the California State Association of Counties (CSAC), Senator Dianne Feinstein and Barbara Boxer and Representative Paul Cook.

Johnston moved; Stump seconded

Vote: 4 yes; 0 no; 1 absent: Alpers

R15-05

R15-06

C. Recycling Rangers Volunteer Agreement

Departments: Public Works / Solid Waste

Consider Recycling Rangers program and provide any direction to staff.

Action: Approve, and authorize the Environmental Services Manager to execute, Recycling Ranger Volunteer Agreements on behalf of Mono County.

Johnston moved; Stump seconded

Vote: 4 yes; 0 no; 1 absent: Alpers

M15-22

D. June Lake CAC Appointments

Departments: Community Development Department

Consider appointment of four new members and reappoint three existing members to the June Lake Citizens Advisory Committee, as recommended by Supervisor Alpers.

Action: Reappoint Jil Stark, Pattie Heinrich, and Connie Black (terms to expire 12/31/18) and appoint four new members Carl Williams, Jeffrey Ronci (terms to expire 12/31/18) and John Logue and Bob Gardner (filling unexpired terms to expire 12/31/16) to the June Lake Citizens Advisory Committee.

Johnston moved; Stump seconded

Vote: 4 yes; 0 no; 1 absent: Alpers

M15-23

8. CORRESPONDENCE RECEIVED (INFORMATIONAL)

All items listed are located in the Office of the Clerk of the Board, and are available for review.

A. Fish and Game Commission Notice

Departments: Clerk of the Board

Notice dated 1/13/15 from the Fish and Game Commission regarding the prohibition on the use of lead projectiles and ammunitions using lead projectiles

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for the take of wildlife with firearms.

B. Southern California Edison Notice

Departments: Clerk of the Board

SCE letter dated January 15, 2015 regarding notice of their California Public Utilities Commission Application (A.)14-12-007 filed on December 10, 2014.

C. American Lung Association

Departments: Clerk of the Board

Correspondence from the American Lung Association regarding release date of the 13th annual American Lung Association State of Tobacco Control report on 1/21/15.

D. Helene and Randall Frakes

Departments: Clerk of the Board

Correspondence from Mr. and Mrs. Frakes, summer residents of Twin Lakes, encouraging the board to support truck restrictions on SR 108 outlined in the Caltrans letter of 12/22/14.

The Board acknowledged receipt of the correspondence.

9. REGULAR AGENDA - MORNING

A. Department of Fish & Wildlife Reduction in Fish Stocking

Departments: Economic Development

(Gaye Mueller -- Chair, Mono County Fisheries Commission) - Discussion on proposed reduction of fish stocking state-wide from Department of Fish & Wildlife, and Mono County Fisheries Commission recommendations.

Action: None.

Gaye Mueller (Fisheries Commission):

- Introduced Jim Erdman to Board.
- Reminded Board of what the purpose of the Fisheries Commission is.
- They are very concerned with the decrease in stocking in Mono County – it's a loss of recreational opportunities with a significant economic impact.
- Went over the pounds of fish previously stocked and what will be stocked this year.
- We are losing 218,000 pounds of fish this year, about \$1million.
- Mono County is a world class fishing destination – we really need quality fish (over quantity).
- Went over various things the Fisheries Commission would like to do to mitigate the stocking issues – spawning, education to others, cage culture programs, working with Bridgeport Fish Enhancement to cage their fish.
- Sustainability is the Fish Commission's role.
- Would like to see: Trout in the classroom (K-12), would like to spend \$7,000 - \$10,000 to add aquariums to our county.
- Would like to help expand Bridgeport Fish Enhancement Program, would like to give

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additional \$8,000 that they need.

- Asking for Board's opinion on whether or not to spend their remaining funds of \$29,500 on fish stocking or on the classroom education and Bridgeport Fish Enhancement.
- They'd like to Board to consider additional funding from mid-year budget coming up to put back into fish stocking.
- Fisheries Commission is very grateful to have Jeff Simpson as their County representative; he is doing a great job.
- Invited Stacy Corless to next Fisheries Commission meeting. Would like Board to readdress the idea of having a board member be allowed to come.
- Also pursuing increase in fish license and hydraulics.

Jim Erdman (Department of Fish and Wildlife):

- Gave Board handouts (to be posted to the web).
- Handout – CDFW R6 Inyo/Mono Stock Talk:
 - Statewide Pounds
 - Inyo/Mono Pounds
 - Planting Schedule
- Handout – Why is DFW planting fewer and smaller fish in 2015?
- Other factors: work on dams due to drought.
- He attends both Mono and Inyo Fisheries Commission meetings.
- They are currently trying to acquire more money for fish stocking.

Jeff Simpson (Economic Development):

- Reminded Board of their Trophy Fish Stocking program, gave some history and stats.
- Introduced Tom McDonald from Desert Springs Trout Farm.
- Is the board asking for a policy request at mid-year at the recommendation of the Commission?

Tom McDonald (Desert Springs Trout Farm):

- They have one of the most unique hatcheries anywhere.
- Gave some background on his operation.

Supervisor Fesko:

- Does Desert Springs have more capacity if the county wanted to purchase more fish?
- Thanked Mr. Erdman for his efforts.
- Very sad situation considering our economy is tourist based a lot of which is fishing.
- Brought up the fact that the Board does have contingencies; may need to look at this at mid-year.
- Suggestion: Fund BFEF fund, look at trout in the classrooms. We will look at this at mid-year and ahead to next fiscal year. And we need to keep on top of the legislative end of this.

Supervisor Stump:

- Supervisor Alpers sent his regrets for not being able to attend today.
- Spoke with Chairman in Inyo, Matt Kingsley, and he was unaware of the fish stocking situation.
- State of California always has sufficient funding when it comes to regulations; concerned about priorities.
- Finds it ironic that a few months ago Fish and Game Warden came to Board looking for scopes, which were approved to protect land. Now we're being asked to perform a function the state should be performing.
- Cautious about budget; doesn't know if there's anything more we can do. He resents being put into this position.
- This isn't just about Mono County people; we're a major destination for lots of others.
- Hears both long term and short term goals/issues.

Supervisor Johnston:

- Thanked Mr. Erdman for all his efforts.

Note

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- Suggests that this fish stocking issue is outrageous. He realizes that Mr. Erdman is only the messenger.
- He doesn't accept this with fanfare at all; feels this is senseless.
- The State is forcing counties and other agencies to take over fish business. The state is touting recreation but taking away stocking of fish. Cutting the fish in half is not acceptable to him.
- Mr. Erdman's superiors need to get real and fight for this money, more so than they've been doing.
- Thanked Gaye Mueller for her work on this. What about Mammoth Lakes Recreation Funding sources? Have we tried to apply for money through that program?
- Asked that the Commission let Board know how their meeting goes tomorrow.

Stacy Corless:

- Thanked the Fisheries Commission for their invite to attend their meetings; she'd be happy to.
- This is an astonishing reduction requiring triage mode, but at some point we need to accept/embrace the new normal.
- Took some time looking at the Fish and Game Strategic Plan, although it has not been recently updated.
- How do we find some middle ground here and do the best we can? Maybe that's focusing on quality and trophy trout.
- What are the rules around private fish stocking?
- Interesting to note: summer TOT has increased even though stocking has decreased.

Leslie Chapman:

- We don't usually do policy items at mid-year but she could work with Jeff to add this to possible contingency list.

B. Quarterly Investment Report

Departments: Finance

(Leslie L. Chapman) - Quarterly Investment Report for Quarter Ended: December 31, 2014 and monthly transaction reports for November and December 2014.

Action: None.

Leslie Chapman:

- Introduced item; handed out information.
- Doing things in Treasury office to try to redistribute allocations.
- Trying to create a portfolio that has steps in it.
- Introduced Joanne Werthwein.

Supervisor Stump:

- Asked about 4th quarter drop – consistent year over year?
- Did she inherit the 17-18 investments?
- Thanked her for her work and common sense approach.

Supervisor Johnston:

- Thanked her for work on this; if we needed to we could sell some things but we'd take penalties. He thinks her approach is good.

Supervisor Fesko:

- The philosophy she's showing is in tune with what the Board wants.

C. Convict Lake Road Rehabilitation Project CEQA Approval and Agreements

Departments: Public Works, Community Development

(Garrett Higerd) - This project will rehabilitate 2.75 miles of Convict Lake Road

Note

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and add bicycle lane improvements. The Convict Lake Road Project is a high priority for the FHWA and it would like to construct the project in 2015. The following actions are required to keep the project on track.

To view the Final Initial Study and Mitigated Negative Declaration (too large to attach to the agenda), please follow the link below:

http://www.monocounty.ca.gov/sites/default/files/fileattachments/Board%20of%20Supervisors/calendar_event/3563/convict_lake_-_final_initial_study_and_mnd.pdf

Action: 1. Approve and adopt Mitigated Negative Declaration (MND) for the Convict Lake Road Rehabilitation Project consisting of the Federal Highway Administration's Categorical Exclusion, and supplemental Mitigation Monitoring and Reporting Program prepared by Mono County, finding on the basis of the whole record that there is no substantial evidence that the project will have a significant effect on the environment; that the MND reflects Mono County's independent judgment and analysis; and that the record will reside with the Mono County Clerk. 2. Approve implementation of the Project and direct Public Works staff to submit the MND and a Request for Authorization to the California Transportation Commission (CTC) for \$584,000 in STIP construction match funds. 3. Approve amended Reimbursable Agreement and authorize the Public Works Director to execute said agreement on behalf of the County. 4. Adopt resolution #R15-07, authorizing the Public Works Director to accept and consent to recordation of a Highway Easement Deed offered by the United States of America for Convict Lake Road.

Johnston moved; Stump seconded

Vote: 4 yes; 0 no; 1 absent: Alpers

M14-24

R15-07

Garrett Higerd:

- Project has been in the works for some time, finally going out to bid and moving forward.
- We will be providing a match using some STIP funds.
- Project has gone through the Environmental phase – only one comment from Caltrans, very run of the mill.
- Asking Board to approve MND.
- Explained minor change to reimbursement agreement.

Supervisor Fesko:

- Mentioned that Mary Booher was still listed as a contact, make sure they know the correct contact on Exhibit A.

Stacey Simon:

- Easement deed in packet is in draft form – accordingly the resolution says the Public Works Director can approve the FINAL version once it's done.

D. Workshop for Cemetery Ordinance and Potential Plot Fees

Departments: Public Works

(Vianey White) - The Department of Public Works currently manages the three public cemeteries in Mono County: Bridgeport Cemetery, Mono Lake

Note

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Cemetery and Southern Mono County Cemetery (also known as the Mt. Morrison Cemetery). Public Works staff, the Office of the County Counsel, along with several community members have been working towards an update of the Cemetery Ordinance (Chapter 7.32 of the Mono County Code) to gain compliance with State law and address issues raised locally. Staff has also been researching the potential to assess a cemetery plot fee.

Action: None.

Vianey White:

- Introduced item, explained it and offered some history.
- Thanked all community members that have helped her get this to this point.
- Explained DRAFT ordinance and changes proposed. Goal was to keep as simple as possible.
- Pointed out a few items in Ordinance:
 - P. 3,
 - P. 4, item 3 – size of plot
 - P. 4, item (e) – number of plots that can be reserved.
 - P. 5, section 7.32 – after five years if can't reach representative the plot can be considered abandoned and be reused.
 - P.8, item 11 – ornamentation issue.
 - Exhibit 2 – Fee discussion.
- Some of the cemetery land is owned by BLM.
- Community has stepped up many times to do maintenance. It's just been minimal.

Supervisor Fesko:

- Brought up the “no reservations” being taken.
- Could this be turned over to a local district? Are we mandated to do this?
- Do we need to enter in an MOU with the Tribe regarding their land, etc?
- This can all be brought back at once, ordinance including fees, the first reading.

Supervisor Johnston:

- He doesn't have a problem with some subsidies; he's happy with where the suggestions are headed with a reasonable fee.
- If fee is adopted, CPI should be considered.

Supervisor Stump:

- Feels the issue of historical plot reservations is our problem, not the person who believes they have a reservation for a plot.
- Fees based on what it costs to provide service; in past, county has spent considerable amount of money.
- Asked about fee structure, how is it based?
- Agrees that we move forward with suggestions as discussed.

Supervisor Corless:

- P. 2, item g, line 11 – maybe missing a word?
- P. 4, item b, line 9 - add more detailed information?

John Vallejo:

- Not sure if there is a mandate for the county to provide cemeteries or if private entities can take over.
- Looking at waiving fees for historical plot reservations? It's not complete. In some cases there is no paperwork.
- Next step will be to bring to the board for a first reading.

Leslie Chapman:

- This is a business type program; we run it like one. Not bound to complete cost recoveries.

Note

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- Fee structure is based on history.
- Need to look at what the market is going to bear?
- Only reason to wait until the fee schedule workshop to adjust fees is because historically that's the way we usually have done them.

Ron Barrett:

- Grew up here; he's fine with paying a little extra.
- He has been waiting to make reservations.

Steve Noble:

- This is a big deal for the community of Bridgeport.
- He appreciates Vianey's work on this; she's made tremendous headway.
- This helps provide a backbone.
- Doesn't see a private entity taking this over but feels it's not entirely the county's responsibility either. He likes the idea of the Ordinance.
- Thanked the Sheriff's Department with the maintenance they've provided. Need to emphasize that the community also needs to step up.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

11. CLOSED SESSION

There was nothing to report out of closed session.

A. Closed Session--Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Marshall Rudolph, John Vallejo, Leslie Chapman, and Jim Leddy. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

B. Closed Session - Conference With Legal Counsel

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Mono County v. Schat.net.

REGULAR AFTERNOON SESSION COMMENCES AT 1:00 P.M.

12. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Danna Stroud:

- Sierra Nevada Conservancy grant update.
- Finalizing grant guidelines right now.
- Webinar 3/18 in Bishop to learn about grant guidelines.
- 3/4 in Sacramento, SNC 10th Anniversary Celebration.
- Sierra Nevada Watershed Improvement Program (WHIP) – how to better enhance and store and preserve Eastern Sierra watersheds.

Note

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13. REGULAR AGENDA - AFTERNOON

A. Eastern Sierra Recreation Collaborative Workshop and Forest Plan Update

Departments: Community Development Department

(John Wentworth and Danna Stroud) - Workshop presentation by John Wentworth and Danna Stroud regarding Eastern Sierra Recreation Collaborative (ESRC) proposed recreation strategy for Inyo Forest Plan Update (requested by Supervisor Corless).

Action: Approve proposed letter requesting that the Inyo National Forest extend Forest Plan Update timeframes to allow for consideration of proposed ESRC recreation strategy, changing the percentage of public lands in Mono County to 94%.

Corless moved; Fesko seconded

Vote: 4 yes; 0 no; 1 absent: Alpers

M15-25

John Wentworth:

POWER POINT:

- 2012 Planning Rule for Land Management , Planning
- Collaborative Alternative Team (CAT)
- Lakes Basin Special Study
- Land and Resource Management Plan (currently 26 years old)
- Southwestern Sustainable Recreation Strategy
- Drafting a Recreation Strategy
- Reasonable extension of the Draft Environmental Impact Statement (DEIS)?
- www.eastsierrarec.org
- What is the next Collaborative Opportunity for Mono County and the Eastern Sierra Region?
- Signing the letter doesn't necessarily mean you have to support everything being proposed.

Supervisor Stump:

- Have copies of this draft EIS been sent to all forests?
- Will Conservancy weigh in with support letter?

Supervisor Corless:

- There are some items in the proposed strategy that are at the project level, maybe to be looked at down the line by others.
- The draft is not project or activity specific; it gives a way to approach management.
- Embellished on the "access for everyone" language.
- This collaborative is focused on recreation. We're not reinventing the wheel with forest service issues.

Supervisor Johnston:

- Question about extension being asked for.
- Public lands make up 94% of the county, not 97%.
- What are we buying into by signing the letter? Doesn't support everything as it applies to Mono County.
- How far along are they in the Draft EIS?
- What does "access for all" mean?

Danna Stroud:

- Extension being asked for is to allow an extension on the front end of the DRAFT EIS, not the back end. Asking that work be allowed to be done up front.
- Not appropriate for Conservancy to send a letter of support; they are providing support

Note

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through the development of the WHIP.

B. CARB Compliance

Departments: Public Works - ROAD

(Jeff Walters) - Public Works has been refining their California Air Resource Board (CARB) compliance requirements and associated costs for Mono County's fleet of diesel powered heavy equipment. A proposed plan is attached that lays out the schedule and approximate costs. Also attached is an invitation to bid with specifications to repower an engine in a grader.

Action: Authorize Public Works to advertise for an engine replacement for said vehicle described in staff report as to a cost of the engine replacement and to apply for the incentive available with the hope of receiving it.

Stump moved; Johnston seconded

Vote: 4 yes; 0 no; 1 absent: Alpers

M15-26

Jeff Walters:

- Explained history of item.
- Went over list of vehicles and replacement schedule/potential costs.
- Discussion of CARB Compliance Plan.
- We've gone from over \$20 million to under \$3 million.
- In order to maintain low use designation, operators need to keep tabs on hours. Patterns of use will need to be changed.
- They did find some funding incentives through GBUAPCD.
- All figures on staff report are rough estimates.
- If Mother Nature comes back with a fury and it comes down to not running machines or plowing, of course they will choose to plow. Board agrees.

Supervisor Fesko:

- Hats off to staff for getting the total amount lowered. They've done a great job looking at this and keeping things in check.
- Realizes that the hours are going to change, staff needs to come back in front of the board with any problems that come up. Board can be flexible as long as they are kept in the loop.

Supervisor Stump:

- Good work to staff.
- We need to keep on top of records and not become compliant.
- We need to remember that we still do have some vehicles to deal with.
- He's supportive of this.

Supervisor Johnston:

- It was the goal of this board to get this taken care of and figure it out. Thanked Staff for work done on this.
- Asked about money for grader.
- Right now we have an unwritten policy to replace vehicles when we can, it's not systematic but it is being done.

Supervisor Corless:

- She thanked staff; appreciates staff and work done on this.

Leslie Chapman:

- There is over \$300,000 in the CARB set aside fund which is where the grader is being paid out of.

Note

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C. Conway Ranch Update and Workshop

Departments: Public Works

(Tony Dublino) - Presentation by Tony Dublino updating the Board on issues relating to Conway Ranch, and requesting direction on short term and long term management approach.

Action: None.

Tony Dublino:

- Introduced item.
- Gave detailed information on staff report.
- With Conway Ranch Conservation Easement now in place, it has created a new paradigm for the management of Conway Ranch, and provides certainty about the potential of the future.
- Went over details of projects for future; potential steps moving forward including long term plans and ideas.
 - We could work on RFP right now, throw it out there and see who might respond.
 - Focus on developing programs: outreach, angling education, smaller scale – not so much production but education/outreach.
 - Seek partnerships with willing organizations and individuals that might be willing to do aquaculture at no cost to the county.
 - Make investments now regarding surface and ground water.
 - Operate Conway In-House, using staff as necessary. He would not be logical person to take on this role. There are probably people out there that could do this and would be interested.
- The list of projects found in the staff report are not meant to be completed in 2015. List could grow longer, there is not a real timeframe on any of these.
- This document as it is, does not fulfill obligations under 1600 permit that we have. There are ideas of what to do to become compliant.
- Email from John Boynton: he had very thoughtful and thorough comments to this, wanted to draw attention to this.
- Discussion about Sierra Nevada Bighorn and grazing on Mattly; a buffer needs to be provided. There has been interest about this by Fulstones.
- Need for increased flow data – a request received by two individuals.
- The Conway Ranch Specific Plan is going to be repealed as part of the General Plan Update; plan now is to designate the area to open space.
- Consensus for data collection; outreach for goals, not hearing we need an RFP out there right now.

Supervisor Fesko:

- Thanked staff; thinks this documents has a lot of great information in it.
- Needs to go to Planning Commission then to RPACS, etc.
- Worried about current Specific Plan that's already in place (golf course)?
- Spoke about idea for Hatchery: grazing, irrigation, and the water testing should be a priority. Not sure we move forward; needs to know legalities going forward.
- We need to have a visionary discussion that starts here and gets rolled out to the RPACS. This will require more future discussion.

Supervisor Johnston:

- There is a planning matter that needs to be resolved; right now there are plans for a golf course at Conway Ranch.
- We need the plan to be specific, not open space. Revise Specific Plan, this is the process; at end we'll have an idea.

Supervisor Stump:

- Are we prepared to honor obligation with regard to livestock?

Note

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- Need to be concerned now with data collection, livestock grazing and irrigation – those are things that are going to occur.
- Never having a document like this, it's great to look at.
- Wonders if we are getting bogged down in semantics.
- Supports the initiation of a process – We need some cost specifics. Not sure why we can't move forward AND deal with rescission of Specific Plan concurrently?

Supervisor Corless:

- Feels we need to involve public; involving revision of Specific Plan. Planning Commission to be involved.

Marshall Rudolph:

- Reminded Board that there is also a Management Plan to consider; everything that had already been occurring will continue to occur.
- It's long been recognized by a lot of people that the Conway Ranch Specific Plan needs to be rescinded and amended. A golf course cannot be placed out there due to the Easement documents in place.
- In act of Land Use Process we could clean up the past Specific Plan.
- Don't worry about Specific Plan in terms of discussion.
- Easement really puts constraints on what can be done out there – it's already been thoroughly vetted. It may be that the Open Space designation might work.

Scott Burns:

- A Specific Plan requires a plan for development.
- Could convert current Specific Plan into an Open Space Specific Plan but they are at the end of their revision period.

PUBLIC COMMENTS:

Tom McDonald (Desert Springs Trout Farm):

- Spoke about water temperature and issue of diseased fish.

Lisa Cutting (Mono Lake Committee):

- Through the time they've been in existence, they've been collecting current, historical and other information. Happy to share with staff.
- Headed towards our fourth dry year in a row; we're sitting at 23% and could go as low as 15% if it doesn't snow. The flow issue is extremely important.
- Important to develop an irrigation plan; good idea to prioritize where you're going to maximize irrigation which will maximize cover for grazing.
- Committee actively involved in education in the area; they extend any assistance required.

Fred Fulstone (FIM):

- Need to fix area at top where Webb will not allow them to go in and clean.
- Flat place – washed out years ago, needs to be repaired.
- They've been working on lower Mattly, using County's backhoe. Getting water from Edison to North end of Conway.

Carolyn Webb:

- Mr. Fulstone has misinterpreted what's been going on in the ditch. The Board needs to talk to Tony Dublino.

ADJOURN 3:31 p.m.

ATTEST

Note

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TIMOTHY E. FESKO
CHAIRMAN

SHANNON KENDALL
ASSISTANT CLERK OF THE BOARD



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE February 17, 2015

Departments: Probation

TIME REQUIRED

SUBJECT Racial and Ethnic Disparity Program
Assistant

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution authorizing the CAO to amend the County of Mono list of allocated positions to reflect the addition of a Racial and Ethnic Disparity Program Assistant in the Probation Department and to authorize the CAO to fill said allocated position.

RECOMMENDED ACTION:

Adopt proposed resolution #R15-_____, authorizing the County Administrative Officer to amend the County of Mono list of allocated positions to reflect the addition of a temporary part-time Racial and Ethnic Disparity (RED) Program Assistant in the Probation Department and to Authorize the County Administrative Officer to fill said allocated position. Provide any desired direction to staff.

FISCAL IMPACT:

None to the General Fund.

CONTACT NAME: Karin Humiston

PHONE/EMAIL: (760) 932-5572 / khumiston@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

Chief of Probation

Director of Finance

Human Resources

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

- [Staff Report](#)
- [RED Program Assistant Job Description](#)
- [Resolution](#)

History

Time	Who	Approval
2/9/2015 4:23 PM	County Administrative Office	Yes
1/15/2015 11:20 AM	County Counsel	Yes
2/11/2015 2:10 PM	Finance	Yes



MONO COUNTY PROBATION DEPARTMENT

MAILING: P.O. BOX 596, BRIDGEPORT, CALIFORNIA 93517

BRIDGEPORT OFFICE (760) 932-5570 • FAX (760) 932-5571

MAMMOTH OFFICE (760) 924-1730 • FAX (760) 924-1731
probation@mono.ca.gov

Stan Eller
Presiding Judge
Superior Court

Dr. Karin Humiston
Chief Probation Officer

To: Honorable Board of Supervisors

From: Karin Humiston, Chief of Probation

Date: February 17, 2015

Subject – Addition of Temporary Part-Time Racial and Ethnic Disparity (RED) Program Assistant

Recommendation

Approve Resolution No. R15-_____ authorizing the CAO to amend the County of Mono list of allocated positions to reflect the addition of a Racial and Ethnic Disparity Program Assistant in the Probation Department and to authorize the CAO to fill said allocated position.

Fiscal Impact

No general fund impact. Funding for this position was approved on November 12, 2014 by the BOS adoption of Resolution No. R14-68, regarding the Racial and Ethnic Disparity (RED) Grant.

Discussion

On November 12, 2014, Resolution No. R14-68 was approved by the Mono County Board of Supervisors authorizing the Chief of Probation to submit the Grant Proposal for funding which includes the salary of the Temporary Part-Time Program Assistant position. The grant was awarded to the Mono County Probation Department and on January 7, 2015 the Grant Agreement was signed by the Chief of Probation. The position is a part-time, non-benefited position and is funded by the RED Grant. As the Program Assistant will be an active member in the RED Grant activities, it is important that the position be filled as soon as possible to remain in compliance with the Board of State and Community Corrections (BSCC) grant agreement.

MONO COUNTY
BARGAINING UNIT: None

GEMS Code:
Date Established: 2/17/2015

RACIAL AND ETHNIC DISPARITY (RED) PROGRAM ASSISTANT

DEFINITION

Under direct supervision, to plan meetings, agendas, coordinate with justice partners and the community, and advocate for community RED goals, you and innovative practices.

DISTINGUISHING CHARACTERISTICS

This is a three year grant funded position within Probation Services. Incumbents work under relatively close supervision, performing entry level assignments. As experienced is gained, incumbents perform more independent duties. The position is part-time with no benefits.

ESSENTIAL FUNCTIONS

REPORTS TO

Chief Probation Officer

CLASSIFICATIONS SUPERVISED

None

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES *(The following is used as a partial description and is not restrictive as to duties required.)*

- Receives direction from the Chief of Probation;
- Abides by grant performance measures and goals;
- Records and documents the short and long term goals for local RED reduction;
- Acquires and collects RED data and analysis;
- Acts as a the local liaison for stakeholders and justice partners;
- Acts as member of the system-wide RED reduction plan;
- Coordinates the ongoing review and assessment of existing juvenile justice programs and policies with regard to RED objectives;
- Drafts policy and procedure;
- Prepares quarterly progress reports to the BSCC;
- Oversees, coordinates and monitors the implementation of each step in the RED plan;
- Engages community stakeholders and advocates;
- Communicates the progress of RED reduction activities to community

stakeholders;

- Provides vigilant advocacy and seeks improvement and innovation in RED;
- Designs and posts internet bulletins to inform the public;
- Provide support in development of meeting agendas and logistics,
- Take notes and provide other logistical support for meetings;
- Prepare and organize materials for meetings, events and conferences;
- Make travel arrangements for meetings, events, and conferences;
- Ensure that internal filing systems are organized and functioning smoothly including contact lists;
Cooperates with State and local welfare, mental health, and law enforcement agencies in cases of mutual interest; and
- Maintains confidentiality.

TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand and walk; normal manual dexterity and eye-hand coordination; lift and move object weighing up to 25 pounds; corrected hearing and vision to normal range; verbal communication; use of office equipment including computers, telephones, calculators, copiers, and FAX.

TYPICAL WORKING CONDITIONS

Work is performed in an office and in the field environment (community); frequent contact with staff and the public.

DESIRABLE QUALIFICATIONS

Knowledge of:

Planning, organization, data collection and entry, communications, and public speaking.

Ability and willingness to:

- Learn the applicable provisions of the Civil, Penal, and Welfare and Institutions, Education, Vehicle and Health and Safety Codes.
- Establish and maintain effective relationships with probationers and others.
- Work cooperatively with peace officers and related social services agencies.
- Use computers.
- Make effective oral presentations.
- Prepare, review, and analyze data.
- Maintain confidentiality.
- Maintain composure in stressful situations.
- Communicate and cooperate with all community members, justice partners, youth, education professionals and contractors.
- Travel for training and visiting other RED projects in and out of state.
- Must have the desire to work with an outstanding, high performing team of

professionals.

Training and Experience: Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities might be:

Some previous work or volunteer experience in a probation-related field is highly desirable.

Graduation from college with a major in criminology, sociology, psychology, social work or closely related field is desirable.

Desired Qualifications:

- Possession of a driver's license valid in California.
- Graduated from an accredited College with a major in criminology, sociology, psychology, social work, education or closely related field.
- Will have acted as a program assistant or manager for at least two years meeting elements of the Essential Duties.

Special Requirements:

Possession of valid driver's license and ability to pass a background investigation.

The contents of this class specification shall not be construed to constitute any expressed or implied warranty or guarantee, nor shall it constitute a contract of employment. The County of Mono assumes no responsibility beyond the general accuracy of the document, nor does it assume responsibility for any errors or omissions in the information contained herein. The contents of this specification may be modified or revoked without notice. Terms and conditions of employment are determined through a "meet and confer" and/or individual employment contract process and are subject to the Memorandum of Understanding or employment contract currently in effect.



RESOLUTION NO. R15-

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS
AUTHORIZING THE COUNTY ADMINISTRATIVE OFFICER TO AMEND THE COUNTY
OF MONO LIST OF ALLOCATED POSITIONS TO REFLECT THE ADDITION OF A
TEMPORARY PART-TIME RACIAL & ETHNIC DISPARITY (RED) PROGRAM
ASSISTANT IN THE PROBATION DEPARTMENT AND TO AUTHORIZE THE COUNTY
ADMINISTRATIVE OFFICER TO FILL SAID ALLOCATED POSITION.**

WHEREAS, it is important for the County of Mono to maintain an accurate, current listing, of County Job Classifications, the pay ranges or rates for those job classifications, and the number of positions allocated by the Board of Supervisors for each of those job classifications; and

WHEREAS, it is important to for the County to pay close attention to providing public services in the most economical manner which is reasonably possible and this includes meeting public services needs as expeditiously as possible; and

WHEREAS, it is currently necessary to adopted an amended Allocation List of Authorized Positions as part of maintaining proper accountability for hiring employees to perform public services; and

WHEREAS, the List of Allocated Positions, is a vital official record in establishing the Job Classifications and the number of positions authorized for each County Department; identifying approved vacancies for recruitment and selection by Human Resources; determining authorized employee pay rates; and recognizing implementation of collective bargaining agreements related to job classifications and pay rates;

NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO RESOLVES as follows:

1. The County Administrative Officer shall be authorized to amend the County of Mono List of Allocated Positions to reflect the following change:

Increase the allocation of a temporary part-time Racial and Ethnic Disparity (RED) Program Assistant in the Department of Probation by 1 (new total of 10) (salary range of \$ 29.03/hour).

2. The County Administrative Officer, or his or her designee, is authorized to fill said allocated position as needed by the Department of Probation.

//

1 PASSED AND ADOPTED this ___th day of _____2015, by the following

2 Vote:

3 AYES :
4 NOES :
5 ABSTAIN :
6 ABSENT :

7 ATTEST: _____
8 Clerk of the Board

Timothy E. Fesko, Chairman
Board of Supervisors

9
10 APPROVED AS TO FORM:

11
12 _____
13 COUNTY COUNSEL

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OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE February 17, 2015

Departments: Public Health

TIME REQUIRED

SUBJECT Health Officer's Attendance at the
2015 NACCHO Preparedness
Summit

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The NACCHO Preparedness Summit is the premier national conference in the field of public health preparedness. The four-day annual event provides one of the only cross-disciplinary learning opportunities in the field and has evolved over time to meet the growing needs of the preparedness community. The Summit delivers opportunities to connect with mid to senior level colleagues, share new research, and learn how to implement model practices that enhance capabilities to prepare for, respond to, and recover from disasters and emergencies. The goal is to take information, tools, and resources acquired at the Summit to use in our local jurisdiction and professional practice and share with colleagues and community partners.

RECOMMENDED ACTION:

The Board of Supervisors approve the Travel Request for Dr. R. Johnson to attend the 2015 NACCHO Preparedness Summit in Atlanta, Georgia, April 14-17, 2015.

FISCAL IMPACT:

This trip is funded entirely out of the 2014-15 Hospital Preparedness Program Grant, and there is no impact on the General Fund.

CONTACT NAME: Lynda Salcido, Public Health Director

PHONE/EMAIL: 760-924-1842 / lsalcido@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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[Staff Report](#)

History

Time	Who	Approval
2/9/2015 4:23 PM	County Administrative Office	Yes
2/5/2015 8:46 AM	County Counsel	Yes
2/11/2015 2:15 PM	Finance	Yes

COUNTY of MONO

HEALTH DEPARTMENT
P.O. BOX 3329
MAMMOTH LAKES, CA 93546

Public Health (760) 924-1830 Fax (760) 924-1831
Environmental Health (760) 924-1800 Fax (760) 924 1801



Jan 5, 2015

To: Honorable Board of Supervisors

From: Lynda Salcido, Public Health Director

Subject: Health Officer's attendance at the 2015 NACCHO Preparedness Summit

Recommended Action: The Board of Supervisors approve the Travel Advance/Reimbursement Request for Dr. Richard Johnson to attend the 2015 NACCHO Preparedness Summit, to be held in Atlanta, Georgia from April 14 through April 17.

Discussion: The Preparedness Summit is the premier national conference in the field of public health preparedness. The four-day annual event provides one of the only cross-disciplinary learning opportunities in the field and has evolved over time to meet the growing needs of the preparedness community. A diverse range of attendees includes professionals working in all levels of government (local, state, and federal), emergency management, volunteer organizations, and healthcare coalitions. The Summit delivers opportunities to connect with mid to senior level colleagues, share new research, and learn how to implement model practices that enhance capabilities to prepare for, respond to, and recover from disasters and emergencies. The goal is to take information, tools, and resources acquired at the Summit to use in our local jurisdiction and professional practice and share with colleagues and community partners.

This trip was included in our 2014-15 Hospital Preparedness Program grant workplan and budget, and has been approved by the California Department of Public Health.

Fiscal Impact/ Budget Projections: This trip is funded entirely out of our 2014-15 Hospital Preparedness Program Grant, and there is no impact on the General Fund.

For questions regarding this item, please call Lynda Salcido at (760) 924-1842.

Submitted by: _____
Lynda Salcido, Public Health Director Date

Richard O. Johnson, M.D., MPH, Public Health Officer

Contact
Office: (760) 924-1828
Fax: (760) 924-1831
E-Mail: rjohnson@mono.ca.gov

24/7/365 Emergency Contact
Cell phone : 760-914-0496



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE February 17, 2015

Departments: Community Development, County Counsel

TIME REQUIRED

SUBJECT Building Ordinance Amendment

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Board's adoption of ordinance amending Chapter 15.04 pertaining to building regulations and uniform codes.

RECOMMENDED ACTION:

Adopt proposed ordinance #ORD15___ of the Mono County Board of Supervisors amending Chapter 15.04 of the Mono County Code pertaining to building regulations and uniform codes.

FISCAL IMPACT:

None.

CONTACT NAME: Tom Perry

PHONE/EMAIL: (760) 932-5433 / tperry@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

Community Development; County Counsel

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

- [Staff Report](#)
- [2015 Building Ordinance](#)
- [Attachment A](#)

History

Time	Who	Approval
2/11/2015 1:46 PM	County Administrative Office	Yes
2/11/2015 4:52 PM	County Counsel	Yes
2/11/2015 2:17 PM	Finance	Yes

Mono County Community Development Department

PO Box 3569
Mammoth Lakes, CA 93546
760.924.1800, fax 924.1801
inspection hotline: 760.924.1827
commdev@mono.ca.gov

Building Division

PO Box 8
Bridgeport, CA 93517
760.932.5420, fax 932.5431
www.monocounty.ca.gov

Date: February 17, 2015

To: Honorable Chair and Members of the Board of Supervisors

From: Tom Perry, Building Official
Christian Milovich, Assistant County Counsel

Subject: Adoption of Ordinance ORD15-01, Building Ordinance Amendment

Recommended Action: Adopt Ordinance ORD15-01

Fiscal Impact: None.

Discussion: At the January 13, 2015 Board of Supervisors meeting, Ordinance ORD15-01 was presented to the Board for discussion. The Board suggested a minor addition to the draft ordinance, which included a reference to the California Code of Regulations, Title 14. This reference was added to section 15.04.150 (Defensible Space and Fire Hazards Reduction).



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6 **ORDINANCE NO. ORD 15-__**
7 **AN ORDINANCE OF THE MONO COUNTY BOARD OF**
8 **SUPERVISORS AMENDING CHAPTER 15.04 OF**
9 **THE MONO COUNTY CODE PERTAINING TO**
10 **BUILDING REGULATIONS AND UNIFORM CODES**

11 **WHEREAS**, Title 15 of the Mono County Code contains the Mono County Building
12 and Construction ordinances and Chapter 15.04 contains the Mono County Building
13 Regulations, International Codes, and Uniform Codes; and

14 **WHEREAS**, the California Buildings Standards Code ("State Code") sets forth the
15 uniform and international building standards by way of adoption of specific uniform and
16 international building codes and standards by the California Building Standards Commission
17 that is binding on the state, other public agencies, and private parties; and

18 **WHEREAS**, the California Building Standards Commission has adopted the 2013
19 California Building Code regulations based on the 2012 International Building Code, and has
20 adopted revised codes including the 2013 California Electrical Code, the 2013 California
21 Plumbing Code, the 2013 California Mechanical Code, the 2013 California Energy Code, the
22 2013 California Historical Building Code, the 2013 California Fire Code, the 2013 California
23 Residential Code, the 2013 California Green Building Standards Code, the 2013 California
24 Administrative Code, the 2013 California Referenced Standards Code, and the 2013
25 California Existing Building Code; pursuant to state law each of these adopted codes
26 becomes effective as of January 1, 2014; and further, local agencies are required to adopt such
27 codes by reference pursuant to Health and Safety Code Section 17922 and Government Code
28 Sections 50022.2 et seq.; and

WHEREAS, local agencies, including the County of Mono, may modify the provisions
 of the adopted State Building Codes when the local agency determines, and expressly finds,
 that such changes or modifications are reasonably necessary because of local climatic,
 geological or topographical conditions as provided in Health and Safety Code Sections
 17958.5, 17958.7, and 18941.5; and

WHEREAS, the Board of Supervisors has previously made findings, and hereby
 expressly ratifies said findings, that all of Mono County is a snow area requiring specific
 ground snow load requirements, and that due to the climatic, geological, and topographic
 conditions found in Mono County that application of high-rise buildings requirements set
 forth in Section 403 of Chapter 4 of the 2013 California Building Code shall apply to any
 development of structures designed to have occupied floors (such as hotels and
 condominiums) located more than 50 feet above the lowest levels accessible to fire
 department vehicles; and

1 **WHEREAS**, the Board of Supervisors finds that of local climatic, geological or
2 topographical conditions, including snow loads, high winds, and freezing temperatures,
3 require the addition of the certain specified appendices of the 2013 California Building Code
4 including Appendix C (Agricultural Buildings).

5 **NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF**
6 **MONO ORDAINS** as follows:

7 **SECTION ONE:** That title 15 of the Mono County Code is amended by adding an
8 entirely revised Chapter 15.04 entitled Building Regulations and Uniform Codes that will
9 read as set forth in Attachment "A" which is attached hereto and incorporated herein by this
10 reference.

11 **SECTION TWO:** The previous ordinances set forth in Chapter 15.04 of the Mono
12 County Code are hereby repealed.

13 **SECTION THREE:** That if any section, subsection, sentence, clause or phrase of this
14 ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the
15 validity of the remaining portions of this ordinance. The Mono County Board of Supervisors
16 hereby declares that it would have passed this ordinance, and each section, subsection, clause
17 or phrase thereof, irrespective of the fact that any one or more sections, subsections,
18 sentences, clauses, and phrases be declared unconstitutional.

19 **SECTION FOUR:** This ordinance shall become effective 30 days from the date of its
20 adoption and final passage following a public hearing to be held pursuant to Government
21 Code Sections 50022.2 et seq. The Clerk of the Board of Supervisors shall post this ordinance
22 and also publish the ordinance or a summary thereof in the manner prescribed by
23 Government Code section 25124 no later than 15 days after the date of this ordinance's
24 adoption and final passage. If the Clerk fails to so publish this ordinance or a summary
25 thereof within said 15 day-period, then the ordinance shall not take effect until 30 days after
26 the date of publication.

27 **PASSED, APPROVED and ADOPTED** this ____ day of January, 2015 by the
28 following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

Timothy E. Fesko, Chair
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Clerk of the Board

County Counsel

Attachment A

Title 15 BUILDINGS AND CONSTRUCTION

Chapter 15.04 BUILDING REGULATIONS.

- 15.04.010 Purpose of chapter.
- 15.04.020 Express findings.
- 15.04.030 California, International, and Uniform Codes modified.
- 15.04.040 Definitions.
- 15.04.050 Filing of adopted Title 15 Codes.
- 15.04.060 Building permit expiration
- 15.04.070 Building permit fees
- 15.04.080 Engineering plancheck
- 15.04.090 Planning, health, public works and other required approvals prerequisite to building permit issuance.
- 15.04.100 Building permit violation
- 15.04.110 Board of appeals.
- 15.04.120 Utility connection.
- 15.04.130 Early connection of utility service.
- 15.04.140 Snow loads.
- 15.04.150 Defensible space and fire hazards reduction.
- 15.04.160 Roof projections.
- 15.04.170 Agricultural storage structures.
- 15.04.180 Manufactured truss submittal requirements.
- 15.04.190 Environmental air ducts and exhaust ventilation.
- 15.04.200 High-rise structure requirements.
- 15.04.210 Penalties for Title 15 violations.

15.04.010 Purpose of chapter.

This chapter is enacted for the purpose of adopting rules and regulations for the protection of the public health, safety and general welfare of the occupants and the public; governing the creation, construction, enlargement, conversion, alteration, repair, moving, removal, demolition, occupancy, use, height, court area, sanitation, ventilation, and maintenance of any building used for human habitation; provided, however, that nothing in the codes adopted in this chapter shall be construed to prevent any person from performing his own building, mechanical, plumbing, or electrical work when performed with issued County of Mono permits in compliance with this chapter.

15.04.020 Express findings.

The Mono County governing body makes express findings that the listed local modifications, additions, and amendments to the building standards contained in California Building Standards Codes-Title 24 are reasonably necessary because of local climatic, geological or topographical conditions, including snow loads, freezing temperatures, high winds, and remote mountain terrain. These local government amendments also provide a more restrictive building standard than that contained in California Building Standards Codes-Title 24 by including listed Appendices and Codes detailing requirements specific to the local climatic, geological or topographical conditions of Mono County. To facilitate ease of use by industry and building officials, certain of the amendments, additions and modifications to the regulations adopted by the California Building Standards Commission, Department of

Housing and Community Development of the state of California and other agencies of the state of California, are made by reference to the appropriate California code.

15.04.030 California Uniform, and International Codes modified.

The California Building Standards Commission has adopted the following codes, which are applicable within the County of Mono as a matter of state law, subject to the modifications and amendments contained in this chapter:

- A. **2013 California Administrative Code** (California Code of Regulations Title 24, Part 1) specific to administrative regulations of/for California Regulatory Agencies.
- B. **2013 California Building Code**, (California Code of Regulations Title 24, Part 2) including the following Appendices: Appendix C; (*Agricultural Buildings*).
- C. **2013 California Electrical Code**, (California Code of Regulations Title 24, Part 3).
- D. **2013 California Mechanical Code**, (California Code of Regulations Title 24, Part 4).
- E. **2013 California Plumbing Code**, (California Code of Regulations Title 24, Part 5)
- F. **2013 California Energy Code**, (California Code of Regulations Title 24, Part 6).
- G. **2013 California Historical Building Code** (California Code of Regulations Title 24, Part 8).
- H. **2013 California Fire Code** (California Code of Regulations Title 24, Part 9).
- I. **2013 California Existing Building Code** (California Code of Regulations Title 24, Part 10).
- J. **2013 California Referenced Standards Code** (California Code of Regulations Title 24, Part 12).
- K. **2013 California Residential Code** (California Code of Regulations Title 24, part 2.5).
- L. **2013 California Green Building Standards Code** (California Code of Regulations Title 24, Part 11).

15.04.040 Definitions.

Whenever any of the following names or terms are used in this chapter or in any of the codes set forth above, unless the context directs otherwise, such names or terms so used shall have the meaning ascribed thereto by this section:

- A. **"Building Division,"** "electrical department," "plumbing department," "office of administrative authority," or "housing department" means the Building Division of Mono County.
- B. **"Building Official,"** "authority having jurisdiction [AHJ]" and similar references to a chief administrative position, mean the Chief Building Inspector of the county; provided, however, that:
 - 1. Where such terms are used in connection with those duties imposed by a statute or ordinance upon the county health officer, said terms shall include the county health officer.
- C. **"City,"** means the County of Mono when referring to a political entity, or an unincorporated area of said county when referring to area, **"City Clerk"** - means the county clerk and ex officio clerk of the board of supervisors, and **"City Council"** or **"Mayor,"** means the board of supervisors of the County of Mono.
- D. **"Dwelling unit,"** includes but is not limited to, each single-family dwelling and each habitation unit of an apartment, duplex, or multiple-dwelling structure designated as a separate place for habitation of family; "dwelling unit" also includes each guest room.
- E. **"Fire Chief,"** means the chief of the fire protection district wherein a particular building is or is to be located or, for any area not within a fire protection district, the same shall mean the county fire marshal designated by the board of supervisors.
- F. **"Person,"** includes, but is not limited to, every person, firm, entity, or corporation engaging in a construction activity or through the services of any employee, agent, or independent contractor.
- G. **"Trailer space,"** means each space, area, or building in a trailer park or mobilehome park or other place, designed or intended as a place to accommodate any mobilehome, trailer, van, bus, or other vehicle or mobile structure, at a time when the same is being used as living or sleeping quarters for human beings.

15.04.050 Filing of adopted Title 15 codes.

The Mono County Building Division shall maintain on file copies of the codes referred to in Section 15.04.030 and the codes shall be open to public inspection.

15.04.060 Building permit expiration

All building permits and plan checks will expire under the following conditions:

- A. All applications and plans submitted for plan review shall become void after a period of 12 months (1 year) from the time of application. At this time any further application for the project will require a new plancheck fee and new application submitted.
- B. All Building Division permits will become void thirty-six months (3 years) after issuance, unless:
 - 1. A written request for a permit extension is submitted.
 - 2. The construction is progressing at a proponent's best rate, and;
 - 3. The construction activity is posing no life-safety threat to the public or to any person.
- C. If the building or work authorized by such permit is not commenced within one year from the date of permit issuance, or if the building or work authorized by such permit is suspended or abandoned at any time after the work is commenced, the permit shall expire.
 - 1. Suspension and/or abandonment shall be determined by a lack of progress inspections for a period of more than one year since the last previously documented inspection. If a permit has expired, no work can recommence until a new application is applied for, plancheck is completed, all permit fees are paid, and a new permit is issued.
- D. To receive an extension of time on an expired building permit the applicant shall submit a written request detailing the extenuating circumstances that prevented the completion of the project in the allotted time limits of the issued permit.
 - 1. Upon review and approval by the building official, an extension may be granted for an additional year. Should this additional 12 months (1 year) time elapse, a new building permit shall be obtained prior to the continuation of work on the project.
 - 2. The new permit fee will be calculated on the hourly amount of plancheck required to reissue the permit, the balance of the work to be completed, and number of inspections estimated to final the issued permit.

15.04.070 Building permit fees.

All permit fees to include Building, Electrical, Plumbing, and Mechanical permits shall be paid to the Building Division in an amount set forth and adopted by resolution of the Board of Supervisors.

15.04.080 Engineering plancheck.

Permit applications containing engineered design submitted to the Mono County Building Division for plancheck review exceeding Conventional Light-Frame Construction code provisions in order to address Seismic Design, Wind Load, Ground Snow Load, or because of unconventional or irregular design, may be subject to engineering plancheck review by in-house or contract engineering consultants as determined on a case by case basis by the Building Official. All commercial structures containing engineering design requirements shall be subject to engineering plancheck review. The expense for such plancheck and design review by qualified engineers shall be paid by the project applicant.

15.04.090 Planning, health, public works and other required approvals prerequisite to building permits issuance.

No building permits shall be issued for any building for which an individual sewage disposal system, a connection to a public sewage collection system, an individual water supply system and/or a connection to a public water supply system must be installed, altered or added to until the Building Official is satisfied that all required County Department application reviews for permits have been completed issued therefor.

15.04.100 Building permit violations

Violations. Where work for which a permit is required by this code has been started prior to obtaining the required permits, the permit fees shall be assessed at a rate to recoup the time and materials spent by the Building Division staff to mitigate the violation. The payment of such assessed fees shall not relieve any persons from fully complying with the requirements of this code in execution of the work nor from any other penalties, prescribed herein.

15.04.110 Board of appeals.

The construction Board of Appeals shall hear and decide appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretation of Mono County Title 15 and provide reasonable determinations of decisions rendered by the officials charged with the responsibility of enforcing the building codes, as amended from time to time including, but not limited to the following:

- A. Qualifications.** The Construction Board of Appeals ("Board of Appeals") shall consist of at least five voting members, all of whom should be residents of Mono County. Any specific appeal shall be heard by at least a majority of the voting members.
1. The members shall consist of persons with experience in the field of construction and deemed qualified to understand issues relating to this field.
 2. No County officer or employee shall serve as a voting member of the construction Board of Appeals.
 3. The members shall serve four years and may be reappointed after that for successive four-year terms. In order to ensure continuity on the Board, terms shall be staggered, with two members of the initial Board appointed for two-year terms and three members of the initial Board appointed for four-year terms. Members of the initial Board shall determine, through the drawing of lots, which two members shall serve two-year terms and which three members shall serve four-year terms.
- B. Limitations on authority.** An application for appeal shall be based on a claim that the true intent of this Code or the rules legally adopted thereunder have been incorrectly interpreted, or the provisions of this Code do not fully apply, or an equally good or better form of construction has been proposed and denied by the Building Official.
1. The Board of Appeals shall have no authority relative to interpretation of the administrative provisions of these codes, nor shall the Board be empowered to waive requirements of these codes.
 2. Any cost for tests or research required by the Board to substantiate the claim of the appellant shall be the sole responsibility of the appellant.
- C. Building official ex-officio member.** The Building Official for Mono County shall be an ex-officio member of the Board of Appeals, and shall act as secretary of said Board of Appeals, but shall have no vote.
- D. Rules, decisions, legislative recommendations.** The Board of Appeals shall adopt reasonable rules and regulations for conducting its investigations and render all decisions and findings in writing to the appellant with a duplicate copy to the Building Official.
- E. Appeals to board.** Any person aggrieved by an order, decision, or determination of the official charged with the responsibility of enforcing those respective codes may, within twenty working days of the date of the order, decision, or determination was made, appeal to the Board of Appeals for a hearing.
1. The appeal must be in writing and accompanied by a filing fee which shall be established by resolution of the County Board of Supervisors.
 2. The appeal shall be filed with the County Building Division and with the Building Official. A form will be provided at the Community Development Department.
 3. All supporting documents shall be submitted with the form at the time of filing the appeal.
- F. Hearing.** The Building Official, or his or her designee, shall schedule a hearing within twenty working days of receiving the request for hearing and give notice of the time, place, and subject matter of the hearing to the person filing the appeal, and to each member of the Board of Appeals.
1. The hearing shall be informal.
 2. The Board of Appeals shall announce its decision within five working days after the hearing has concluded.
- G. Finality of decision.** The decision of the Construction Board of Appeals shall be the final administrative decision, and no provision of any ordinance of the County shall be interpreted as permitting a further administrative appeal to the County Board of Supervisors or any other county board or commission.

15.04.120 Utility connection.

It is unlawful for any person, including utility companies, to connect electric power lines or liquefied petroleum gas permanently to any building or structure for which a permit is required by this chapter until such structure complies with all applicable ordinances and codes and has been approved by County Building Division final inspection as required under the California Building Code. This section shall not prohibit the erection and use of temporary power poles when approved by the Building Official; provided that such temporary electrical connections and facilities are removed prior to connection of permanent lines.

15.04.130 Early connection of utility service.

Where no building is located on a lot or parcel, no permit shall be issued for a septic system or an accessory building prior to issuance of a permit for a main building to be located on the same lot or parcel without the consent of the Planning Division. All temporary electric power poles shall be installed per requirements found in Article 590 of the 2013 California Electrical Code. The purpose of this provision is to furnish the Planning Division with sufficient information concerning the uses, size, area of coverage, or location of any main building that will or may be constructed thereon, in relation to such septic system, accessory building, or temporary power pole.

- A. EXCEPTIONS:** Permits for temporary power poles to be used during time of construction may be issued prior to the main use being established, provided the following conditions have been met:
1. All required plans have been submitted.
 2. All plan check fees, building permit fees, and any special fees have been paid in full.
- B.** As used in this section, certain terms are defined as follows:
1. **“Accessory building”** means and includes any building or structure the use of which is customarily subordinate or incidental to that of a main building or a main use of a certain kind of lot or parcel, for example, a garage or storage building.
 2. **“Main building”** means and includes a building or structure which is customarily used to carry out the main use of a lot or parcel of a certain kind.
 3. **“Main use”** means and includes the principal or dominant use for which a lot or parcel of a certain kind is customarily used.
 4. **“Temporary power pole”** means and includes any pole placed for the conveyance of electrical energy for a limited period of time and is used in preparing for the main use of a certain kind of lot or parcel.
- C.** Permanent electrical service may be connected to a building or structure prior to Building Division final inspection and approval provided:
1. The applicant completes a temporary power agreement, on a form supplied by the Mono County Building Division stating that project is ninety percent complete and meets all requirements of the Building Division, and executes a disconnect order which authorizes the county to disconnect, under the applicants' liability and expense, in the event of unauthorized usage and/or failure to meet the executed schedule.
 2. The applicant completes a temporary power agreement and submits a cash bond in the amount of one thousand dollars, and executes a disconnect order which authorizes the county to disconnect. Under the applicants' liability and expense the power will be disconnected and the bond forfeited in the event of unauthorized usage and/or failure to meet schedule.

15.04.140 Snow loads.

All of Mono County shall be declared a snow area and this declaration pertains to all structures as defined in the 2013 California Building Code section 202. Mobile homes, modular homes, factory-built houses, and commercial coaches shall be subject to the specific design provisions of California Title 25 and under the jurisdiction of the California State agency of Housing and Community Development (HCD). The snow loads, and the conditions of their application, shall be revised from time to time based on minimum California Building Code requirements, site specific case studies, and updated information as determined by the Mono County Building Official.

- A. “Structure”** (as defined by the 2013 California Building Code section 202): That which is built or constructed.

MONO COUNTY SNOW LOAD DESIGN CRITERIA
2013 California Building Code

SNOW LOADS: Use Terrain Category D/Flat unobstructed areas ASCE 7-10 Table 7-2 $C_e = 0.9$ for high desert area roofs noted with *.
Use Terrain Category B/Partially Exposed ASCE 7-10 Table 7-2 $C_e = 1.0$ for all other roofs.
Use ASCE 7-10 Table 7-3 Thermal Factor $C_t = 1.1$ for all roofs.
Use ASCE 7-10 Table 1.5-2 Importance Factor $I_s = 1.0$ for all roofs.
Use Fig. 7-2b graph in ASCE 7-10 and “All Other Surfaces” curve for determination of C_s if roof meets criteria for slope reduction.

CLIMATE ZONE: 16
FROST DEPTH: 18” below exterior finished grade minimum

GROUND SNOW LOAD p_g PSF - ROOF SNOW LOAD p_f CONVERSION TABLE			
HIGH DESERT LOCATIONS	ELEVATION	GROUND SNOW LOAD p_g (psf)	FLAT ROOF SNOW LOAD $p_f = (.7)(0.9^* \text{ or } 1.0=C_e)(1.1=C_t)(1.0=I_s)p_g = (\text{psf})$
Chalfant Valley*	4,200 ft	55 psf	38 psf
Hammil Valley*	4,500 ft	55 psf	38 psf
Paradise*	5,000 ft	55 psf	38 psf
Topaz*	5,000 ft	55 psf	38 psf
Coleville*	5,100 ft	55 psf	38 psf
Benton*	5,400 ft	55 psf	38 psf
Walker*	5,400 ft	55 psf	38 psf
Bridgeport	6,470 ft	65 psf	50 psf
Mono City	6,899 ft	75 psf	58 psf
Long Valley (east of US 395)	7,000 ft	80 psf	62 psf
Tom's Place	7,000 ft	80 psf	62 psf

MOUNTAIN AREA LOCATIONS	ELEVATION	GROUND SNOW LOAD p_g (psf)	FLAT ROOF SNOW LOAD $p_r = (.7)(1.0=C_e)(1.1=C_t)(1.0=L_s)p_g =$ (psf)
Swall Meadows	6,400	100 psf	77 psf
Sonora Junction	6,500	155 psf	119 psf
Rancheria Estates	6,600	105 psf	81 psf
Pickel Meadow	6,800	155 psf	119 psf
Lee Vining	6,800	120 psf	92 psf
Long Valley (west of US 395)	7,000	125 psf	96 psf
Lundy Lake (lower)	7,000	150 psf	116 psf
Crowley Lake	7,000	125 psf	96 psf
Bald Mountain/Arcularius	7,100	150 psf	116 psf
Twin Lakes	7,200	140 psf	109 psf
Devil's Gate	7,400	155 psf	119 psf
Crestview	7,500	150 psf	116 psf
Swauger Creek	7,500	150 psf	116 psf
Convict Lake	7,580	155 psf	119 psf
June Lake	7,600	155 psf	119 psf
Lundy Lake (upper)	8,000	285 psf	220 psf
Virginia Lakes	9,600	285 psf	220 psf

15.04.150 Defensible space and fire hazards reduction.

Prior to the issuance of a Certificate of Occupancy or final approval, the Building Official shall require that, where applicable, the defensible space requirements and other fire hazard reduction requirements have been met pursuant to Chapter 7A of the 2013 California Building Code, as that Code may be amended from time to time, have been met. These requirements include, but are not limited to, the following:

Properties shall be maintained in accordance with the defensible space requirements contained in Government Code section 51182 (unless exempted by Government Code section 51183 or 51184), Public Resources Code section 4291, and Title 14 of the California Code of Regulations, as applicable.

A. The existence or maintenance of any of the following conditions is prohibited:

1. Tree branches within ten feet of a chimney outlet or stovepipe outlet;
2. Dead or dying tree branches adjacent to or overhanging a building;
3. Leaves, needles, or other dead vegetative growth on the roof of any structure;
4. Flammable vegetation or other combustible growth within thirty feet of an occupied dwelling or structure which prevents the creation of a firebreak.
5. Brush, flammable vegetation, or combustible vegetation located between 30 and 100 feet of an occupied dwelling or structure which prevents the creation of a reduced fuel zone; or
6. Brush or other flammable material within 10 feet of a propane tank.

B. For the purposes of this section, the following definitions shall apply:

1. **Firebreak** - shall mean an area of land within 30 feet of an occupied dwelling or structure or to the property line, whichever is closer, in which all flammable vegetation or other combustible growth has been removed. The creation of a firebreak shall not require the removal of single specimens of trees or other vegetation that is well-pruned and maintained so as to effectively manage fuels and not form a means of rapidly transmitting fire from other nearby vegetation to any dwelling or structure.
2. **Reduced fuel zone** - shall mean an area between 30 and 100 feet of an occupied dwelling or occupied structure or to the property line, whichever is closer, in which all brush, flammable vegetation or combustible growth has been removed. The creation of a reduced fuel zone shall not require the removal of single specimens of trees or other vegetation that is well-pruned and maintained so as to effectively manage fuels and not form a means of rapidly transmitting fire from other nearby vegetation to a dwelling or structure. Grass and other vegetation located more than 30 feet from the dwelling or structure and less than 18 inches in height above the ground may be maintained where necessary to stabilize the soil and prevent erosion.

C. No person shall be required to maintain any clearing on any land if that person does not have the legal right to maintain the clearing, nor is any person required to enter upon or damage property that is owned by another person without the consent of that person.

15.04.160 Roof projections.

All flues, fireplace chimneys, or other projections through the roof shall be protected from damage by sliding snow or ice. This shall be accomplished by using guys, formed metal guards, saddles, or other methods approved by the Building Official.

15.04.170 Agricultural storage structures.

Agricultural structures for the storage of field-grown products only, with at least three sides completely open, may utilize slope reduction factors in ASEC 7-10 for "Unobstructed Slippery Surfaces" per 7-2B, as determined by the Building Official.

15.04.180 Manufactured truss submittal requirements.

- A.** All manufactured trusses shall be designed by a California licensed civil or structural engineer.
 - 1.** Truss design submittals and calculations may be "Deferred Submittals" and shall be submitted prior to or at the time of roof sheathing inspection.
 - 2.** If the truss design submittals and calculations are not submitted at this time, no further inspections will be conducted until this information has been provided for review and approval.

15.04.190 Environmental air ducts and exhaust ventilation.

Ducts used for domestic kitchen range shall terminate to the exterior, and be of metal and have a smooth interior surface. All bathrooms, water closets compartments, laundry rooms, and similar rooms shall be equipped with a mechanical exhaust ventilation system connected directly to the outside capable of providing a minimum ventilation rate of fifty cubic feet per minute for intermittent ventilation or twenty five cubic feet per minute for continuous ventilation specific to seasons of extreme cold and snow where exterior natural ventilation is not practical.

15.04.200 High-rise structure requirements.

Each building having floors used for human occupancy located more than fifty feet above the lowest level of fire department vehicle access shall comply with the standards set forth in Section 403 of Chapter 4 of the 2013 California Building Code and any similar requirements from time to time adopted by the California Building Standards Commission pertaining to high-rise buildings designed for human occupancy.

15.04.210 Penalties for Chapter 15.04 violations.

- A. Unlawful acts.** It shall be unlawful for any person, firm, vendors, or corporation to erect, construct, enlarge, alter, repair, move, improve, remove, convert, demolish, equip, use, occupy or maintain any building, structure, or building service equipment or cause or permit the same to be done in violation of this code and the technical codes as amended and adopted by the County. The use or occupancy of any building in violation of any of the provisions of this code or the technical codes as adopted by the County is declared to be a public nuisance and may be abated in the manner provided by law and subject to enforcement pursuant to the provisions of Chapter 1.12 of the Mono County Code.
- B. Notice of violation.** The Building Official and his or her deputy inspectors shall be vested with the necessary powers and duties for the exclusive purpose of enforcing provisions of this Code. The Building Official and his or her deputy inspectors may issue warnings or citations for violations, serve a notice of violation or order on the person responsible for the erection, construction, alteration, expansion, repair, moving, removal, demolition or occupancy of a building or structure in violation of the provisions of this code, or in violation of a permit or certificate issued under the provisions of this code. Such order shall direct the discontinuance of the illegal action or condition and the abatement of the violation.
- C. Prosecution of violation.** If a notice of violation is not complied with as directed, the Building Official is authorized to request the legal counsel of the jurisdiction to institute the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful occupancy of the building or structure in violation of the provisions of this code or of the order or direction made pursuant thereto. Further, any such violation may be subject to enforcement pursuant to the provisions of Chapter 1.12 of the Mono County Code.
- D. Violation penalties.** Any person who violates any of the provisions of this Chapter shall be subject to the penalties set forth in Section 1.04.060 and Chapter 1.12 of the Mono County Code.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE February 17, 2015

Departments: District Attorney

TIME REQUIRED

SUBJECT Resolution Authorizing Mono County
District Attorney to Participate in and
Administer the JAG Grant

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The Mono County D.A. has applied for and been awarded grant funds through the Edward/Byrne Memorial Justice Assistance Grant (JAG) Program in the amount of \$633,558.00 over a three year period ending 2017. Approval of this resolution will allow the District Attorney to participate and administer said grant.

RECOMMENDED ACTION:

Approve Resolution #R15-_____, authorizing the Mono County District Attorney's office to Participate in the Edward/Byrne Memorial Justice Assistant Grant Program and authorize the District Attorney to sign for and administer the grant.

FISCAL IMPACT:

Revenues in the amount of \$211,186.00 per year for three years, totaling \$633,558.00 over the life of the grant. The budget for this grant will be included with the midyear budget review.

CONTACT NAME: Tim Kendall

PHONE/EMAIL: x5560 / tkendall@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[JAG Staff Rpt](#)

[JAG Resolution](#)

[JAG Grant Pkg Part One](#)

[JAG Grant Pkg Part Two](#)

History

Time	Who	Approval
2/9/2015 4:24 PM	County Administrative Office	Yes
2/10/2015 10:21 AM	County Counsel	Yes
2/11/2015 2:46 PM	Finance	Yes

County of Mono

Office of the District Attorney

www.monocountydistrictattorney.org

Bridgeport Office:
Main St. Court House, P.O. Box 617
Bridgeport, CA. 93517
Tel:(760)932-5550 fax: (760)932-5551



Mammoth Office:
Sierra Center Mall, P.O. Box 2053
Mammoth Lakes, CA. 93546
Tel:(760)924-1710 fax: (760)924-1711

Tim Kendall - District Attorney

TO: Honorable Board of Supervisors

FROM: Tim Kendall, District Attorney

DATE: February 5, 2015

Subject

Resolution approving and authorizing the Mono County District Attorney to participate in and administer the Edward Byrne Memorial Justice Assistance Grant Program funds which is part of the Anti Drug Abuse Enforcement Team Grant Program.

Recommendation

Sign a Resolution approving the acceptance of Edward Byrne grant funds and authorizing the Mono County District Attorney to sign and administer the grant program.

Discussion

The Mono County District Attorney has applied for and been awarded grant funds through the Edward Byrne Memorial Justice Assistance Grant Program in the amount of \$633,558.00, over a three year period ending 2017. These funds are used to target street to mid-level narcotics offenders and offenses within Mono County and is used to fund all Mono County Narcotics Enforcement Team (MONET) operations. Funds will also be used to support a Drug Court and a variety of rehabilitation services.

The participating agencies are the Mono County District Attorney's Office, Mono County Sheriff's Department, Mono County Probation Department, Mono County Behavioral Health Department, Mammoth Lakes Police Department, California Highway Patrol, Mono County Social Services and the Office of Education.

Fiscal Impact

Revenues in the amount of \$211,186.00 per year for three years. Totaling \$633,558.00 over the life of the Grant.



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**RESOLUTION NO. R15-
BOARD OF SUPERVISORS, COUNTY OF MONO**

**A RESOLUTION AUTHORIZING THE MONO COUNTY DISTRICT ATTORNEY'S OFFICE
TO PARTICIPATE IN THE EDWARD/BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT
PROGRAM AND AUTHORIZE THE DISTRICT ATTORNEY TO SIGN FOR AND
ADMINISTER THE GRANT**

WHEREAS, the Mono County District Attorney desires to participate in the Edward/Byrne Justice Assistance Grant (hereafter referred to as JAG) supported by federal grant funds and administered by the Board of State and Community Corrections (hereafter referred to as BSCC).

NOW, THEREFORE, BE IT RESOLVED that the Mono County District Attorney is authorized on behalf of the Board of Supervisors to submit the grant proposal for this funding and sign the Grant Agreement with the BSCC, including any amendments thereof.

BE IT FURTHER RESOLVED that federal grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

BE IT FURTHER RESOLVED that the county agrees to abide by the statutes and regulations governing the JAG Program as well as the terms and conditions of the Grant Agreement as set forth by the BSCC.

APPROVED AND ADOPTED this 17th day of February, 2015, by the following vote of the Board of Supervisors, County of Mono:

AYES :
NOES :
ABSENT :
ABSTAIN :



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TIMOTHY E. FESKO, CHAIRMAN
BOARD OF SUPERVISORS
COUNTY OF MONO

ATTEST:

APPROVED AS TO FORM:

SHANNON KENDALL
ASSISTANT CLERK OF THE BOARD

MARSHALL RUDOLPH
COUNTY COUNSEL

**Board of State and Community Corrections
EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM
CFDA #16.738**

SECTION I: APPLICANT INFORMATION FORM

1.1. UNIT OF LOCAL GOVERNMENT RESPONSIBLE FOR GRANT

COUNTY	ADMINISTRATIVE OFFICER	FEDERAL EMPLOYER ID NUMBER)		
Mono	Jim Leddy	95-6005661		
Mailing Address	CITY	STATE	ZIP CODE	
PO Box 696	Bridgeport	CA	93517	

1.2. PROJECT TITLE	1.3. JAG PROGRAM PURPOSE AREA(S)	1.4. AMOUNT OF FUNDS REQUESTED
Mono County Comprehensive Substance Abuse Program	PPA - #2,3 and 1	\$ 218, 648 (first year only)

1.5. SUMMARY OF PROPOSAL

Comprehensive Approach to addressing Narcotics and Substance Abuse in Mono County

1.6. APPLICANT AGENCY (MUST BE A COUNTY DEPARTMENT/AGENCY)

NAME OF DEPARTMENT/AGENCY		NAME AND TITLE OF DEPARTMENT/AGENCY HEAD		
Mono County District Attorney's Office		Tim Kendall, District Attorney		
NAME AND TITLE OF PROJECT DIRECTOR		TELEPHONE NUMBER		
Tim Kendall		760-932-5560		
STREET ADDRESS	CITY	STATE	ZIP CODE	FAX NUMBER
100 Main Street, Hwy 395	Bridgeport	CA	93517	760-932-5551
Mailing Address	CITY	STATE	ZIP CODE	E-MAIL ADDRESS
PO Box 617	Bridgeport	CA	93517	tkendall@mono.ca.gov

1.7. DAY-TO-DAY CONTACT PERSON

NAME AND TITLE		TELEPHONE NUMBER		
Michele Knowles		760-932-5554		
STREET ADDRESS		FAX NUMBER		
PO Box 617		760-932-5551		
CITY	STATE	ZIP CODE	E-MAIL ADDRESS	
Bridgeport	CA	93517	mknowles@mono.ca.gov	

1.8. DESIGNATED FINANCIAL OFFICER

NAME AND TITLE		TELEPHONE NUMBER		
Leslie Chapman		760-932-5494		
Mailing Address	CITY	STATE	ZIP CODE	FAX NUMBER
PO Box 556	Bridgeport	CA	93517	760-932-5491
PAYMENT MAILING ADDRESS (if different)	CITY	STATE	ZIP CODE	E-MAIL ADDRESS
PO Box 556	Bridgeport	CA	93517	lchapman@mono.ca.gov

1.9. APPLICANT AGREEMENT

By signing this application, I certify that I am vested by the Applicant's governing board with the authority to enter into contract with the BSCC. I certify that all funds received pursuant to this Grant Agreement will be spent exclusively on the purposes specified in this Application and Proposal. I further assure that the Applicant will administer the grant program in accordance with the Grant Agreement as well as any and all applicable state and federal laws, audit requirements, and state and/or federal program guidelines.

NAME AND TITLE OF AUTHORIZED OFFICER (PERSON WITH LEGAL AUTHORITY TO SIGN)

Tim Kendall, Mono County District Attorney

APPLICANT'S SIGNATURE (blue ink only)

DATE

11-17-2014

Section II: Project Need

2.1 – Project Need – To build a comprehensive substance abuse program in Mono County by partnering with every community resource in order to address the overwhelming influx of illegal drugs and substance abuse issues that plague our county. By developing a comprehensive program of enforcement, court supervision and maximizing services to individuals who drive this problem we can change the overall culture and environment that exist in Mono County. Mono County is a rural county with limited resources and services. Mono County is located in the Eastern Sierra Mountain region of California and situated north of Inyo County and South of the Nevada State line heading to the Tahoe/Reno Nevada area. The County is primarily a year around resort area with towns located within the County providing resort services. The largest town is the Town of Mammoth Lakes in which the largest ski resort in California is located, Mammoth Mountain Ski Area. The County has a permanent population of approximately 14,200 residents and a seasonal or transient population that reaches close to 30,000. Throughout the summer and winter months, visitors push those numbers to over 60,000 on a regular basis and over 2,000,000,000 annually. Because of Mono County's location, environment, limited resources and services, drug trafficking and drug addiction has been and remains the number one issue to public safety along with the negative effects that drugs and substance abuse brings to communities and families. Highway 95 and Hwy 6 through Mono County are main thoroughfares for trafficking from Nevada, Arizona, Utah and Idaho to Mono County and areas of Northern California. Highway 395 is the other major highway through Mono County is also a main thoroughfare for Drugs coming from Mexico and Southern California up to Nevada and Northern California. These main highway thoroughfares allow for a constant influx of illegal narcotics in and around our county. As the influx of drugs run rampant so do the number of individuals who get caught up in this drug activity. With small law enforcement numbers the need to prevent access to illegal drugs is only a small part of addressing this issue. A comprehensive approach will not only limit access to illegal drugs but provide close monitoring and supervision to individuals who drive the drug market and to provide proactive treatment and a tool chest of services to make sure that those individuals who get caught up in the judicial system have every opportunity to succeed. Preventing recidivism and lowering the amount of drug trafficking happening in the county will be address in Mono County's Comprehensive Substance Abuse Program.

2.2 - Priority Areas of Need – To address the above stated need, Mono County's areas of needs fall within all three of the grant's Program Purpose Areas (PPA's). The support needed from the JAG Program will assist the County to develop a comprehensive approach which we believe involves both innovative and promising strategies to address recidivism within our drug culture and population. Without assistance the resources and services needed cannot be obtain given Mono County's limits.

2.3 – Justification - Within the Mono County Comprehensive Substance Abuse Program the approach is broken down into three of the grants Program Purpose Areas; 1) Law Enforcement Programs (PPA #2, Area of Need #3) to limit and prevent access of drugs coming into our communities 2) Courts, Prosecution, Defense (PPA #3, Area of Need #1) to create Problem solving Courts to provide a more supportive and intensive supervision, and ; 3) Prevention and Education (PPA #1, Area of Need #2) to assist in providing every tool necessary to help someone break a cycle of both their drug culture as well as their addiction. This comprehensive approach will bring collaboration between all stakeholders to the same table providing a flood of help, services and prevention measures in order to break the cycle and prevent recidivism. It will address both the adult offenders as well as the juvenile offenders and will be assisted with the collaboration from experts from law enforcement, judges, public defender, prosecution, probation, social services, behavioral health, public health, education/schools/college, and community groups of both Alcohol and Narcotics anonymous as well as our private counselor providers.

2.4 – Need(s) and Grant Goals – The need to provide a more comprehensive approach to our drug issues will be paramount in helping to curb what is our biggest problem area in the County. As indicated, Mono County is a very small county with big issues. The biggest is the lack of funding to provide programs and services that are promising and innovative. Doing business the same way over and over which is to simply investigate, arrest, prosecute and repeat is not working. The goal of the Mono County Comprehensive Substance Abuse Program is to surround an offender with the most intensive court supervision, probation supervision, social services programs, behavioral health services and education and training all housed under an umbrella, working together in a transitional house setting to prevent recidivism. Currently, we have no program like this and there is no funding to provide the innovative and promising strategies needed in this program to break the cycle and prevent recidivism in relation to our drug problem.

Approximately 65% of court cases involve drugs. Either as the primary offense or a contributing factor leading to the offender being in trouble. Individuals in approximately 40% of those court cases end up back in court. By limiting access to illegal drugs and other substances will limit overall crimes but then providing for those that find themselves in trouble a more intensive court process and monitoring and then providing a comprehensive transitional program which will provide offenders with the tools necessary not to return to the life, home, friends, and situations that they lead them into the judicial system is the best approach to address recidivism.

2.5 – Existing resources - Mono County is currently going through drastic budget cuts. Our County's recovery is years behind most of the counties within California and will continue to be limited because of its geographical location and the nature of our county.

Law Enforcement/Prosecution budgets have been cut approximately 25% in the last two years with additional cuts to come affecting our ability to combat drugs coming into our

communities. For Law Enforcement, funding is needed to combat the drug trafficking that allows drugs to come into our communities and therefore limit the access. There is no existing funding within Law Enforcement to provide a specific multi agency program to address this issue. Funding is needed to provide programs specifically focused on combating the drug problems within our county and communities and changing the current drug climate.

Limited funding is also needed to reimburse the court for the extra time that court personnel spend on monitoring drug offenders in the creation of a Dependency Drug Court. This reimbursement would allow the court to create a specific boutique court to address our low level drug traffickers and substance abuse offenders that keep the traffickers in business. This is necessary because of the limited state funding to our court.

Furthermore, additional county funding is not available for support specific Case Workers to assist with housing, employment, food and care. Nor for Counselors (Health and Mental) to provide more than just the minimum help before offenders are put back into the community and the same life style which results in offenders being back before the court. Grant funding would allow for us to supply these services during any incarceration period, transitional housing, and beyond into their reentry into the community.

Section III: Project Description, Goals and Objectives

3.1 – 3 year project strategy

Law Enforcement Component – PPA #2

Year 1 will involve a multi agency approach to address the narcotics flowing in and into our county. The establishment of a Mono County Narcotics Enforcement Team (MONET) will be the first step in addressing this issue. This would be a collaborative effort to focus on a specific program with the goal of working cases involving the trafficking of drugs in and into our county. Participation of this task force component will include officers from every local law enforcement allied agency to include District Attorney, Sheriff's Department, Mammoth Lakes Police Department, California Highway Patrol and Probation. This component will be lead by the District Attorney's office with the outcome of having an established Narcotics program. The progress and timeline benchmarks of this task force component can be tracked first by the establishment of the program with a corresponding policy and procedure, participation and assignment of personnel by the law enforcement agencies along with established MOU, and case worked performed along with detail data from each case. Also established in the first year is office space for the team to work out of and two computers and printer to be purchased for their use. Also mandatory training will be accomplished during this first year.

Year 2 MONET will be fully functioning with investigations and case work being performed by the team on a daily basis. The team should continue to be fully staffed

and additional computers will be purchased for the teams use. Ongoing training will be performed to maximize officer performance.

Year 3 Monet will continue to be fully functioning with investigations and case work being performed by the team on a daily basis. Ongoing training will be performed to maximize officer performance and the purchase of additional surveillance equipment will be purchased.

Court, Prosecution, Defense Component - PPA #3

Year 1 Establishment of the Mono County Dependency Drug Court, (DDC). DDC format, policy and procedures will be created and any necessary MOU's will be put in place. Cases will begin to be referred to the DDC for handling and supervision. Partner stakeholders will have assigned staff in place to man the DDC and provide the necessary services of the program to the court and clients. Services provided during the DDC process include specific treatment plans as set out by Behavioral Health, Wild Iris and our AA/NA provider. Also transitional service by Behavioral Health, Social Services, Wild Iris, AA/NA and the Office of Education will begin early in this process to be continued throughout. The court will have all necessary changes in place to create a drug court and drug calendar and all administrative staff and changes will be put in place to support the DDC.

Year 2 DDC will be fully functioning with referral cases and partner stakeholder support. The DDC will continue to monitor DDC clients and continue to accept new DCC referrals.

Year 3 DDC will be fully functioning with referral cases and partner stakeholder support. The DDC will continue to monitor DDC clients and continue to accept new DCC referrals.

Prevention and Education Component - PPA #1

Year 1 Treatment and Service stakeholder providers will have treatment programs and service programs in place to support the DDC. Behavioral Health along with Social Services, Wild Iris, AA/NA and the Office of Education will have their programs set up to commence treatment and provide services after the client is finished with the DDC and has moved into the transitional period. Treatment and Services will continue to insure client's success and to reduce recidivism. During the first year, remodeling to the transitional housing/residential house will begin and with hopeful occupancy to occur by the end of year 1. If transitional housing is open in year 1 then the hiring by Behavioral Health of a Transitional house manger/counselor will be done.

Year 2 Focus will be given to insure the transitional housing has been completed and is currently accepting clients and has a full-time manager/counselor within the house. Treatment providers and service providers and probation will have assigned case workers coming into the transitional housing to provide intensive services multiple times a week to the clients during this transitional period. Employment, education, and training programs will be set in place. Clients who are moving out of the transitional

house and transitional period will be provided housing assistance, food and care to ensure that they do not return to their old life situations and move them toward self-reliance.

Year 3 All programs within the Mono County Comprehensive Substance Abuse Program will be up and running at full strength including all programs within this comprehensive component.

3.2: This multi faceted approach will allow for a comprehensive and collaborative program that will start at the inception of an offenders contact with law enforcement. An offender will be followed by a judge under a very intensive program of supervision and treatment. Supervision by the court and by the probation department will follow the offender throughout the court process including any custody time. Once released from the court supervision, but still under court jurisdiction, the offender will be followed closely by probation, social services, public health and mental health through a transitional period taking place in either a transitional housing or an alternative out treatment setting. Insuring the offender stays clean but also providing the offender with treatment, medical insurance, housing, employment and/or educational opportunities that will ensure the best opportunity for success and an opportunity for the offender to not go back to the life style, friends and temptations that sent them into the court system.

3.3: The Mono County Comprehensive Substance Abuse Program fits into 3 of the JAG Program Purpose Areas – Purpose Area #2, Area of Need #3 - Law Enforcement Programs for Narcotics Enforcement; Purpose Area #3, Area of Need #1 - Collaboration with Court, Prosecution, and Defense through the creation of a Drug Court; Purpose Area #1, Area of Need #2 Prevention and Education with a program of treatment and services to ensure that the offender will not reoffend.

3.4: Project service partners include:

District Attorney, Sheriff, Police, Highway Patrol and Probation to provide drug enforcement programs to limit access to narcotics coming in and into the county.

Court, Prosecution and Public Defender will run a formalized drug court involving intensive court supervision and ordered treatment.

Behavioral Health, Wild Iris, NA and AA will provide treatment and rehabilitation efforts during the court process, jail and transitional housing prior to the offender being released back into the community.

Social Services will provide employment training and job searching, Medi-Cal, housing, food and care while transitioning the offender back into the community.

Mono County Office of Education/College will provide educational and training opportunities to assist an offender become employed and have self-reliance.

The importance of each of these Partners/Stakeholders is to prevent recidivism by giving an offender every tool necessary to succeed and stay away from the life that brought them into the judicial system.

3.5: The project goal is a collaborative and comprehensive goal to address public safety and attempt to change the drug culture that exists in our county. To help protect the public from drugs and the blithe that occurs to communities as a result and to ensure a path for offenders to become clean and sober, employed and self-reliant and have tools to be contributing citizens within our community. This has never been tried in Mono County.

Measurable objectives include limiting drugs from entering our community by identifying and arresting those that traffic in them. Showing rates of arrest and prosecution. Rates from offenders who are referred to the Dependency Drug Court and rates of those who refuse to participate in the Drug Court. Showing offender's ultimate success rates after transitional services have been provided to them before reentering the community and showing recidivism rates for those that fall back into the life and the court system. Data of employment, education certificates, training certificates, housing and self reliance are all measurable objectives. These are no existing programs as described by the proposal however, current arrest, prosecution, and those being treated will provide a good start for defining baseline data and will help determine goals and objectives.

3.6: There will be one prosecutor from the District Attorney and one officer from each law enforcement agency to include the Sheriff, Police, CHP, and Probation to participate in the narcotics task force. They will work collaboratively on the prevention of access to narcotics.

The court will assign one judge, a courtroom, and appropriate staff to create a Dependency Drug Court. It will be staffed by a prosecutor, a public defender, a member from probation and a treatment provider. The ultimate goal is to determine appropriate dispositions and identify services provided by the court, probation and treatment providers. To help monitor the offender and make modifications as necessary to ensure the offender's success.

The treatment providers will staff a counselor to assist during the court process and continue with an offender, now client, through the transitional phase and beyond when needed.

Social services will staff a case worker to assist clients in obtaining services such as employment, training, housing, food and care to ensure that the client has everything they need prior to transitioning back into the community. This will allow the client to move beyond their prior life, friends and troubles which lead many of them into the judicial system or back into the judicial system.

Educators will provide programs of services and training to ensure that clients have every opportunity to be gainfully employed becoming self-reliant and a contributing member of the community.

3.7: There are two target populations:

Juvenile Offenders: Males age 15 to 17 who make up the majority of drug traffickers to our youthful population and also make up the juvenile male substance abusers. Females age 14 to 17 make up the majority of our juvenile female substance abusers. These individuals usually come from unstable homes and parents that have suffered with drug abuse in their lives. Also, historically these juvenile offenders are offenders when they reach adulthood and dealt with in the adult court.

Adult Offenders: Males age 21 to 30 make up the majority of adult drug traffickers. A large percentage of this group traffic drugs to supply their own substance abuse issues. The remaining percentage that traffic drugs, do it primarily for profit. Many who are arrested for trafficking illegal drugs we see an average of 2 to 3 times in the judicial system. Those that are substance abusers go through the court system numerous times never succeeding in addressing their substance abuse issues and never given the intensive treatment and services needed to become drug free.

3.8: Everyone who comes into contact with law enforcement by way of arrest will first be evaluated by the court, prosecution and public defender to determine their eligibility and suitability for referral to the Dependency Drug Court. Individuals caught for personal use, low level sales to supply their own addiction, or first offense for trafficking drug will be considered for eligibility. Also individuals who commit low level non drug related crimes but suffer drug issues that contributed to the crime may be eligible for Drug Court. Individuals who refuse to participate, have failed at other drug court opportunities or have a history of drug sales may be deemed unsuitable.

Once an individual has been referred to the drug court, the Court, Prosecutor and Public Defender/Defense Counsel will work with probation and the assigned treatment provider to structure the appropriate level of supervision and services to be provided. The supervision and treatment is ordered by the court and bi-monthly reviews will be conducted to assess progress, participation and any modification that need to be made. Input from prosecutor, defense counsel, probation and the treatment provider will dictate the plan that is ordered. All participants will have a program of treatment ordered. During the process or at the end of the proscribed period the individual will be evaluated for continued services that need to be provided during their transitional period back into the community. These services can include continued treatment in an outpatient setting or ordered into our transitional living program, which will continue with treatment as well as other service being provided such as employment and training, education, future housing and future food and care. Additionally, help for medical needs can be addressed at that time. Follow-up will continue with the court, probation and the case workers to ensure success and reduce recidivism.

3.9: Law Enforcement component involves the formation of the Mono County Narcotics Enforcement Team. This team can be in place by March 1, 2015. The Court, Prosecution and Defense component involves the formation and implementation of the Dependency Drug Court which can also be in place by March 1, 2015. Finally the Prevention and Education component which includes the "transitional period" involves

the designation of case workers from Probation, Behavioral Health, Social Services as well Education to provide overall services prior to reentry back into the community can be in place by March 1, 2015. One project involved in this component is the re-opening of our transitional housing. Other funding sources are being used to remodel a county owned residential treatment facility. This facility has been closed for approximately 7 years. It will take approximately 6–12 months to get this work done. Once the facility is re-opened it will complete this third component. All PPAs of this grant will be in place within the first year of the grant period.

3.10: The Mono County Comprehensive Substance Abuse program will have a JAG Steering Committee headed-up by the District Attorney. The Steering Committee will involve District Attorney, Sheriff, Police, CHP, Probation, Court, Public Defender, Behavioral Health Director, Social Service Director, Superintendent of Schools, Public Health Director, Director of Wild Iris and AA/NA – our only nonprofit counseling programs.

There will also be an Executive Committee that will have the decision and policy making authority. The Executive Committee will comprise of stakeholders/partners that are either receiving funds from the grant to provide a needed service or their role is providing an integral service to the program regardless of funding. The Executive Committee has voting rights and members can change depending on the distribution of funds and/or the required services provided to the program. They include the District Attorney, Sheriff, Police, CHP, Probation, Social Services Director, Behavioral Health Director and Superintendent of Schools. Changes to the program or providers and any funding changes will be the authority of the Executive Committee.

3.11: The JAG Steering Committee will evaluate the program goals and components to ensure that the program is functioning properly and that each component is meeting its required goals within the grants PPAs and needs. The Steering Committee will meet quarterly with the purpose of evaluating current states and data to ensure the project is on target. Adjustments can be made by the Executive Committee if deficiencies are identified.

3.12: Mono County has all stakeholders/partners as well as the Executive Committee in place to begin the grant projects by March 1, 2015. There will be no delay to the start date.

Section IV: Collaboration

4.1: JAG Steering Committee Roster is attached as Appendix “C”; Letter of Agreement is attached as Appendix “D”.

4.2: The process that was used to identify, recruit and engage steering committee members was first based on the primary area of need for Mono County. Drug interdiction and substance abuse were the primary issues surrounding Mono County. Based on the area of need both traditional as well as non-traditional stakeholders were contacted to evaluate their interest, expertise and possible services that could be

provided to create a comprehensive approach to prevent recidivism within the offender population. Many of the stakeholders provide a service but provided them independently of any kind of comprehensive approach. Agencies and groups were doing their own thing. Collaboration with these experts resulted in developing our program which is call the Mono County Comprehensive Substance Abuse Program and comprises components of all 3 PPAs and Areas of Need within each of the PPAs. This collaboration generated a great deal of excitement regarding a focused approach and our ability to target, treat, and prevent recidivism with our drug population.

4.3: Law Enforcement Component: PPA #2

District Attorney – Will head up the Mono County Narcotics Enforcement Team, MONET and will be in charge of both the administration as well as the operational aspect of this component. The District Attorney has 20 years of prosecution experience and has expertise in the Investigation and prosecution of narcotics cases and has experienced Narcotics Investigators that will participate in the Team.

Sheriff – has been involved in investigation of narcotic for over 20 years. He will be responsible for recruiting and training staff to participate in MONET. Insuring policy and procedures for his officer is being followed.

Police Chief - has been involved in investigation of narcotic for over 20 years. He will also be responsible for recruiting and training staff to participate in MONET. Insuring policy and procedures for his officer is being followed.

CHP Commander – has also been involved in the investigation of narcotic for over 20 years. He will also be responsible for recruiting and training staff to participate in MONET. Insuring policy and procedures for his officer is being followed.

Probation Chief – has been involved with supervision and treatment of narcotic offenders for close to 30 years. She will be responsible for supervising her assigned probation officer and insuring that proper policy and procedure for her officer is being followed. Also that supervision and service is being provided to probationers that have already been through the court process and placed on probation with terms, conditions, and treatment orders.

Court, Prosecution, Public Defender Component: PPA #3

Judge – Our current presiding judge will be handling the Dependency Drug Court he has been on the bench for 12 years and has handled 90% of all drug related cases that incur in Mono County. He already has institutional knowledge of many of the programs and services that are currently provided in Mono County.

District Attorney - The District Attorney has 20 years of prosecution experience and has expertise in the Investigation and prosecution of narcotics cases. He too has institutional knowledge of many of the programs and services that are currently provided in Mono County.

Public Defender – Public Defender has been a defense attorney for over 30 years and has been the Public Defender for the past 12 years. He has extensive experience in handling drug related cases and also knows many of the programs and services that are currently provided in Mono County.

Probation Chief - has been involved with supervision and treatment of narcotic offenders for close to 30 years. She will be responsible for supervising her assigned probation officer and insuring that proper supervision and services is being provided to probationers during the court process and beyond.

Behavioral Health Director – has been in the Behavioral Health field for approximately 20 years. She has extensive experience in treating individuals with drug addictions and other issues affecting their abilities to lead normal and non-criminal lives. She will assign a specific case worker to participate in the Dependency Drug Court Process and will then provide the transitional services needed before an individual is reintegrated back into the community.

Prevention and Educational Component: PPA #1

Social Services Director – has been with Social Services for over 20 years and has extensive knowledge as a Case Worker and Program Coordinator. She is familiar with the services that can be provided to an individual during this transitional period and will supervise a designated case worker to insure that individuals have every tool and service available to prevent recidivism by returning to their old life style; friends and situation that helped them get involved with the judicial system.

Public Health Director – has approximately 30 years of experience. She is familiar with the medical treatment and options available to our clientele and will assure that any medical issues are taking care of for the client before they transition back into the community.

Behavioral Health Director – has been in the Behavioral Health field for approximately 20 years. She has extensive experience in treating individuals with drug addictions and other issues affecting their abilities to lead normal and non-criminal lives. She will assign a specific case worker to participate in the Dependency Drug Court Process and will then provide the transitional services needed before an individual is reintegrated back into the community.

Superintendent of Schools – has been the superintendent of Mono County schools for the past 12 years. She has knowledge and resources to set up educational and vocational training opportunities to individuals during the transitional period to assist with employment opportunities and working toward self-reliance.

Wild Iris Director – is in charge of a nonprofit counseling service in Mono County. She has been providing counseling services for over 10 years. She will also assist in the treatment plan for Women addressing issues that helped them get into the judicial system.

AA and NA – has been operating in our county for over 25 years. They will develop a support program for clients while in the Dependency Drug Court and in the Transitional housing/period.

4.4: Mono County's proposal is balanced between traditional and non-traditional stakeholders. Mono County is very limited on non-traditional stakeholders and services because of our size.

Non-traditional Stakeholders include:

Office of Education - We sought out the schools to help address issues with juvenile students and to help provide educational and training opportunities to help fill a need in our comprehensive program for adults.

Social Services will play an integral role in the County's JAG program by providing a focused and intensive flood of services on our target population to ensure that they have every opportunity was reintegrated back into the community.

Wild Iris is the only nonprofit organization in our County which provides counseling services for Women and will assist in servicing our target population that cannot be provided by Behavioral Health.

NA and AA – will also assist in the Dependency Drug Court and aftercare during the transitional period before an individual is reintegrated back into the community.

4.5: All members of the JAG Steering committee have worked together in one way or another throughout the years. All members participate in the Community Corrections Partnership committee and members have worked together on our Multi-Disciplinary Team and various sub committees to address juvenile issues and family issues. Others participate in our Student Attendance Review Board. Mono County is a small county and therefore you see many of the same committee members working together on projects, committees and programs. Members also have friendships outside of the work environment as well.

4.6: In Mono County 65% of all court cases are drug related cases. Mono County also suffers from a large percentage per capita of drug overdoses. Availability of drugs to both our adult population as well as our juvenile population has increased over the past five years as available resources are limited to combat what we are seeing in the communities of Mono County. Of the 65% of drug cases that make their way through the court system approximately 40% of those individuals return to court on new cases or probation violation. Recidivism is extremely higher among this population than any other population within our county. Drugs and Substance Abuse are clearly the largest issue plaguing Mono County. To address this issue the County strategy and ultimate goal was to use a new approach that involves a collaborative effort to provide a comprehensive approach to our drug issue. By providing more law enforcement activity up front to limit access of drugs coming into our county to providing a more intensive program of supervision and treatment to hold individuals accountable and yet provide

them with every service available to ensure their success in the community and prevent their recidivism.

4.7: The programs constructed within the Mono County Comprehensive Substance Abuse Program had to have the participation of every available resource. These included every traditional Stakeholder and every available non-traditional stakeholder. These stakeholders were contact and individual meetings were arranged to discuss their participation and what they could provide to the program. Each Stakeholder was excited about their opportunity to be a part of the program and their services were then defined. Each Stakeholder is part of the JAG Steering Committee and will have full participation in input into the program. The Executive Committee was comprised of those that wanted to receive funds from the JAG program or who were willing to contribute a necessary service to the County's program regardless of funds received. Each member of the Executive Committee will have one vote when it comes to changes in the program or funds that are requested to support a component within the program.

4.8: The Mono County District Attorney is the applicant agency and has and does collaborate on numerous committees from the CCP committee to the R.E.D. committee to the County's multi agency groups and other school and community groups. The District Attorney has been involved in these types of collaborative groups for over 15 years.

4.9: The JAG Steering Committee(s) will meet on a quarterly basis to continue support of the Mono County Comprehensive Substance Abuse Program. All members will participate in these meetings and the District Attorney will seek input and needed changes to insure that the intent and goals of the program are being met. The District Attorney has worked with every Steering Committee member on other groups and /or projects and will maintain a constant line of communication with effort to develop and run the best program possible.

4.10: The JAG Steering Committee(s) will also have a continual roll throughout the grant period and as mentioned will meet on a quarterly basis to review and analyze up-to date data to ensure the program is progressing and meeting the areas of need and tracking the yearly strategy timetable that has been put in place. Input from the Steering Committee members will be taken and modifications to programs will be addressed and then voted on by the Executive Committee. The over site from the Steering Committee will determine the success of the programs.

Section V: Evidence-Based, Promising and Innovative Strategies

5.1: Mono County's proposal involves three new intervention(s) that are innovative for this county and promising based on success elsewhere. Formation of a narcotics task force to limit access to illegal narcotic coming into our county, formation of a Dependency Drug Court to address low level dealers and substance abuse which bring the drugs into the county and the formation of a collaborative program to supply treatment and services during the transitional period to decrease the likelihood of recidivism. All the innovative and promising components of the program are evidence-

based and will produce the desired result of reducing recidivism. We will be able to measure through data that the program is being carried out as intended and that the intervention works.

The Law Enforcement component to limit access to the community is Evidence Based and can be data driven. The number of arrest, prosecution, amount of drugs seized and types, to mention a few data driven stats can show how this component is working.

The Dependency Drug Court, DDC, will use Evidence Based Practices (EBP) as described in the Nation Association of Drug Court Processional's (NADCP) Adult Drug Court Best Practice Standard Volume 1 report. It is an 18 month program with three phases. The last phase is a transitional period which will prepare participants to be transitioned back into the community. Potential candidates would first receive a risk and need assessment by drug and alcohol counselors to determine whether a candidate is appropriate for drug court. The Drug Court Team which includes the Court, DA, Public Defender, Probation and Behavioral Health would ultimately determine one's eligibility to the DDC. Other EBP programming will be provided as part of the dependency drug court and transitional phase. These will include Cognitive-Behavioral Counseling, Graduated Sanctions, Aggression Replacement Therapy (ART), Moral Recognition Therapy (MRT), Courage to Change, and Forwarding Thinking (Juvenile).

The goal for clients involved in the transitional house is to have 50-80% of their time occupied with programs, education, and assistance until they become employed. Once employed, clients would have 50-80% of their free time dedicated to receiving EBP programs. This will be accomplished by having Probation, Behavioral Health, Social Services, Office of Education, and other partners providing services at the Transitional House. The Strategic Collaboration and Holistic Approach will be coordinated by Behavioral Health.

A Juvenile Drug Dependency Court would handle minors individually due to confidentiality laws. Juveniles with drug dependency issues would receive the same EBP programming separate from adult offenders.

5.2: The NADCP's report on Best Practice Standards describes effective practices in other jurisdictions. One practice which will be incorporated into our Dependency Drug Court is use of a standardized assessment tools to determine eligibility, which has been shown to lead to better outcomes. Research also supports cognitive-behavioral counseling (CBT) interventions with fidelity to the treatment model. One technique that is promising is use of graduated incentives and sanction, which will be developed for drug court. The most effective sanctions are not so weak as to cause habituation or so severe they create a ceiling effect. Further certainty and immediacy have a greater impact on outcomes than the severity. For jail sanctions, terms longer than five days are shown to have diminishing returns. CBT curriculum such as MRT has been shown to reduce criminal recidivism. **(need to address each component)**

5.3: In “Exploring the Key Components of Drug Court: A comparative Study: A Comparative Study of 18 Adult Drug Courts on Practices, Outcomes and Cost,” prepared by NPC Research, the report examines eighteen drug courts, in which nine are in California. The report evaluates the programs practices. Having both Prosecuting and Defense Attorney in all team meeting appears to improve the graduating rate as does having the Prosecuting Attorney attend all drug court sessions. Additionally, drug courts with specific guidelines on the frequency of individual and group treatment appear to have higher graduation rates. Also, having drug test results within forty-eight (48) hours appeared to have a statistically significant impact on graduation rates. Another component which has a positive effect on graduation rates is having clients in the final phase appear before the judge at least once per month. Regular reporting of program statistics and modifying the program operation based on the statistics also improves graduation rates. Training prior to the implementation of all drug court team members both appear to increase graduation rates. Including the described practices in the proposed drug court model will assist in increasing graduation rates.

*Having law enforcement other than probation on the drug court team also appears to have a positive impact on graduation rate.

Other referenced outcomes from a neighboring county of Inyo, which uses similar practices to our proposal. (email Inyo for stats?)

5.4: Drug Court models are effective for criminal offenders who are addicted to illicit drugs, many of whom commit additional non drug crimes as well. They are at substantial risk to reoffend or fail with a less intensive sentence. These are people typically classified as high risk to reoffend and also high need for the level of service required to address their needs. The Quality Improvement for Drug Courts: Evidence-Based Practices, Monograph Series 9, by the National Drug Court Institute states that in 2005, 20,000 drug court clients graduated successfully from drug courts across the United States. Using evidence based practices can increase program graduation rates by ten percent. The report describes two clinical studies were a \$400 dollar prize was available in a fish bowl reward system. Both studies showed a marked improvement in sobriety when using incentives.

5.5: The small size of Mono County allows for close proximity and frequent collaboration will ensure that the support factors required for the intervention can be mobilized quickly and effectively. In preparing this grant proposal Steering Committee members for the grant have met approximately a dozen times to discuss implementation and feasibility of the project. This comprehensive approach, including the Dependency Drug Court is a new intervention program for our county. A temporary housing has existed in the past with some success and lessons learned from the

previous halfway house have also helped form the decision making for this grant proposal. One example of this is having a live-in on-site manger/counselor, which is part of this proposal. The whole Steering Committee acknowledges the need in the community for the proposed intervention. The Court, District Attorney, Defense, Probation, Behavioral Health, Social Services and Education are all committed to supporting the proposed intervention to ensure success. Previous graduates of the transitional house volunteer to advocate on behalf of the program and share the impact of receiving the opportunity to live clean and sober. However, treatment and services as proposed in the proposal have never come together as a focused approach. Funds for opening the Transitional House have been set aside and will be used to reopen the house as part of this program. While the grant funds described in this application would greatly advance the substance abuse intervention described, opening the halfway house is in motion and will happen whether or not Mono County receives the grant funding it just won't provide the needed treatment programs and service to ensure the greatest opportunity to participants in the program.

Section VI: Data Collection and Evaluation

6.1: The program has three over arching goals: 1) limit access to drugs via narcotics enforcement to remove drugs from the community, 2) implement a Drug Dependency Court using evidence based practices to inform policy and procedure, 3) rehabilitation with strategic collaboration to provided services during the transitional phase. There are expected benefits for all these goals. For the first goal, limiting access to drugs will benefit individuals, families, and the community by reducing the damage created by substance abuse dependency. The overall goal is to protect public safety. The second and third goal will benefit participants by offering an alternative program of treatment for individuals with a substance abuse dependency. The third goal specifically will benefit the community by creating a higher level of care for substance abuse in the community. Currently anyone requiring a high level of care/treatment must travel hundreds of miles and hours outside the community to receive such care. Many choose not to.

6.2: For the first goal, objectives include identifying, arresting and prosecuting drug dependent offenders and suppliers, to seize any illegal narcotics, and refer cases to the District Attorney and then the Drug Court Team for consideration of Drug Court. Objectives for goal two is to use an evidence based assessment to determine appropriateness of drug court, implement evidence based practices in drug court, and measure effectiveness. This data measure helps to determine achievement goal levels and policy/program modifications if necessary. The objectives for the third goal is to open the transitional house, hire a house coordinator, provide services during the transitional period to outpatient participants and participants in the transitional house, use evidence based practices, and reduce recidivism in the target population.

6.3: The plan for assessing the effectives for the intervention would be multifaceted. For assessing component one and its goals, the following will be measured: arrest,

prosecutions, quantity and types of narcotics seized, number of confidential buys, whether offenders are new or repeat offenders, whether other crimes are involved, jail, prison, probation or Drug Court referrals. While the exact amount of narcotics in the community is unknowable, assessing this data will measure the results in efforts to limit access to narcotics. In regards to component two and its goals, assessment will include number of referrals to drug court, number of admission to drug court, program completion, drug testing, rates of graduation and recidivism. For component three and its goals, the following will be measured, participants in the house, length of time in the house, services provided, how many completed each component (education, job training, MRT, ART, Courage to Change, etc.), and recidivism for house population.

6.4: The research design will consist of record keeping with each component recorded by the individual components of the intervention. Law enforcement will track and submit cases and measures to the District Attorney to measure component one. The District Attorney will also be able to track the desired measures of the Dependency Drug Court with assistance from the Court and Probation based on their supervision and drug testing. For component three, record keeping for the transitional phase and transitional house will be maintained by Behavioral Health and the housing manager/counselor. Scheduling and tracking of the various services that are provided will be done by each of the service providers and given to the District Attorney and Steering Committee.

6.5: The approximate number of participants in each portion of the program will be approximately 150 cases per year for component one. Of those, 100 will be referred to Drug Court for the assessment. Approximately 75 to 100 cases will be handled in Drug Court, and about 75 will use the transitional house when it is fully operational. The Mono County Comprehensive Substance Abuse Program will take a minimum of 18 months up to three years to complete. These are the anticipated numbers once the program is fully implemented. In 2013, 65% of court cases were drug related or had a drug component that lead to the charged offenses and 45% of those cases would have been referred for assessment and handled in the Drug Court and provided the comprehensive services as outlined in the County's JAG program.

6.6: The District Attorney will maintain a record of referrals from law enforcement and cases once they reach the court process. All drug court cases will be counted each month such as start dates, attendance, failures, successful completions, positive drug test, sanctions, and incentives. For program participants in the transitional phase/ house, Behavioral Health and the housing manger/counselor will track all services provided in the house and attendance by participants. Service providers will also be required to keep a record of attendance, participation, and progress for each client.

6.7: Any client in the transitional house will be tracked by the housing manger/counselor. Additionally, all service providers will maintain a written or data base record of all services provided to clients for Drug Court. All records will include

attendance, participation, and overall progress. Quarterly summaries will be completed on each client and compiled for reporting purposes.

6.8: All activities along with service programs that take place in the transitional house will be tracked by the housing manager/counselor. Activities will be tracked in the same manner as services which are provided to the client. Quarterly summaries of actives provided will be completed and submitted to the District Attorney and reviewed by the Steering Committee.

6.9: The method for determining if the program worked will vary with each component. For component one, the program will be assessed by the amount of narcotics removed from the community and the number of arrests and prosecutions from those arrests. Component two will be assessed in two methods. First, will be the training and implementation of the new Drug Court program. The number of participating people trained in the model and percent of participating people trained in the model will be measured. Second, will be measuring the increase in services provided to participants of the program. Further once the program is implemented, all the statistics being tracked above will be used to assess the effectiveness our implementation of the Drug Court model. For Component three, success will be measured by the number of participants who are able to graduate the Drug Court program and transition out of the transitional phase or transitional house and the rate of recidivism for this population.

6.10: The outcome variables that will be tracked include the demographic information of people entering drug court and the transitional house. Which services the individual participated in are also be tracked. For example, persons who needed employment services would be track, so comparisons could be made between the programming. Individual's attendance and participation in the services will also be tracked.

6.11: The outcomes that will be tracked include but not be limited to the successful completions of the program as well as the successful transition out of the transitional phase/house. Other outcomes such as time sober and length of time for program completion will be tracked. For component one, narcotics removed from the community, arrests, and prosecutions will be tracked. Recidivism will be tracked for clients in the program and after completion of the program will also be tracked.

6.12: There are several areas for determining a participant's success or failure. These include amount time clean and sober, attendance, participation levels, transitioning out of the program and house, obtaining and maintaining employment, no new crimes, schooling, and successfully completing Dependency Court.

Section VII: Capability and Qualifications to Provide Services

7.1: Mono County through the support and direction of the District Attorney and the other Stakeholders will be able to conduct the proposed projects. The working relationship between these Stakeholders has been successful in other collaborative

committees and many have worked together for years. This County is a small County that allows for stronger relationships, easier communication and stakeholders that have a real concern for the public and public safety.

7.2: The experience and capabilities of the stakeholders to conduct the project(s) is without question. All participants to this program bring expertise in their fields. Many have experience in running other grant programs and are aware of needs that can be addressed through grant like the JAG program.

7.3: Experience and Qualifications of Key Staff

Law Enforcement Component:

District Attorney – Will head up the Mono County Narcotics Enforcement Team, MONET and will be in charge of both the administration as well as the operational aspect of this component. The District Attorney has 20 years of prosecution experience and has expertise in the Investigation and prosecution of narcotics cases and has experienced Narcotics Investigators that will participate in the Team.

Sheriff – has been involved in investigation of narcotic for over 20 years. He will be responsible for recruiting and training staff to participate in MONET. Insuring policy and procedures for his officer is being followed.

Police Chief - has been involved in investigation of narcotic for over 20 years. He will also be responsible for recruiting and training staff to participate in MONET. Insuring policy and procedures for his officer is being followed.

CHP Commander – has also been involved in the investigation of narcotic for over 20 years. He will also be responsible for recruiting and training staff to participate in MONET. Insuring policy and procedures for his officer is being followed.

Probation Chief – has been involved with supervision and treatment of narcotic offenders for close to 30 years. She will be responsible for supervising her assigned probation officer and insuring that proper policy and procedure for her officer is being followed. Also that supervision and service is being provided to probationers that have already been through the court process and placed on probation with terms, conditions, and treatment orders.

Court, Prosecution, Public Defender Component:

Judge – Our current presiding judge will be handling the Dependency Drug Court he has been on the bench for 12 years and has handled 90% of all drug related cases that incur in Mono County. He already has institutional knowledge of many of the programs and services that are currently provided in Mono County.

District Attorney - The District Attorney has 20 years of prosecution experience and has expertise in the Investigation and prosecution of narcotics cases. He too has

institutional knowledge of many of the programs and services that are currently provided in Mono County.

Public Defender – Public Defender has been a defense attorney for over 30 years and has been the Public Defender for the past 12 years. He has extensive experience in handling drug related cases and also knows many of the programs and services that are currently provided in Mono County.

Probation Chief - has been involved with supervision and treatment of narcotic offenders for close to 30 years. She will be responsible for supervising her assigned probation officer and insuring that proper supervision and services is being provided to probationers during the court process and beyond.

Behavioral Health Director – has been in the Behavioral Health field for approximately 20 years. She has extensive experience in treating individuals with drug addictions and other issues affecting their abilities to lead normal and non-criminal lives. She will assign a specific case worker to participate in the Dependency Drug Court Process and will then provide the transitional services needed before an individual is reintegrated back into the community.

Prevention and Educational Component

Social Services Director – has been with Social Services for over 20 years and has extensive knowledge as a Case Worker and Program Coordinator. She is familiar with the services that can be provided to an individual during this transitional period and will supervise a designated case worker to insure that individuals have every tool and service available to prevent recidivism by returning to their old life style; friends and situation that helped them get involved with the judicial system.

Public Health Director – has approximately 30 years of experience. She is familiar with the medical treatment and options available to our clientele and will assure that any medical issues are taking care of for the client before they transition back into the community.

Behavioral Health Director – has been in the Behavioral Health field for approximately 20 years. She has extensive experience in treating individuals with drug addictions and other issues affecting their abilities to lead normal and non-criminal lives. She will assign a specific case worker to participate in the Dependency Drug Court Process and will then provide the transitional services needed before an individual is reintegrated back into the community.

Superintendent of Schools – has been the superintendent of Mono County schools for the past 12 years. She has knowledge and resources to set up educational and vocational training opportunities to individuals during the transitional period to assist with employment opportunities and working toward self-reliance.

Wild Iris Director – is in charge of a nonprofit counseling service in Mono County. She has been providing counseling services for over 10 years. She will also assist in

the treatment plan for Women addressing issues that helped them get into the judicial system.

AA and NA – has been operating in our county for over 25 years. They will develop a support program for clients while in the Dependency Drug Court and in the Transitional housing/period.

SECTION 8:

PROPOSAL BUDGET

AND

BUDGET NARRATIVE

Section VIII – Proposal Budget

8.1: The Mono County JAG program is a comprehensive substance abuse program to prevent recidivism by using the collaboration of interested stakeholders to provide a flood of treatment and services to best equip an individual from being returned to the judicial system. The first step in this comprehensive approach is to use a multi-agency law enforcement team in the creation of a county wide narcotic team. Operation of this team with JAG funds allows us to limit the flow of controlled substances into Mono County and thereby limit the access to narcotics and therefore reduce our substance abuse problems. The second approach to preventing continued substance abuse and recidivism is the formation of a Dependency Drug Court. Again, new to Mono County and part of the comprehensive approach this will address individuals when they do find themselves in the judicial system. Substance Abusers, low level narcotic sellers and offenders of other crime but they have a underlying drug issue will be closely monitored by the court, probation, behavioral health and other providers to ensure their success in addressing their substance abuse issues. The third component of our comprehensive program involves the collaboration of the Court, Probation, Social Services, Behavioral Health and other stakeholders to provide the most appropriate treatment and comprehensive services such as education, employment, housing and other care in order to make sure an individual has everything possible to assist them into their reentry into the community and prevent recidivism. This comprehensive approach will allow for the best success of an offender/participant to change their life choices and environment that lead them into the judicial system.

8.2: Cost per component(s)

Law Enforcement Component–PPA#2, Area of Need#3 – Total	=\$126,908.00
Court, Prosecution, Defense Component–PPA#3, Area of Need#1	=\$ 9,600.00
Prevention and Education Component–PPA#1, Area of Need #2	=\$ 71,728.00
Date Collection -	=\$ 10,412.00
Total	=\$218,648.00

8.3: Staff receiving JAG fund for Salary/Benefits

Superior Court – Court will provide court clerk assistance and court reporting services to support the newly formed Dependency Drug Court. 100% of the JAG funds allocated for this will be used for this service.

Behavioral Health – Will hire two part-time live-in staff to manage and provide counselling to participants in the transitional housing. JAG funds allocated for this will be 100% dedicated to these responsibilities.

Public Health Services – Public Health staff will be assigned to provide medical services and educational health awareness programs prior to a participant's reentry into the community. 100% of the allocated JAG funds requested will go toward this service.

Office of Education – Will provide educational instructions and training to prepare individuals to seek employment prior to reentry into the community. 100% of the JAG funds allocated for this request will go toward this service.

No other funds for the three components of the Mono County Comprehensive Substance Abuse Program will be used for Salaries or Benefits. All allocations for personnel are on an hourly rate for the Partner's service to be provided to the program.

8.4: Based on review of case filings approximately 75 individuals the first year and up to 150 individuals in the second and third year will participate in whole or in part in the Mono County Comprehensive Substance Abuse Program.

8.5: The cost per participant per capita in the program is not applicable as the majority of functions within Mono County's comprehensive program to substance abuse is being covered by the County's general fund by way of salaries/benefits for existing staff who are participating in the County's JAG program.

8.6: All cost to the three components of the Mono County Comprehensive Substance Abuse Program are direct cost. There is no indirect cost.

8.7: The Mono County Comprehensive Substance Abuse Program involves a number of components which are innovative and promising strategies to Mono County. The program involves three JAG Program Purpose Areas that would otherwise not be offered or performed in Mono County. This comprehensive approach is believed to provide the biggest bang for the buck in addressing recidivism among our drug population. Combining the additional JAG funding in combination with county general funding in the form of services, staff salaries and benefits and programs that use county dollars allows for the best opportunity and success of the program. By keeping the County responsibility of salaries/benefits for individuals participating in the program it allows JAG funds to be maximized for the many other aspect of the County's JAG program. Such as, running a narcotics program or providing reimbursement to the court of the Dependency Drug Court. This comprehensive program will provide many services that would otherwise not be available. Providing better public safety.

8.8: Detailed Budget Information for each component.

***The detailed budget information is not expected to change from years 1, 2 or 3.**

Law Enforcement Component – PPA #2 – Year 1, 2 and 3

The formation of a Mono County Narcotics Enforcement Team (MONET) was created with the agreement that each agency would contribute a staff person to be assigned to the team. Salary and Benefits would be paid by the Partnering agency and therefore allocating and maximizing the JAG funds to be used for actual enforcement measures.

The only item allocated to personnel is overtime cost that will be incurred for the 5 officer assigned to and as a result of the program.

1. **Overtime** was calculated at **\$25,000.00** which would cover approximately \$5,000 in overtime each year by each member.
2. **Confidential Funds** was calculated at **\$25,000.00**. This would cover Confidential/Controlled Buys, payment to Confidential Informants and Expenses incurred with the Informant program.
3. **Narcotics Training and Travel** was calculated at **\$17,508.00** for 5 members.
CNOA training – 5 members and 1 supervisor. Registration \$500 x 6 members = \$3000.00. Per Diem \$49.00 per day x 4 days x 6 members = \$1,176.00. Hotel \$130 per day x 4 days x 6 members = \$3,120.00. Travel 600 miles x .59 x 6 members = \$2,478.00. Total = \$9,774.00.
Narcotics Certificate class – 2 members. Registration \$495.00 x 2 members = \$990.00. Per Diem \$49.00 x 2 members x 14 days = \$1,372.00. Hotel \$130 x 2 members x 14 days = \$3,640.00. Travel 600 miles x 2 members x .59 = \$705.00. Total = \$7,734.00.
4. **Office space** for MONET to work from was calculated at **\$20,400.00**. At \$34.00 per square ft. for 600 square ft. which would be located in the Sierra Center.
5. **Operating Expenses** - **\$10,000** to provide phone, fax, internet and office supplies.
6. **Vehicle Maintenance** of **\$15,000.00** will cover fuel and miscellaneous expenses with the vehicles used by the team. Mono County is spread out over 3300 square miles.
7. **Equipment** of **\$14,000.00** will purchase four new computers and two printer for team use.

This component will remain the same for years 2 and 3.

Court, Prosecution, and Defense Component – PPA #3 - Year 1, 2 and 3.

The formation of the Mono County Dependency Drug Court (DDC) was created with the agreement that each agency would contribute a staff person to be assigned to help run the DDC. Prosecution, Defense, Behavioral Health and Probation will continue to cover staff salaries to participate. The court will provide the judicial services and court however, due to court budgets the court is asking for minimal reimbursement.

1. **Clerk Coverage** – coverage for dependency drug court – 6 hrs. per month at \$25.00 per hour for 12 months. $6 \times \$25 \times 12 = \mathbf{\$1800.00}$.
2. **Court Reporter services** – one reporter at \$300.00 per day twice a month for twelve months. $\$300 \times 2 \times 12 = \mathbf{\$7,800.00}$.

This component will remain the same for Years 2 and 3.

Prevention and Education Component – PPA #1 – Year 1, 2 and 3.

The formation of a “transitional program” consist of the Court, Probation, Social Services, Behavioral Health and the Office of Education, Wild Iris and AA/NA. Each agency adds a layer of services that will provided a comprehensive package to individuals to prevent recidivism. These agencies will be provide services during the Dependency Drug Court component as well as the transitional program component

Within this program component there will be support of a transitional house. This residential housing will be opened by Behavioral Health with the assistance of the CCP committee and realignment funds. The housing is secured and is currently undergoing renovations.

1. **Two part-time live-in manager/counsellors.** 900 hours per person at \$15.00 per hour. $900\text{hrs} \times \$15.00 = \$13,500$. $13,500 \times 2 \text{ positions} =$ **\$27,000.00.**
2. **Computer Equipment.** To provide training, education and employment skills in the transitional house. 2 computers at \$2000.00 and one printer at \$2000.00 = **\$6,000.00.**
3. **Public Health Nurse** – Medical and education health awareness programs will be provided during the transitional program at 12 hours per month at \$72.00 per hour. $12\text{hrs} \times \$72.00 \times 12 \text{ months} =$ **\$10,368.00**
4. **Office of Education** – To provide education and training to participants in the transitional program. One teacher 4hrs, two times per week at \$35.00 per hour. $8\text{hrs per week} \times \$35.00 \times 12 \text{ months} =$ **\$3,360.00**
5. All other services by partner agencies will be paid for by that agency.

Other Cost

1. **Housing assistance and job training – \$25,000.00** – Purpose is to set up a special fund to help participants of the transitional program to be reintegrated back into the community. Housing, employment and educational difficulties are primary factors for why individuals return to their old friends, neighborhoods, and surroundings. Assistance to transition individuals out of their old lives is crucial.
2. **Data collection** – mandatory cost of 5% of grant request = \$10,412.00.

This component will remain the same for years 2 and 3.

8.9: See attached Appendix D for Letters of Agreements and Appendix E for Operational Agreements.

A. Budget Line Item Totals

LINE ITEM	GRANT FUNDS
Salaries and Benefits	\$ 10,000.00 (overtime)
Services and Supplies	10,000.00
Professional Services	65,328.00
Community-Based Organization Contracts	0.00
Data Collection, Reporting and Evaluation Efforts	10,412.00
Fixed Assets/Equipment	20,000.00
Other: Housing and Training Assistance Program, Employee Training, Confidential Funds, Vehicle Maintenance and Fuel, Rent	102,908.00
TOTAL	\$218,648.00

B. Budget Line Item Detail

1. **Salaries and Benefits - \$10,000.00** This will go toward overtime for the two officers in the Applicant's Department
2. **Services and supplies - \$10,000.00** for telephone, fax, internet, toner, and general office supply.
3. **Professional Services. - \$65,328.00**
Overtime - \$15,000.00 for overtime to the 3 law enforcement agencies who assign an officer to participate in the Law Enforcement Component.
Court. Prosecution, Defense Component - \$9,600.00 toward Mono County Superior Court. \$1,800 to cover Superior Court clerk. 100% of time. \$7,800 to Court Reporter – 100% of time.
Component Prevention and Education Component - \$27,000 toward transitional housing manager/counselor. 100% of time. \$10,368 toward Public Health worker. 100% of time. \$3,360 to educational teacher. 100% of time.
4. **Community Based Organization Contracts** – providing services free.
5. **Data Collection, Reporting and Evaluation Efforts. - \$10,412.00** - for personnel time to collect data and prepare for quarterly reports.
6. **Fixed Assets/Equipment. - \$20,000** - for 6 computers and 3 printers. 4 computers and 2 printer to be used by the Narcotics Team and 2 computers and 1 printer to be used by the transitional house.
7. **Other. \$102,908.00** - Housing and training assistance in the amount of \$25,000.00 to assist individuals in reintegrating back into the community from the transitional housing. \$17,508 for law enforcement training for 6 members, \$25,000 for confidential funds to operate controlled buys with informants. \$15,000 for vehicle maintenance and fuel to cover the 3300 square miles of Mono County.

APPENDIX PAGES

APPENDIX A County Population Index

Source: CA Department of Finance, Population Estimates, January 2014

Large Counties (700,001+)

Alameda	1,573,254
Contra Costa	1,087,008
Fresno	964,040
Kern	873,092
Los Angeles County	10,041,797
Orange	3,113,991
Riverside	2,279,967
Sacramento	1,454,406
San Bernardino	2,085,669
San Diego	3,194,362
San Francisco	836,620
San Joaquin	710,731
San Mateo	745,193
Santa Clara	1,868,558
Ventura	842,967

Medium Counties (200,001-700,000)

Butte	222,316
Marin	255,846
Merced	264,922
Monterey	425,756
Placer	366,115
San Luis Obispo	272,357
Santa Barbara	433,398
Santa Cruz	271,595
Solano	424,233
Sonoma	490,486
Stanislaus	526,042
Tulare	459,446
Yolo	206,381

Small Counties (<200,000)

Alpine	1,079
Amador	36,151
Calaveras	44,650
Colusa	21,660
Del Norte	28,131
El Dorado	181,058
Glenn	28,353
Humboldt	134,648
Imperial	180,672
Inyo	18,590
Kings	150,181
Lake	64,699
Lassen	32,581
Madera	153,897
Mariposa	18,467
Mendocino	89,029
Modoc	9,197
Mono	14,143
Napa	139,255
Nevada	97,225
Plumas	19,140
San Benito	57,517

Shasta	179,412
Sierra	3,089
Siskiyou	45,231
Sutter	95,733
Tehama	63,717
Trinity	13,389
Tuolumne	53,604
Yuba	73,682

APPENDIX B
Three-Year JAG Strategy

Three-Year JAG Strategy for the County of Mono
Year One: March 1, 2015 – December 31, 2015

JAG Program Purpose Area: #2
Priority Need Area: #3

Project Component	Agency Responsible	Expected Outcome (Measurable)	How Progress will be Tracked	Timeline/Benchmark
Law Enforcement/Drugs	District Attorney	Creation of Task Force	Fully staffed	First month
	District Attorney	Provide Office and Equipment	Space leased and equipment purchased.	First month
	District Attorney	Reduction in the access to Illegal Narcotics	Arrest, Prosecutions, Drug seized and Drug kind, etc	Within 3 months
	District Attorney	Narcotics Training and Certs.	Completion of Training	Within first year

JAG Program Purpose Area: #3
Priority Need Area: #1

Project Component	Agency Responsible	Expected Outcome (Measurable)	How Progress will be Tracked	Timeline/Benchmark
Court, Prosecution, Defense	Court, DA, Defense	To have a Drug Court fully staffed and components in place	Running of the Drug Court and Referrals to it	Within the first month
	Court, DA, Defense	To begin addressing narcotic related offenses and participants.	Number of offenders referred to Drug Court	Within the first month
	Court, DA, Defense	Treatment and Service to be provided to participants	Number of participants that are being serviced	Within the first year
	Court, CA, Defense	Clean, sober participants that are working the Drug Court Program	Number of participants advancing through the program vs. not.	Within the first year

JAG Program Purpose Area: #1
Priority Need Area: #2

Project Component	Agency Responsible	Expected Outcome (Measurable)	How Progress will be Tracked	Timeline/Benchmarks
Transitional Program	Probation and Health	Have assigned personnel to Drug court and provide Treatment.	Staff participating in Drug Court	Within first month
	Probation, Health and Social Services	Keep Drug Court participants on track with treatment and supervision, provide participants in the transitional phase services to help community reentry.	Number of participants being supervised and working program vs. not and number being serviced by the partner agencies	Within the first year

**Three-Year JAG Strategy for the County of Mono
Year Two: January 1, 2016 – December 31, 2016**

**JAG Program Purpose Area: #2
Priority Need Area: #3**

Project Component	Agency Responsible	Expected Outcome (Measurable)	How Progress will be Tracked	Timeline/Benchmark
Law Enforcement/Drugs	District Attorney	Reduction in the access to illegal Narcotics	Number of arrest, prosecution, amount of drugs seized, type, quantity and target population.	Year 2

**JAG Program Purpose Area: #3
Priority Need Area: #1**

Project Component	Agency Responsible	Expected Outcome (Measurable)	How Progress will be Tracked	Timeline/Benchmark
Court, Prosecution, Defense	Court, DA, Defense	Full Drug Court component is operating per policy and procedure	Number of referral to Drug Court, number participating, number moving through the Drug Court.	First of year 2 and end of year 2.

**JAG Program Purpose Area: #1
Priority Need Area: #2**

Project Component	Agency Responsible	Expected Outcome (Measurable)	How Progress will be Tracked	Timeline/Benchmarks
Transitional Program	Probation, Behavioral Health, Social services, Education	Treatment and services are being provided to every participant.	Number of client receiving services, number entering transitional phase and number leaving transitional phase.	First of year 2 and end of year 2.
	Behavioral Health	Transitional house is open and operating	Number of clients entering the housing and number leaving.	First of year 2 and end of year 2.

**Three-Year JAG Strategy for the County of Mono
Year Three: January 1, 2017 – December 31, 2017**

**JAG Program Purpose Area: #2
Priority Need Area: #3**

Project Component	Agency Responsible	Expected Outcome (Measurable)	How Progress will be Tracked	Timeline/Benchmark
Law Enforcement/Drugs	District Attorney	Reduction in the access to illegal Narcotics	Number of arrest, prosecution, amount of drugs seized, type, quantity and target population.	Year 3
		Reduction of repeat offenders	Number of arrest and prosecutions for repeat offenders	Year 3

**JAG Program Purpose Area: #3
Priority Need Area: #1**

Project Component	Agency Responsible	Expected Outcome (Measurable)	How Progress will be Tracked	Timeline/Benchmark
Court, Prosecution, Defense	Court and District Attorney	Drug Court Program is working as designed	Number of participants graduating, number that have failed out and number that have come back for new crimes	Year 3

**JAG Program Purpose Area: #1
Priority Need Area: #2**

Project Component	Agency Responsible	Expected Outcome (Measurable)	How Progress will be Tracked	Timeline/Benchmarks
Transitional Program	Probation, Behavioral Health, Social Services and Education	Clean and Sober participants that have graduated and been moved from the transitional phase and reintegrated back into the community.	Number of participants that have graduated, transitioned out of program, employed, educated and housing.	Year 3

APPENDIX C

JAG Steering Committee Member Roster

JAG Steering Committee – County of Mono

NAME	TITLE	AGENCY	PHONE NUMBER	EMAIL ADDRESS
Tim Kendall	District Attorney	Mono County DA Office	760-924-1716	tkendall@mono.ca.gov
Ralph Obenberger	Sheriff	Mono County Sheriff	760-932-7549	robenberger@mono.ca.gov
Dan Watson	Chief	Mammoth Lakes Police	760-924-2011	dwatson@townofmammothlakes.org
Rob West	Acting Commander	CHP	760-932-7011	rwest@chp.ca.gov
Karin Humiston	Chief	Mono County Probation	760-932-5270	khumiston@mono.ca.gov
Stan Eller	Judge	Mono County Superior Court	760-924-5444	staneller@monocourt.org
Randy Gephart	Public Defender	Mono County	760-934-6215	randy@mammothattorneys.com
Robin Roberts	Director	Mono County Behavioral Health	760-924-1729	rroberts@mono.ca.gov
Kathy Peterson	Director	Mono County Dept of Social Services	760-924-1763	kpeterson@mono.ca.gov
Stacey Adler	Superintendent	Mono County Office of Education	760-934-0031	sadler@monocoe.org
Susi Bains	Director	Wild Iris	760-934-2491	sbains@wild-iris.org

LETTERS OF AGREEMENT

APPENDIX D

LETTER OF AGREEMENT

Date: 11-4-14

California Highway Patrol

California Highway Patrol
Sgt. Rob West, Acting Commander

Bridgeport, CA 93517

Dear Sergeant West:

This letter serves as the letter of agreement between the California Highway Patrol and the County of Mono that explains the support and services provided for in the proposed JAG project, including your membership on the JAG Steering Committee, a partnership to include services to be provided as well as your participation, development, implementation and on- going collaboration in the County's JAG program.

The California Highway Patrol has agreed to participate in the JAG Steering Committee and help to provide direction to the program.

Many Thanks,



Tim Kendall
Mono County District Attorney

LETTER OF AGREEMENT

Date: 11-4-2014

Mono County Sheriff's Department

Mono County Sheriff's Department
Ralph Obenberger, Sheriff

Bridgeport, CA 93517

Dear Sheriff Obenberger:

This letter serves as the letter of agreement between the Mono County Sheriff's Department and the County of Mono that explains the support and services provided for in the proposed JAG project, including your membership on the JAG Steering Committee, a partnership to include services to be provided as well as your participation, development, implementation and on- going collaboration in the County's JAG program.

The Mono County Sheriff's Department has agreed to participate in the JAG Steering Committee and help to provide direction to the program. Sheriff's Department has agreed to participate in the Mono County Narcotics Enforcement Team.

Many Thanks,



Tim Kendall
Mono County District Attorney

LETTER OF AGREEMENT

Date: 11-4-14

Wild Iris Counseling Services

Wild Iris
Susi Bain, Director


Mammoth Lakes, CA 93546

Dear Ms. Bain:

This letter serves as the letter of agreement between Wild Iris and the County of Mono that explains the support and services provided for in the proposed JAG project, including your membership on the JAG Steering Committee, a partnership to include services to be provided as well as your participation, development, implementation and on- going collaboration in the County's JAG program.

Wild Iris has agreed to participate in the JAG Steering Committee and help to provide direction to the program. Wild Iris has agreed to provide support and services to individuals who have issue that cannot be supported by the programs of Behavioral Health and may be more suitable to Wild Iris. Wild Iris agrees to continue that support into the transitional period prior to an individual being reintegrated back into the community.

Many Thanks,



Tim Kendall
Mono County District Attorney

LETTER OF AGREEMENT

Date: 11-4-14

Mono County Probation Department

Mono County Probation Department
Karin Humiston, Chief

Bridgeport, CA 93517

Dear Chief Humiston:

This letter serves as the letter of agreement between the Mono County Probation Department and the County of Mono that explains the support and services provided for in the proposed JAG project, including your membership on the JAG Steering Committee, a partnership to include services to be provided as well as your participation, development, implementation and on- going collaboration in the County's JAG program.

The Mono County Probation Department has agreed to participate in the JAG Steering Committee and help to provide direction to the program for both juvenile and adult offenders. Probation further has agreed to support the Mono County Narcotics Enforcement Team and provide supervision for the court and to individual involved in the newly formed Dependency Drug Court. Probation will further continue to supervise and assist the court and individuals during the transitional period prior to their reintegration back into the community.

Many Thanks,



Tim Kendall
Mono County District Attorney

LETTER OF AGREEMENT

Date: 11-4-14

Mammoth Lakes Police Department

Mammoth Lakes Police Department
Dan Watson, Chief

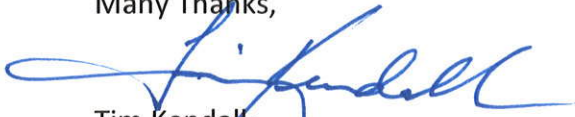
Mammoth Lakes, CA 93546

Dear Chief Watson:

This letter serves as the letter of agreement between the Mammoth Lakes Police Department and the County of Mono that explains the support and services provided for in the proposed JAG project, including your membership on the JAG Steering Committee, a partnership to include services to be provided as well as your participation, development, implementation and on- going collaboration in the County's JAG program.

The Mammoth Lakes Police Department has agreed to participate in the JAG Steering Committee and help to provide direction to the program. The Police Department has agreed to participate and support the Mono County Narcotics Enforcement Team.

Many Thanks,



Tim Kendall
Mono County District Attorney

LETTER OF AGREEMENT

Date: 11-4-14

Mono County Superior Court

Mono County Superior Court
Stan Eller, Presiding Judge

Mammoth Lakes, CA 93546

Honorable Judge Stan Eller:

This letter serves as the letter of agreement between the Mono County Superior Court and the County of Mono that explains the support and services provided for in the proposed JAG project, including your membership on the JAG Steering Committee, a partnership to include services to be provided as well as your participation, development, implementation and on-going collaboration in the County's JAG program.

The Mono County Superior Court has agreed to participate in the JAG Steering Committee and help to provide direction to the program in both areas of Juvenile and Adult offenders. Further, to participate in the newly formed Dependency Drug Court, DDC and to provide judicial and clerical services involved in the DDC.

Many Thanks,



Tim Kendall
Mono County District Attorney

LETTER OF AGREEMENT

Date: 11-4-14

Mono County Public Defender

Mono County Public Defender
Randy Gephart

Mammoth Lakes, CA 93546

Dear Mr Gephart:

This letter serves as the letter of agreement between the Public Defenders and the County of Mono that explains the support and services provided for in the proposed JAG project, including your membership on the JAG Steering Committee, a partnership to include services to be provided as well as your participation, development, implementation and on- going collaboration in the County's JAG program.

The Public Defenders have agreed to participate in the JAG Steering Committee and help to provide direction to the program in both areas of Juvenile and Adult offenders. Further, to participate in the newly formed Dependency Drug Court, DDC and to provide services to the court and individuals that are involved in the DDC.

Many Thanks,



Tim Kendall
Mono County District Attorney

LETTER OF AGREEMENT

Date: 11-4-14

Mono County Office of Education

Mono County Office of Education
Stacie Adler, Superintendent

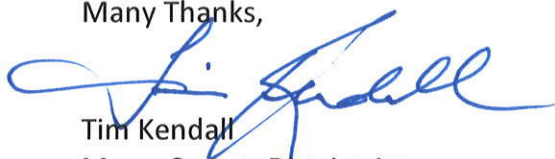
Mammoth Lakes, CA 93546

Dear Ms. Adler:

This letter serves as the letter of agreement between Mono County Office of Education and the County of Mono that explains the support and services provided for in the proposed JAG project, including your membership on the JAG Steering Committee, a partnership to include services to be provided as well as your participation, development, implementation and on-going collaboration in the County's JAG program.

The Office of Education has agreed to participate in the JAG Steering Committee and help to provide direction to the program in both areas of Juvenile and Adult offenders. Further, to provide services to the County's JAG program by providing assistance with educational and training opportunities to individuals involved in the Dependency Drug Court, (DDC) and during the "transitional" program prior to individuals being reintegrated back into the community.

Many Thanks,



Tim Kendall
Mono County District Attorney

LETTER OF AGREEMENT

Date: 11-4-14

Mono County Department of Social Services

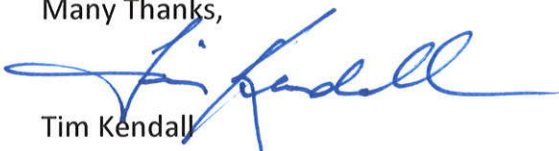
Mono County Department of Social Services
Kathy Peterson, Director of Social Services
Sierra Center Mall
Mammoth Lakes, CA 93546

Dear Ms. Peterson:

This letter serves as the letter of agreement between Mono County Department of Social Services and the County of Mono that explains the support and services provided for in the proposed JAG project, including your membership on the JAG Steering Committee, a partnership to include services to be provided as well as your participation, development, implementation and on- going collaboration in the County's JAG program.

Social Services has agreed to participate in the JAG Steering Committee and help to provide direction to the program. Further, to provide services to the County's JAG program by providing a case worker to assist with employment, food, care and other available services to individual involved in the Dependency Drug Court, (DDC) and during the "transitional" program prior to individuals being reintegrated back into the community.

Many Thanks,



Tim Kendall
Mono County District Attorney

LETTER OF AGREEMENT

Date: 11-4-14

Mono County Behavioral Health


Mono County Behavioral Health
Robin Roberts, Director
Sierra Center Mall
Mammoth Lakes, CA 93546

Dear Ms. Roberts:

This letter serves as the letter of agreement between Mono County Behavioral Health and the County of Mono that explains the support and services provided for in the proposed JAG project, including your membership on the JAG Steering Committee, a partnership to include services to be provided as well as your participation, development, implementation and on-going collaboration in the County's JAG program.

Behavioral Health has agreed to participate in the JAG Steering Committee and help to provide direction to the program. Further, to provide services to the County's JAG program by participating in the newly established Dependency Drug Court, (DDC) by providing services to individuals within the DDC and provide information and treatment plans to the court. Behavioral Health will continue with programs of treatment during the "transitional" program and at the transition housing prior to individuals being reintegrated back into the community.

Many Thanks,



Tim Kendall
Mono County District Attorney

OPERATIONAL AGREEMENT

APPENDIX E

Mono County Comprehensive Substance Abuse Program

Operational Agreement

This Operational Agreement serves as evidence that the Mono County District Attorney and Mono County Department of Public Health intend to work together toward the goals outlined in the JAG Three-Year Strategy. Both agencies believe that implementation of the Mono County Comprehensive Substance Abuse Program, as described within this application, will further these goals. Each agency agrees to participate in the JAG Program, if selected for funding, as outlined herein.

Public Health will closely coordinate JAG services and activities as outlined by the Mono County District Attorney by:

- Providing medical assistance and educational health awareness to participants in the Dependency Drug Court and Transitional Program, and;
- Assist in data collection and reporting to JAG steering committee.

Amount of JAG funds designated to the Superior Court is \$10,368.00 to provide staffing.

We the undersigned, as authorized representatives of the Mono County District Attorney and Mono County Department of Public Health do hereby approve this document.

Name and Title

Date



Name and Title

Date

Mono County Comprehensive Substance Abuse Program

Operational Agreement

This Operational Agreement serves as evidence that the Mono County District Attorney and Mono County Superior Court intend to work together toward the goals outlined in the JAG Three-Year Strategy. Both agencies believe that implementation of the Mono County Comprehensive Substance Abuse Program, as described within this application, will further these goals. Each agency agrees to participate in the JAG Program, if selected for funding, as outlined herein.

The Mono County Superior Court will closely coordinate JAG services and activities as outlined by the Mono County District Attorney and incorporated in the newly formed Mono County Dependency Drug Court by:


- Setting up a specific calendar to address individuals who are referred to the Dependency Drug Court.
- Assigning a judge to over-see the Drug Court,
- Provide clerical staff and court reporting services for Drug Court, and;
- Assist in data collection and reporting to JAG steering committee.

Amount of JAG funds designated to the Superior Court is \$9,600.00 to provide staffing and court reporting services.

We the undersigned, as authorized representatives of the Mono County District Attorney and Mono County Superior Court do hereby approve this document.

Name and Title

Date


Name and Title, DISTRICT ATTORNEY

Date

Mono County Comprehensive Substance Abuse Program

Operational Agreement

This Operational Agreement serves as evidence that the Mono County District Attorney and Mono County Office of Education intend to work together toward the goals outlined in the JAG Three-Year Strategy. Both agencies believe that implementation of the Mono County Comprehensive Substance Abuse Program, as described within this application, will further these goals. Each agency agrees to participate in the JAG Program, if selected for funding, as outlined herein.

Mono County Office of Education will closely coordinate JAG services and activities as outlined by the Mono County District Attorney by:

- Providing educational and training opportunities to participants in the Dependency Drug Court and Transitional Program.
- Provide educational instruction addressing Drug and Alcohol abuse to juvenile offenders, and;
- Assist in data collection and reporting to JAG steering committee.

Amount of JAG funds designated to the Office of Education is \$3,360.00 to provide teacher staff.

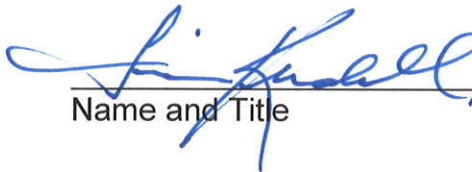
We the undersigned, as authorized representatives of the Mono County District Attorney and Mono County Office of Education do hereby approve this document.

Name and Title

Date

Name and Title

Date

 L. K. HALL, DISTRICT ATTORNEY

Mono County Comprehensive Substance Abuse Program

Operational Agreement

This Operational Agreement serves as evidence that the Mono County District Attorney and Mono County Behavioral Health Department intend to work together toward the goals outlined in the JAG Three-Year Strategy. Both agencies believe that implementation of the Mono County Comprehensive Substance Abuse Program, as described within this application, will further these goals. Each agency agrees to participate in the JAG Program, if selected for funding, as outlined herein. The Mono County Behavioral Health Department will closely coordinate JAG services and activities as outlined by the Mono County District Attorney by:

- Providing staff and services to the newly created Dependency Drug Court.
- Attending Drug Court hearings.
- Providing treatment plans to participants of the Drug Court.
- Providing status reports to the court as to participants progress.
- Provide ongoing treatment services to participant in the Transitional program.
- Operate transitional housing for participants during the Transitional program
- Provide staff to the transitional house and;
- Assist in data collection and reporting to JAG steering committee.

Amount of JAG funds designated to Behavioral Health is \$27,000.00 to provide for two part time staff to serve as in a manager/counselor positions within the transitional house and \$6,000.00 to purchase two computers and printers for the transitional program to assist in education, training and employment for participants.

We the undersigned, as authorized representatives of the Mono County District Attorney and Mono County Behavioral Health do hereby approve this document.

Name and Title

Date



Name and Title

Date

Mono County Comprehensive Substance Abuse Program

Operational Agreement

This Operational Agreement serves as evidence that the Mono County District Attorney and Mono County Sheriff's Department intend to work together toward the goals outlined in the JAG Three-Year Strategy. Both agencies believe that implementation of the Mono County Comprehensive Substance Abuse Program, as described within this application, will further these goals. Each agency agrees to participate in the JAG Program, if selected for funding, as outlined herein.

Mono County Sheriff's Department will closely coordinate JAG services and activities as outlined by the Mono County District Attorney by:

- Providing an Officer/Staff to participate and support the Mono County Narcotics Enforcement Team (MONET).
- Assist in data collection and reporting to JAG steering committee.

Amount of JAG funds designated to the Mono County Sheriff's Department is \$7,500 to pay overtime incurred by Sheriff's staff to participate in MONET.

We the undersigned, as authorized representatives of the Mono County District Attorney and Mono County Sheriff's Department do hereby approve this document.

R. D. Shenberg SHERIFF
Name and Title

11/10/2014
Date

L. J. Adell DISTRICT ATTORNEY
Name and Title

11/10/2014
Date

Mono County Comprehensive Substance Abuse Program

Operational Agreement

This Operational Agreement serves as evidence that the Mono County District Attorney and Mammoth Lakes Police Department intend to work together toward the goals outlined in the JAG Three-Year Strategy. Both agencies believe that implementation of the Mono County Comprehensive Substance Abuse Program, as described within this application, will further these goals. Each agency agrees to participate in the JAG Program, if selected for funding, as outlined herein.

Mammoth Lakes Police Department will closely coordinate JAG services and activities as outlined by the Mono County District Attorney by:


- Providing an Officer/Staff to participate and support the Mono County Narcotics Enforcement Team (MONET).
- Assist in data collection and reporting to JAG steering committee.

Amount of JAG funds designated to the Mammoth Lakes Police Department is \$7,500 to pay overtime incurred by the Police Department staff to participate in MONET.

We the undersigned, as authorized representatives of the Mono County District Attorney and Mammoth Lakes Police Department do hereby approve this document.

Name and Title

Date


Name and Title

Date

Mono County Comprehensive Substance Abuse Program

Operational Agreement

This Operational Agreement serves as evidence that the Mono County District Attorney and California Highway Patrol intend to work together toward the goals outlined in the JAG Three-Year Strategy. Both agencies believe that implementation of the Mono County Comprehensive Substance Abuse Program, as described within this application, will further these goals. Each agency agrees to participate in the JAG Program, if selected for funding, as outlined herein.

California Highway Patrol will closely coordinate JAG services and activities as outlined by the Mono County District Attorney by:

- Providing an Officer/Staff to participate and support the Mono County Narcotics Enforcement Team (MONET).
- Assist in data collection and reporting to JAG steering committee.

Amount of JAG funds designated to the California Highway Patrol is \$7,500 to pay overtime incurred by the Highway Patrol staff to participate in MONET.

We the undersigned, as authorized representatives of the Mono County District Attorney and the California Highway Patrol do hereby approve this document.

Name and Title

Date

Name and Title

Date

MONO COUNTY

Board Resolution

WHEREAS, the Mono County District Attorney desires to participate in the Edward/Byrne Justice Assistance Grant (hereafter referred to as JAG) supported by federal grant funds and administered by the Board of State and Community Corrections (hereafter referred to as BSCC).

NOW, THEREFORE, BE IT RESOLVED that the Mono County District Attorney is authorized on behalf of the Board of Supervisors to submit the grant proposal for this funding and sign the Grant Agreement with the BSCC, including any amendments thereof.

BE IT FURTHER RESOLVED that federal grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

BE IT FURTHER RESOLVED that the county agrees to abide by the statutes and regulations governing the Jag Program as well as the terms and conditions of the Grant Agreement as set forth by the BSCC.

Passed, approved, and adopted by the Board of Supervisors of Mono County in a meeting thereof held on _____ by the following:

Ayes: _____

Noes: _____

Absent: _____

Signature: _____

Date: _____

Print Name and Title _____

Attest: Signature: _____

Date: _____

Print Name and Title _____

APPENDIX G

List of Other Grant Funding Sources

State or Federal Administering Agency	Name of Grant Program	Funding Amount	Brief Project Description
DEA	Domestic Cannabis Eradication Suppression Program	\$20,000	Eradication of Marijuana grows



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE February 17, 2015

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Mono City Volunteer Fire Protection
District Appointment's in Lieu of
Election

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Appointment of Beverly Brewster and Reappointment of David Carle in lieu of election to the board of commissioners of the Mono City Volunteer Fire Protection District governed by Elections Code section 10515 and by Board Resolution R12-64 (see attached staff report for additional information). This item is being supported by Supervisor Alpers.

RECOMMENDED ACTION:

Appoint Beverly Brewster and David Carle to the board of commissioners of the Mono City Volunteer Fire Protection. These terms will expire on November 30, 2018.

FISCAL IMPACT:

None.

CONTACT NAME: Shannon Kendall

PHONE/EMAIL: x5533 / skendall@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Staff Report](#)

[2012 Resolution](#)

History

Time	Who	Approval
2/11/2015 7:15 AM	County Administrative Office	Yes
2/11/2015 2:53 PM	County Counsel	Yes
2/11/2015 2:48 PM	Finance	Yes



Larry Johnston □ District One Fred Stump □ District Two Tim Alpers □ District Three
Tim Fesko □ District Four Byng Hunt □ District Five

BOARD OF SUPERVISORS COUNTY OF MONO

P.O. BOX 715, BRIDGEPORT, CALIFORNIA 93517

(760) 932-5538 • FAX (760) 932-5531

Bob Musil, Clerk of the Board

To: Honorable Board of Supervisors

From: Shannon Kendall, Assistant Clerk of the Board

Date: February 17, 2015

Subject:

Appointment in lieu of election of Beverly Brewster and Reappointment in lieu of election of David Carle to the board of commissioners of the Mono City Volunteer Fire Protection District (these appointment are four-year terms expiring November 30, 2018.)

Discussion:

Randy DesBaillets, a member of the board of commissioners of the Mono City Volunteer Fire Protection District, resigned at the end of his term and no one filed a declaration of candidacy to succeed him. Additionally, David Carle, whose term also expired in November 2014 is seeking reappointment. This situation is governed by Elections Code section 10515 and by Board Resolution R12-64, which provide for the Board of Supervisors to appoint a qualified person to the district board. Per that resolution, if the district board recommends a qualified person for such an appointment, then that recommendation is to be brought to the Board of Supervisors for consideration. In this case, the Mono City Volunteer Fire Department board of commissioners is recommending that the Board of Supervisors so appoint Beverly Brewster and reappoint David Carle. Supervisor Alpers supports the Mono City Fire's recommendation.

Recommendation:

Appoint Beverly Brewster and Reappoint David Carle to the board of commissioners of the Mono City Volunteer Fire Protection District. Their terms will expire on November 30, 2018.

Fiscal Impact:

None.



RESOLUTION NO. R12- 64

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS
ESTABLISHING A PROCESS TO SOLICIT NAMES OF QUALIFIED PERSONS
WHOM THE BOARD OF SUPERVISORS MAY CONSIDER FOR APPOINTMENT TO
A SPECIAL DISTRICT ELECTIVE OFFICE WHENEVER SUCH AN APPOINTMENT
IS REQUIRED BY CALIFORNIA ELECTIONS CODE SECTION 10515**

WHEREAS, pursuant to California Elections Code §10515(a), the supervising authority (meaning the Board of Supervisors) shall make appointments to elective offices of special districts if by 5:00 p.m. on the 83rd day prior to the general election (1) only one person has filed a declaration of candidacy for office, (2) no one has filed a declaration of candidacy for office, (3) the number of persons who have filed a declaration of candidacy for director at large does not exceed the number of offices of director at large to be filled, or (4) the number of candidates for director at large from a division does not exceed the number required to be elected director at large; and a petition signed by 10 percent of the voters or 50 voters, whichever is the smaller number, requesting that the general district election be held has not been presented to the officer conducting the election, and;

WHEREAS, pursuant to California Elections Code §10515(a), the officer conducting the election (generally, the County Elections Official) shall present these facts to the supervising authority and request that the supervising authority, at a regular or special meeting held prior to the Monday before the first Friday in December in which the election is held, appoint to the office or offices the person or persons who have filed declarations of candidacy, and;

WHEREAS, pursuant to California Elections Code §10515(b), if no person has filed a declaration of candidacy for any office, the supervising authority shall appoint any person

1 to the office who is qualified on the date when the election would have been held. The
2 person appointed shall qualify and take office and serve exactly as if elected at a general
3 district election for the office, and;

4 **WHEREAS**, state law does not set forth any particular process for the Board to utilize
5 in identifying qualified persons whom the Board may consider for such appointment; and

6 **WHEREAS**, the Board finds it would be beneficial for all interested parties to have a
7 pre-established and known process by which the Board will solicit names to consider for such
8 appointments.

9 **NOW THEREFORE BE IT RESOLVED** by the Mono County Board of Supervisors that
10 the following process shall be utilized to solicit names of qualified persons whom the Board
11 may consider for appointment to a special district elective office whenever such an
12 appointment is required by California Elections Code section 10515:

- 13 1. After the close of the filing period for candidates to be elected to special district
14 offices, if it appears to the County elections official that an appointment to such an
15 office by the Board of Supervisors will be required by California Elections Code
16 §10515 with respect to a special district, then County elections official will so notify the
17 secretary of that district. The notice shall also invite the district to provide the County
18 elections official with the name or names of any qualified persons recommended by
19 the district for such appointment by the Board of Supervisors, within 30 days from the
20 date the notice is sent.
- 21 2. If the County elections official does not timely receive any such recommendation from
22 the district, then the County elections official will place an announcement in the
23 newspaper to advertise the open seat(s) on the board of the special district and call
24 for letters of interest to be sent to the elections official by a given deadline.
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3. In addition, members of the Board of Supervisors may make recommendations of qualified persons for the entire Board to consider for such appointments.

4. The persons whose names were obtained through the above process shall then be duly considered by the Board of Supervisors for appointment pursuant to Elections Code section 10515. (NOTE: Pursuant to Elections Code §10507, the term of office for a special district office holder is four years or until his or her successor qualifies and take office. Thus, in a situation where the Board of Supervisors is required to appoint an office holder pursuant to Elections Code section 10515 but does not do so before the end of the incumbent office holder's regular four-year term, the incumbent's term may continue beyond four years, until the person appointed by the Board is qualified and takes office. The person so appointed by the Board may or may not be the incumbent office holder; in no event does an incumbent's term automatically renew for another four years.)

APPROVED AND ADOPTED this 11th day of September, 2012, by the following vote of the Board of Supervisors, County of Mono:


- AYES** : Supervisors Bauer, Hansen, Hunt and Johnston.
- NOES** : None.
- ABSENT** : Supervisor Hazard.
- ABSTAIN** : None.



VIKKI BAUER, CHAIR
BOARD OF SUPERVISORS

ATTEST:


LYNDA ROBERTS
CLERK OF THE BOARD

APPROVED AS TO FORM:


MARSHALL RUDOLPH
COUNTY COUNSEL



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE February 17, 2015

Departments: County Counsel, CAO

TIME REQUIRED

SUBJECT Re-authorization of CAO to Enter into
Leases and Licenses of County
Property

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed ordinance re-adopting Mono County Code Section 3.05.030 delegating authority to the CAO to enter into certain leases or licenses of County-owned property.

RECOMMENDED ACTION:

Introduce, read title, and waive further reading of proposed ordinance. Provide any desired direction to staff.

FISCAL IMPACT:

None.

CONTACT NAME:

PHONE/EMAIL: /

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:
County Counsel, CAO

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

- [Staff Report](#)
- [Existing Chapter 3.05](#)
- [Ordinance](#)

History

Time	Who	Approval
2/9/2015 4:24 PM	County Administrative Office	Yes
2/5/2015 9:03 AM	County Counsel	Yes
2/11/2015 2:12 PM	Finance	Yes

County Counsel
Marshall Rudolph

Assistant County Counsel
Stacey Simon

Deputy County Counsel
John-Carl Vallejo
Christian Milovich

**OFFICE OF THE
COUNTY COUNSEL**
Mono County
South County Offices
P.O. BOX 2415
MAMMOTH LAKES, CALIFORNIA 93546

Telephone
760-924-1700
Facsimile
760-924-1701

Legal Assistant
Jennifer Senior

TO: Board of Supervisors

FROM: John-Carl Vallejo

DATE: 02/17/2015

RE: Re-authorization of CAO to lease County-owned property

Recommendation:

Introduce, read title, and waive further reading of proposed ordinance. Provide any desired direction to staff.

Fiscal/Mandates Impact:

None.

Discussion:

This item is a house keeping item to re-authorize the CAO to enter into certain lease and license agreements as permitted by Government Code Section 25537. That code section requires the authorization to be renewed at least every five years.

A copy of the existing Chapter 3.05 is attached to this item for the Board's reference.

If you have any questions regarding this item, please call me at 760.924.1712.

Chapter 3.05 - LEASE OF COUNTY REAL PROPERTY**Sections:****3.05.010 - Definitions.**

- A. County. For the purposes of this chapter, "County" shall mean the County of Mono.
- B. County-owned property. For the purpose of this chapter, "County-owned property" shall mean any property owned by the County in fee or any property leased or licensed to the County.
- C. Notice. For the purposes of this chapter, "notice" shall mean written notice that includes a description of the property proposed to be leased or licensed, the terms of the lease or license, the location where offers to lease or license the property will be accepted, the location where leases or licenses will be executed, and the name and/or title of any county officer authorized by resolution of the board of supervisors to execute the lease or license.

(Ord. 03-08 § 1, 2003; Ord. 98-10 § 1, 1998.)

3.05.020 - Leases or licenses of County-owned property—Alternate procedure.

Except as otherwise set forth in [Section 3.05.030](#), leases or licenses of county-owned property may be entered into by the board of supervisors of the County pursuant to the alternate procedure authorized by Government Code Section 25537 provided that the following minimum procedures are complied with:

- A. A call for bids shall be posted in at least three public places for not less than fifteen days and published for not less than two weeks in a newspaper of general circulation. The call for bids shall, at a minimum, describe the property proposes to be leased or licensed, the terms of the lease or license, and the date, time and location where offers to lease or license the property will be accepted.
- B. Any additional notice required by Government Code Section 25537 shall be provided.
- C. The board of supervisors shall either accept the highest offer for the proposed lease or license submitted in response to the call for bids, or shall reject all bids.

(Ord. 03-08 § 2, 2003.)

3.05.030 - Nonrenewable leases or licenses of County-owned property not exceeding ten years in duration.

Notwithstanding [Section 3.05.020](#), nonrenewable leases or licenses of County-owned property not exceeding ten years in duration and having an estimated monthly rent not exceeding the maximum amount set forth in Government Code Section 25537, subdivision (b), as the same may be amended from time to time, are exempt from the bidding procedures described in [Section 3.05.020](#) and may be entered into by the board of supervisors after complying with any procedures specified in said subdivision (b). The board also authorizes the county administrative officer to execute leases or licenses of any County-owned property pursuant to Government Code Section 25537 in accordance with any applicable procedures specified by that section and this chapter.

(Ord. 07-02 § 1, 2007; Ord. 03-08 § 3, 2003.)



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ORDINANCE NO. ORD15- ____
AN ORDINANCE OF THE MONO COUNTY BOARD OF SUPERVISORS
RE-ADOPTING MONO COUNTY CODE SECTION 3.05.030 DELEGATING
AUTHORITY TO THE CAO TO ENTER INTO CERTAIN LEASES OR LICENSES
OF COUNTY-OWNED PROPERTY

10 **WHEREAS,** Mono County owns certain parcels of real property throughout its territory that it leases or licenses to private persons and entities from time to time;

11 **WHEREAS,** Government Code Section 25537 permits the Board of Supervisors to delegate to its County Administrative Officer (“CAO”) the authority to execute certain leases or licenses of any County-owned property;

12 **WHEREAS,** Mono County previously delegated said authority to the CAO via adoption of Mono County Code Section 3.05.030;

13 **WHEREAS,** The County intends by this ordinance to renew the authority of the County Administrative Officer to execute such leases or licenses.

14 **NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO ORDAINS** that:

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17 **SECTION ONE:** Section 3.05.030 of the Mono County Code shall be re-adopted without amendment to the existing language.

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SECTION TWO: This ordinance shall become effective 30 days from the date of its adoption and final passage, which appears immediately below. The Clerk of the



1 Board of Supervisors shall post this ordinance and also publish the ordinance in the
2 manner prescribed by Government Code section 25124 no later than 15 days after the
3 date of its adoption and final passage. If the Clerk fails to publish this ordinance within
4 said 15 day-period, then the ordinance shall not take effect until 30 days after the date of
5 publication.

6 **PASSED, APPROVED and ADOPTED** this _____ day of _____, 2015, by
7 the following vote, to wit:

8 AYES:
9 NOES:
10 ABSENT:
11 ABSTAIN:

12 _____
13 Timothy E. Fesko, Chair
14 Mono County Board of Supervisors

15 ATTEST:

16 APPROVED AS TO FORM:

17 _____
18 Clerk of the Board

19 _____
20 County Counsel



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE February 17, 2015

Departments: County Administrator's Office

TIME REQUIRED

SUBJECT Employment Agreement for Daniel
Lengeman

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution approving a contract with Daniel Lengeman as Deputy District Attorney II and prescribing the compensation, appointment and conditions of said employment.

RECOMMENDED ACTION:

Approve Resolution # R15-_____, approving an employment agreement with Daniel Lengeman and prescribing the compensation, appointment and conditions of said employment.

FISCAL IMPACT:

The cost of this position for the remainder of FY 14/15 is approximately \$53,478.98 of which \$33,344.00 is salary; \$ 7,154.62 is the employer portion of PERS, and \$ 12,980.36 is the cost of the benefits and is included in the CAO Recommended budget. The cost for a full year is \$161,522.29

CONTACT NAME: Jim Leddy

PHONE/EMAIL: (760) 932-5414 / jleddy@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

- [Employment Agreement with Daniel Lengeman](#)
- [Employment Agreement with Daniel Lengeman Contract](#)

[Employment Agreement with Daniel Lengeman Resolution](#)

History

Time	Who	Approval
2/11/2015 3:04 PM	County Administrative Office	Yes
2/11/2015 2:54 PM	County Counsel	Yes
2/11/2015 3:00 PM	Finance	Yes



COUNTY OF MONO – County Administrative Office

**P.O. BOX 696, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5412 □ FAX (760) 932-5411**

Jim Leddy
County Administrative Officer
760.932.5414 / 760.924.1703

Director of Human Resources/Risk Management
760.932.5413

To: Honorable Board of Supervisors

From: Jim Leddy, County Administrator

Date: February 10, 2015

Subject: At-Will Employment Agreement of Daniel Lengeman as Deputy District Attorney II

Recommendation:

Approve the At-Will Employment Agreement of Daniel Lengeman in the position of Deputy District Attorney II, at a salary of \$8,336 per month.

Background:

Daniel Lengeman has served Mono County since January of 2013 in the District Attorney's Office as Deputy District Attorney. The term of the contract will be three (3) years effective from July 10, 2014 to July 9, 2017.

Discussion:

The approval of this contract allows Daniel Lengeman to continue serving the County in this position with a monthly salary of \$8,336, which is no change to his current salary. As with all At-will contracts, there is no car allowance nor performance pay as they have been ended for At-Will employees.

Fiscal Impact:

The cost of this position for the remainder of FY 14/15 is approximately **\$53,478.98** of which **\$33,344.00** is salary; **\$ 7,154.62** is the employer portion of PERS, and **\$ 12,980.36** is the cost of the benefits and is included in the CAO Recommended budget. The cost for a full year is **\$161,522.29**

If you have any questions about this contract renewal, please feel free to contact me at (760) 932-5414.

Agreement Re Employment Of Daniel Lengeman

This Agreement is entered into this 17th day of February, 2015, by and between Daniel Lengeman and the County of Mono.

I. RECITALS

The County wishes to continue to employ Mr. Lengeman as a Deputy District Attorney II on the terms and conditions set forth in this Agreement. Mr. Lengeman wishes to accept such continued employment with the County.

II. AGREEMENT

1. The term of this Agreement shall be February 17, 2015, until February 17, 2018, unless earlier terminated by either party in accordance with this Agreement. The County shall notify Mr. Lengeman in writing no later than August 17, 2017, whether it intends to negotiate a renewal of this Agreement. In the event the County fails to provide such notice, Mr. Lengeman shall notify the County in writing of its breach of this provision of the Agreement and County shall be allowed 30 days from the receipt of that notice to cure the breach. If County cures the breach and notifies Mr. Lengeman that it does not intend to negotiate a renewal of the Agreement, then this Agreement shall terminate six months after said notification and no additional compensation or damages shall be owing to Mr. Lengeman as a result of the cured breach. If County does not cure the breach, then the Agreement shall automatically renew for another three years on the same terms in effect at the time of renewal.
2. Commencing February 17, 2015, Mr. Lengeman shall continue to be employed by Mono County as a Deputy District Attorney II, serving at the will and pleasure of the District Attorney in accordance with the terms and conditions of this Agreement. The District Attorney shall be deemed the "appointing authority" for all purposes with respect to Mr. Lengeman's employment.
3. Effective February 17, 2015, Mr. Lengeman's salary shall continue to be \$8,336.00 per month. Mr. Lengeman understands that he is responsible for paying the employee's share of any retirement contributions owed to the Public Employees Retirement System (PERS). The Board may unilaterally increase Mr. Lengeman's compensation in its discretion at any time while this Agreement is in effect. Should a wage increase be granted under the MOU with Local 39, applicable to Mono County Public Employees (MCPE), it is agreed that this contract will be reopened for discussion and potential re-negotiation with respect Mr. Lengeman's salary. During such negotiations the County shall consider and

discuss the issue of increased compensation with Mr. Lengeman in good faith, but the County's decision whether or not to grant such additional compensation shall be final and non-appealable. In addition, this Agreement will also be reopened within the first 30 days of the third year of the Agreement for discussion and possible renegotiation with respect to Mr. Lengeman's salary or any other provision of this Agreement that the parties may mutually wish to discuss. After considering and discussing such issues in good faith, the County's decision shall be final and non-appealable.

4. Mr. Lengeman shall earn and accrue vacation and sick leave in accordance with the County's Management Benefits Policy and in accordance with any applicable County Code provisions not in conflict with said Policy. Also pursuant to said Policy, in recognition of the fact that his employment will be exempt from the payment of overtime or compensatory time-off under the Fair Labor Standards Act, he shall be entitled to 80 hours of merit leave (aka administrative leave) during each year of service under this Agreement. Mr. Lengeman understands that said merit leave does not accrue from one calendar year to the next; rather, it must be used by December 31st of each calendar year in which it is provided or it is lost. (Note: the foregoing does not add to or take away from the merit leave that Mr. Lengeman was already entitled to for the 2015 calendar year under his former employment agreement.)
5. To the extent deemed appropriate by the District Attorney, the County shall pay the professional dues, subscriptions, and other educational expenses necessary for Mr. Lengeman's full participation in applicable professional associations, or for his continued professional growth and for the good of the County.
6. To the extent not inconsistent with the foregoing or any other provision of this Agreement, Mr. Lengeman shall be entitled to the same general benefits provided by the County to other management-level employees, as described more fully in the County's Management Benefits Policy. Such benefits include but are not limited to CalPERS retirement benefits (currently 2.5% at 55 for Mr. Lengeman), CalPERS medical insurance, County dental and vision coverage, and life insurance. Any and all references in this Agreement to the County's Management Benefits Policy shall mean the "Policy Regarding Benefits of Management-level Officers and Employees," adopted by Resolution R14-54 of the Mono County Board of Supervisors, as the same may be amended from time to time and unilaterally implemented by the County.
7. Mr. Lengeman understands and agrees that this receipt of compensation or benefits of any kind under this Agreement or under any applicable County Code provision or policy – including but not limited to salary, insurance coverage, and paid holidays or leaves – is expressly contingent on his actual and regular

rendering of personal services to the County or, in the event of any absence, upon his proper use of any accrued leave. Should Mr. Lengeman cease rendering such services during this Agreement and be absent from work without any accrued leave to cover said absence, then he shall cease earning or receiving any additional compensation or benefits until such time as he returns to work and resumes rendering personal services; provided, however, that the County shall provide any compensation or benefits mandated by state or federal law. Furthermore, should Mr. Lengeman's regular schedule ever be reduced to less than full-time employment, on a temporary or permanent basis, then all compensation and benefits provided by this Agreement or any applicable County policies shall be reduced on a pro-rata basis, except for those benefits that the County does not generally pro-rate for its other part-time employees (e.g., medical insurance).

8. Consistent with the "at will" nature of Mr. Lengeman's employment, the District Attorney may terminate Mr. Lengeman's employment at any time during this agreement, without cause. However, should there be a change in the incumbent holding the office of District Attorney, Mr. Lengeman's employment shall continue for six (6) months following such change (i.e., following the date when the new District Attorney takes office), unless termination for grounds as specified in Section 2.68.230, B of the County Code or any successor Code provision, as the same may be amended from time to time, is determined by the County Administrative Officer under advice of County Counsel, subject to review with the Board of Supervisors in closed session. In either event, this Agreement shall automatically terminate concurrently with the effective date of the termination. At the conclusion of the six-month period, Mr. Lengeman's employment shall automatically revert to its prior status of being fully subject to termination without cause by the District Attorney in his discretion. At no time during the six-month period will Mr. Lengeman acquire permanent status or a property interest in his employment.
9. In the event of any such termination without cause, Mr. Lengeman shall receive as severance pay a lump sum equal to six months' salary or, to the extent that fewer than six full calendar months remain (as of that effective date) before this Agreement would have expired, Mr. Lengeman shall instead receive a lesser amount equal to any remaining salary payments he would have received before expiration of the Agreement had he not been terminated. Notwithstanding the foregoing, Mr. Lengeman shall receive severance pay equal to six months' salary in the event that termination occurs after the County has notified Mr. Lengeman that it intends to negotiate a renewal of this Agreement but before this Agreement expires. In no event shall the parties' failure or inability to arrive at mutually acceptable terms of a renewed agreement trigger the payment of severance pay. Note: for purposes of severance pay, "salary" refers only to base

compensation.

10. Notwithstanding the foregoing, Mr. Lengeman shall not be entitled to any severance pay in the event that the District Attorney has grounds to discipline him on or about the time he gives his notice of termination. For purposes of this provision, grounds for discipline include but are not limited to those specified in Section 2.68.230 of the County Code or any successor Code provision, as the same may be amended from time to time. Mr. Lengeman shall also not be entitled to any severance pay in the event that he becomes unable to perform the essential functions of his position (with or without reasonable accommodations) and his employment is duly terminated for such non-disciplinary reasons.
11. Mr. Lengeman may resign his employment with the County at any time. His resignation shall be deemed effective when tendered, and this agreement shall automatically terminate on that same date, unless otherwise mutually agreed to in writing by the parties. Mr. Lengeman shall not be entitled to any severance pay or additional compensation of any kind after the effective date of such resignation.
12. This Agreement constitutes the entire agreement of the parties with respect to the employment of Mr. Lengeman. It specifically supersedes the employment agreement between the parties dated December 18, 2012. Consistent with Mr. Lengeman's uninterrupted employment status, this Agreement shall have no effect on any sick leave or vacation time that Mr. Lengeman may have accrued as of the effective date of this Agreement nor on his original date of hire or total years of service as a County employee, to the extent the same may be relevant in determining such accruals or Mr. Lengeman's date of eligibility for or vesting of any non-salary benefits or for any other purpose.
13. The parties agree that the Board of Supervisors' approval of this Agreement on behalf of the County is a legislative act and that through this agreement, the Board of Supervisors is carrying out its responsibility and authority under Section 25300 of the Government Code to set the terms and conditions of County employment. It is not the parties' intent to alter in any way the fundamental statutory (non-contractual) nature of Mr. Lengeman's employment with the County nor to give rise to any future contractual remedies for breach of this Agreement or of an implied covenant of good faith and fair dealing. Rather, the parties intend that Mr. Lengeman's sole remedy in response to any failure by the County to comply with this Agreement shall be traditional mandamus.
14. Mr. Lengeman acknowledges that this Agreement is executed voluntarily by him, without duress or undue influence on the part or on behalf of the County. Mr.

Lengeman further acknowledges that he has participated in the negotiation and preparation of this Agreement and has had the opportunity to be represented by counsel with respect to such negotiation and preparation or does hereby knowingly waive his right to do so, and that he is fully aware of the contents of this Agreement and of its legal effect. Thus, any ambiguities in this Agreement shall not be resolved in favor of or against either party.

III. EXECUTION:

This Agreement shall be deemed executed as of February 17, 2015.

DANIEL LENGEMAN

THE COUNTY OF MONO

By: Timothy E. Fesko, Chairman
Board of Supervisors

APPROVED AS TO FORM:

MARSHALL RUDOLPH
County Counsel



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RESOLUTION NO. R15-

A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS APPROVING AN EMPLOYMENT AGREEMENT WITH DANIEL LENGEMAN AND PRESCRIBING THE COMPENSATION, APPOINTMENT, AND CONDITIONS OF SAID EMPLOYMENT

WHEREAS, the Mono County Board of Supervisors has the authority under Section 25300 of the Government Code to prescribe the compensation, appointment, and conditions of employment of County employees;

NOW, THEREFORE, BE IT RESOLVED by the Mono County Board of Supervisors, that the Agreement re Employment of Daniel Lengeman, a copy of which is attached hereto as an exhibit and incorporated herein by this reference as though fully set forth, is hereby approved and the compensation, appointment, and other terms and conditions of employment set forth in that Agreement are hereby prescribed and shall govern the employment of Daniel Lengeman. The Chairman of the Board of Supervisors shall execute said Agreement on behalf of the County.

PASSED AND ADOPTED this ____ day of _____, 2015, by the following vote:

AYES :
NOES :
ABSTAIN :
ABSENT :

ATTEST: _____
Clerk of the Board

Timothy E. Fesko, Chair
Board of Supervisors

APPROVED AS TO FORM:

COUNTY COUNSEL



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE February 17, 2015

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT U.S. Department of the Interior -
National Park Service

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Correspondence dated January 30, 2015 from Deanna Dulen, Superintendent of the National Park Service, announcing the completion of the Devils Postpile National Monument General Management Plan.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME: Shannon Kendall

PHONE/EMAIL: x5533 / skendall@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[NPS Ltr](#)

History

Time	Who	Approval
2/9/2015 4:22 PM	Clerk of the Board	Yes



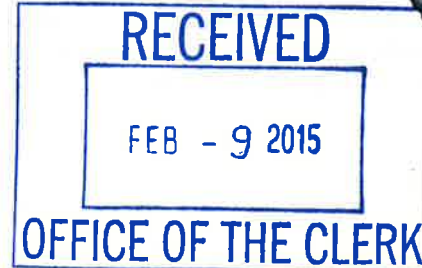
United States Department of the Interior

NATIONAL PARK SERVICE
Devils Postpile National Monument
P. O. Box 3999
Mammoth Lakes, California 93546
760-934-2289



D18

January 30, 2015



Dear Friends of Devils Postpile National Monument,

The National Park Service (NPS) is pleased to announce the completion of the Devils Postpile National Monument General Management Plan (GMP). The Pacific West Regional Director approved the Finding of No Significant Impact (FONSI) for the GMP on January 30, 2015. The FONSI documents the decision of the NPS to adopt Alternative C: Connecting People to Nature and Heritage, the preferred alternative, and the determination that no significant impacts on the quality of the human environment nor impairment of park values are associated with that decision.

The actions encompassed by the selected alternative are substantially the same as identified and analyzed in Alternative C: Connecting People to Nature and Heritage, in the EA for the Draft General Management Plan and Environmental Assessment (DGMP/EA). Minor modifications based on information and comments submitted during public review of the DGMP/EA are incorporated in the FONSI and Errata. The final GMP is comprised of all three of these documents.

The primary focus of the approved GMP is to emphasize key features with national significance for resource protection and connect visitors with nature and heritage, including traditional park experiences in a natural setting.

Key components of the selected alternative are as follows:

- Additional emphasis will be placed on connections and partnerships with the Inyo National Forest and the Town of Mammoth Lakes.
- The monument will be managed as a gateway to a greater wilderness.
- Natural and cultural resources will continue to receive a high degree of protection with an increased emphasis on providing demonstrations for visitors on a range of resource management techniques to engage visitors with resource management activities and programs such as inventory and monitoring, invasive plant removal, historic preservation, and archeological investigations.
- Visitor experiences will continue to include a range of low-impact recreational opportunities that have traditionally been available within the monument such as camping, hiking, fishing, sightseeing and wildlife viewing.
- The monument will explore opportunities for increased trail connections and promote self-discovery and opportunities to connect with nature.
- Interpretation and education programs and media will emphasize themes related to corridors and connectivity as well as the role of the area as a gateway to a broader wilderness.

The Errata, FONSI, and DGMP/EA can be found on the project website:

<http://parkplanning.nps.gov/depogmp>. Please attach the Errata to the DGMP/EA for a complete record of the environmental compliance.

All of the NPS efforts were enlightened and enhanced by the comments and insights of the public at large and key stakeholder organizations. This document will provide thoughtful guidance to park leadership as they preserve and protect the resources unimpaired and provide for visitor enjoyment of Devils Postpile National Monument into the future.

Sincerely,



Deanna M. Dulen

Deanna Dulen
Superintendent



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE February 17, 2015

TIME REQUIRED

SUBJECT CSA #1 Correspondence Regarding
Community Classes/Wellness
Programs

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Letter from Kim McCarthy, CSA #1 President, regarding a request for approval to increase their budget for Community Classes/Wellness Programs by \$3,000 this fiscal year, an increase from \$12,000 to \$15,000.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME: Shannon Kendall

PHONE/EMAIL: x5533 / skendall@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[CSA 1 Ltr](#)

History

Time	Who	Approval
2/9/2015 8:28 AM	Clerk of the Board	Yes

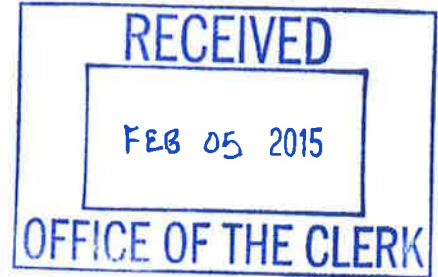


COUNTY SERVICE AREA #1

Television Service

CROWLEY LAKE - LONG VALLEY

Post Office Box 3861
Mammoth Lakes, CA 93546



Mono County Board of Supervisors
Bridgeport, CA 93517

January 30, 2015

Re: CSA1 Community Classes/Wellness Programs

Dear Supervisors,

Mono County Service Area #1 (CSA 1) is requesting approval to increase our budget for Community Classes/Wellness Programs by \$3000.00 this fiscal year, which is an increase from \$12,000.00 to \$15,000.00.

The increase in funds will be split equally between the Class Coordinator's salary and expenses of the programs. Isabel Connolly, our Class Coordinator, is doing an outstanding job finding instructors to teach classes in our community. The response has been well-received and many folks drive from other areas outside of our district to attend the classes. The CSA 1 is very pleased with the success of these classes and we realize that we need to add more hours to the Class Coordinator's position to properly complete all the necessary duties required. As we add more classes, it makes sense that we need to make some adjustment to the hours to get the job done.

The CSA 1 Board Members appreciate the opportunity to provide these amazing classes to the public. We have offered Tennis, Yoga, Dry Land Training, Zumba, Willpower and Grace, ESL, Photography, Ukulele, Leather Wrap Bracelet Making and Creative Writing. We feel fortunate to offer these classes as part of our services to our community for the wellness and health of our community. We feel grateful for the past support of the Mono County Board of Supervisors and are asking you once again for support and approval of this increase in the budget for these classes.

Sincerely,

Kim McCarthy
Kim McCarthy
CSA 1 President

MONO COUNTY SERVICE AREA #1 BUDGET 2014/2015

	<u>2014/2015</u>			
REVENUES:				
Secured Prop. Tax	\$ 120,000.00			
Unsecured Prop. Tax	\$ 14,000.00			
Interest	\$ 2,000.00			
Misc. and HOPTR	\$ 2,000.00			
Redemption Penalties	\$ 200.00			
Unitary Taxes	\$ 3,000.00			
Tax Administration Fee	\$ (6,200.00)			
Rents	\$ 1,500.00			
Garden Plots	\$ 440.00			
Community Program Fees	\$ 200.00			
Transfer from Reserves	\$ 152,400.00			
TOTAL REVENUES:	\$ 289,540.00			
EXPENDITURES:				
Board Member Fees	\$ 3,000.00			
Utilities	\$ 3,000.00			
Office	\$ 1,000.00			
Secretarial	\$ 6,000.00			
Legal	\$ 2,000.00			
Repairs and Site Maintenance	\$ 20,000.00			
Lease Fees (Smith & USFS)	\$ 1,000.00			
Community Wellness Programs	\$ 12,000.00			
Comm. Ctr. Landscape Maintenance	\$ 5,000.00			
Ball Field Maintenance	\$ 5,000.00			
Library Design/Planning	\$ 25,000.00			
Miscellaneous	\$ 600.00			
Storage Rent	\$ 950.00			
Community Garden Maintenance	\$ 2,000.00			
Contingency	\$ 5,000.00			
SUBTOTAL:	\$ 91,550.00			
CAPITAL EXPENDITURES:				
Community Ctr. Landscape Improv.	\$ 25,000.00			
Ball Field Improvements	\$ 50,000.00			
Reserve for Community Ctr. Improvements	\$ 45,000.00			
Library Reserve	\$ 25,000.00			
Skate Park Reserve	\$ 50,000.00			
TOTAL CAPITAL EXPENDITURES:	\$ 195,000.00			
TOTAL EXPENDITURES:	\$ 286,550.00			



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE February 17, 2015

Departments: Board of Supervisors, CAO, Sheriff, Public Health and Health Officer, Public Works

TIME REQUIRED 30 minutes (5 minute presentation; 25 minute discussion)

PERSONS APPEARING BEFORE THE BOARD

SUBJECT Local Emergency

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Review state of local emergency, which was proclaimed by the Sheriff as Director Emergency Services on February 6, 2015, and ratified by the Board on February 10, 2015. Consider ratification (by resolution) of a proclamation of local health emergency by the County Health Officer made on February 11, 2015. Consider forms of potential additional County emergency assistance.

RECOMMENDED ACTION:

Potentially take action to continue or terminate the state of local emergency. Potentially adopt a resolution ratifying the proclamation of local health emergency and continued state of local health emergency. Potentially take such action with respect to additional County assistance related to the emergency as the Board may deem appropriate. Provide any desired direction to staff.

FISCAL IMPACT:

There is not fiscal impact for this action.

CONTACT NAME: Shannon Kendall

PHONE/EMAIL: x5533 / skendall@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH ATTACHMENTS TO THE OFFICE OF THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

[Click to download](#)

- [Resolution and Proclamation](#)
- [Resolution ratifying local health emergency](#)
- [proclamation of local health emergency](#)

History

Time	Who	Approval
2/11/2015 7:15 AM	County Administrative Office	Yes
2/11/2015 11:24 AM	County Counsel	Yes
2/11/2015 2:53 PM	Finance	Yes



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RESOLUTION NO. R15- 08

**BOARD OF SUPERVISORS, COUNTY OF MONO
RATIFYING A PROCLAMATION OF LOCAL EMERGENCY
AND CONTINUED STATE OF LOCAL EMERGENCY**

WHEREAS, the Director of Emergency Services, Sheriff Ingrid Braun, proclaimed a state of local emergency in the County of Mono on February 6, 2015, a copy of which is attached hereto as an exhibit and incorporated herein by reference; and

WHEREAS, the Board thereafter duly reviewed the need for the local emergency in accordance with legal requirements; and

WHEREAS, the situation resulting from said conditions of extreme peril is still beyond the control of the normal protective services, personnel, equipment, and facilities of and within said County of Mono;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Mono, State of California, does hereby ratify the aforementioned proclamation of local emergency and continued state of local emergency in said County.

PASSED, APPROVED and ADOPTED this 10th day of February, 2015, by the following vote, to wit:

AYES	Supervisors Alpers, Corless, Fesko, Johnston, Stump.
NOES	None.
ABSENT	None.
ABSTAIN	None.


TIMOTHY E. FESKO, Chair
Mono County Board of Supervisors

ATTEST:


COUNTY CLERK, ASSISTANT

APPROVED AS TO FORM:


COUNTY COUNSEL

**COUNTY OF MONO
EMERGENCY PROCLAMATION**

WHEREAS, Code No. 2.60.070 of the County of Mono empowers the Director of Emergency Services to proclaim the existence or threatened existence of a local emergency when Mono County is affected or likely to be affected by a public calamity and the County Board of Supervisors is not in session, and;

WHEREAS, the Director of Emergency Services of the County of Mono does hereby find that conditions of extreme peril to the safety of persons and property have arisen within Mono County, caused by drought, wind, fire and winter storm; which began on the 6th day of February, 2015, and;

WHEREAS, the Board of Supervisors of the County of Mono is not in session and cannot immediately be called into session, and;

WHEREAS, on January 17, 2014, the Governor of the State of California declared a State of Emergency due to current drought conditions; and on February 6, 2015, a powerful windstorm occurred in California; and these high winds, exacerbated by the drought, wreaked havoc in Mono County, and:

WHEREAS, these conditions are beyond the control of the services, personnel, equipment, and facilities of Mono County, and;

WHEREAS, the Director of Emergency Services of the County of Mono finds that these emergency conditions will require additional resources, services, personnel, equipment and any other assistance, including the combined forces of the mutual aid region to mitigate the effects of the local emergency. These resources are necessary to address immediate threats and to assist in recovery efforts.


Portions of communities with Mono County have been evacuated and remain threatened. More than 40 structures, including homes, have been destroyed. Power was lost to much of Mono County during freezing temperatures. Potential needed resources may include extensive logistical and personnel assistance with firefighting; aerial support; evacuation operations; shelters; debris removal; and smoke damage. We are requesting consideration for a U.S. Small Business Administration Disaster Declaration for Individual Assistance. Additionally, we are requesting funding through the California Disaster Assistance Act and any and all recovery assistance the State of California can provide.

This list is not necessarily reflective of the total extent of the assistance that may be required. Additional resources may be requested as the disaster progresses and worsens.

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that a local emergency now exists throughout Mono County, and;

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said local emergency, the powers, functions, and duties of the emergency organization of Mono County shall be those prescribed by state law, by ordinances, and resolutions of Mono County; and that this emergency proclamation shall expire in seven days after issuance unless confirmed and ratified by the governing body of the County of Mono.

Dated: February 6, 2015

By: 

INGRID BRAUN
Sheriff/Coroner and Director of Emergency Services
County of Mono



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RESOLUTION NO. R15- ____

**BOARD OF SUPERVISORS, COUNTY OF MONO
RATIFYING A PROCLAMATION OF LOCAL HEALTH EMERGENCY
AND CONTINUED STATE OF LOCAL HEALTH EMERGENCY**

WHEREAS, the County Health Officer on February 11, 2015, issued a proclamation of local health emergency, a copy of which is attached hereto as an exhibit and incorporated herein by reference; and

WHEREAS, the Board thereafter duly reviewed the need for declaring the local health emergency in accordance with legal requirements; and

WHEREAS, the conditions giving rise to the proclamation of a local health emergency are still in existence within said County of Mono;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Mono, State of California, does hereby ratify the aforementioned declaration of local health emergency and continued state of local health emergency in said County.

PASSED, APPROVED and **ADOPTED** this 17th day of February, 2015, by the following vote, to wit:

AYES :
NOES :
ABSENT :
ABSTAIN :

TIMOTHY E. FESKO, Chair
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

COUNTY CLERK

COUNTY COUNSEL



Public Health Mōno-Gram

Richard O. Johnson, M.D., MPH
Public Health Officer
Office: (760) 924-1828
drrickjohn@gmail.com
24/7/365 Emergency Contact Number: (760) 914-0496

Lynda Salcido
Public Health Director
Office: (760) 924-1842
lsalcido@mono.ca.gov

www.monohealth.com



Public Health
Prevent. Promote. Protect.

PROCLAMATION OF A LOCAL HEALTH EMERGENCY BY THE COUNTY HEALTH OFFICER

WHEREAS, the California Health and Safety Code, Division 101, Part 3, Chapter 2, commencing with §101075 confers upon Local Health Officers of the political subdivisions of this state emergency powers necessary to protect public health and safety;

WHEREAS, §101080 of the California Health and Safety Code, states that "the local health officer may declare a local health emergency in the jurisdiction or any area thereof" affected by hazardous waste which is an imminent threat to the public health;

WHEREAS, Health and Safety Code Section 101080 empowers the local health officer to proclaim the existence of a local health emergency when this county or any area of the county is affected or likely to be affected by such a public health threat while the Board of Supervisors is not in session, which shall expire if not ratified by the Board of Supervisors within seven days and is subject to reaffirmation every 14 days thereafter until such local health emergency is terminated; and,

WHEREAS, the Health Officer of the county of Mono does hereby find:

1. That conditions of certain hazardous waste in Mono County in the form of debris resulting from a fire occurring on February 6, 2015, and which involved destruction of a number of structures, poses a substantial present or potential hazard to human health and the environment unless immediately addressed and managed; and

1. That the Board of Supervisors of the County of Mono is not in session and cannot immediately be called into session; and

1. That the aforesaid threat to public health necessitates the proclamation of the existence of a local health emergency.

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that a local health emergency is now threatened to exist in the communities of Paradise and Swall Meadows in this county due to hazardous waste in the form of debris from a recent fire; and,

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said local emergency the powers, functions, and duties of the Health Officer shall be those prescribed by state law, including the provisions of Section 101085 of the Health and Safety Code, and by any ordinances and resolutions of this county approved by the Board of Supervisors.

Richard O. Johnson, M.D., MPH

Health Officer, Mono County Health Department

Dated: 2/11/15

Mono County - Healthy People, Healthy Communities

Mono County Health Department P.O Box 3329 Mammoth Lakes CA 93546

Mono County Board of Supervisors: Phone (760) 932-5215

District 1: Larry Johnston, District 2: Fred Stump, District 3: Tim Alpers,



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE February 17, 2015

Departments: Public Works

TIME REQUIRED 10 minutes (5 minute presentation; 5 minute discussion)

PERSONS APPEARING BEFORE THE BOARD

Garrett Higerd

SUBJECT Parcel Map 13-001 (Hildenbrand-Booth)

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Parcel Map 13-001 subdivides APN 026-220-009, consisting of 6.30 acres, into four parcels of 2.39, 1.19, 1.19, 1.43 acres along Valley Road in the community of Chalfant.

RECOMMENDED ACTION:

1. Receive staff report regarding Parcel Map 13-001, which subdivides a 6.30-acre parcel (APN 026-220-009) on Valley Road in the community of Chalfant into four parcels of 2.39, 1.19, 1.19, 1.43, with an offer of dedication of 0.10 acres along Valley Road. 2. Accept on behalf of the public the offer of dedication for street, drainage, and public utility purposes that right-of-way on Valley Road as shown on Parcel Map 13-001; 3. Reject on behalf of the public the offer of dedication for street, drainage, and public utility purposes that right-of-way for Owens Ranch Circle as designated on said map; and, 4. Direct and authorize the Public Works Director to file and record the Map and Notice of Development Conditions on Property for the project in the office of the County Recorder.

FISCAL IMPACT:

None. Long-term maintenance of subdivision improvements will remain the responsibility of future property owners through a maintenance agreement.

CONTACT NAME: Garrett Higerd

PHONE/EMAIL: 760.924.1802 / ghigerd@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH ATTACHMENTS TO THE OFFICE OF THE COUNTY ADMINISTRATOR
**PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING**

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Staff Report and Exhibits](#)

History

Time	Who	Approval
2/11/2015 3:03 PM	County Administrative Office	Yes
2/11/2015 3:57 PM	County Counsel	Yes
2/11/2015 2:42 PM	Finance	Yes



MONO COUNTY

DEPARTMENT OF PUBLIC WORKS

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517
760.932.5440 • Fax 760.932.5441 • monopw@mono.ca.gov • www.monocounty.ca.gov

Date: February 17, 2015
To: Honorable Chair and Members of the Board of Supervisors
From: Garrett Higerd, Assistant Public Works Director
Re: Final Approval of Parcel Map 13-001 (Hildenbrand-Booth)

Recommended Action

1. Receive staff report regarding Parcel Map 13-001, which subdivides a 6.30-acre parcel (APN 026-220-009) on Valley Road in the community of Chalfant into four parcels of 2.39, 1.19, 1.19, 1.43, with an offer of dedication of 0.10 acres along Valley Road.
2. Accept on behalf of the public the offer of dedication for street, drainage, and public utility purposes that right-of-way on Valley Road as shown on Parcel Map 13-001;
3. Reject on behalf of the public the offer of dedication for street, drainage, and public utility purposes that right-of-way for Owens Ranch Circle as designated on said map; and,
4. Direct and authorize the Public Works Director to file and record the Map and Notice of Development Conditions on Property for the project in the office of the County Recorder.

Fiscal Impact

None. Long-term maintenance of subdivision improvements will remain the responsibility of future property owners through a maintenance agreement.

Background

The map subdivides APN 026-220-009, consisting of 6.30 acres, into four parcels of 2.39, 1.19, 1.19, 1.43 acres, along with an offer of dedication of 0.10 acres along Valley Road. The project is located in the community of Chalfant. Access is via Valley Road, with a proposed private road, Owens Ranch Circle, that provides access to subdivision lots. Individual wells and septic systems are proposed. A reduced copy of the two-sheet parcel map is attached as Exhibit 1; a full-sized copy of the map will be available for review at the meeting.

The parcel map is in compliance with the Subdivision Map Act and local ordinances. Additionally, the developer has complied with all map conditions required relative to final map approval. A summary of the map conditions, attached to this staff report as Exhibit 2, presents conditions of approval and method(s) of compliance.

Offers of dedication are being made for street rights-of-way for the improved access road (Owens Ranch Circle) and for additional width along the east side of Valley Road, an existing County-maintained road. Construction of subdivision improvements consisting of the access road, drainage facilities, fencing, signs, and dry utilities have been completed.

The developer is not proposing to pave the road nor to establish a zone of benefit to fund long-term County maintenance of subdivision improvements, so the improvements will

remain privately owned by future property owners. Further, the developer does not intend to prepare CC&Rs for the project, so the obligation to fund and maintain the improvements will be specified in a maintenance agreement to be executed and recorded by the developer.

Consistent with applicable provisions of the Subdivision Map Act, the Board of Supervisors must now take action to accept or reject any dedications offered on the map by the developer. Since the offer of dedication along the east side of Valley Road will provide additional right-of-way width for an existing County-maintained street, and since no additional improvements are necessary there, Public Works recommends the acceptance of that offer of dedication. As for the offer of dedication for the Owens Ranch Circle right-of-way, Public Works recommends its rejection since the street will not be paved and a zone of benefit will not be established to generate funding for its long-term maintenance.

To provide additional notice to future buyers of the lots created by this parcel map, and to comply with the Subdivision Map Act in the case of the agreement, Public Works recommends that the Board authorize recordation of the Map and the Notice of Development Conditions (with applicable map conditions) attached as Exhibit 3.

If you have any questions regarding this item, please contact either Walt Lehmann, Engineering Technician III, at 932-5445 or me at 924-1802.

Respectfully submitted,



Garrett Higerd, P.E.
Assistant Public Works Director

Attachments: Exhibit 1 – Reduced Parcel Map 13-001
Exhibit 2 – Map Conditions and Compliance Methods
Exhibit 3 – Notice of Development Conditions
Exhibit 4 – Maintenance Agreement

OWNERSHIP STATEMENT

We the undersigned, being all parties having any record title interest in the real property being subdivided, do hereby consent to the preparation and recording of this parcel map. We also hereby dedicate to the public for street, drainage and utility purposes that 30 foot wide right of way for Owens Ranch Circle and utility purposes that portion over Owens Ranch Circle as shown on this map. We also hereby dedicate to the public the 20 foot wide right of way along Valley Road as shown on this map. We also hereby dedicate to the public the 10 foot wide easement for utility purposes as so designated on this map.

As Owners:
BENJAMIN CARL HILDEBRAND
BENJAMIN CARL HILDEBRAND
SUSAN J. BOOTH
SUSAN J. BOOTH

State of California)
County of INYO)
On MARCH 31, 2014 before me,
LUCIANA A. CLUNETT a notary public,
personally appeared BENJAMIN CARL HILDEBRAND AND SUSAN J. BOOTH who
proved to me on the basis of satisfactory evidence that they are the persons
named in the foregoing instrument, and that by their signature on the instrument the
persons, or the entity upon behalf of which the persons, acted, executed the instrument.
I, certify under PENALTY OF PERJURY under the laws of the State of California that the
foregoing paragraph is true and correct.

Luciana A. Clunett
Notary Public (with and print name) Luciana A. Clunett
Commission No. 1908614 expires Nov 17 2014
County of my principal place of business: INYO

SIGNATURE OMISSIONS

The signatures of the following companies, their successors and assigns, owners of California Electric Power Company, were recorded in the Official Records of Mono County, have been omitted under the provisions of Section 664.36(c)(3)(A)(i) of the Subdivision Map Act:

Book 48, Page 131 G.R Pole lines and incidental purposes
California Electric Power Company

CLERK TO THE BOARD'S STATEMENT

I hereby state that the Mono County Board of Supervisors, at a regular meeting thereof, held on the 2014 day of August, 2014, by an order duly passed and entered, did approve the Parcel Map No. 13-001, and did also approve the public utility easement, drainage and utility easement on behalf of the public that turn-around, street, drainage and public utility right of way for Owens Ranch Circle as shown on this map, and did also approve the public that 20 wide right of way along Valley Road for street purposes as shown on this map, and did also approve the 10' easement for utility purposes along Owens Ranch Circle as shown on this map.

Date _____
Clerk to the Board of Supervisors

TAX COLLECTOR'S CERTIFICATE

I hereby certify that, according to the records on file in this office, there are no liens against this subdivision, or any part thereof, for unpaid state, county, municipal, or local taxes or special assessments collected as taxes, except taxes or special assessments not yet payable. Taxes or special assessments collected as taxes which are a lien but not yet payable are estimated to be \$ 1995.41. The amount of these taxes is hereby acknowledged.

Mono County Tax Collector
Leslie L. Chapman
Director of Finance
Jessica K. W. [Signature] 8/16/14
Deputy Tax Collector

PLANNING COMMISSION CERTIFICATE

This Parcel Map has been reviewed by the undersigned and found to be in substantial conformance with the conditionally-approved tentative map. Therefore, in accordance with the provisions of Mono County Code Section 17.20.170, this map is hereby approved, said approval, having been ratified by the Mono County Planning Commission on AUGUST 14, 2014.

Date 8-14-2014
Mary Pipalaky, Chair
Mono County Planning Commission
Date 8/14/14
Scott Burns, Director
Mono County Community Development Dept.

HEALTH DEPARTMENT STATEMENT

I hereby certify that this subdivision is approved by the Mono County Health Department.

Date 4/10/14
J. Molina
Environmental Health Officer

NOTE. CONDITIONS OF APPROVAL

Present and future owners of the lots created by this map are to comply with requirements of the Mono County General Plan and Development Standards and Mitigation Measures specific to this map, including, but not limited to Conditions of Approval & Mitigation Monitoring Program for Tentative Parcel Map 13-001, and specifically in reference to conditions 1-19, which address visual impact, building character, lighting, wood burning devices, construction conditions, erosion control measures, vegetation removal and re-vegetation, landscaping, nuisance control, animal management, water supply and sewage disposal.
Conditions of Approval governing the lots created by this map were recorded as Document No. 20, of Official Records, County of Mono, on 20. If any inconsistencies exist between the requirements set forth in these documents, the more restrictive shall apply.

RECORDER'S CERTIFICATE

Filed this 2014 day of August, at the request of Ben Hildebrand.

Instrument No. _____
Fee: _____
Deputy Mono County Recorder

SURVEYOR'S STATEMENT

This map was prepared by me or under my direction and is based upon a field survey in conformance with the requirements of the Subdivision Map Act and local ordinance at the request of Ben Hildebrand in May 2013. I hereby state that all the monuments are of the character and occupy the positions indicated or that they will be set in those positions before 20, and that the monuments are, or will be, sufficient to enable the survey to be retraced, and that this parcel map substantially conforms to the conditionally approved tentative map.



Andrew K. Tolmes
Andrew K. Tolmes L.S. NO. 4428

COUNTY SURVEYOR'S STATEMENT

This map has been examined by me and the subdivision as shown is substantially the same as it appeared on the tentative map and any approved alterations thereof. All provisions of the Subdivision Map Act and any local ordinances applicable at the time of approval of the tentative map have been complied with. I am satisfied that this map is technically correct.
Mono County Surveyor



Brett K. Jefferson
Brett K. Jefferson P.L.S. 6267

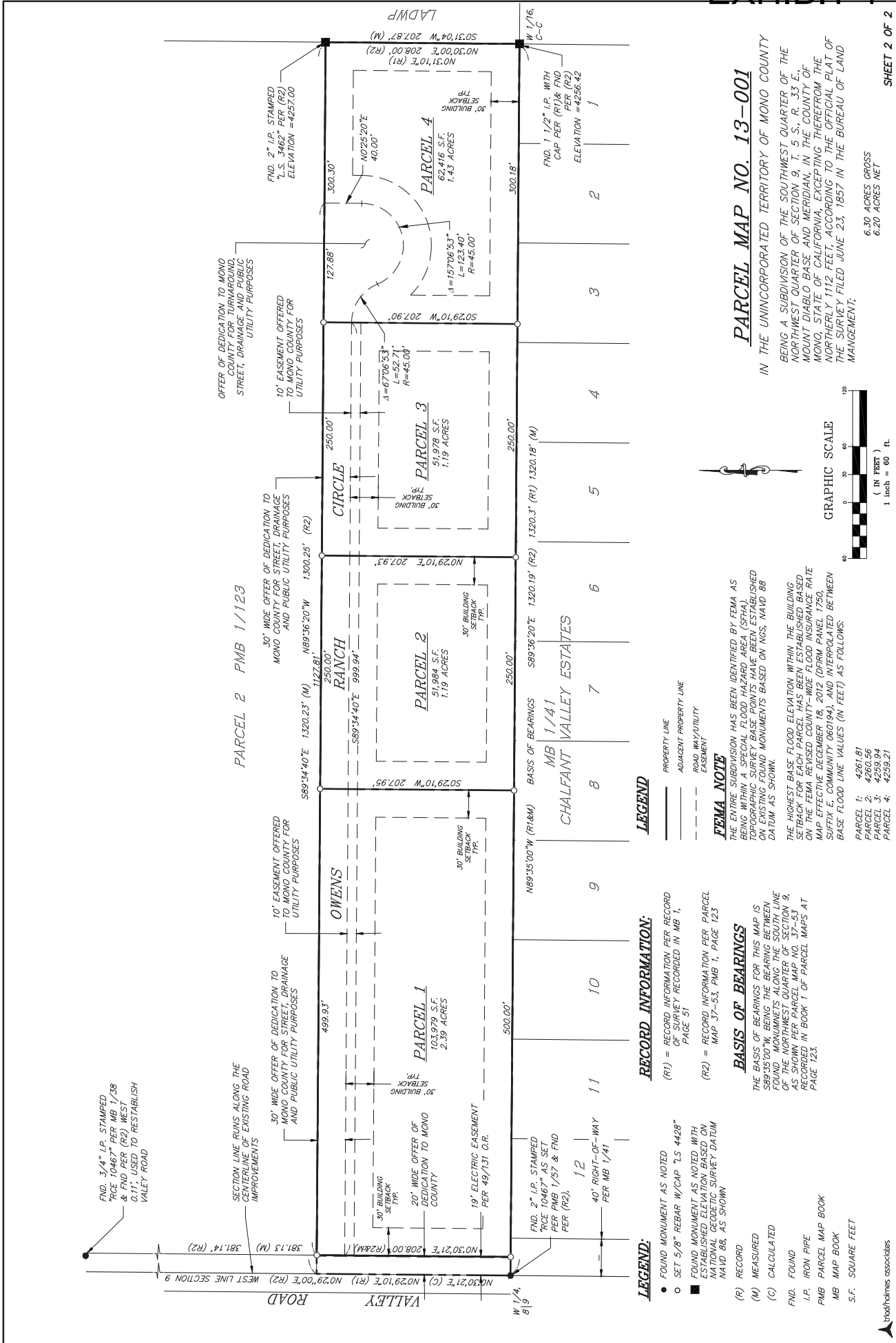
SOILS NOTE

A Soils Report was prepared by Sierra Geotechnical Services, Inc., dated DEC. 27, 2013, under the signature of Thomas H. C. [Signature], under the authority of License No. 2198. A copy of said report is on file with the Mono County Department of Public Works.

PARCEL MAP NO. 13-001

IN THE UNINCORPORATED TERRITORY OF MONO COUNTY
BEING A SUBDIVISION OF THE SOUTHWEST QUARTER OF THE
NORTHWEST QUARTER OF SECTION 9, T. 5 S., R. 33 E.
MONO COUNTY, CALIFORNIA, EXCEPTING THEREFROM THE
NORTHERLY 1712 FEET, ACCORDING TO THE OFFICIAL PLAT OF
THE SURVEY FILED JUNE 23, 1857 IN THE BUREAU OF LAND
MANAGEMENT;

6.30 ACRES GROSS
6.20 ACRES NET



**STATUS OF CONDITIONS OF APPROVAL
& MITIGATION MONITORING PROGRAM**

PARCEL MAP 13-001 / Hildenbrand

Condition	Status
DEVELOPMENT STANDARDS AND POLICIES	
<p>1. Future residential development shall meet the requirements of the Mono County General Plan.</p>	<p>Associated with future development; not required prior to final map approval.</p> <p>Condition is listed on separate instrument to be recorded concurrently with the Final Map.</p>
<p>2. The project, as well as future development, shall comply with Fire-Safe Regulations (Mono County General Plan, Land Use Element, Section VI, Land Development Regulations, Chapter 22) pertaining to emergency access, signing and building numbering, emergency water supplies and vegetation modification</p>	<p>Same as status for Condition #1, above.</p>
<p>3. All wood-burning devices installed in the project shall be Phase II EPA certified, in conformance with the Mono County General Plan (Conservation / Open Space Element, Public Health and Safety Policies, Objective A, Action 6.1).</p>	<p>Same as status for Condition #1, above.</p>
<p>4. The applicant and/or his contractor shall stop work and notify the County and local Native American tribal contacts if archaeological evidence and/or human remains or unmarked cemeteries are encountered during ground-disturbing activities. No disturbance of such a site shall be permitted until such time as the applicant hires a certified archaeologist and an archaeological survey that identifies acceptable site mitigation measures is filed with the county Planning Division. Native American monitors shall be on site during the archaeological survey to ensure the proper identification and care of cultural resources. The disposition of any recovered artifacts shall be made in consultation with local tribal contacts. In the event of the accidental discovery of human remains, Health and Safety Code §7050.5, Public Resources Code §5097.98, and CEQA Guidelines §15064.5 (d) shall be consulted for the proper procedure to follow.</p>	<p>Same as status for Condition #1, above.</p>
<p>5. Construction shall be limited to daylight hours (or per Mono County Code 13.08.290, whichever is more restrictive) in accordance with Mono County Code Chapter 10.16 (Noise Regulation) in order to minimize impacts to nocturnal resident wildlife species.</p>	<p>Same as status for Condition #1, above.</p>

Condition	Status
<p>6. Noise levels during construction shall be kept to a minimum by equipping all on-site equipment with noise-attenuation devices and by compliance with all requirements of Mono County Code Chapter 10.16 (Noise Regulation).</p>	<p>Same as status for Condition #1, above.</p>
<p>7. Dogs belonging to individuals involved in construction activities shall be prohibited in the project area during construction phases or under the owner’s complete control at all times.</p>	<p>Same as status for Condition #1, above.</p>
<p>8. During all phases of construction, erosion-control measures shall be applied to disturbed areas and shall include the use of Best Management Practices such as placement of fiber blankets, fiber rolls, filter fencing, or similar methods. Removed topsoil shall be stockpiled and replaced over disturbed areas at, or prior to, the completion of construction. Revegetation of disturbed areas shall occur as soon as practical following construction and the use of stabilization material or landscaping shall be required to reduce impacts related to erosion. Use of native seed and/or native plants grown from seeds or seedlings obtained from local native stock is encouraged. Revegetated areas shall be irrigated as necessary to establish the plants.</p>	<p>Same as status for Condition #1, above.</p>
<p>9. To prevent wind erosion and public nuisance created by dust, property owners shall refrain from clearing native vegetation except as necessary for impending or same-year construction.</p>	<p>Same as status for Condition #1, above.</p>
<p>10. For all phases of subdivision and parcel development, controls shall be instituted to reduce the impact of dust. Such controls are to include watering and mulching of disturbed areas or by other approved methods. Initiation of revegetation efforts should commence as soon as practical after construction.</p>	<p>Same as status for Condition #1, above.</p>
<p>11. Grading permits shall be required as specified in Mono County Code Section 13.08.030, et seq. Activities requiring a grading permit include, but are not limited to, land clearing and grading activities that clear more than 10,000 square feet, result in cuts greater than 4 feet or fill greater than 3 feet, or involve more than 200 cubic yards of cut or fill. Construction resulting in the alteration of a drainage course also requires a grading permit.</p>	<p>Same as status for Condition #1, above.</p>

Condition	Status
<p>12. Drainage and erosion-control plans shall be required of residential construction and any permits required by Lahontan involving more than 5,000 square feet of pad area disturbed, including secondary or accessory structures on any one parcel, at any one time. Drainage and erosion-control plans shall also be required for construction on any one parcel that cumulatively exceeds 10,000 square feet. If plans are required, plans will be developed by the individual project applicant with review and concurrence by the Mono County Department of Public Works, Community Development Department / Building Division, and applicable federal and/or state agencies.</p>	<p>Same as status for Condition #1, above.</p>
<p>13. When used, Liquefied Petroleum Gas (LPG) shall be installed according to all applicable codes and Mono County Code 15.04.056.</p>	<p>Same as status for Condition #1, above.</p>
<p>14. The developer shall inform future owners and developers of project mitigation measures as a means of reducing or eliminating development impacts to less-than-significant levels. These minimum development standards shall be cross-referenced to map conditions recorded concurrently with the Final Map, but shall also be included in project CC&Rs, if developed.</p> <ul style="list-style-type: none"> A. Construction activities shall take place only during daylight hours or per Mono County Code 13.08.290, whichever is more restrictive. B. Noise levels shall be in conformity with Mono County Noise Standards. Construction equipment shall be adequately muffled. C. Homeowners’ dogs shall be restrained by leashes or contained within fenced areas or yards. D. Dogs belonging to construction workers shall be prohibited in the project area during construction or be under the owner’s complete control at all times. E. Vegetation removal should be limited to disturbance necessary for construction of residences, accessory buildings, driveways, walkways, corrals, and landscaping. F. Homeowners shall provide erosion-control measures for disturbed areas during and following construction. Topsoil shall be stockpiled at the construction site and redistributed over disturbed areas as soon as practical following completion of construction. G. Control of dust during any construction and/or land-clearing activities shall be required using watering, mulching, or other erosion-control methods as necessary. H. Homeowners shall aim, shield and direct lighting downward to reduce glare. I. Future development projects shall comply with the Visual Resources requirements of the Mono County General Plan, Conservation and Open Space Element 	<p>Same as status for Condition #1, above.</p>

<p>15. A minimum 100-foot horizontal setback shall be provided from any livestock facility (corrals, etc.) and animal or fowl enclosure to any well.</p>	<p>Same as status for Condition #1, above.</p>
<p>16. Domestic animals shall be restrained at all times, either through the use of leashes or private fenced areas. No animals shall be allowed to be free roaming. Horses and other grazing animals shall be penned or tethered.</p>	<p>Same as status for Condition #1, above.</p>
<p>17. Future residential development should not dominate the natural environment and should complement existing rural character. The siting of a project and the scale, design, color and building materials for structures and fences shall harmonize with existing development in the area, the surrounding natural environment, and on-site topography. The following design guidelines are encouraged for all development:</p> <ul style="list-style-type: none"> A. Building areas for each lot shall be selected to reflect sensitivity to on-site topography and potential visual obstructions. B. Roofing materials shall be non-reflective and shall be in a natural color and/or muted tones (e.g., tan, brown, dark green, or similar colors). C. Bright colors or reflective materials shall not be used for any component of any structure. D. Siding materials shall have a natural appearance compatible with the surrounding environment. The use of indigenous rock shall be encouraged. E. Siding materials shall be stained, painted or otherwise finished in muted earth tones in order to blend into the surrounding environment. F. Colors and materials for fences shall be muted and shall blend with the surrounding natural environment 	<p>Same as status for Condition #1, above.</p>
<p>18. Exterior lighting on individual lots shall be designed and maintained to minimize the effects of lighting on the surrounding environment per Chapter 23 of the General Plan Land Use Element. Exterior lighting shall be limited to that necessary for health and safety purposes. Fixtures shall have a maximum output of 600 lumens (equivalent to one 40-watt incandescent bulb) or less and shall be partially or totally shielded using a solid or semi-translucent barrier, provided that the lamp is not visible from off site, no direct glare is produced, and the fixture has an opaque top to keep light from shining directly up; e.g., a low-output-style wall pack. Above 40 watts requires full opaque top and all side coverage with recessed bulb in the inside and not visible off site or from a perpendicular angle. Floodlights that do not meet the definition of “full cutoff” may be used if permanently directed downward, if no light is projected above the horizontal plane, and if fitted with external shielding to prevent glare and off-site light trespass. Unshielded floodlights are prohibited. In no event shall a lighting device be placed or directed so as to permit light to fall upon a public street or adjacent property.</p>	<p>Same as status for Condition #1, above.</p>

Condition	Status
<p>19. Landscaping shall be used to minimize potential visual impacts resulting from development. The following landscaping guidelines shall apply to all development.</p>	<p>Same as status for Condition #1, above.</p>
<p>20. The developer shall inform future owners of development standards and mitigation measures as a means of reducing or eliminating impacts to less-than-significant levels. At a minimum, Conditions of Approval 1–19, or as otherwise required by the County, shall be cross-referenced to map conditions recorded by the County as a separate instrument. If project CC&Rs are developed, Conditions of Approval 1–19 shall be reiterated therein.</p>	<p>Condition is referenced on the Final Map and will be recorded concurrently by separate instrument.</p>
<p>21. Installation of individual sewage disposal systems will be required on each parcel at the time of future residential development. Prior to map approval, however, the developer shall submit a soils suitability report, prepared by a civil engineer licensed in the state of California, supporting the suitability of soils for installation of individual sewage disposal systems. At a minimum, the report shall contain two percolation test results and two soil profile results for each new parcel to be created or alternate testing as approved by Mono County Environmental Health. The report shall document, to the satisfaction of Mono County Environmental Health that the soil structure meets or exceeds applicable state and county standards for siting and installation of individual sewage disposal systems.</p>	<p>Condition satisfied by Geotechnical Investigation and Soils Suitability Report for Sewage Disposal, prepared by Sierra Geotechnical Services, and dated December 27, 2013, on file with Public Works.</p>
<p>22. The developer shall submit a plot plan, acceptable to Mono County Environmental Health, identifying designated areas for individual sewage disposal systems on each parcel. The plot plan shall be prepared by a civil engineer licensed in the state of California. The plot plan shall identify both the primary sewage disposal area and an area for future sewage disposal, described as a replacement area, equal to 100% of the primary sewage disposal area, should the primary system fail. The siting of individual sewage disposal systems shall comply with the Lahontan Regional Water Quality Control Board’s (RWQCB) criteria contained in the Water Quality Control Plan for the Lahontan region. Leach fields and septic tanks shall be sited a minimum of 100 feet from any domestic well and a minimum of 50 feet from any drainage course. Alternative systems, if proposed, shall be reviewed and approved by Mono County Environmental Health and shall conform to RWQCB requirements.</p> <p>The applicant shall provide adequate documentation that required setbacks from septic fields and/or wells for PM 13-001 and lots directly adjacent and south of the project meet the above minimum requirements.</p>	<p>Condition satisfied by Plot Plan dated 11-06-13, prepared by Triad Holmes & Associates on file with Public Works and Environmental Health Departments.</p>

Condition	Status
<p>23. The project proponents shall provide the Mono County Department of Public Works with a "will serve" letter from the Chalfant Valley Fire Protection District/Community Services District indicating approval of the project and that the FPD/CSD will provide service to the proposed parcels. The applicant shall comply with the FPD/CSD's requirements.</p>	<p>Condition satisfied by "will serve" letter dated December 13, 2013 on file with Public Works.</p>
<p>24. Water shall be provided by individual wells on each lot at the time of future residential development. Water well construction shall conform to California Well Standards Bulletin 74-90 and water well permit requirements, as established in conformance with applicable provisions of the Mono County Code. Well permits shall be obtained from Mono County Environmental Health prior to any on-site water development.</p>	<p>Same as status for Condition #1, above.</p>
<p>25. All utilities (electricity, telephone, digital communications, etc.) shall be extended in compliance with the General Plan.</p>	<p>Condition satisfied by Utility Plans and confirmation from SCE and Verizon that the utilities have been installed.</p>
<p>26. The developer shall make an offer of dedication on the parcel map for a 30-foot-wide right-of-way for street, drainage, and public utility purposes.</p>	<p>Condition satisfied by offer of dedication and notations on the Final Map.</p>
<p>27. Subdivision improvements shall be constructed in accordance with improvement plans prepared by a civil engineer licensed in the State of California and approved by the Department of Public Works. At a minimum, street surfacing shall be Class II aggregate base. An estimate of construction costs for subdivision improvements, including utilities, shall be prepared by a licensed civil engineer for approval by the Department of Public Works. Construction of subdivision improvements shall be conducted under authority of an approved grading permit and, for access from Valley Road, an encroachment permit issued by the Department of Public Works.</p>	<p>Condition satisfied by Improvement Plans approved May 23, 2014, and approved Grading Permit IP13-001.</p>
<p>28. The subdivider shall establish a maintenance entity pursuant to California Civil Code Section 845, which shall subsequently enter into agreements with individual lot owners for the routine repair, upkeep, and maintenance of the subdivision road and drainage facilities.</p>	<p>Condition satisfied by Maintenance Agreement to be recorded concurrently with the Final Map.</p>

Condition	Status
<p>29. Utility extension shall be conducted in accordance with an approved plan prepared by a licensed engineer and/or by applicable utility company. Construction shall be completed under authority of a grading permit issued by the Department of Public Works for subdivision improvements. If utility extension is to be completed through a subdivision improvement agreement, developer shall furnish an engineer's cost estimate of the work and bonding to the Department of Public Works for review and approval prior to final approval of the parcel map.</p>	<p>Condition satisfied by utility plans and confirmation from SCE and Verizon that the utilities have been installed.</p>
<p>30. All disturbed soil surfaces resulting from construction of improvements shall be stabilized by revegetation with native plant species or by other approved methods within one year of completion of subdivision improvements. All exposed surfaces shall be stabilized prior to the onset of winter weather if such work is to be completed the following year.</p>	<p>Condition satisfied by notation on approved Improvement Plans on file with Public Works.</p>
<p>31. Construction material (rock, debris, etc.) that is not utilized as fill material in the construction of improvements shall be removed to a permitted disposal site or other site approved by the Department of Public Works. All material proposed for fill shall be approved by a geotechnical engineer prior to placement in the project.</p>	<p>Same as status for Condition #30, above.</p>
<p>32. The developer shall provide a soils report to, or request a soils report waiver from, the Department of Public Works. Any such report or request for waiver, acceptable to the Director of Public Works, shall comply with the provisions of Mono County Code Section 17.36.090.</p>	<p>Condition satisfied by Geotechnical Investigation and Soils Suitability Report for Sewage Disposal, prepared by Sierra Geotechnical Services, and dated December 27, 2013, on file with Public Works.</p>
<p>33. Parcels 1 through 4 shall have a minimum lot size of at least 1 acre or greater (net lot area).</p>	<p>Condition satisfied by notations and lot configurations as shown on the Final Map.</p>
<p>34. Further subdivision, known as quartering, is prohibited under Map Act. Gov't Code §66499.31. Further subdivision of any of these parcels will only be allowed through the Tract Map process. A note to that effect will be placed on the final map.</p>	<p>Notation omitted on Final Map by mutual consent of County Surveyor, County Engineering Staff, and applicant's Surveyor.</p>

Condition	Status
<p>35. Flood Plain requirements –</p> <ul style="list-style-type: none"> A. This entire property has been identified by FEMA as being within a Special Flood Hazard Area (SFHA) on a Flood Insurance Rate Map (FIRM) that became effective December 18, 2012. B. All subdivision improvements and future construction associated with the project shall conform to Chapter 21 Flood Plain Regulations. C. A monument shall be permanently installed within the project boundaries and marked with an elevation for use as vertical control for determining future finished floor elevations. D. The Final Map shall include: a) a note clearly stating that the parcels are within a FEMA SFHA and the effective FIRM date, b) location and elevation of topographic survey base point, c) note finished floor elevations of all existing structures, and d) notes listing the highest Base Flood Elevation (BFE) within building setbacks for Parcels 2, 3, and 4. 	<p>Condition satisfied by notations on sheet 2 of the Final Map.</p>

**PARCEL MAP 13-001, OWENS RANCH ROAD
CONDITIONS OF MAP APPROVAL &
MITIGATION MONITORING PROGRAM**

NOTE: The following represent the Conditions of Approval, Development Standards, and Mitigation Monitoring Program approved and adopted for Tentative Parcel Map 13-001 by the Mono County Planning Commission following a public hearing held on October 10, 2013. However, the conditions have been modified to remove references to the developer, since those obligations were satisfied at the time of final approval of the map, and retain present and future tense as they relate to responsibilities of future property owners. In addition, conditions 14, 20 through 23, and 25 through 35 have been deleted for brevity since they were satisfied prior to final approval of Parcel Map 13-001. Please contact the Mono County Community Development Department for a copy of the full Conditions of Approval adopted for Parcel Map 13-001.

FORMAT:

CONDITION OF APPROVAL.....

- a. SCHEDULE OF COMPLIANCE.....
- b. RESPONSIBLE MONITORING AGENCY or DEPARTMENT.....
- c. IMPLEMENTING PARTY
- d. TYPE OF MEASURE: DESIGN, ONGOING, CUMULATIVE

UNIFORMLY APPLIED DEVELOPMENT STANDARDS AND POLICIES

1. Future residential development shall meet the requirements of the Mono County General Plan.
 - a. Requires monitoring over a period of time; usually linked to future development associated with approved residential construction. Must be satisfied prior to issuance of a building permit and/or certificate of occupancy.
 - b. Community Development Department / Building and Planning divisions
 - c. Property Owner
 - d. Design / Ongoing

2. The project, as well as future development, shall comply with Fire-Safe Regulations (Mono County General Plan, Land Use Element, Section VI, Land Development Regulations, Chapter 22) pertaining to emergency access, signing and building numbering, emergency water supplies and vegetation modification.
 - a. Requires monitoring over a period of time; usually linked to future development associated with approved residential construction. Must be satisfied prior to issuance of a building permit and/or certificate of occupancy.
 - b. Community Development Department / Building Division
 - c. Property Owner
 - d. Design / Ongoing

3. All wood-burning devices installed in the project shall be Phase II EPA certified, in conformance with the Mono County General Plan (Conservation / Open Space Element, Public Health and Safety Policies, Objective A, Action 6.1).
 - a. Requires monitoring over a period of time; usually linked to future development associated with approved residential construction. Must be satisfied prior to issuance of a building permit and/or certificate of occupancy.
 - b. Community Development Department / Building Division
 - c. Property Owner
 - d. Design / Ongoing

EXHIBIT 3

4. The owner and/or his contractor shall stop work and notify the County and local Native American tribal contacts if archaeological evidence and/or human remains or unmarked cemeteries are encountered during ground-disturbing activities. No disturbance of such a site shall be permitted until such time as the applicant hires a certified archaeologist and an archaeological survey that identifies acceptable site mitigation measures is filed with the county Planning Division. Native American monitors shall be on site during the archaeological survey to ensure the proper identification and care of cultural resources. The disposition of any recovered artifacts shall be made in consultation with local tribal contacts. In the event of the accidental discovery of human remains, Health and Safety Code §7050.5, Public Resources Code §5097.98, and CEQA Guidelines §15064.5 (d) shall be consulted for the proper procedure to follow.
 - a. As construction occurs
 - b. CDD/Building Division
 - c. Property Owner / Contractor
 - d. Design and ongoing

5. Construction shall be limited to daylight hours (or per Mono County Code 13.08.290, whichever is more restrictive) in accordance with Mono County Code Chapter 10.16 (Noise Regulation) in order to minimize impacts to nocturnal resident wildlife species.
 - a. Requires monitoring over a period of time; usually linked to future development associated with approved residential construction.
 - b. Community Development Department / Building and Planning divisions
 - c. Property Owner
 - d. Design / Ongoing

6. Noise levels during construction shall be kept to a minimum by equipping all on-site equipment with noise-attenuation devices and by compliance with all requirements of Mono County Code Chapter 10.16 (Noise Regulation).
 - a. Requires monitoring over a period of time; usually linked to future development associated with approved residential construction.
 - b. Community Development Department / Building and Planning divisions
 - c. Property Owner
 - d. Design / Ongoing

7. Dogs belonging to individuals involved in construction activities shall be prohibited in the project area during construction phases or under the owner's complete control at all times.
 - a. Requires monitoring over a period of time; usually linked to future development associated with approved residential construction.
 - b. Community Development Department / Building and Planning divisions
 - c. Property Owner
 - d. Design / Ongoing

8. During all phases of construction, erosion-control measures shall be applied to disturbed areas and shall include the use of Best Management Practices such as placement of fiber blankets, fiber rolls, filter fencing, or similar methods. Removed topsoil shall be stockpiled and replaced over disturbed areas at, or prior to, the completion of construction. Revegetation of disturbed areas shall occur as soon as practical following construction and the use of stabilization material or landscaping shall be required to reduce impacts related to erosion. Use of native seed and/or native plants grown from seeds or seedlings obtained from local native stock is encouraged. Revegetated areas shall be irrigated as necessary to establish the plants.
 - a. Requires monitoring over a period of time; usually linked to future development associated with approved residential construction.
 - b. Community Development Department / Building and Planning divisions

EXHIBIT 3

- c. Property Owner
 - d. Design / Ongoing
9. To prevent wind erosion and public nuisance created by dust, property owners shall refrain from clearing native vegetation except as necessary for impending or same-year construction.
- a. Requires monitoring over a period of time; usually linked to future development associated with approved residential construction.
 - b. Community Development Department / Building and Planning divisions
 - c. Property Owner
 - d. Design / Ongoing
10. For all phases of subdivision and parcel development, controls shall be instituted to reduce the impact of dust. Such controls are to include watering and mulching of disturbed areas or by other approved methods. Initiation of revegetation efforts should commence as soon as practical after construction.
- a. Requires monitoring over a period of time; usually linked to future development associated with approved residential construction.
 - b. Community Development Department / Building and Planning divisions
 - c. Property Owner
 - d. Design / Ongoing
11. Grading permits shall be required as specified in Mono County Code Section 13.08.030, et seq. Activities requiring a grading permit include, but are not limited to, land clearing and grading activities that clear more than 10,000 square feet, result in cuts greater than 4 feet or fill greater than 3 feet, or involve more than 200 cubic yards of cut or fill. Construction resulting in the alteration of a drainage course also requires a grading permit.
- a. Requires monitoring over a period of time; usually linked to future development associated with approval of grading, driveway and/or road improvements, and residential construction.
 - b. Department of Public Works
 - c. Property Owner
 - d. Design / Ongoing
12. Drainage and erosion-control plans shall be required of residential construction and any permits required by Lahontan involving more than 5,000 square feet of pad area disturbed, including secondary or accessory structures on any one parcel, at any one time. Drainage and erosion-control plans shall also be required for construction on any one parcel that cumulatively exceeds 10,000 square feet. If plans are required, plans will be developed by the individual project applicant with review and concurrence by the Mono County Department of Public Works, Community Development Department / Building Division, and applicable federal and/or state agencies.
- a. Requires monitoring over a period of time; usually linked to future development associated with approval of grading, driveway and/or road improvements, and residential construction.
 - b. Department of Public Works, Community Development Department / Building Division, and applicable federal and/or state agencies
 - c. Property Owner
 - d. Design / Ongoing
13. When used, Liquefied Petroleum Gas (LPG) shall be installed according to all applicable codes and Mono County Code 15.04.056.
- a. Requires monitoring over a period of time; usually linked to future development associated with approved residential construction. Must be satisfied prior to issuance of a building permit and/or certificate of occupancy.

EXHIBIT 3

- b. Community Development Department / Building Division
- c. Property Owner
- d. Design / Ongoing

DEVELOPMENT MITIGATION MEASURES

15. A minimum 100-foot horizontal setback shall be provided from any livestock facility (corrals, etc.) and animal or fowl enclosure to any well.
- a. Requires monitoring over a period of time; usually linked to future development.
 - b. Community Development Department / Building and Planning divisions
 - c. Property Owner
 - d. Design / Ongoing
16. Domestic animals shall be restrained at all times, either through the use of leashes or private fenced areas. No animals shall be allowed to be free roaming. Horses and other grazing animals shall be penned or tethered.
- a. Requires monitoring over a period of time; usually linked to future development.
 - b. Community Development Department / Planning Division
 - c. Property Owner
 - d. Ongoing
17. Future residential development should not dominate the natural environment and should complement existing rural character. The siting of a project and the scale, design, color and building materials for structures and fences shall harmonize with existing development in the area, the surrounding natural environment, and on-site topography. The following design guidelines are encouraged for all development:
- A. Building areas for each lot shall be selected to reflect sensitivity to on-site topography and potential visual obstructions.
 - B. Roofing materials shall be non-reflective and shall be in a natural color and/or muted tones (e.g., tan, brown, dark green, or similar colors).
 - C. Bright colors or reflective materials shall not be used for any component of any structure.
 - D. Siding materials shall have a natural appearance compatible with the surrounding environment. The use of indigenous rock shall be encouraged.
 - E. Siding materials shall be stained, painted or otherwise finished in muted earth tones in order to blend into the surrounding environment.
 - F. Colors and materials for fences shall be muted and shall blend with the surrounding natural environment.
 - a. Requires monitoring over a period of time. Associated with approved residential construction.
 - b. Community Development Department / Building and Planning divisions
 - c. Property Owner
 - d. Design / Ongoing
18. Exterior lighting on individual lots shall be designed and maintained to minimize the effects of lighting on the surrounding environment per Chapter 23 of the General Plan Land Use Element. Exterior lighting shall be limited to that necessary for health and safety purposes. Fixtures shall have a maximum output of 600 lumens (equivalent to one 40-watt incandescent bulb) or less and shall be partially or totally shielded using a solid or semi-translucent barrier, provided that the lamp is not visible from off site, no direct glare is produced, and the fixture has an opaque top to keep light from shining directly up; e.g., a low-output-style wall pack. Above 40 watts requires full opaque top and all side coverage with recessed bulb in the inside and not visible off site or from a perpendicular angle. Floodlights that do not meet the definition of “full cutoff” may be used if permanently directed downward, if no light is projected above the horizontal plane, and if fitted with external shielding to prevent glare and off-site light trespass. Unshielded floodlights are prohibited. In no event shall a lighting device be placed or directed so as to permit light to fall upon a public street or adjacent property.

EXHIBIT 3

- a. Requires monitoring over a period of time; usually linked to future development associated with approved residential construction.
 - b. Community Development Department / Building and Planning divisions
 - c. Property Owner
 - d. Design / Ongoing
19. Landscaping shall be used to minimize potential visual impacts resulting from development. The following landscaping guidelines shall apply to all development:
- A. Landscaping shall be used to minimize or reduce potential visual impacts resulting from development.
 - B. The following elements shall be shielded using landscaping: well facilities, trash receptacles, propane tanks, and out-building structures. Well-site facilities, trash receptacles and propane tanks may also be shielded with fencing and/or berms.
 - C. Drought-resistant landscaping (planting, soil preparation and low water use irrigation systems, etc.) shall be required. Drip irrigation systems shall be encouraged.
 - D. Use of native, indigenous species shall be encouraged.
 - E. The use of larger planting stock is encouraged to accelerate the process of visual screening.
 - F. Young plants shall be protected from deer and rodents until they are established (e.g., a 5-foot wire fence or vexar tubing has been found to work well to protect seedlings from deer).
 - a. Requires monitoring over a period of time; usually linked to future development associated with approval of residential construction.
 - b. Community Development Department / Building and Planning divisions
 - c. Property Owner
 - d. Design / Ongoing

FINAL MAP CONDITIONS

24. Water shall be provided by individual wells on each lot at the time of future residential development. Water well construction shall conform to California Well Standards Bulletin 74-90 and water well permit requirements, as established in conformance with applicable provisions of the Mono County Code. Well permits shall be obtained from Mono County Environmental Health prior to any on-site water development.
- a. Requires monitoring over a period of time; usually linked to future development associated with approved residential construction. Must be satisfied prior to issuance of a building permit or certificate of occupancy.
 - b. Mono County Environmental Health
 - c. Property Owner
 - d. Design / Ongoing

EXHIBIT 4

RECORDING REQUESTED BY,
AND WHEN RECORDED RETURN TO:

Benjamin Hildenbrand & Susan Booth
1479 Rocking W Drive
Bishop, CA 93514

COVENANT TO SHARE MAINTENANCE EXPENSES FOR ON-SITE ACCESS ROAD, "OWENS RANCH CIRCLE"

PREAMBLE

This covenant is executed on July 28, 2014, by Benjamin Carl Hildenbrand and
Susan J. Booth (owners)

RECITALS

- A. Owners are the owners, of the real property (Property) in Mono County, California, described as:

THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 9,
TOWNSHIP 5 SOUTH, RANGE 33 EAST, M.D.B.&M., IN THE COUNTY OF MONO,
STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL PLAT OF THE SURVEY
FILED JUNE 23, 1857 IN THE BUREAU OF LAND MANAGEMENT;

EXCEPT THE NORTHERLY 1112 FEET THEREOF.

- B. On October 10, 2013, the Mono County Planning Commission approved Tentative Parcel Map 13-001.
- C. Owners have submitted a proposed final Parcel Map to the Mono County Planning Commission and Mono County Board of Supervisors dividing the property into four separate parcels. The map provides for a 30-foot-wide access easement to all parcels, as well as meeting Mitigation standards as noted in document _____ of Official Records including setbacks.
- D. Owners desire to provide a covenant and restriction in effect until it is relinquished, abandoned, terminated or revised, in accordance with California Law, burdening parcels one, two three and four, as shown on Parcel Map 13-001 Such that there will be an equal proportionate sharing of the expenses to maintain the access easement amongst the owners of parcels one, two three and four as shown on the map, recorded in Parcel Map Book 5, Pages _____.

EXHIBIT 4

- E. Upon (1) approval of Parcel Map 13-001 by the Mono County Planning Commission, the Mono County Board of Supervisors, and (2) recordation of this instrument, the terms hereof shall become a permanent covenant and restriction against parcels one, two, three and four as shown on said map.

TERM

1. This covenant and restriction shall be in effect until it is relinquished, abandoned, terminated or revised, in accordance with California Law.

AUTHORIZED MAINTENANCE AND REPAIRS

2. The obligation imposed by this instrument requires appropriate maintenance and repair of the on-site access road and associated drainage facilities, and that the then owners of parcels one, two, three and four shall share equal proportions of the cost thereof pursuant to Civil Code Section 845. This instrument specifically does not require providing for snow removal. Snow removal is expressly precluded from the terms of this instrument. This instrument is not intended, nor shall it be interpreted as to relieve any other users of the on-site access road from their responsibilities to share proportionately in the cost to maintain the access road and, further, such users shall be responsible for their proportionate share of the cost to maintain the access road.

DATED:

7/28/14


Benjamin Carl Hildenbrand

DATED: 7/28/14


Susan J. Booth

EXHIBIT 4

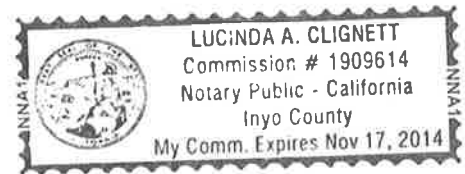
State of California
County of INYO

On 07/28/2014, before me, Lucinda Clignett, Notary Public, personally appeared Benjamin Carl Hildenbrand and Susan J. Booth, who proved to me on the basis of satisfactory evidence to be the persons whose names are subscribed to the within instrument and acknowledged to me that they executed the same in their authorized capacities, and that by their signatures on the instrument the persons, or the entity upon behalf of which the persons acted, executed this instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature





OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE February 17, 2015

Departments: Information Technology; Public Works; County Counsel

TIME REQUIRED 15 minutes (5 minute presentation; 10 minute discussion) **PERSONS APPEARING BEFORE THE BOARD** Nate Greenberg

SUBJECT Updated House and Property Numbering (911 Addressing) Ordinance

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Board's consideration of ordinance amending Chapter 15.20 and Sections 13.35.010 and 17.16.250 of the Mono County Code pertaining to and in reference to house and property numbering.

RECOMMENDED ACTION:

Introduce, read title, and waive further reading of Ordinance #ORD15-____ of the Mono County Board of Supervisors Amending Chapter 15.20 and Sections 13.35.010 and 17.16.250 of the Mono County Code Pertaining to and in Reference to House and Property Numbering. Provide any desired direction to staff.

FISCAL IMPACT:

None.

CONTACT NAME: Nate Greenberg

PHONE/EMAIL: 760-924-1819 / ngreenberg@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH ATTACHMENTS TO THE OFFICE OF THE COUNTY ADMINISTRATOR
**PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING**

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Staff Report](#)

[Exhibit 1 \(Ordinance with Attachment\)](#)

[Exhibit 2 \(Updates to Section 13.35.010\)](#)

[Exhibit 3 \(Updates to Section 17.16.250\)](#)

History

Time	Who	Approval
2/11/2015 3:41 PM	County Administrative Office	Yes
2/11/2015 4:40 PM	County Counsel	Yes
2/11/2015 4:00 PM	Finance	Yes

County Counsel
Marshall Rudolph

Assistant County Counsel
Stacey Simon

Deputy County Counsels
John-Carl Vallejo
Christian Milovich

**OFFICE OF THE
COUNTY COUNSEL**

Mono County
South County Offices
P.O. BOX 2415
MAMMOTH LAKES, CALIFORNIA 93546

Telephone
760-924-1700

Facsimile
760-924-1701

Legal Assistant
Jennifer Senior

To: Honorable Board of Supervisors

From: Nate Greenberg, Information Technology Director
Christian Milovich, Deputy County Counsel

Date: February 17, 2015

Re: Amendments to Chapter 15.20 and Sections 13.35.010 and 17.16.250 of the Mono County Code pertaining to House and Property Numbering.

Recommendation

Introduce, read title, and waive further reading of ordinance amending Chapter 15.20 and Sections 13.35.010 and 17.16.250 of the Mono County Code pertaining to and in reference to house and property numbering. Provide any desired direction to staff.

Discussion

Pursuant to Government Code sections 940-991, Chapter 15.20 of the Mono County Code focuses on the authority, methodology, and requirements for the addressing of houses and properties and the naming of streets with the purpose of locating them, especially during emergency response scenarios. The current language was codified in 1993 and requires modification to ensure consistency and compliance with modern methodologies and practices. The updated chapter is shown in Exhibit 1 and replaces the previously existing chapter in its entirety.

During the workshop on January 13, 2015, the Board reviewed and discussed these proposed changes and the Department now brings forward a final draft for the Board's consideration.

The updates proposed to sections 13.35.010 and 17.16.250 were not previously discussed at the Board Workshop, but are necessary to maintain internal consistency throughout the County Code and to ensure that all cross-references are current and consistent. The changes to these two sections are shown in red lettering in Exhibits 2 and 3, respectively.

Fiscal Impact

None

Attachments:

- Exhibit 1 – Ordinance with Attachment A (Chapter 15.20)
- Exhibit 2 – Section 13.35.010 showing strike-through and updated language

Exhibit 3 – Section 17.16.250 showing strike-through and updated language

1 Exhibit 1



2
3
4
5 **ORDINANCE NO. ORD 15-__**

6 **AN ORDINANCE OF THE MONO COUNTY BOARD OF**
7 **SUPERVISORS AMENDING CHAPTER 15.20,**
8 **AND SECTIONS 13.35.010 AND 17.16.250**
9 **OF THE MONO COUNTY CODE PERTAINING TO AND**
10 **IN REFERENCE TO HOUSE AND PROPERTY NUMBERING**

11 **WHEREAS**, Chapter 15.20 of the Mono County Code contains regulations for house
12 and property numbering; and

13 **WHEREAS**, Sections 13.35.010 and 17.16.250 make necessary cross-references to the
14 procedures for house and property numbering found in Chapter 15.20; and

15 **WHEREAS**, the Board of Supervisors wishes to amend Chapter 15.20 to provide a
16 comprehensive system of house and property numbering to further emergency response and
17 other public health and safety purposes; and

18 **WHEREAS**, the Board of Supervisors further wishes to make corresponding changes
19 to Sections 13.35.010 and 17.16.250;

20 **NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF**
21 **MONO ORDAINS** as follows:

22 **SECTION ONE:** Chapter 15.20 of the Mono County Code is hereby amended in its
23 entirety to read as set forth in Attachment "A", attached hereto and incorporated herein by
24 this reference.

25 **SECTION TWO:** Chapter 13.35.010 of the Mono County Code is hereby amended to
26 read as follows:

27 "Whenever the county director of transportation finds that a name should be
28 adopted and applied to any public road in Mono County, or that the existing
name of any public road in the county should be changed in order to avoid
confusion and delay in emergency response to properties along the road, the
director, in collaboration with the IT Director, shall develop a proposed name
or new name for the road, as the case may be, and request the planning
commission to conduct a public hearing to consider the proposed name in order
for the commission to make a recommendation thereon to the board of
supervisors."

SECTION THREE: Chapter 17.16.250 of the Mono County Code is hereby amended
to read as follows:

1 "Streets that are extensions of or obviously in alignment with existing streets
2 shall bear the names of existing streets. The names of new streets shall be
3 subject to the approval of the Director of Transportation and IT Director,
4 pursuant to Sections 13.35.10 and 15.20, and shall not duplicate the existing
street names, except as provided above."

5 **SECTION FOUR:** This ordinance shall become effective 30 days from the date of its
6 adoption and final passage, which appears immediately below. The Clerk of the Board of
7 Supervisors shall post this ordinance and also publish the ordinance in the manner
8 prescribed by Government Code section 25124 no later than 15 days after the date of its
adoption and final passage. If the Clerk fails to publish this ordinance within said 15 day-
period, then the ordinance shall not take effect until 30 days after the date of publication.

9 **PASSED, APPROVED and ADOPTED** this ____ day of February, 2015 by the
following vote, to wit:

10 AYES:
11 NOES:
12 ABSENT:
13 ABSTAIN:

14 _____
Timothy E. Fesko, Chair
Mono County Board of Supervisors

15 ATTEST:

APPROVED AS TO FORM:

16 _____
17 Clerk of the Board

18 _____
19 County Counsel

Attachment A

Chapter 15.20 HOUSE AND PROPERTY NUMBERING*

Sections:

- 15.20.010 Purpose.**
- 15.20.020 Area Affected.**
- 15.20.030 Administration.**
- 15.20.040 Definition.**
- 15.20.050 Street naming standards and procedures.**
- 15.20.060 Addressing standards for Lots with one principal Building.**
- 15.20.070 Addressing standards for complexes & developments without Internal Street networks.**
- 15.20.080 Addressing standards for multi-family residence developments With internal street networks.**
- 15.20.090 Specifications for Address number.**
- 15.20.100 Specifications for Building letters.**
- 15.20.110 Section 15 Street signage standards, procedure, and specification.**
- 15.20.120 How and when to affix numbers.**
- 15.20.130 Implementation.**
- 15.20.140 Enforcement and Penalties.**

15.20.010 Purpose.

The purpose of this chapter is to establish a County-wide house and property numbering system that is consistent with Mono County General Plan Chapter 22 (Fire Safe Regulations) and the County 911 Emergency Response System. The specific objectives of this chapter are as follows:

- A. To provide Property Owners and the County with a convenient, accurate and systematic means of identifying property.
- B. To name new streets, and rename old streets with conflicting or duplicate names, in order to provide for the efficient provision of emergency services.
- C. To provide a means for expedient emergency response by all necessary emergency services.
- D. To establish a property location that will serve as an Emergency 911 Address.
- E. To assist in the proper delivery of utility and other services.
- F. To support the County's move to Enhanced 911.

15.20.020 Area Affected.

This chapter shall apply to and govern each and every Lot, parcel, or tract of land and improvement thereof, within the unincorporated areas of the County, in accordance with the implementation schedule set forth in section 15.20.130. The structure numbers on all residential, multi-family and commercial Buildings existing at the time this chapter is adopted will be checked to ensure conformance with the standards set forth in this chapter. If the existing structure number is found to be non-compliant, the Director may assign a new number as set forth herein. All new and future structures will be assigned a primary structure number in compliance with this chapter.

15.20.030 Administration.

The assignment of numbers and the maintenance of the records pertaining thereto are the responsibility of the Information Technology Department. The Director of Information Technology ("Director") shall be responsible for the administration of these standards and the maintenance of all maps and data relating to street names and addresses and will also determine if the assignment of names and numbers conforms to the standards set forth in this chapter. The Director shall notify Property Owners of the assignment of property numbers and the effective date of display of the numbers. It shall be the responsibility of the Property Owner to erect or install occupancy or structure numbers compliant with section 15.20.090 of this chapter and street naming signage compliant with section 15.20.110 of this chapter. The Director shall further assign numbers to all parcels created by any division of land. The Director may assign such additional numbers as are necessary to identify separate occupancies or structures and may consult with the appropriate Fire Protection District and the Mono County Sheriff's Department to help resolve addressing issues.

15.20.040 Definitions.

As used in this chapter:

- A. "Address" means a combination of a number, a street name and, when necessary, a unit number that is assigned to a parcel, structure, or unit within a structure, and is unique to it, to indicate its location.

- B. "Adjoining" means having a common boundary for at least twenty-five feet.
- C. "Building" means any structure used or intended for sheltering or supporting any use or occupancy.
- D. "Principal Building" means a Building that is large enough or used in such a way that, in the Director's judgment, it requires a separate address. Mobile homes are Principal Buildings.
- E. "Contrast" with regard to colors used for the numbers, means two dissimilar colors that, when viewed alongside each other, distinctly oppose each other, allowing them to be visible to the naked eye and that stand out against the prevailing background.
- F. "Driveway" means a vehicle way that provides access, primarily for the occupants, from a Street into a Lot or complex and that:
 - a. Has a ramp for its entrance from the Street; and
 - b. Provides access to no more than two separate dwellings or addressed structures or to any number of dwellings or addressed structures within a single complex or development.
- G. "High Rise" means a multi-level Building greater than 3 stories.
- H. "Internal Street" means a street within a multi-family development or complex or other development or complex that provides access to the development or complex from a Driveway.
- I. "Lot" means a parcel of real property.
- J. "Property Owner" means the person, firm, corporation or partnership that the latest county tax assessment rolls shows as the owner or long-term lessee.
- K. "Primary Driveway" means the primary point of access to a Lot identified by Property Owner.
- L. "Street" means a right-of-way or Street easement, whether public or private, that provides vehicular access to abutting property.
- M. "Structure" means a Building, modular or the like, which is assembled or constructed on the ground, or attached to anything with a foundation on the ground. This includes mobile homes and manufactured housing regardless of their method of attachment.

15.20.050 Street naming standards.

This section pertains to the standards which apply when naming streets. Regulations pertaining to the process and procedure for the adoption of street names are set forth in Chapter 13.35 or Subdivision Map Act and Section 17.16.250 of this Code.

All Streets that serve three or more properties under different ownership will be named regardless of whether the ownership is public or private.

- A. Driveways shall not be named.
- B. A Street name assigned by the County shall not constitute or imply acceptance of the Street into the County's road system.
- C. There shall be no duplication of names by sound or spelling (e.g. Pine Road and Pine Lane, or Beach Street and Beech Street).
- D. When a proposed Street is in general alignment with an existing Street, and the proposed Street is to be a continuation of the existing Street, the existing name and designation should be maintained.
- E. Each Street will have the same name throughout its entire length.
- F. No Street name shall be over sixteen (16) characters in length. In counting characters, spaces between words shall be included, but Street name suffixes (e.g. road, drive, lane, circle) shall not be included.
- G. Address plans shall be submitted with the Tentative Map and before submittal of a Final Map; the sub-divider shall submit a Street Naming and Addressing Plan to the Information Technology Department. In addition, if any Property Owner proposes to locate or construct a new road (private or public), the Property Owner shall submit a Street Naming and Numbering Plan to the Information Technology Department. Address plans must be approved prior to Map Recordation.

15.20.060 Addressing standards for Lots with one Principal Building.

The following standards shall apply when assigning numbers to Buildings, dwellings, or other structures when only one principal Building is on the property:

- A. Official property numbers shall proceed from a logical point of origin. Each Street will have a point of origin as a zero starting point for Address numbers.
- B. All dead end Streets and cul-de-sacs shall begin with ascending numbers at the open end that connects to another street.
- C. Allowances shall be made for vacant Lots in order that numbers may be properly assigned for future development.
- D. Numbers will be assigned along both sides of a Street. Odd-numbered Addresses will be assigned on the North side of East-West Streets and on the West side of North-South Streets. Even-numbered Addresses will be assigned on the South side and East side, respectively.
- E. Numbers shall be established based on the front entrance from the Street as designated by the County.
- F. The number shall be displayed upon the front of the Building and/or on the side facing the Street throughout the year in summer and winter. The number shall be plainly visible from the Street. Houses that are set back out of view from the Street shall place a sign at the Driveway entrance upon which shall be affixed the specified numbers.
- G. For Lots that are accessed by multiple Driveways, a Primary Driveway shall be identified, which will be used for Address assignment. Such access points are subject to review and approval of the Director to ensure they are accessible to emergency service providers.
- H. The assignment of a building number/Address is required prior to the issuance of a building permit.

15.20.070 Addressing standards for complexes and developments without Internal Street networks.

The following standards apply to multi-family residential complexes or developments or any other complex or development that is serviced by a common

Driveway or Driveways and parking area(s), without Internal Streets (for purposes of this section "Complex"):

- A. Each Complex must have a County approved name designating it, which shall be made known at the time of permit application. This name shall be preserved, utilized, and prominently displayed at the Complex. The Address for the Complex shall be prominently displayed as well.
- B. For Complexes that are accessed by multiple Driveways, the County shall designate a primary access point associated with the Driveway that most directly accesses the manager's unit or main office; this Building will be used for Address assignments and shall be known as the "Primary Driveway". Such access points are subject to review and approval of the County.
- C. A multi-family dwelling structure such as an apartment Building will be assigned one Street Address, and individual numbers for each unit, by the County.
- D. If more than one Building is present in a Complex, each Building must be assigned a Building letter or number per the standards set forth in Section 15.20.050 G.
- E. Each entrance serving a separate occupant, shall be assigned a unique Unit Number, however, it will maintain the Address of the property upon which it is built and the letter of the Building it is in. (Example: 24 Public Road, Building A, Unit 103).
- F. Unit designators shall be as follows: Ground level floor numbers - #101, #102, #103, Second floor numbers-#201, #202, #203. Additionally, all floor levels are to follow this scheme. Underground floor designator shall follow the same scheme with the exception of having "U" for a prefix, for example #U101, #U102, etc.
- G. Unit numbers shall be at least three inches (3") in height, made of a Contrasting color to the background, and placed next to the door.
- H. Mobile home parks shall be assigned one Address based on the location of the Primary Driveway. Individual numbering of each mobile home space must be determined and provided to the County before an Address will be issued to the park. (Example: 24 Public Road, Lot 1).
- I. In the case of mall or a shopping center, the Owner of any business that is located within such mall or shopping center shall display the legally assigned space or unit number at the main entrance to the business. Additionally, the Owner of each business shall display the

legally assigned number on the rear door to the Building in numbers that are not less than (3") inches in height.

- J. The assignment of an Address is required prior to the issuance of a building permit. The Director will approve each Address, including building letters and unit numbers.

15.20.080 Addressing standards for complexes and developments with Internal Street networks.

The following standards apply to multi-family residential complexes or developments or any other complex or development that is serviced by a common Driveway or Driveways and parking area(s) but which has Internal Streets (for purposes of this section "Complex").

The Complex shall use the Address assigned to the property during the construction phase of the project only. After the project has been built, the 'parent' address is retired and superseded by the individual unit address. All structures, dwellings, common-area facilities, alarms, and other infrastructure must comply with the following:

- A. Whenever a network of named Streets exists within a Complex, the Street names shall be utilized in the Addressing of the structures they service. All Street names must comply with Section 15.20.060.
- B. The Address shall be displayed upon the front of the Building and/or on the side facing the Street. The number shall be plainly visible from the Street. All numbers shall meet the standards discussed in this chapter.
- C. Each entrance serving a separate occupant within each Building shall be assigned a unique Address based on the location of the Driveway or garage that services said unit. Numbers shall be displayed according to the standards set forth in section 15.20.090.
- D. The assignment of building numbers and Addresses is required prior to the issuance of a building permit.

15.20.090 Specifications for Address numbers.

Address numbers shall comply with the following specifications:

- A. Address numbers shall be made of durable material.
- B. Address numbers shall be depicted in Arabic numerals or shall be the English words for such numbers.
- C. Address numbers shall be clearly visible from the Street during both summer and winter months but no digit or letter shall be smaller than (4") inches in height.
- D. Structures located more than 50 feet from the Street and/or not clearly visible from the Street shall comply with the above standard by maintaining a post at the intersection of the Driveway and Street. Said post shall be at least three feet (3') in height of durable material with Address numbers posted on it. Said numbers shall be at least four inches (4") in height. In all cases, a larger number than the minimum size may be required where the minimum size does not provide adequate identification.
- E. The color of the Address numbers shall Contrast with the immediate background so as to be easily readable.
- F. It shall be unlawful to cover or conceal, or to permit the obstruction of the Address numbers. All numerical identifications must be easily identifiable without obstruction of view.
- G. It shall be unlawful to post numbers other than the primary Address.
- H. All old numbers shall be removed when a new Address number has been assigned in accordance with this chapter.
- I. The Property Owner shall maintain numbers in such a manner that they continue to comply with the foregoing specifications.
- J. Structure numbers and unit designators, as viewed from the Street, shall not be obstructed from view.

15.20.100 Specifications for Building letters.

- A. Each Building in a multi-Building development or complex shall receive a unique letter, beginning with A. Alternatively, Buildings may be given names, but the first letter of the name shall not be used in the name of any other Building in that complex or development. (Ex. A, B, C, ... or Aspen, Birch, Cherry,);

- B. Buildings shall be lettered in alphabetical order as you drive through the complex.
- C. Building letters are to be at least one foot (1') in height, made of contrasting color, and shall be conspicuously located and placed on the side of the Building facing the Driveway or Street at least 10' off the ground so as to clearly identify the Building they relate to year-round.

15.20.110 Street signage standards, procedure, and specifications.

Installation and maintenance of Street name signs will be done as follows:

- A. In subdivisions, the Property Owners' association (or other similar entity) which represents the Property Owners in the subdivision, or the Property Owners in said subdivision (if there is no Property Owners' association or similar entity) shall be responsible for installing and maintaining street name signs with the approved name of the Street and the intersecting Street in accordance with the specifications in this chapter. The foregoing shall not apply where a Street is County-maintained, or intersects with a County-maintained Street at the intersection.
- B. In all other cases, the Property Owners adjoining the Street shall be responsible for installing signs with the approved name of the Street and the intersecting Street in accordance with the specifications set forth in this chapter. The County will only be responsible for installing Street name signs for County-maintained Streets.
- C. No occupancy permits for any Building or Buildings to be erected shall be issued until such time as the Street name signs are installed.
- D. Street signs shall meet all County Standards.
- E. Signage must conform to the standards set forth in the Manual Uniform Traffic Control Devices, as summarized below:
 - a. **Posts and Mountings** shall be permanent and durable. Post materials shall consist of a standard 4x4 wood post or alternate materials or construction that meet nationally accepted breakaway standards.
 - b. **Mounting height:**
 - i. Rural Areas: A minimum of 5 feet, measured vertically from the bottom of the sign to the elevation of the near edge of the pavement.

- ii. Business, commercial or residential areas where parking or pedestrian movements are likely to occur: 7 feet, measured vertically from the bottom of the sign to the elevation of the near edge of the traveled way.
- c. **Orientation:**
- i. Business or commercial areas: Street Name signs shall be placed on diagonally opposite corners.
 - ii. Residential areas: at least one Street Name sign shall be mounted at each intersection. They shall be mounted with their faces parallel to the streets they name.
 - iii. At intersection crossroads where the same road has two different street names for each direction of travel: both street names may be displayed on the same sign along with directional arrows.
- d. **Sign Lettering:** Lettering on post-mounted Street Name signs shall be composed of initial upper-case letters at least 6 inches in height and lower-case letters at least 4.5 inches in height. On multi-lane streets with speed limits greater than 40 mph, the lettering on post-mounted Street Name signs shall be composed of initial upper-case letters at least 8 inches in height and lower-case letters at least 6 inches in height.
Option: For local roads with speed limits of 25 mph or less, the lettering on post-mounted Street Name signs may be composed of initial upper-case letters at least 4 inches in height and lower-case letters at least 3 inches in height.
- e. **Retroreflectivity and Illumination:** Street Name signs and object markers shall be retroreflective or illuminated to show the same shape and similar color by both day and night.
- f. **Lateral Offset:** Street Name signs shall be installed in urban areas at all street intersections regardless of other route signs that might be present and should be installed in rural areas to identify important roads that are not otherwise signed. All supports should be located as far as practical from the edge of the shoulder.

15.20.120 How and when to affix numbers.

- A. Numbers shall be affixed within 60 days after assignment and in accordance with this chapter, or as otherwise authorized by the Director.

15.20.130 Implementation.

- A. **New Streets and Addresses:** All Streets or Lots created following adoption of this chapter shall comply with the standards set forth herein. In situations where such assignment would result in incongruity amongst the existing numbering system, a temporary Address may be assigned and later replaced with a permanent, compliant Address.
- B. **Existing Streets and Addresses:** Unless otherwise authorized by the Director, Streets and structures that are not in compliance with the standards set forth in this chapter will be changed per resolution, adopted with or pursuant to this chapter.

15.20.140 Enforcement and Penalties

In the event that any number assigned to any structure under this chapter or under a resolution adopted pursuant to this chapter, is not affixed thereto in accordance with the requirements of this chapter, the Property Owner may be subject to administrative citation in accordance with chapter 1.12.

Exhibit B

Chapter 13.35 - NAMING AND RENAMING OF PUBLIC ROADS

Sections:

13.35.010 - Finding by director of transportation.

Whenever the county director of transportation finds that a name should be adopted and applied to any public road in Mono County, or that the existing name of any public road in the county should be changed in order to avoid confusion and delay in emergency response to properties along the road, the director, **in collaboration with the IT Director**, shall develop a proposed name or new name for the road, as the case may be, and request the planning commission to conduct a public hearing to consider the proposed name in order for the commission to make a recommendation thereon to the board of supervisors.

(Ord. 06-09 § 2 (part), 2006.)

Exhibit C

Chapter 17.16 - SUBDIVISIONS—REQUIREMENTS AND IMPROVEMENTS

Sections:

17.16.250 - Street names.

Streets that are extensions of or obviously in alignment with existing streets shall bear the names of existing streets. The names of new streets shall be subject to the approval of the ~~road commissioner~~ **Director of Transportation and IT Director**, pursuant to Sections 13.35.10 and 15.20, and shall not duplicate the existing street names, except as provided above.



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE February 17, 2015

Departments: Finance

TIME REQUIRED 15 minutes (5 minute presentation: 10 minute discussion)

PERSONS APPEARING BEFORE THE BOARD

Marilyn McCurry

SUBJECT TOT Update

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Transient Occupancy Tax Update

RECOMMENDED ACTION:

Review the history of TOT material presented. Make comments or recommendations. Provide further direction to staff.

FISCAL IMPACT:

TOT provides discretionary funding for the general operations, the Emergency Medical program and Tourism.

CONTACT NAME: Marilyn McCurry

PHONE/EMAIL: 760-932-5484 / mmccurry@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH ATTACHMENTS TO THE OFFICE OF THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[TOT Update](#)

History

Time	Who	Approval
2/12/2015 7:49 AM	County Administrative Office	Yes
2/12/2015 8:16 AM	County Counsel	Yes
2/11/2015 5:01 PM	Finance	Yes



**DEPARTMENT OF FINANCE
TREASURER-TAX COLLECTOR
COUNTY OF MONO**

P.O. BOX 495, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5480 • FAX (760) 932-5481

*Leslie L. Chapman, CPA
Finance Director*

Staff Report

Date: February 17, 2015
To: Honorable Board of Supervisors
From: Marilyn McCurry, TOT Auditor/Deputy Tax Collector
Subject: Transient Occupancy Tax Update

Recommended Action:

Review the history of TOT material presented. Make comments or recommendations. Provide further direction to staff.

Fiscal Impact:

TOT provides discretionary funding for the general operations, the Emergency Medical program and Tourism.

Discussion:

Transient Occupancy Tax is a 12% tax that is added to room rates and campground fees in Mono County. TOT collected in the Town of Mammoth Lakes provides a revenue source for the town. That is why only 3 supervisorial districts show revenue derived from TOT. The tax is collected by the County's business owners and remitted to the Treasurer-Tax Collector's office on a monthly or quarterly basis. Current data shows that collections have met and exceeded the 2007-2008 fiscal year benchmark that represents the beginning of the recession. Increases can be related to either rising costs of lodging or growing tourism and tourism appears to be the main driver.

TOT provides 8% of the County's discretionary revenue and helps fund general operations, the paramedic program and tourism.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE February 17, 2015

Departments: County Administrator's Office

TIME REQUIRED 1 hour (10 minute presentation; 50 minute discussion)

PERSONS APPEARING BEFORE THE BOARD Jim Leddy

SUBJECT 2015 Goal Setting - Strategic Plan Follow up

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation by Jim Leddy regarding the establishment of 2015 Board of Supervisors Goals within Mono County Strategic Planning Framework.

RECOMMENDED ACTION:

Using the Mono County Strategic Planning Framework, each Board member will be asked to provide a project under each of the Strategic Directions. These projects can range but it is requested that once each Board member has come up with a proposed project, that the list be narrowed. The Board will then be asked to focus the list for those for 2015. Provide any desired direction to staff.

FISCAL IMPACT:

There is no fiscal impact from this item. The projects ultimately selected will be the Board's work plan. Upon Board consensus staff will measure which projects need budget authority or may already be underway.

CONTACT NAME: Jim Leddy

PHONE/EMAIL: (760) 932-5414 / jleddy@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH ATTACHMENTS TO THE OFFICE OF THE COUNTY ADMINISTRATOR
**PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING**

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[2015 Goal Setting Cover Memo](#)

- [Strategic Plan Framework](#)
- [Strategic Plan Methods-Measurement-Projects Sheet](#)
- [Board 2013 Goal Issue list](#)
- [Mono Innovation Groups summary](#)

History

Time	Who	Approval
2/9/2015 4:24 PM	County Administrative Office	Yes
2/10/2015 10:20 AM	County Counsel	Yes
2/11/2015 2:36 PM	Finance	Yes



COUNTY OF MONO

P.O. BOX 696, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5410 • FAX (760) 932-5411

Jim Leddy
County Administrative Officer
Acting Director of HR

February

To: Honorable Chair and Members of the Board of Supervisors
From: Jim Leddy, County Administrative Officer

SUBJECT: 2015 Mono County Board of Supervisors Goal setting

RECOMMENDATION:

- 1) Each Supervisor identify or propose a potential Goal for each of the Mono County Strategic Planning Framework areas
- 2) Discuss those which can be focus for March 1st, 2015 to March 1st, 2016;
- 3) Focus the list to top priorities by Board consensus.

FISCAL IMPACT: There is no Fiscal impact from identifying the potential projects. Each Project will have a fiscal impact which may already be in current budget or need additional resources.

DISCUSSION: On January 20th, the Mono County Board of Supervisors endorsed the first ever Strategic Planning framework for the County. This framework was developed to begin focusing on those services to best enhance the quality of life of the residents and visitors of Mono County while understanding the scarcity of County resources. The Board further directed staff to begin circulating this framework through the various county created committees and commissions (such as the Regional Planning Advisory Committees) to solicit further feedback. While this process of public engagement is underway, today's item is to ask for Board focus on key projects for 2015.

The Mono County Strategic Planning effort flows from Methods to Success Measurements to Projects which encapsulate both. This Board item is a request of the Board to recommend, discuss and narrow to a manageable amount, a series of projects which align with the Strategic Plan and focus limited resources. The request for potential Projects (ideas) will allow staff from across the organization to define, properly resource, enact and measure the success of moving in Strategic Directions.

The eight (8) Strategic Directions are as follows. As the County staff garners feedback from the public, there may be refinement of the Directions headings below.

- ***Promote a Strong and Diverse Economy***
- ***Protect Natural Resources and Enhance Public Access***
- ***Understand and Address Community needs***
- ***Support Healthy People in Healthy Communities***
- ***Reward Innovation***
- ***Effectively Use resources***
- ***Workforce Wellness***
- ***Strengthen County Culture***

There are many forums and feedbacks where employees have shared their insight on service improvement. These continue on. In addition, the Board during the Budget hearings requested projects or items of information for staff focus.

Today's request of the Board is to utilize the Mono County Strategic Planning Framework and begin working toward consensus on 8-10 projects which could be accomplished or show demonstrable results within the next year (preferably by February 1, 2016) which support at least one of each Strategic Directions. This will be a first piloting of strategically focusing county resources.

Once the Board reaches a consensus on those projects to be of primary focus in 2015, staff would develop a charter for each project identifying the resources needed, the understood measurement of success and establish report back to the Board on a quarterly basis on this work plan. As many potential projects extend beyond the calendar year, staff recommends that each January a special fourth Tuesday meeting be dedicated to reviewing the Work Plan, the Strategic Plan and the focus on new and existing projects. Also, for the development of the FY 2015-2016 Budget, the appropriate departments will incorporate these Board projects into their department level work plans. Although the Fiscal year and Calendar year are out of alignment, this will still allow resources to follow priorities or "budgeting to the plan" rather than "planning based on the budget."

The following attachments have been provided to show the many issues facing the County for consideration:

1. The Strategic Planning framework with a blank projects page;
2. The FY 2014-2015 Fiscal Year Matrix of request from Budget Hearings
3. The 2013 Issues list from the Board's sessions;
4. The Mono Innovation groups ideas list.

If you have any questions please contact me at (760) 932-5414 or jleddy@mono.ca.gov.

Vision

Mono County Outstanding Community Services, Quality of Life Beyond Compare

Mission

*Mono County's Mission:
To support all our communities by providing
superior services while protecting our unique
rural environment.*

Values

Customer Service

We commit to exceptional service by managing the resources entrusted to us with integrity, trust, respect, and accountability.

Integrity

We demonstrate our integrity by ensuring our work is performed with consistency, credibility, and confidentiality.

Excellence

We strive to achieve the highest standards of excellence; continuously learn, develop, and improve; and take pride in our work.

Collaboration

We commit to responsible communication and respectful partnerships to achieve common goals.

Innovation

We strive to foster innovation and creative thinking, embrace change and challenge the status quo, listen to all ideas and viewpoints, learn from our successes and mistakes.

Results Orientation

We strive to set challenging goals, focus on output, assume responsibility, and constructively solve problems.

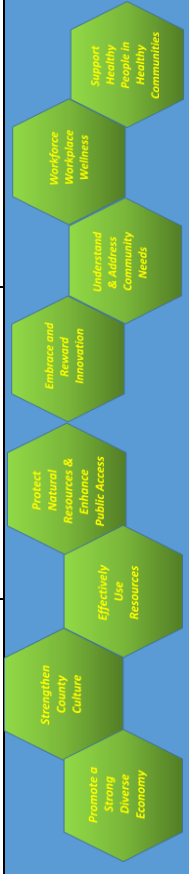
Strategic Directions



Best Mono Imaginable

Mono County: Outstanding Community Services, Quality of Life Beyond Compare - To support all our communities by providing superior services while protecting our unique rural environment.

Strategic Directions	Promote a Strong & Diverse Economy	Protect Natural Resources & Enhance Public Access	Understand & Address Community Needs	Support Healthy People in Healthy Communities	Reward Innovation	Effective Use of Resources	Workforce Wellness	Strengthen County Culture
Methods...	<ul style="list-style-type: none"> Investing in 21st century infrastructure including transportation, technology (D395) housing and economic systems; Providing stronger customer service for businesses; Creating business attraction and retention effort; Ensuring local goods access to marketplace; Investing in a world class education at local levels; Promoting responsible growth to compliment local communities character; Developing and broadening economic sectors in addition to tourism – Year round, sustainable economy; Becoming a conference destination; Providing county supports for local businesses by purchase of local goods and services; Creating a reputation for excellence in public safety 	<ul style="list-style-type: none"> Strengthening community awareness of preservation and enjoyment of natural resources; Ensuring the County is an active partner with resource agencies Making natural resource stewardship a top priority; Investing in a world class transportation systems – road/bike/pedestrian and transit; Encouraging investments in infrastructure (roads, campgrounds, trails, etc.); Broadening alternative energy use; Practicing environmentally and fiscally sustainable energy policies 	<ul style="list-style-type: none"> Collaborating with other agencies to share services; Establishing stronger social media presence; County serves as convener of groups; Strengthening education and communication on County Services; Surveying community – use feedback to guide service improvement; Engaging and connecting remote areas; Increasing effectiveness of Regional Planning Advisory Committees and other County advisory bodies; Increasing civic engagement – town halls, satellite Board meetings, Online transmission of county meetings; Assuring the highest level of public safety is meeting community needs. 	<ul style="list-style-type: none"> Fostering community wide social emotional health across the lifespan for all residents; Ensuring communities have access to affordable quality child care; Accessing to affordable healthy housing; Addressing and preventing harmful and habitual addictive behaviors through environmental intervention and policy (alcohol, tobacco and other drugs); Providing access to youth internships for career exploration; Providing safe sustainable, accessible and affordable transportation; Assuring public safety concerns are addressed in a timely and effective manner. 	<ul style="list-style-type: none"> Increasing connection between offices; Promoting culture of opportunity built on healthy relationships; Supporting creative problem solving and effective program/project delivery; Providing career ladder opportunities; Becoming a nationally recognized model of local government for high quality services, innovation and pro-activity; Cross-training and creating leadership development and advancement opportunities; County serves as convener. 	<ul style="list-style-type: none"> Strengthening County's Fiscal Standing by building reserves to weather downturns without service interruption; Enhancing use of technology for service provision; Eliminating redundancy and streamline systems; Creating organizational agility and responsiveness; Rewarding wise use of funds and investment in Strategic objectives; Providing public safety oversight to protect resources. Practicing environmentally and fiscally sustainable energy policies 	<ul style="list-style-type: none"> Providing access to mental health services; Ensuring employees have access to affordable quality child care; Supporting policy initiatives and workforce collaboration that drive improved employee health, well-being, productive work place engagement and work satisfaction; Providing access to affordable and safe physical fitness; Encouraging provision of health food at employee functions; Providing safe work environments 	<ul style="list-style-type: none"> Increasing transparency; Strengthening interconnection between county offices; Holding more All Employee recognition and appreciation events; Creating a countywide family climate; Assuring all county job positions have career ladder even if they move from one department to another; Ensuring all positions have accurate job descriptions to allow for best performance evaluation and recognition; Modeling behaviors to promote public safety



Strategic Directions ... Methods... with Success measured...through resourced projects

Mono County: Outstanding Community Services, Quality of Life Beyond Compare - To support all our communities by providing superior services while protecting our unique rural environment.

Strategic Directions	Promote a Strong & Diverse Economy	Protect Natural Resources & Enhance Public Access	Understand & Address Community Needs	Support Healthy People in Healthy Communities	Reward Innovation	Effective Use of Resources	Workforce Wellness	Strengthen County Culture
<p>Success measured by:</p>	<ul style="list-style-type: none"> All communities have Last Mile internet provider and Gigabit County; Balanced housing stock in all communities with increase in the number of single family homes built; Better transit options; Consumer access to more goods; Increased in diversity of business type increases; Higher Road Pavement indexes; Increase and maintain school age families and in number of college ready High School graduates; Increase in economic activity due to fishing industry; Increase in number of home based businesses and year round open businesses and new business startups and retention and new job creation; Increased north county winter season based recreational activities; Increases in number of tourists; Increases in year over year measured by quarter Tourist Occupancy Taxes, sales tax figures and property values; Local business owners have full access to local markets without disruption; Local employee pool of skilled workers increases; Reduced unemployment, business bankruptcy rates; Public has access to all goods and services needed for high quality of life; Reduction in commercial vacancy rates; Reduction in need for social, health and welfare services; Year over year increase in conferences held; 	<ul style="list-style-type: none"> Better conditions on public lands even with greater use with sustainable user friendly opportunities; Less violations for destruction of natural resources; County's issues supported by and reflected in state and federal policy; Support for revenues and resources for public land investments; Enhanced access to public lands more miles of trails for sustainable activities; Higher Pavement Index Roads – Less potholes; Higher transit use rates; Higher visitor satisfaction; Increased public support for joint agency efforts; Sustainable energy production in low impact distributed systems; More investment in trails, bike and pedestrian routes and public access with outdoor amenities; Reduced energy use/cost; Zero Net Energy for County facilities. 	<ul style="list-style-type: none"> Stronger support for county initiatives with higher public awareness and approval of County services; Greater use of the Eastern Sierra Council of Governments (ESCOG) and more Shared Services regional agreements; Increase web traffic to County pages; More applicants for and increased attendance to RPAC meetings; More attendance to county meetings; More information provided to community through Annual Report and State of the County; Better services tailored to individual community needs; 	<ul style="list-style-type: none"> Less crime with fewer arrests and public safety violations. Higher health standards of residents; Lower disease rates; 	<ul style="list-style-type: none"> Better County service systems; Higher employees turnout at County recognition events; County receives National and State awards for excellence; Friendlier work environment with reduced stress among employees; Greater employee awareness of all County provided services; Greater skill set among employees with more cross trained employees through more county offered skill building Lower employee turnover rate; Mono County programs initiated in other jurisdictions; More applicants for promotions; More inter/Intra Department work groups coming together to solve issues via isolated departments; 	<ul style="list-style-type: none"> Cost reduction and elimination of redundancy; All departments have online presence with more website visits, social media activity and online services; Greater employee awareness of County functions across all departments; Greater skill set among employees; Sustainable financial standing with increased Budget reserves and lower long term liabilities and debt; Cohesive and partnering departments; Lower employee turnover; More proactive on unexpected issues; National/State awards for excellence; Reduced response times; 	<ul style="list-style-type: none"> Employees report adequate child care through annual survey Health outcomes; Healthy work environment measured by employee survey; Increase number of people participating in Snowcreek Athletic Club, Double Eagle and Bridgeport Health Center with increasing frequency of membership visits; Monitor collaborative group efforts to supply quality affordable child care; Less workers compensation claims. Lower county healthcare costs. 	<ul style="list-style-type: none"> Friendlier work environment/reduced stress among employees; All departments have online presence with more website visits; Higher employee participation at events; More Board Update articles from Employees; Greater employee awareness of County functions across all departments; Greater employees skill sets with more cross training due to county offered courses; Integrated departments and lower employee turnover rate; Lower long term liabilities and less debt; Mono County programs initiated in other jurisdictions; More applicants for promotions; More inter/Intra Department work groups coming together to solve issues; Organizational proactivity; Stronger sense of one organization among employees – Less “Us vs. Them”;

Mono County: Outstanding Community Services, Quality of Life Beyond Compare - To support all our communities by providing superior services while protecting our unique rural environment.

<i>Strategic Directions</i>	<i>Promote a Strong & Diverse Economy</i>	<i>Protect Natural Resources & Enhance Public Access</i>	<i>Understand & Address Community Needs</i>	<i>Support Healthy People in Healthy Communities</i>	<i>Reward Innovation</i>	<i>Effective Use of Resources</i>	<i>Workforce Wellness</i>	<i>Strengthen County Culture</i>
Potential Projects								

Strategic Directions ... Methods...with Success measured...through resourced projects

Table B - Board of Supervisors Planning Workshops
 January 15, 2013; March 12, 2013; April 9, 2013; May 14, 2013; May 21, 2013

Supervisor Alpers	Supervisor Fesko	Supervisor Hunt	Supervisor Johnston	Supervisor Stump	Public Input	Staff Input	Planning Commission
	Facilities: old clinic, Bridgeport campus plan, Memorial Hall, Antelope Valley Community Ctr		Facilities: Bridgeport campus plan, landscape Lee Vining Community Center	Facilities: ADA, jail, maintenance, energy efficiency, planning; prioritize funding		<u>Public Works</u> ADA issues Facilities Asset Protection	Facilities: Old Clinic (convert to solar)
	Solid Waste Plan	Solid Waste Plan: long-term plan	Solid Waste Plan: Benton Landfill	Solid Waste Plan: long-term and contingency plans			Landfill
Economic Development	Economic Development	Economic Development	Economic Development		Econ Dev Countywide: assist growth of new/existing business; solarization; access to health srvs; creative financing for long-term replacement needs		
Organizational Staffing: public service accountability		Organizational Staffing: HR Director	Organizational Structure/Staffing: facilities, engineering, HR	Organizational Structure/Staffing: HR Director	Staffing: as it relates to budgeting (top to bottom review); professionalism		
	Conway Ranch	Conway Ranch: success	Conway Ranch		Conway Ranch: enhancement/manager		Conway Ranch: better management
Employee Recognition : public achievement	Employee Recognition	Employee Recognition	Employee Recognition				
	Paramedic Program	Paramedic Program: reorganization/review	Paramedic Program	Paramedic Program: cost containment			
	Substation	Substation	Substation (off demolition list)				Substation: revisit dog sled use permit
June Lake: ski area/rodeo grounds		June Lake: ski area/rodeo grounds	June Lake: ski area/rodeo grounds				June Lake Ball Field: multi-use concept (i.e. soccer, concerts,

Table B - Board of Supervisors Planning Workshops
 January 15, 2013; March 12, 2013; April 9, 2013; May 14, 2013; May 21, 2013

			Geothermal: facilitate replacement of machinery at existing plan	Tri Valley EMS Service	Implement Mono Basin Community Plan	Services Implementation of Affordable Care Act	planning efforts through RPAC
			Biomass Feasibility Study	Lower Rock Creek Development	Help Finance Last-Mile Paving to Bodie		
			Affordable Housing for Workforce	Crowley CSA 1 Projects (County improve communication with CSA)	Develop local regional food system		
			Deer Fence/Grade Separation at Sonora Junction		Promote Bridgeport as Gateway to Bodie		
			Improve Mammoth Airport Road		Improve water quality at Crowley Lake		
			Deer/Snow/Airport Safety Fence: SR 203 and Hwy 395; deer under-crossings		Develop one water system in Crowley Lake		
			North Conway Passing Lane Project		Regional air service for the Eastern Sierra (out of Bishop)		
Supervisor Alpers	Supervisor Fesko	Supervisor Hunt	Supervisor Johnston	Supervisor Stump	Public Input	Staff Input	Planning Commission
			Tioga Pass Heritage Highway Project		Digital 395: broadband service to homes and free wireless to community main streets		Digital 395
			Fix Auchoberry Pit Eroding Slopes		Update and upgrade the County General Plan avalanche section		
			Landscape Screen on South/West side of Bridgeport Yard and Replace Non-Compatible Dark Sky Light Fixtures				
			Permanently Waive Building Fees for				

Table B - Board of Supervisors Planning Workshops
 January 15, 2013; March 12, 2013; April 9, 2013; May 14, 2013; May 21, 2013

				Private Solar Projects					
				Initiative to Ban Single-Use Plastic Bags					
				Goals to Reduce County Fuel Usage					
				Training/Team Building at All Organizational Levels					
				Repaint Mono County Entry Signs					
				Solarization of County Facilities					
				Sheep fencing around Conway and Mattley ranches					

Mono Innovation Groups – Matrix of Ideas – Collection of ideas from first sessions and online comments

February 19, 2014

North/South MIG	Idea	Details	Benefits/savings	Potential Review Team	Response, Next Steps and Savings
North	Centralized Contract Management System	Reduce time in renewing and tracking Contracts across all departments by establishing one central contract database	Reduce duplication of efforts and spend less administrative time spent by multiple department staff Consistent forms used by all departments in contracts Better use of existing software	CAO Finance Public Works IT	PW – Idea should be investigated. It would take an individual (as well as another cross-trained staff) to manage the contracts for all departments. The individual would need to know about every department's contract requirements and contract law as it relates to the various departments. IT - MID PRIORITY - This is a major problem, but should be integrated with an overall Finance system conversation. Short term solution is to move all the contracts to Laserfiche – our imaging/document management system and off the R:\. Cost = staff time only. Further Analysis warranted.
North	Online County Purchasing Order streamlining	120 Day expiration too cumbersome Contract thresholds too low	Less paperwork Consistent format through organization Longer time period so less ongoing paperwork	Finance County Counsel CAO HR/Risk	Finance is reviewing idea.
North	Online timesheet	Automated timesheet so less hand processing of paper Access to CAMS system to allow assignment to projects at department level Consistent coding "plain language"	Staff time in processing Also: significant staff time in preparation of timesheet, as well as reporting needs for grants, invoices, etc.	Finance IT HR	Allowing all staff access to CAMS may cause problems due to inexperience. Need to discuss with all CAMS users/administrators. HIGH PRIORITY - Conversations are currently underway and we should have some consensus about approach in the next few weeks. Finance working with IT on implementation.
North	Quarterly payment of fees for development instead of	Flat fee system for developers No need to true up costs and waste	Save staff time in generating bills Encourage development by ensuring consistent fees	Public Works IT Finance	LOW PRIORITY (IT) - The impact of the fee affects the potential benefit of having the information (for PW & GIS' purposes). Does not really affect revenue or County budget. Need to verify saving in staff time and if that translates into

Mono Innovation Groups – Matrix of Ideas – Collection of ideas from first sessions and online comments

	monthly	administration or accounting time.	for projects – no “moving the goal posts” Tie in CAMS to assign staff costs to projects		<i>fiscal savings – Further analysis needed.</i>
North	Road Crews need computers at Road yards	Portal to payroll, maps	No faxing or driving of records to BP	IT PW	PW: All Road shops have computers except one (Walker). There are only two staff who work in this location. Cost/Benefit Analysis should be conducted. HIGH PRIORITY (IT) - This is in progress. Cost will be evaluated based on PC replacement program. Cost/Benefit Analysis should be conducted.
North	Electronic Death Record System	Mono currently must transport death records to Inyo county This is done via vehicle (sheriff's department)	Registration of death certificates online No manual transport	Public Health IT Sheriff's	MID PRIORITY (IT) - This should be easy to tackle. Actual cost savings TBD. There is state program County could join – analyze Cost/benefit.
North	Small health fee deposits should be waived	Staff time to generate receipts costs more than fee Look at raising fee to cover actual staff time	Staff produces paper receipts for \$2.00 and \$5.00 fees on certain health activities	Public health Risk	

Mono Innovation Groups – Matrix of Ideas – Collection of ideas from first sessions and online comments

February 21, 2014

North/South MIG	Idea	Details	Benefits/savings	Review Team	Response, Next Steps and Savings
South	Build a survey around services	Gage community feedback through RPAC lists		CAO IT	County could utilize existing Survey Monkey accounts to gage public support for services. Feed results into ongoing Strategic Plan efforts.
South	Review fees to seek full cost recovery	Some fees may not covers health services	Increased revenues	Finance County Counsel CAO HR/Risk	Master Fee Works Shop June 11, 2014 to measure cost of services and fee justification.
South	Pool training funds across jurisdictions to bring trainings to Mono/Inyo	Multijurisdictional being offered classes here could reduce travel budgets	Less travel costs Less staff time away from office	HR Finance All Departments	DSS pools trainings and funding across Mono, Inyo, and Alpine Counties. Other Departments should seek opportunities for joint training.
South	Bring in House surveyor vs. outsourcing	Have in House design engineer	Less money in contracts more with existing staff (if surveyor also engineer	CAO HR Finance IT/GIS	MID PRIORITY (IT) – Cost Analysis needed for in house vs. out source. Accuracy of data is very important. Cost Analysis needed.
South	Regional Consolidation of HR recruitment services among Inyo/Mono/Bishop and Town of Mammoth Lakes	Single source for recruitments	Less staff Larger pool of applicants	HR CAO	DSS uses Merit System Services for all DSS recruitments, as does Alpine and Inyo. These recruitments are shared amongst counties. MONO HR working with Town of Mammoth Lakes and local private employers through Roundtable process to share information and see if pooled services worth pursuing. Further Analysis Warranted.
South	Rent out empty county owned rooms	Any unused county owned or leased spaces should be sub-leased for revenues	Increased revenues	Risk Public Works	DSS rents the Social Services Conference Room to one outside entity on an on-going basis Further research by Facilities staff required to verify what buildings and/or space is currently unused and needed. Comprehensive County Facilities Plan will be brought

Mono Innovation Groups – Matrix of Ideas – Collection of Ideas from first sessions and online comments

					<i>forward as part of Budget.</i>	
					Strategic Plan should create direction for space needs. Need to ensure no other county uses are planned.	
South	Reduce use of facility after space needs analysis	Shrink footprint of used county space i.e. BP social services space Old Hospital	Less costs in rent, energy costs	Risk CAO Public Works	DSS is open to moving, given adequate space accommodation elsewhere; would need to factor in time requirements for relocation of state computers; destruction of old, confidential files, and equipment, etc. This is ongoing. The Old Hospital in Bridgeport just had this done. The facilities requirements are always evolving but PW is trying to reduce overall operational costs etc. Facilities needs to coordinate with each department to see where they have additional unused space and incorporate into CCFP (see above). Must ensure security for items currently being stored at old Hospital if new location is determined.	
South	Cross Train staff	Ensure that staff has multiple skills and can be allowed to use them Less overtime and less need for more staff with less skills	Savings on contracting out i.e. lock smithing was one mentioned	All departments	All PW staff are being cross-trained. A locksmith is a good idea but it also would take one Facilities person out of the loop while they worked on locks. County Clerk's office staff already cross trained. All Departments should analyze current outsourced services vs. investment in cross training to see if warranted. HR must review job descriptions as to ensure no MOU issues.	
South	Review outsourcing more services at lower costs	Review services that can be outsourced	Less staff	CAO Finance HR		
South	Work with Town and Inyo more on shared services	Ag. Commissioner model of multi-jurisdiction services	Less staff	CAO Finance HR GIS	This is currently in process. Mono IT Director approached by Inyo Co IT Director about expanding shared GIS services. Discussions continue with some special districts about expanding reach of IT service where we already provide some	

Mono Innovation Groups – Matrix of Ideas – Collection of ideas from first sessions and online comments

						assistance. Further Analysis warranted.
South	Paramedics – revenue for services	-subscription service -Mental health/medical transport -Ambulance insurance on ski lift tickets -Raise ambulance fees 5% -County wide fire to allow for access to grant funding (Douglas County Model)	Increased revenues for Paramedic program	Public Health Finance HR CAO	Public Health/EMS Manager, working with CAO/Finance, will continue to analyze these options for Board consideration.	
South	Energy efficiency	Replace courthouse window	Energy cost savings	Public works Cao Finance Courts	Replacing/upgrading windows in a building listed in the National Register of Historic Places may be difficult and/or create issues with citizens who want to maintain historic nature of structures. Analysis warranted as part of Energy Taskforce work.	
South	Eliminate courier mail service	Go to in house employee transport	Cost of contract	CAO	Completed – savings \$10,000/year.	
South	Wider use of prisoner as labor source	Stop subbing out and use inmate crews for in county projects	Less labor and contract costs	CAO Sheriff HR	PW has used inmates for many years when available. They assist with routine maintenance in our parks, facility grounds keeping, and washing county cars. Departments being encouraged to look at utilization.	
South	Central Tool warehouse or purchasing	Prevent employees from bringing tools in from home Reduce liability	Less transport time from shop to shop of larger tools	Public works CAO Risk Finance	Creating another tool warehouse would require additional inventory management as well as increasing budgets to cover the additional tool purchases. No employee is required to bring tools from home. PW should work with staff to ensure no tools being brought from home and that shops have access to needed tools currently.	
South	Airport Gravel Pit	Re-open pit for county use	Less expensive aggregate	Community Development CAO	This pit was reopened to Mono County's use two years ago. There are limitations as to how much material can be mined and the period it is open each year.	

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		County should haul its own dirt		Finance HR	Mono County will be responsible for reclamation once the pit closes. Already implemented.
Email	Change dates of pay period	If the dates of the pay period are changed, any call outs or over time can be recorded correctly the first time.	Staff time will be saved by not having to correct timesheet, or spend time on retro pay.	HR CAO Finance	
Email	CARB Compliance	Research a bond measure or increase sales tax to fund mandated CARB compliant vehicles and equipment	Help fund CARB, less money out of general fund.	CAO Public Works Finance	
Email	Hire a grant writer	A grant writer could support all departments and help bring in more grant funding for the county.	More grant funding to help supplement the general fund.	All Departments	
Email	Vacation Payout	Allow more vacation time to be paid out, and at any time during the year.	Reduces huge payouts at retirement.	CAO HR Finance	
Email	Consolidation of the 457b/401a programs	Larger asset base tends to get a reduced cost.	Reducing county costs for retirement program.	All Departments	
Email	Work to set up a chain of car charging stations through the Eastern Sierra's	Getting listed on the DOE website would result in marketing for Mono County.	Attract more visitation to the area; increase TOT	CAO HR Public Works	
Email	Career Day for local youth	Put together a program where high school students could sign up	Teaches kids about local government, encourages them to finish	All Departments	

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		for job shadowing for a day.	school/college, and attract them to local jobs.		
Email	Wider range of options for 401a	Allow employees to defer COLA's into their 401a	For every dollar an employee defers, the county saves by not having to pay the Medicare portion	CAO Finance	
Email	Set computer defaults to use less ink	Use fonts and programs that use less ink when printed	Saves the county on toner	All Departments	
Email	Use energy efficient lighting	We could replace lighting in all county facilities to energy efficient lights.	Uses less power and could result in great savings	All Departments	

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North/South MIG	Idea	Details	Benefits/savings	Review Team	Response, Next Steps and Savings
Email	Less travel for employees between North and South County	Some South County employees are required by their department head to travel to Bridgeport on a weekly basis.	Fuel Costs, wear and tear on vehicles, and employee travel time.	CAO Department Heads IT	PW always tries to consolidate trips and reduce overall commutes between north and south county. HIGH PRIORITY (IT) - Video conferencing at the desktop and all conference rooms is a priority for us. We are looking at how investments can eliminate travel and improve quality of interaction during meetings, etc. Departments should review mandatory travel requirements; Utilize teleconferencing where possible.
Email	Parcel tax measure per paramedic unit.	If an area wants a paramedic program, they can pay a relative extra on parcel tax to fund its existence.	Revenue will help fund the paramedic program in each location.	CAO Finance Paramedic	To be reviewed as part of ongoing Paramedic Program.
Email	Pool Cars	Analyze use/costs of take cars home, consider change thereof.	Minimize the amount of vehicle use the County is paying for.	CAO Risk HR	Under review – Will be part of FY 2014-2015 Budget Hearings. Only vehicles with Board approved and Department business reason will be continued.
Email	Energy costs at road shops	Consider costs of retrofitting these buildings to save on energy and heating costs	Reduce the amount spent on heating insufficient buildings.	Public Works CAO Finance	PW: Facilities staff should include these in their energy audits. Performing energy improvements should provide some return on initial investment over time. Underway by Facilities. Seeking grant funding and other sources to perform improvements once completed. Mono County Energy Taskforce continues analysis.
Email	Furlough days	Mandatory unpaid days off	Staffing and operational expenses are saved on days County offices are closed.	All departments	Under review if other options do not result in desired savings to budget. Part of ongoing negotiations. Departments will need to individually review format if it is implemented.
Email	State or Grant Funding	Is there any State or Grant Funding we are not currently utilizing that could save General Funds?	Reduce General Fund expenses	All departments	PW is always looking for funding sources. Rock Creek Road improvements is a good example. Efforts will continue.

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Email	Double sided copies	Require that the default on all staff printers is set to double sided printing	Reduce the amount of wasted paper	All departments	PW prints on two sides as much as is possible. Minimal savings as printing costs aren't driven by paper but per pointed side, however, effort is underway.
Email	Raise fees for solid waste facilities	If the solid waste facilities are not paying for themselves raise fee to cover more of the costs	Raised fees will help produce revenue to cover the costs of the facilities	Solid Waste Finance CAO Risk	Solid Waste operational costs and revenues have been improved and are not impacting General Fund. It has resulted in reduced operational expenses. HIGH PRIORITY (IT) - IT currently assisting with a parcel level assessment to determine where fees are not being collected.
Email	Layoff probationary employees	Layoff new employees so that employees who have dedicated years to the County can have job security.	Salary savings for those who are laid off. Any extra revenue could result in a raise for other employees.	CAO County Counsel Risk	Other efforts to fairly look at workforce size/costs and needs underway through negotiations.
Email	Simplify home building	County can simplify building permit process to encourage building.	Gain revenue from property taxes	CAO Building Finance	Unknown if successful given limits on private, developable land in County. Master Permit Fee workshop in June will provide another opportunity for Board to review. Fee reductions will not impact Town development.
Email	Cuts Board of Supervisors Lunches	The Board of Supervisors lunches are being paid for with County funds.	Would save a couple thousand a year	CAO HR County Counsel Finance Board	Already completed Savings - \$1,200 annually
Email	Increase charges for copies	Currently the County is charging \$0.50 per page for copies of documents, other counties charges range up to \$2.00.	Charging \$2.00 for copies could generate thousands of dollars a year	Finance CAO Clerk	Will be brought forward as part of annual fee workshop. Fees must be for actual costs under Prop. 26.
Email	Decrease or eliminate merit leave	Some employees receive up to 2 weeks of merit leave	County would save money if they were not paying for this extra leave	CAO County Counsel	Negotiable item and analysis of actual savings needs completion.

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Email	Phone line audit	Seems as if the county has many phone lines that are not being used. Doing an audit might identify these lines and they could be canceled.	Saving money on unused phone lines	IT CAO	HIGH PRIORITY (IT) - This assessment is one of the top priority projects for IT for '14-'15. IT will conduct in FY 2014-2015 Fiscal year (beginning July 2014).
Email	Payroll reports with amounts of total salary.	Would save time with grants or bills if payroll reports had the total of salaries on them.	Time saving to be more efficient	Finance	Finance should review with Departments on verifying time savings.
Email	Expanded use of Sales force software for project management	Help keep projects on tract, and help employees with time management.	Time savings to make employees more efficient.	Finance CAO HR IT	HIGH PRIORITY (IT) - Within next three months IT will be purchasing software for PM that will accommodate additional users from other departments. Underway per note from IT above.
Email	Increase number of step increases	Step increases could be broken down to smaller increases, with more steps available.	Smaller financial impact per step. Boost employee morale.	CAO Finance	Currently in negotiations and dependent on overall budget.
Email	Depend less on tourism, look for other means of economic development	Partner with private businesses to build a convention center.	Market to companies to hold conferences here. Employees will stay in local hotels, eat in local restaurants and participate in local recreation.	CAO Risk Finance IT Economic Development	Digital 395 & business development/attraction/retention. Economic Development will review as part of the Economic Development Strategy which was launched in July 2013 to broaden local regional economy.
Email	Add to and enforce county codes.	Clean up abandoned buildings, junk accumulation in public sight, vehicles and boats on streets, etc.	Could improve quality of family life, attract young families to turn around the cycle of denouement.	Code Compliance CAO GIS	HIGH PRIORITY (IT) - Add 911. Addressing compliance. In process with Nick Criss and County Counsel
Email	Expand North County medical services.	7- Day availability of the clinic	Attract local pharmacy, thus keeping business local.	Health Dept. CAO Finance	Public Health must review with clinic services.
Email	Structure summer activities for kids.	Partner with Office of Education, Unified School Districts, US Forest	Could improve quality of family life, attract young families to turn around the cycle of denouement.	CAO Health Dept. Mental Health Social Services	Behavioral Health already working on community activities. Warrants further work by departments especially if

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		<p>Service, Health Department, Town of Mammoth, Mammoth Hospital, local CSA's and county businesses to plan organized activities for school aged kids.</p>			<p>Mammoth Lakes Recreation is spun off of the Town of Mammoth Lakes.</p>
<p>Email</p>	<p>Structure activities for seniors.</p>	<p>Partner with Office of Education, Unified School Districts, US Forest Service, Health Department, Town of Mammoth, Mammoth Hospital, local CSA's and county businesses to plan organized activities for senior citizens.</p>	<p>Could improve quality of family life, attract young families to turn around the cycle of denouement.</p>	<p>CAO Health Dept. Mental Health Social Services</p>	<p>Behavioral Health already working on community activities.</p>
<p>Email</p>	<p>Centralize office trash.</p>	<p>Unless your job produces excess amounts of trash on a daily basis, have a centralized trashcan for department of office.</p>	<p>Save costs on employee's picking up each individual's trash, reduce wasting almost empty trash bags. Saves time.</p>	<p>All Departments</p>	<p>Solid Waste - Sounds like a good idea for non-paper waste. Facilities should create a plan to allow Custodians to make this happen. YES to Centralize Office Trash—this would also facilitate additional recycling (batteries, printer cartridges, e-waste) once a central location was determined. I have wanted to do it but some people seem to see it is a threat to their job security so I have been taking it slow.</p> <p>Public Works/Solid Waste must quantify time savings for staff with this proposal.</p>
<p>Email</p>	<p>Perform marriages from Mammoth Offices</p>	<p>Several Mammoth employees have signed the oath as deputy clerks in order to sign the marriage licenses. They could perform a marriage as the officiate for a fee</p>	<p>Generate some revenue for charging for marriages rather than sending them to the courthouse.</p>	<p>Clerk CAO</p>	<p>Clerk's Office reviewed the Family Code regarding this issue and found that as commissioner of civil marriages, County Clerk may appoint deputy commissioners of civil marriages who may solemnize marriages under the direction of the commission of civil marriages. Clerk will follow up.</p> <p>County Clerk will review.</p>



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE February 17, 2015

TIME REQUIRED

SUBJECT Closed Session--Human Resources

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Marshall Rudolph, John Vallejo, Leslie Chapman, and Jim Leddy. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt).
Unrepresented employees: All.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

[Click to download](#)

No Attachments Available

History

Time

Who

Approval

1/27/2015 8:22 AM	County Administrative Office	Yes
2/5/2015 8:49 AM	County Counsel	Yes
1/28/2015 8:14 AM	Finance	Yes



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE February 17, 2015

TIME REQUIRED

SUBJECT Closed Session - Performance
Evaluation

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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No Attachments Available

History

Time	Who	Approval
2/11/2015 11:15 AM	County Administrative Office	Yes
2/11/2015 10:41 AM	County Counsel	Yes
2/11/2015 2:53 PM	Finance	Yes