



**DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Mammoth Lakes BOS Meeting Room, 3rd Fl. Sierra Center Mall, Suite 307,
452 Old Mammoth Rd., Mammoth Lakes, CA 93546

**Regular Meeting
September 20, 2016**

Flash Drive	On Portable Recorder
Minute Orders	M16-196 to M16-203
Resolutions	R16-71
Ordinance	ORD16-08

9:05 AM Meeting Called to Order by Chairman Stump.

*Supervisors Present: Alpers, Fesko, Johnston, and Stump.
Supervisors Absent: Corless.*

*Break: 10:26 a.m.
Reconvene: 10:38 a.m.
Closed Session: 11:06 a.m.
Reconvene: 11:28 a.m.
Adjourn: 11:29 a.m.*

The Mono County Board of Supervisors stream all of their meetings live on the internet and archives them afterward. To listen to any meetings from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>

Pledge of Allegiance led by Cameron Carey.

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Cindy Kamler (Eastern Sierra Wildlife Care):

- Has had contract with County through Fisheries Commission.
- Contract is up for renewal; she originally thought she had an item on today's agenda but could have misunderstood.

Note

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- She gave some background on her organization and her expertise in this area.
- Thanked Board for all their support.

2. APPROVAL OF MINUTES

A. Board Minutes

Departments: Clerk of the Board

Action: Approve minutes of the Regular Meeting held on September 6, 2016.

Fesko moved; Alpers seconded

Vote: 4 yes; 0 no; 1 absent: Corless

M16-196

3. RECOGNITIONS

A. Resolution Recognizing September 27, 2016 as National Voter Registration Day

Departments: Elections

National Voter Registration Day is a formally recognized voter outreach initiative which aims at registering eligible citizens so they can be empowered to cast a ballot on Election Day. This year, National Voter Registration Day occurs on September 27, 2016. The Secretary of State's Office encourages California's grassroots organizations, businesses, schools, and other civically minded groups to promote the vote within their communities. The National Voter Registration Day organization has resources available for participating groups and allows local events to be posted in a searchable calendar on their website at <http://nationalvoterregistrationday.org/events/>. The Secretary of State has added a webpage dedicated to this day and includes links to these resources. This page can be found at <http://www.sos.ca.gov/elections/votingresources/voting-california/help-strengthen-our-democracy/national-voterregistration-day/>.

Action: Approve proposed resolution recognizing September 27, 2016 as National Voter Registration Day.

Johnston moved; Fesko seconded

Vote: 4 yes; 0 no; 1 absent: Corless

M16-197

B. Resolution of Appreciation for Cameron Carey

Departments: Clerk of the Board

(Nate Greenberg) - A resolution of appreciation of Cameron Carey.

Action: Approve proposed resolution in appreciation of Cameron Carey.

Johnston moved; Fesko seconded

Vote: 4 yes; 0 no; 1 absent: Corless

M16-198

Nate Greenberg:

- Thanked Cameron for all his work in the county; he brought a fresh direction to the IT

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Department.

- Read and presented resolution.
- Cameron spoke a few words, extending his gratitude for his opportunities here.

4. BOARD MEMBER REPORTS

Supervisor Alpers:

- 9/14 - Attended the Mono Basin RPAC held at the Lee Vining Community Center. Two main subjects of interest were the status of the Rockfall Project and SCE meeting recap. The Caltrans Rockfall Project should be completed in the first week of November. District 9 Director Brent Green risked working into possibly the winter season to accommodate the contractor and prevent any further disruption in traffic flow in the 2 lane Mono Lake corridor. To date, work is on schedule. Bartshe Miller and I briefed the RPAC Board and attendees on the meeting held with SCE, County staff and citizens regarding upgrading the Lundy-Lee Vining transmission line. We will be following through with SCE staff to meet the agreed upon timelines.
- 9/16 - Attended the monthly ESTA Board of Directors meeting held in Suite Z, Mammoth Lakes. The Board of Directors took the following action:
 - Approved an agreement between ESTA and the Pahrump Senior Services for the provision of twice monthly transit service between Tecopa/Shoshone and Pahrump.
 - Authorized the Exec. Dir. to approve an agreement with the County of Inyo for the provision of parking for ESTA buses and employee's cars at the Lone Pine Airport.
 - ESTA ridership is up 15% this year over the 10% increase last year.
- 9/17, 18, 19 - Toured the Owens River Fire destruction on public and private lands.
- Acknowledged various owners associated with Owens River Fire. Harry Blackburn, local fishing guide – he risked life and death out there. Got into ranches, his leadership was impressive.
- Plans to write the History of the upper Owens River once he retires.

Supervisor Corless:

- Absent.

Supervisor Fesko:

- 9/13 Attended CSA #5. They reported on the progress at Memorial Hall. The elevator lift is installed and awaiting inspection by the State. The other additions are complete and have turned out nice. Thanks to all of those in Public Works that worked on this important Community project. The CSA is hopeful that the new roof will be able to get installed before winter so that all interior improvements can be protected.
- 9/13 Thanks to Nick Criss for his help on determining the limits on horses in a residential area near Topaz. This information was helpful for the surrounding property owners.
- 9/14 Thanks to Gerry and Scott in Planning for their help and patience on a fence issue in Walker. While the end result is not what the neighbors would like, it could have been worse in the end. Thanks Gerry and Scott!
- 9/15 Thanks to Don Nunn for getting the flag back up and flying at the Antelope Valley Seniors Center.
- 9/17 & 18 Attended the Northern Mono Chamber of Commerce's "1st Annual Eastern Sierra Kite Festival". The festival was attended by the "Berkeley Kite Wranglers" with their many kites. Attendance over the two days amounted to a few hundred people, for a first year event, it was a SUCCESS! Many kids were in attendance making their own kites and then getting a chance to fly them. The only thing missing on both days was early day winds. Sunday afternoon was the best day for kite flying. The famous "Octopi" kite measures 20' wide by 100' long and only weighs 35 pounds. I had the opportunity to get up close to one of these great kites, even looking down into its innards. All in all a great event. The Chamber is looking forward to a bigger and better event next year!
- Gave update on Jerry Vandebrake. He'll end up in a rehab center at some point, once surgery has been completed.

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Supervisor Johnston:

- Attended the Great Basin APCD meeting last Wednesday along with Supervisor Stump. We elected John Wentworth as Vice Chair. Recognized through Resolution Duane Ono's 25 years of service to the APCD. Had reports on the Keeler Dunes project and the Owens Dry Lake Phase 9-10 construction projects.
- Attended the Mammoth Lakes Housing meeting on Thursday. Reviewed the Stakeholder Summit Series. Reviewed the MLH monthly report (handout for Board members); of note is the Shady Rest Analysis/ Feasibility Study which is promising based on good potential using Cap and Trade funds (map handout for Board members).
- Attended the Eastern Sierra Council of Governments. There was an update on the Inyo Juvenile Hall situation and how it relates to Mono County. Regional air service was discussed; noted Alaska is now ok to land and takeoff in more inclement weather; Supervisor Stump was in attendance and presented his concerns for safety issues.
- Participated in the SAR fundraiser at Snowcreek on Sunday. It was a very beneficial and well attended event.
- Working on alternate approach to how we accommodate transient rentals, he has a draft that he wants to run by staff. He needs their input. After that, maybe we can do an agenda item to discuss. Should have draft done in the next few days.

Supervisor Stump:

- 9-14 Attended the Great Basin Unified Air Pollution Control District Meeting. Received a report on Owens Lake dust mitigation. At the 11-10 Air District meeting in Mammoth there will be a workshop with several presenters on smoke from vegetation fires and controlled burns.
- 9-15 Attended the Town County Liaison meeting. Covered Solid waste, airport emergency response capability, potential shared facilities, and Town and County projects.
- 9-16 Attended ESCOG and spoke about Airport emergency response capability.
- Assisted with logistics for local Fire Departments responding to the Owens River Fire. The first day saw erratic fire behavior. I am glad the Board emphasized fire in its comment letter to the Forest Service. Gave thanks to all local fire departments involved.
- Ask Supervisor Johnston what his wishes are around TROD changes.

5. COUNTY ADMINISTRATIVE OFFICE

Leslie Chapman was out but Stacey Simon and Janet Dutcher gave some info:

Stacey Simon:

- Leslie has been very busy this past weekend volunteering for Mill Pond Festival; she organizes this every year. This was the 25th year anniversary.
- She is home ill at the moment.

Janet Dutcher:

- Leslie has a way of keeping everyone informed without being in the room.
- The County recently offered/conducted hearing tests for both North and South County.
- Leslie continues to fine tune strategic plan and decision making process; there should be an update soon.
- Leslie and Janet attended Town Liaison meeting.
- Meeting tomorrow morning to continue discussions on the South County facility alternatives.
- Meetings continuing regarding Bridgeport Clinic.
- CAO/Department Head meetings to begin soon.

6. DEPARTMENT/COMMISSION REPORTS

Sheriff Braun:

- Spoke about the Owens River Fire, started on Saturday. Cause still being investigated.
- Management area is located at Canyon Lodge.
- Some outbuildings were lost. It's hard to lose buildings, they are part of Mono County history.
- It's important to remember and mourn what's lost but also extremely important to note what's

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been saved.

- 20% contained at this point.
- Supervisor Stump: Mobile Command Post: parked parallel in front of Sheriff's Substation, not sure why it's parked that way – the Sheriff will get that moved.

Jeff Walters:

- Update: Jerry Vandebroke was involved in a motorcycle accident. Surgery yesterday for broken hip, more surgery to come. He'll be out of commission for a while. They are in a bit of a scramble mode to maintain current level of service. Brett McCurry has stepped up; he has past experience.

Janet Dutcher:

- She's been here for four months; has met a lot of dedicated people working for county. Having said that, expressed how important it is to balance work and family.
- Finance is busy right now: approved budget has been posted; she's working on a report that will have final budget number for FY 16-17.
- In process of trying to cross-train, etc. so it's challenging to have auditor's floating around.
- Going to start first quarterly fiscal and technical training.
- Transitioning into closing books for 2016. Prepping for external auditors and preparing own financial statements.
- Assessor has turned over the tax roll to Finance and now it's been turned over to Tax Collector's side. Bills will be printed and mailed shortly. Any questions, contact Gerald Frank.
- Supervisor Johnston: the only contact that taxpayers get from the county is their yearly tax statement – is there a way to reach out to them at that time aside from just giving them a bill? A newsletter? A thank you?
- She and Gerald will be attending a conference in four weeks – she will query her colleagues on how to reach out to taxpayers. Gerald is all about getting public/community involved and recognized.

Robin Roberts:

- Felt compelled to say something about "place". There is a part of psychology called the Psychology of Place – how people feel about a place that is important to them that gets lost. One of narratives in county is how we feel about where we live. Wanted to send condolences to all of us about what it's like when some part of our land gets destroyed; it's heartbreaking.

7. **CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. **Hiring Policy Variance Request - Mechanic III D Step**

Departments: Public Works - Road

A mechanic vacancy in Road resulted in several applicant interviews. The most qualified applicant is a former Mono County Mechanic III. His mechanical experience including his many years of working for Mono County have shown he has the necessary skills to fill this vacancy.

Action: Approve variance of Mono County Personnel System, Section 080 - Salary Upon Hire, policy to allow the Public Works Department to hire one qualified Mechanic III Range 62, Step D.

Fesko moved; Alpers seconded

Vote: 4 yes; 0 no; 1 absent: Corless

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M16-199

B. Avalanche Forecasting - USFS Special Use Permit for Weather Station

Departments: Public Works - Road

In November 2015 the Mono County Board of Supervisors authorized the Public Works Director to hire an avalanche forecaster and purchase and install a portable weather station to assist with avalanche forecasting. The United States Forest Service has issued a Special Use Permit to allow placement of the portable weather station on their land near Twin Lakes.

Action: Authorize Public Works Director to sign the Special Use Permit with USFS, to permit the Department of Public Works to engage in specified use of certain land in the Humboldt-Toiyabe National Forest through December 31, 2036, with terms and conditions as stated.

Fesko moved; Alpers seconded

Vote: 4 yes; 0 no; 1 absent: Corless

M16-200

Supervisor Fesko:

- Glad to see this going forward at this time; has his support.

Stacey Simon:

- There is a typo on description of agenda item. Lists contract termination date as December 31, 2016, it should be December 31, 2036.

C. Urgency Ordinance Confirming Designation of Roads for Use in 2016 Sierra Safari OHV Event

Departments: CAO and Public Works (Road Division)

Proposed urgency ordinance confirming the designation of certain unpaved county roads throughout the unincorporated area of Mono County as roughly graded roads within the meaning of Vehicle Code section 38001 for the purpose of creating clear guidance to the public, law enforcement and participants in the 2016 Sierra Safari off-highway vehicle tour.

Action: Adopt proposed urgency ordinance #ORD16-08, confirming the designation of certain unpaved county roads throughout the unincorporated area of Mono County as roughly graded roads within the meaning of Vehicle Code section 38001 for the purpose of creating clear guidance to the public, law enforcement and participants in the 2016 Sierra Safari off-highway vehicle tour.

Fesko moved; Alpers seconded

Vote: 4 yes; 0 no; 1 absent: Corless

ORD16-08

8. CORRESPONDENCE RECEIVED - NONE

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

9. REGULAR AGENDA - MORNING

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A. Law Library Board of Trustees Update

Departments: County Counsel

Mono County Law Library Board of Trustees' annual report regarding the Mono County Law Library.

Action: None.

Stacey Simon:

- Was unaware that she was going to be the President of the Law Library Board of Trustees in her current position but she is.
- She is required to report to the board once a year.
- She gave some specifics on this board, resources, expenditures, etc.
- Anna Danielson of Mono County Free Library moves everything forward and responds to the public's needs for legal resources. She's been reporting a decline in the online legal resources.
- A lot of resources are now provided free online through user-friendly sources such as Google.
- Previously, the board eliminated a portion of the Westlaw subscription and there has been little blowback as a result of that. This year, the board voted to eliminate remaining portion once contract expires in 2018. She doesn't think the contract can be terminated any sooner.
- The funds saved will be redirected into types of books people are using.
- The termination of law library will result in a budget that's closer in line with what the revenues are.
- The law library does not have an obligation to provide research services to outside attorneys.
- If the public all of a sudden complained, the board could address it. Anna does track use and feels that the legal research sites are not being utilized.

Supervisor Fesko:

- Asked about specifics to terminate contract sooner?

Supervisor Stump:

- Is it our responsibility to provide research services at the library to private attorneys?
- What about the public?

B. Adoption of Information Security Framework

Departments: Information Technology

(Nate Greenberg) - The IT Department seeks to adopt internal security policies and formally implement an Information Security Program for Mono County. This action demonstrates a commitment to security and establishes a roadmap to improve the overall level of maturity relative to IT security.

Action: Approve the Department's adoption of internal technology security policies and an Information Security Program that will be overseen and updated by the IT Director as industry standards evolve.

Alpers moved; Johnston seconded

Vote: 4 yes; 0 no; 1 absent: Corless

M16-201

Nate Greenberg:

- Gave background and information on this item/proposed program.
- Adopting internal set of standards and approaches to help get up to federal requirements.
- They've never had such policies/standards for IT personnel to adhere to.

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- Hasn't brought up all the standards that will change as he doesn't want it to be public document.
- Asking for board to acknowledge and approve direction IT is headed.
- Mono County is included as one of entities.
- His staff is working on projects as they emerge; a lot of these aren't immediate requirements. They're using this as a road map/project list for the future.

Supervisor Fesko:

- Doesn't see Mono County mentioned, assumes we're included?
- Approves that we're looking at this type of policy; feels additional security is needed.
- Appreciates keeping certain things private and not published; this is important.

Supervisor Johnston:

- Could public ask for information? (Stacey Simon: no, exempt from disclosure.)

Supervisor Stump:

- Fine to keep confidential as long as staff is able to navigate this successfully.

C. PC & Cell Phone Policy Updates

Departments: Information Technology; County Counsel

In an effort to standardize and modernize policy language surrounding the use of computers and mobile devices (including cellular phones, smartphones, and tablets), the Information Technology Department and County Counsel have updated both the Mono County PC Policy and Mono County Cell Phone Policy. This item is to present these policies and seek adoption by the Board.

Action: Adopt proposed resolution #R16-71, approving Version 3 of the IT Standards and Policies (including correct date and approval of all red-line comments), which replaces and supersedes Version 2 of the PC Standards and Policies, the County Cell Phone Policy, and certain provisions of the Personnel Rules pertaining to technology use (the use of computers and mobile devices).

Fesko moved; Alpers seconded

Vote: 4 yes; 0 no; 1 absent: Corless

R16-71

Nate Greenberg:

- Gave out a handout; to be posted to web.
- New set of policies will provide structure to what end user should expect.
- This set of policies is comprehensive, walking through gamut of devices and types of information accessed; pulls in and updates existing cell phone policies for county to acknowledge.
- As we move more to a mobile world and we're carrying smart phones that connect to email, the need to look at these devices within our overall security structure becomes important.
- Document in front of board has a few red-line changes, mentioned some of the changes, corrections to keep things consistent with actual policy.
- These policies are meant to describe and support how we're doing business today. Not changing how we're currently operating, just rewriting to support how we are doing business with the appropriate language.

Supervisors were happy and impressed with proposal/changes.

D. Delta Wireless Radio Maintenance Contract

Departments: Information Technology

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This contract authorizes Delta Wireless to perform technical work to maintain, upgrade, and support the County's Public Safety Radio System through mutually agreed upon Scopes of Work overseen by the Department of Information Technology.

Action: Authorize the County Administrative Officer to sign Delta Wireless contract Amendment #2 for the provision of radio system support and service on an as-needed basis through June 30, 2017.

Fesko moved; Alpers seconded

Vote: 4 yes; 0 no; 1 absent: Corless

M16-202

Nate Greenberg:

- Gave background/information on item.
- This contract before you is an amendment of existing contract to bring it up to \$275,000 limit. This is a "not to exceed" time and materials based contract.
- Gave specifics on projects to be addressed – first major effort, overhaul of main site at Conway Summit.
- There is sign-off by him for each discreet project. The reason the funds aren't specified for certain products is because there are a lot of unknowns.
- Conway lease is currently being re-evaluated. This doesn't have anything to do with IT's projects, but it certainly impacts them.
- At Conway, IT plans to go through and pull antennas and move to a structure that has one single common listening antenna that is up high and can be seen from a large distance away. Below that, several transmitting antennas for the different channels, will clean everything up. Will help set things up for future projects.
- Need to work on getting things up to standard.
- We're not going digital: internally, we need a one, two, three and five year plan with a ten year being best case scenario.
- Longer term – talked about going to a digital radio that would tie in with digital 395 but we're not ready to invest in that yet.
- We're not dependent on Digital 395 at all for our radio communications at the moment.
- There were issues at Sweetwater, Antelope and Casa.

Supervisor Johnston:

- He was concerned that this was a lot of money for unspecified product.
- What will they be doing at Conway?
- Has had calls about analog vs. digital. Will this not work in mountainous terrain?
- How much are we dependent on Digital 395?

Supervisor Stump:

- In light of all radio traffic this past weekend, he fully supports this.
- Likes the way they're prioritizing; would add a point east as well.
- In evaluating areas, which is next poorest?

Supervisor Fesko:

- Knows this is a problem with all our radio sites, just the way it's evolved over time.
- Delta Wireless is a good company – he's sure their work will be top notch.
- Looking forward to hearing updates, asked Nate to make visits to the board to keep them apprised of progress.

E. Replacement Benefits Plan Invoice and Request for Contingency Funds

Departments: Finance

(Janet Dutcher, Finance Director) - Information about the annual Retirement Benefits Plan (RBP) invoice per eligible retiree and request contingency funds to pay last year's and this year's invoice.

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Action: Authorize use of contingency funds for unanticipated annual Replacement Benefit Plan invoices (a four-fifths vote is required).

Johnston moved; Alpers seconded

Vote: 4 yes; 0 no; 1 absent: Corless

M16-203

Janet Dutcher:

- This is simple request of \$6,000 in contingency money but it is an opportunity to speak about unknown aspect of CALPERS Pension plan.
- Gave some details/explanation of the annual Retirement Benefits Plan (RBP) and the fact that a former employee submitted package to retire and his allowance was over \$210,000 so County got an invoice for 2016 from CALPERS for almost \$3,000 to pay their share. That's why she's asking for these funds. These will be ongoing expenses.
- This can be budgeted in the future, this is an unanticipated fund request so it fits the definition of contingency. She feel the new stabilization fund should be used for different things.

Supervisor Stump:

- Voiced concern about the amount some retired employees are making.

Supervisor Johnston:

- Asked if it would be approximately \$3,000 each year for individual that's being discussed?
- Why not contingency and not the new "fund" that was created.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

11. CLOSED SESSION

There was nothing to report out of closed session.

A. Closed Session--Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, and Dave Butters. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

B. Closed Session - Workers Compensation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Subdivision (a) of Government Code section 54956.9. Name of case: Worker's compensation claim of John Daniels.

ADJOURN: 11:29 a.m.

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ATTEST

FRED STUMP
CHAIRMAN OF THE BOARD

SHANNON KENDALL
ASSISTANT CLERK OF THE BOARD