

**Aug. 15, 2013**  
**Special Meeting**  
**Item #1a**

**Board of Supervisors**

**Public Official Appt. -  
Assessor**



**ASSESSOR Interviews**  
**Board of Supervisors' Questions**  
August, 2013

Candidate's Name: \_\_\_\_\_ Interview Initials: \_\_\_\_\_

**A. Board of Supervisors' Questions – Role, Public Engagement and Customer Service**

1. Give a concise description of your background and how it makes you qualified to be the Assessor for Mono County. What specific experience, education and/or training skills set you apart from other candidates for this position?

2. Please tell us your understanding of the responsibilities of the Assessor.

*(Answer: County assessors must value property in accordance with the California Constitution, the Revenue and Taxation Code, Property Tax Rules, and other codes that apply to property tax assessment. Board of Equalization publications that provide guidance include the Assessors' Handbook and Letters To Assessors. In addition, property tax annotations provide guidance regarding statutes and regulations as applied by Board staff. An individual county government does not control the county assessor's tasks. The county assessor must annually assess all taxable property in the county, except for state-assessed property, to the person, business, or legal entity owning, claiming, possessing, or controlling the property on January 1. The duties of the county assessor are to discover all assessable property, to inventory and list all taxable property, to value the property, and to enroll the property on the local assessment roll. The assessor's primary responsibility is to annually determine the proper taxable value for each property so the owner is assured of paying the correct amount of property tax for the support of local government.)*

3. How do ensure optimum customer service even during lean fiscal times between the Assessors' Office and its Mono County property owners?

4. Describe a good working relationship between the Assessor's Office, the County Board of Supervisors, the County Administrative Officer and County Management staff?

5. What is your experience in working with Assessment Appeals process?

6. Why do you want to move from your current job to this position in Mono County?

7. What are your specific goals as you undertake this position and what do you expect to accomplish during the first six months?